

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

October 14, 2024

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place published in The Record and The Ridgewood News on January 12, 2024, sent to the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Jennifer Lenkowsky		
Mrs. Maggie Liljegren		
Ms. Jennifer Mario		
Mrs. Lynn McCarthy		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Suzanne Warzala		
Mrs. Evelyn Nissirios (Saddle River Liaison)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		
Autumn Chiu, Student Representative		
Jack O'Connor, Student Representative		

4. SPECIAL PRESENTATION:

Joseph Occhino, Principal

- PRIDE Survey Results

Michael Novak, Director of Curriculum, Instruction and Assessment

- NJSLA and DLM Performance and Participation Results for 2023-2024 school year

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS**7. SUPERINTENDENT'S REPORT****8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****9. ACTION ITEMS FOR Business Agenda for October 14, 2024, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-13** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from September 23, 2024 through October 11, 2024, per attachment.
- B-2.** Approval of Minutes for the September 23, 2024, Board of Education meeting, per attachment.
- B-3.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Erkan Gumustekin	"24-25 Department of Labor and Department of Transportation Refresher and Updates," sponsored by NJASBO, Whippany, NJ	10/17/24	Registration	\$145
Jamie Atchison	"Conflict Management," sponsored by Rutgers Center for Government Services, <i>virtual</i>	10/19/24	Registration	\$115
Laurie Ajalat	"Educating for Democracy in a Challenging World," sponsored by NJCSS Rutgers University, New Brunswick, NJ	10/21/24	Registration Mileage Tolls Sub Cost	\$90 \$42.20 \$8.36 \$150
Lisa Whalen	"SUPA Spanish 201 Fall Seminar," sponsored by Syracuse University, New York, NY	11/15/24	Public Transportation Sub Cost	\$30.70 \$150
Joseph Torres	"School Refusal," sponsored by PESI, virtual	11/20/24	Registration	\$149.99
John Gornell	"NJ Council for History Education," sponsored by Princeton University, Princeton, NJ	11/22/24	Registration Mileage Tolls	\$95 \$62.89 \$19.38
Shawna Lagan	"SUPA Forensic Science Fall Seminar," sponsored by Syracuse University, New York, NY	11/22/24	Mileage Parking Tolls Sub Cost	\$17.86 \$20.10 \$15.38 \$150

Kristen Schumacher	“Second NJ AI Literacy Summit,” sponsored by Northern Valley Regional High School District, Old Tappan, NJ	12/9/24		No Cost to District
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B-4. Approval of the following facilities use requests for the 2024-2025 school year as indicated below:

Organization Name/Activity	Location(s)	Date(s)	Time(s)
Coach MK Sports	Girls Basketball Camp; Back Gym	11/7/24-11/8/24	9:00 AM – 12:00 PM
Highland Lacrosse	Stick Stringing Clinic; Lower Turf Field	11/17/24	9:00 AM – 12:00 PM
Americans Soccer	Soccer Clinics; Back Gym	12/1/24, 12/8/24, 12/15/24 1/12/25, 1/19/25, 2/2/25, 2/9/25, 2/16/25, 2/23/25, 3/2/25, 3/9/25, 3/14/25	9:00 AM – 1:00 PM
USR Youth Guidance Council	Books vs. Badges Fundraiser for DARE; Main Gym and Classroom	4/25/25 or 5/9/25	6:00 PM – 9:00 PM
Highlands Lacrosse	Lacrosse Day for 8 th Graders; Stadium Turf	5/16/25	6:00 PM – 9:00 PM

B-5. Approval of the following student placements/services for the 2024-2025 school year, per attachment(s).

Item	Student ID	Provider	Type	Duration	Cost
a.	27592	Educere	Home Instruction	9/29/24-1/25/25	Not to exceed \$1,247.50
b.	25133	Board Approved Home Instructors	Home Instruction – six hours per week	10/9/24-12/6/24	Not to exceed \$3,240

B-6. Accept, with regret, the resignation of PETRAQ QELESHI, part-time, 12-month Custodian, effective end of shift on Friday, September 27, 2024.

