

BUSINESS OFFICE
PURCHASING DEPARTMENT
EAST ISLIP UNION FREE SCHOOL DISTRICT
1 CRAIG B. GARIEPY AVENUE
ISLIP TERRACE, NEW YORK 11752

BID# 053123-1

SPECIFICATIONS AND BID PROPOSAL FORM FOR
FOOD SERVICE MANAGEMENT COMPANY

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 103 OF THE GENERAL MUNICIPAL LAW AND SECTION 1725 OF THE EDUCATION LAW, AN ADVERTISEMENT FOR A SEALED BID WAS PUBLISHED IN THE ISLIP BULLETIN AND NEWSDAY ON MAY 4, 2023, ON THE EAST ISLIP UNION FREE SCHOOL DISTRICT WEBSITE AND ON THE EMPIRE STATE PURCHASING GROUP (BIDNET) WEBSITE. AS STATED IN SUCH NOTICE, BIDS WILL BE PUBLICLY OPENED AND READ IN THE BUSINESS OFFICE OF THE EAST ISLIP SCHOOL DISTRICT LOCATED AT 1 CRAIG B. GARIEPY AVENUE, ISLIP TERRACE, NEW YORK ON THE 31st OF MAY 2023 AT 10:00 AM.

NAME OF BIDDER: _____

ADDRESS OF BIDDER: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

CONTACT NAME: _____ EMAIL: _____

<p>Date Received SED Use Only</p>	<p>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov</p>	<p>Docutrax Stamp Here SED Use Only</p>
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TYPE II 2023-2024 Food Service Management Company Contract

This solicitation document is an Invitation for Bid (IFB), also known as competitive sealed bidding, where the primary consideration is cost. The expectation of this IFB is that bids will be received, and an award will be made to the responsive and responsible bidder whose bid is the lowest price. An IFB is a formal method of procurement that uses sealed bidding and results in a fixed price contract. This document is not a Request for Proposals (RFP), which allows for the evaluation of other factors in addition to cost and results in a "best value" contract.

School Food Authority: East Islip UFSD

LEA Code: 580503030000

Program(s) – Please check all that apply:

- National School Lunch Program
- School Breakfast Program
- Afterschool Snack Program
- Summer Food Service Program

SFA Contract Manager Information:

SFA Contract Manager: Stephen D. Harrison

Title: Assistant Superintendent for Business

Phone Number: (631) 224-2020

Email: sharrison@eischools.org

Food Service Management Company Information:

Food Service Management Company: _____

Bid Price: \$ _____

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TYPE II 2023-2024 Food Service Management Company Contract Checklist

** Required - Fill out this form completely, sign and return it with the entire packet for all pre-bids or executed contracts.*

Ensure that your packet contains all the items required by checking each one to certify that they are included in the bid documents submitted. The items below indicated by an asterisk (*), must be completed and submitted with the pre-bid. Complete Pre-bid Contracts must be emailed to cn@nysed.gov 30 days prior to letting bids.

REQUIRED FORMS

- | | |
|--|--|
| <input type="checkbox"/> SFA Amendments - Form #1 & Form 1A
(submit only if changing SED prototype with any additions and/or deletions) * | <input type="checkbox"/> Preparation of Bid Specifications – Form #8 |
| <input type="checkbox"/> Cover Page – Form #2 | <input type="checkbox"/> Certificate of Insurance – Form #9 |
| <input type="checkbox"/> Bid Summary – Form #3 | <input type="checkbox"/> Performance Security (if applicable) – Form #10 |
| <input type="checkbox"/> Board Minutes (if not lowest bidder) – Form #4 | <input type="checkbox"/> SFSP Site List – Form #11A and B |

AGREEMENT SECTION

- | | |
|--|---|
| <input type="checkbox"/> Agreement Section
(Date of Agreement/SFA/FSMC names) | <input type="checkbox"/> Term of Contract (MM/DD/YYYY) * |
| <input type="checkbox"/> Agreement Section
(Awarded FSMC submitted proposal date) | <input type="checkbox"/> Original Signature of Board President and Date |
| <input type="checkbox"/> Circle Responsible Part (See Table of Contents) * | <input type="checkbox"/> Original Signature of FSMC/Title and Date |
| <input type="checkbox"/> Complete All Required Blanks (See Table of Contents) * | <input type="checkbox"/> Original Corporate Affidavit for FSMC signing contract |

BID SPECIFICATION SECTION

- | | |
|--|---|
| <input type="checkbox"/> Indicate Child Nutrition Programs currently participating in* | <input type="checkbox"/> Food Based Menu Plan and Implementation Timeline |
| <input type="checkbox"/> Specify any Child Nutrition Program SFA anticipates entering* | <input type="checkbox"/> Purchase Specifications |
| <input type="checkbox"/> Prior year's participating and meal pricing information* | <input type="checkbox"/> Performance Security (See Table of Contents) * |
| <input type="checkbox"/> Insert student and adult meals and a la Carte prices* | <input type="checkbox"/> Select Bid Option 1 or 2* |
| <input type="checkbox"/> Specify meal service locations and times* | <input type="checkbox"/> Attach applicable information in Schedules A – I* |
| <input type="checkbox"/> Specify additional non-nutritious foods (if applicable)* | <input type="checkbox"/> Original signatures on Non-Collusive Bid Statement |

I certify that the above items have been checked for accuracy and are included in the agreement and bid specifications submitted for review.

