

Requests for Proposals

ISSUE DATE: Wednesday, October 10, 2024

The Special Education District of Lake County, Gages Lake, IL will receive proposals for:

SNOWPLOWING AND SALTING AT FAIRHAVEN SCHOOL, 634 COUNTRYSIDE HWY,
MUNDELEIN, IL 60060

Proposals are to be submitted no later than 10:00 am on Friday, October 18, 2024 at the Administration Building, 16160 Gages Lake Road, Gages Lake, IL 60030. Proposals received after stated date and time will not be accepted. The Contractor must pay the Prevailing Wage Rates for all work per Illinois Law.

Specifications may be obtained at SEDOL Administration Building, 18160 Gages Lake Road, Gages Lake, IL 60030 or by contacting Kevin Saum, Director of Buildings and Grounds. If you would like to visit the property prior to submitting your proposal, please contact Kevin Saum at 847-986-2433 or email at ksaum@sedol.us

INITIAL PERIOD OF CONTRACT: October 25, 2024 – October 24, 2025.

This contract may be extended for four (4) additional one-year periods, at the District's sole discretion. If the contract is extended beyond the initial term, the parties shall mutually agree upon any increase in price for such extension period. In no event, however, shall the price increase exceed the most recent annual calendar Consumer Price Index (CPI-U) (e.g. for the 2025-26 season, the annual CPI-U published in December, 2024 would be used). The School District shall have the right to terminate this Agreement for convenience at any time and for any reason by providing the Contractor with notice at least forty-five (45) days prior to the termination date.

All inquiries for information shall be directed to: Kevin Saum, Director of Building and Grounds

Phone: 847-986-2433

Email: ksaum@sedol.us

FAIRHAVEN SCHOOL PLOWING MAP



Fairhaven School (SEDOL Dist. 825)
Request for Proposal Snow Plowing & Salting

Proposals due by: Friday, October 18th, 2024 @ 10:00 a.m.
Special Education District of Lake County
Administration Building
18160 Gages Lake Road
Gages Lake, IL. 60030

PROPOSALS FOR SNOW PLOWING AND SALTING FOR 2024-25 SEASON

SEDOL District 825 is accepting proposals for snow plowing and salting services for Fairhaven School, 634 Countryside Hwy. Mundelein, IL. 60060.

***All proposals must be submitted on the attached sheet. Failure to use the District sheet may result in disqualification of the contractor's proposal.**

INITIAL PERIOD OF CONTRACT: October 31, 2024 – November 1, 2025.

This contract may be extended for four (4) additional one-year periods, at the District's sole discretion. If the contract is extended beyond the initial term, the parties shall mutually agree upon any increase in price for such extension period. In no event, however, shall the price increase exceed the applicable most recent annual calendar Consumer Price Index (CPI-U). The School District shall have the right to terminate this Agreement for convenience at any time and for any reason by providing the Contractor with notice at least thirty (30) days prior to the termination date.

SCOPE OF SERVICES:

1. The contractor will clear all parking areas and driveways at Fairhaven School (634 Countryside Hwy. Mundelein, IL. 60060). Snow plowing will begin with any snowfall with accumulation of one (1) inch or more. Snowfall of less than one inch may require salting services only. The SEDOL facility contact may determine that plowing should be delayed on non-school days when additional snowfall is anticipated.
2. Snowbanks (from the plowing of the parking lots) should be located off the blacktop parking area. No parking spaces are to be lost due to snowbanks
3. Contractor will spread salt after each plow or as necessary or as determined by the site Principal or facility contact.
4. The contractor will provide services to the district that are consistent with keeping the school facilities open during normal operational hours and evening/weekend hours when scheduled functions and events are scheduled. The facility contact will be responsible for providing the contractor with a schedule of events that are outside normal operational hours.
5. The contractor must provide snow plowing and salting services in such a manner that parking lots and drives are available for pedestrian and vehicle traffic no later than 6:30 a.m. on school days.
6. The contractor's pricing shall include all costs for removing snow from the property when necessary.
7. Sidewalks will be included as an alternate in the bid pricing. Note that if this alternate is selected, the custodial staff will salt the sidewalk after it has been cleared of snow.

8. The price for salting should include all areas that are plowed.
9. Call backs:
 - a. If a contractor is called back to plow due to additional snow accumulation, this will be counted as a second “push” and the contractor will bill the district.
 - b. If the contractor is called back to plow because the contractor did not follow the specifications, the second push will be at the contractor’s cost.

CONDITIONS

1. The successful contractor will:
 - a. comply with the Prevailing Wage Act
 - b. be available to provide services on an “on-call” basis from the appropriate school authorities with a one-hour response time.
 - c. work with SEDOL site contacts to coordinate removal of snow for scheduled events.
 - d. be responsible for any damage to facilities/vehicles due to plowing equipment.
 - e. provide a certificate of insurance naming SEDOL District 825 as “additional insured” with the following limits
 - i. General Liability Insurance @ \$1,000,000 per occurrence;
 - ii. General Aggregate Insurance @ \$3,000,000.
 - iii. Auto Liability @ \$1,000,000 per occurrence
 - iv. Workers Compensation @ \$1,000,000/\$1,000,000/\$1,000,000
 - f. provide the district with three or more references (preferably schools)

PRICING FOR SERVICES:

Cost **per** plow/salt cost included (Plowing Map highlighted blue)

Cost **per** plow only/no salt (Plowing Map highlighted blue)

Cost **per** salting only (Plowing Map highlighted blue)

ALTERNATE PRICING:

- 1: Cost for plowing and salting parking/driveways for **entire season** (see Map highlighted blue)
- 2: Cost for clearing of sidewalks for **entire season** (salting to be completed by district staff) (see Map)
- 3: Cost for clearing of sidewalks **per plow** (salting to be completed by district staff) (see Map)

Proposals will be accepted until **10:00 a.m. on Friday, October 18, 2014**. Proposals must be clearly marked and may be mailed or hand delivered to:

Fairhaven School (SEDOL)
Snow Plowing Proposals/ATTN: Dr. Stephen Johns
c/o Special Education District of Lake County
18160 Gages Lake Road
Gages Lake, IL. 60030

All inquiries for information regarding Procurement Procedures, Selection Criteria, Bid Submission Requirements, or other Fiscal/Administrative Concerns shall be directed in writing to:

NAME: Dr. Stephen Johns
Business Manager

PHONE: Direct Line: 847-986-2327
Fax: 847-548-8472
sjohns@sedol.us

Fairhaven School
PROPOSAL SHEET

All contractors are required to submit their pricing on this sheet

Contractor: _____

Address: _____

Phone: _____

Email: _____

Submitted by: _____

Pricing for services:

Rates for:

Per Plow/salt parking & driveways \$ _____

Per Plow only (no salt) parking & driveways \$ _____

Per Salt only parking & driveways \$ _____

Alternate 1: Add rate for *entire season* plow/salt parking & driveways \$ _____

Alternate 2: Add rate for *entire season* clearing of sidewalks \$ _____

Alternate 3: Add rate for clearing of sidewalks *per plow* \$ _____

References:

Name	Company	Phone #