B-7. Approval of the Maintenance Agreement with Aslan & Company, Inc. for the Field House Cleaning on a month-to-month basis beginning October 15, 2024 through June, 30, 2025, at a cost of \$2,359.85 per month, per attachment (effective immediately following the completion of required documentation). *A total of three (3) quotes were obtained.*

B-8. Approval of the Budget Calendar for the **2025-26 Budget**, per attachment.

B-9. Submission of Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Northern Highlands Regional High School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Northern Highlands Regional High School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Northern Highlands Regional High School District in compliance with Department of Education requirements.

B-10. RESOLVED, that the Northern Highlands Board of Education accepts the report of the mandatory School Bus Emergency Evacuation Drills performed during the month of October and organized and conducted by the Assistant Principal, Mr. Michael Koth, with the assistance of the following staff members, Dr. Tony LaRocca, Mr. Joe Occhino and school bus drivers. Allendale and Upper Saddle River Police departments were made aware of the drill and invited to observe.

Drills were before school at bus drop off on the west service road on October 8, 2024, per attachment. Bus Routes Drills conducted include: Upper Saddle River NH1-NH9 & NH11, Ho-Ho-Kus NH10 & NH12-14, and Saddle River SRNH & SRN2.

B-11. Approval of Change Order #003, in the amount of \$2,794.50, for the Media Center and Classroom Upgrades project awarded to Premier Building & Construction, per attachment.

B-12. Approval of the agreement with Agile Sports Technologies, Inc. for the Hudl High School Select Athletic Department Package for the term beginning October 1, 2024 and ending September 30, 2025, per attachment.

B-13. RESOLVED, that the Northern Highlands Board of Education authorizes applying for the NJ Department of Education’s Artificial Intelligence Innovation in Education competitive grant up to \$75,000, per attachment.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for October 14, 2024 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-17**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the first reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
- P7421 Indoor Air Quality Standards
- E-4.** Accept and affirm compliance with N.J.S.A. 18A:36-35.1, “Web Content Accessibility Guidelines 2.1 Level AA”, for the 2024-2025 school year, in accordance with NJ DOE guidelines, per attachment.
- E-5.** Approve the revised Health and Safety Evaluation of School Buildings checklist and Statement of Assurance, for the 2024-2025 school year, to reflect updates in accordance with NJ DOE guidelines, per attachment.
- E-6.** Approve the updated Ramapo College of New Jersey Dual Enrollment agreement (Ramapo College Rise Program - Senior Option and Dual Enrollment) effective for one (1) year, commencing with the 2024-2025 school year, per attachment. This agreement may be renewed for three (3) additional one-year terms, upon the written consent of both parties.
- E-7.** Approve a revised Leave of Absence for SARA BELGIOVINE CAPONE, Teacher of English, with the new effective dates of October 8, 2024 to end of day December 9, 2024, in which 40 sick days will be used and 1 personal day for day of birth and with FMLA to run continuously through end of day January 6, 2025. Concluding with NJFLA effective January 7, 2025 to end of day March 31, 2025, per attachment. Return date April 1, 2025.
- E-8.** Amend the dates for JILL GREGORY-PECORA, Teacher of English (Leave Replacement), for leave coverage with the new effective dates of October 8, 2024 to end of day March 31, 2025.
- E-9.** Accept, with regret, the retirement of JULIE GOLDBERG, Librarian, effective March 1, 2025, per attachment. Mrs. Goldberg’s last day will be end of day February 28, 2025.
- E-10.** Rescind the following Athletic assignments, for the 2024-2025 school year.
1. DORSEY WILLIAMS as Assistant Winter Track Coach (Group 3a, \$6,519)
 2. RANDY VELISCHEK as Volunteer Assistant Ice Hockey Coach
- E-11.** Approve the following Athletic/Co-Curricular assignments, for the 2024-2025 school year.
1. MICHAEL MENZELLA as Assistant Winter Track Coach (Group 3a, \$6,519)
 2. JOEL DESTASO as Assistant Winter Track Coach (1/2 Group 3a or \$3,259.50 each)
 3. CHRIS BROKING as Assistant Winter Track Coach (1/2 Group 3a or \$3,259.50 each)
 4. TIFFANY COHEN as Volunteer Math Club Advisor
 5. MELISSA DECARLO as Volunteer Fashion Club Advisor
 6. LORREN HOTALING as Volunteer Astronomy Club Advisor
 7. VINCENT CAPANO as Volunteer Assistant Ice Hockey Coach

E-12. Approve the following field trips, for the 2024-2025 school year, as listed below.

1. TEEEM: Annual Symposium: 10/23/24
 - Rutgers University, Piscataway, NJ
2. Music Department: Live musical performance: 10/31/24
 - William Paterson University, Wayne, NJ
3. Fishing Club: Methods and Techniques of Striper Fishing: 11/3/24
 - The Gambler Deep Sea Fishing Charter Boat, Point Pleasant, NJ
4. Honors Architectural Design Class: Building Techniques and Application: 11/14/24
 - Z+ Architecture Inc., 240 W. Crescent Ave, Allendale, NJ
5. AP Art History Classes: Art Exhibit: 11/19/24
 - Metropolitan Museum of Art, NYC
6. AP European History and Sociology Classes: Art Exhibit: 12/9/24
 - Metropolitan Museum of Art, NYC
7. Honors Engineering & Architectural Design Classes/STEM Club: Career Day: 12/13/24
 - New Jersey Institute of Technology, Newark, NJ
8. Girls Basketball Team: Live basketball game: 12/14/24
 - Seton Hall University, South Orange, NJ

E-13. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
SIDONIE KING	TEEEM	10/23/24	Substitute cost
JOSEPH OCCHINO	TEEEM	10/23/24	No substitute cost
THOMAS PASTER	Music Department	10/31/24	Substitute cost
TAYLOR REHE	Music Department	10/31/24	Substitute cost
SEYMON SOLOMON (Intern)	Music Department	10/31/24	No substitute cost
MATTHEW KRZYSIK	Fishing Club	11/3/24	No substitute cost
ALBERT MUGNO	Honors Architectural Design Class	11/14/24	Substitute cost
MARY LARDIERE	AP Art History Classes	11/19/24	Substitute cost
KRISTA CARPINO	AP Art History Classes	11/19/24	Substitute cost
JENNIFER FERENTZ	AP Art History Classes	11/19/24	No substitute cost
SARA MAGRETTO	AP Art History Classes	11/19/24	Substitute cost
ALLISON FAASSE	AP Art History Classes	11/19/24	No substitute cost
AMY PIERRET	AP Art History Classes	11/19/24	No substitute cost
ANNE CANZANI	AP European History and Sociology Classes	12/9/24	Substitute cost
LAURIE AJALAT	AP European History and Sociology Classes	12/9/24	Substitute cost
MARY MCKINLEY	AP European History and Sociology Classes	12/9/24	Substitute cost
STEVE CERELLI	AP European History and Sociology Classes	12/9/24	Substitute cost
ALBERT MUGNO	Honors Engineering & Architectural Design Classes/STEM Club	12/13/24	Substitute cost

MIKE KILGALLEN	Girls Basketball Team	12/14/24	No substitute cost
SARA MINCHIN	Girls Basketball Team	12/14/24	No substitute cost
CHUCK STRAHLENDORF	Girls Basketball Team	12/14/24	No substitute cost

- E-14.** Approve KIMBERLY DEGOOYER as substitute teacher, for the 2024-2025 school year, effective December 1, 2024, per attachment.
- E-15.** Approve KEVIN BOYLE as event worker and score board operator, as necessary, at the NHEA rate, for all athletic competitions, for the 2024-2025 school year, effective immediately following the completion of required documentation.
- E-16.** Approve the receipt of one out of district tuition student, for the 2024-2025 school year, per attachment.
- E-17.** Approve LAURA ASTORINA as Testing Proctor, for the 2024-2025 school year, per rates designated by College Boards, per attachment.

Roll Call:

- 11. BOARD PRESIDENT’S REPORT**
- 12. OLD BUSINESS**
- 13. NEW BUSINESS**
- 14. OPEN TO THE PUBLIC**
- 15. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____