Signature: _____ Title: Assistant Superintendent for Business
 Printed Name: Stephen D. Harrison Date: _____

Submit the executed contract for review and approval. The final contract includes all documents included by the SFA in the invitation to bid and all documents submitted by the FSMC that have been mutually agreed upon by both parties (i.e., work sheets, attachments, schedules and operating cost sheets). Omissions and inaccuracies in the contract will cause delays in approval and your receipt of reimbursement.

Complete All Blanks or Specify N/A If Not Applicable.

**Please put an "X" through non-applicable sections. Do not delete page(s) from the document.
FORM #1 – 2023-2024 SFA Amendments to NYSED Prototype Contract**

(This form is required for School Food Authorities altering, adding and/or deleting to sections of the NYSED Prototype Contract)

Regulations require that any changes by the SFA to the 2023-2024 SED Type II Contract Prototype be approved by SED prior to executing the contract. Therefore, any changes by the SFA to the agreement section and/or the specifications section of the SED prototype contract must be specified below on this form referencing the applicable page number and section specifying the proposed amendment. E-mail this form with the entire attached Type II contract to cn@nysed.gov for review and approval 30 days prior to letting bids. Once the amendments are approved by SED, this page must be resubmitted with the executed contract signed by the Board President and the FSMC awarded the contract agreeing to the approved amendments.

Please note: Reordering pages including additional pages and/or boilerplate attachments to the existing SED prototype contract for SED review/approval is not allowable; doing so will result in your submission being returned in its entirety unapproved.

Please complete the following information (refer to table of contents for page number, section, section name and section number).

School Food Authority: East Islip UFSD LEA Code: 580503030000

SFA Amendments: Submitted by: Stephen D. Harrison Date: _____ Phone: (631) 224-2020

1.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications			
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:		
2.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications			
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:		
3.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications			
	SFA proposed Amendment to this section:	Page #:	Section Name:	Section #:		

Please use Form #1A (Continuation Sheet) if additional space is required.

2023-2024 Amendments to NYSED Prototype Contract Continuation Sheet(s)

FORM #1A (Continuation Sheet): Page # of

School Food Authority: East Islip UFSD

LEA Code: 580503030000

4.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
	SFA proposed Amendment to this section:	Page #:	Section Name:
			Section #:
5.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
	SFA proposed Amendment to this section:	Page #:	Section Name:
			Section #:
6.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
	SFA proposed Amendment to this section:	Page #:	Section Name:
			Section #:
7.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
	SFA proposed Amendment to this section:	Page #:	Section Name:
			Section #:
8.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
	SFA proposed Amendment to this section:	Page #:	Section Name:
			Section #:
9.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
	SFA proposed Amendment to this section:	Page #:	Section Name:
			Section #:
10.	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
	SFA proposed Amendment to this section:	Page #:	Section Name:
			Section #:

NYSED Pre-Reviewed ONLY	
Date reviewed by NYSED: _____	
<i>The parties below agree to the approved amendments by NYSED as part of the contract. (Original signature required in blue ink)</i>	
Board President: _____	FSMC Representative: _____
SFA Name: _____	FSMC Name: _____
Date: _____	Date: _____

School Food Authority: East Islip UFSD LEA Code: 580503030000

<input type="checkbox"/>	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
<u>SFA proposed Amendment to this section:</u>	<u>Page #:</u>	<u>Section Name:</u>	<u>Section #:</u>
<input type="checkbox"/>	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
<u>SFA proposed Amendment to this section:</u>	<u>Page #:</u>	<u>Section Name:</u>	<u>Section #:</u>
<input type="checkbox"/>	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
<u>SFA proposed Amendment to this section:</u>	<u>Page #:</u>	<u>Section Name:</u>	<u>Section #:</u>
<input type="checkbox"/>	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
<u>SFA proposed Amendment to this section:</u>	<u>Page #:</u>	<u>Section Name:</u>	<u>Section #:</u>
<input type="checkbox"/>	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
<u>SFA proposed Amendment to this section:</u>	<u>Page #:</u>	<u>Section Name:</u>	<u>Section #:</u>
<input type="checkbox"/>	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
<u>SFA proposed Amendment to this section:</u>	<u>Page #:</u>	<u>Section Name:</u>	<u>Section #:</u>
<input type="checkbox"/>	The contract is amended as follows (check one):	<input type="checkbox"/> Agreement Section	<input type="checkbox"/> Bidding Requirements/Specifications
<u>SFA proposed Amendment to this section:</u>	<u>Page #:</u>	<u>Section Name:</u>	<u>Section #:</u>

NYSED Pre-Reviewed ONLY	
Date reviewed by NYSED: _____	
<i>The parties below agree to the approved amendments by NYSED as part of the contract. (Original signature required in blue ink)</i>	
Board President: _____	FSMC Representative: _____
SFA Name: _____	FSMC Name: _____
Date: _____	Date: _____

<p>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov</p>	<p style="text-align: center;">FORM #2 <i>NYS Required 2023-2024 Cover Page for Food Service Management Company Contract and Bid Specifications</i></p>
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Form #2 – Cover Page

(This form is required for all executed contracts)

FOR:

School Food Authority Name: East Islip UFSD

LEA Code: 580503030000

Street Address: 1 Craig B. Gariepy Avenue

City, State, Zip: Islip Terrace, NY. 11752

Telephone Number: (631) 224-2020

Superintendent/ CEO Name: Paul Manzo

Email Address: paul.manzo@eischools.org

SUBMITTED BY:

Food Service Management Company Name: _____

Street Address: _____

City, State, Zip: _____

Telephone Number: _____

NYSED USE ONLY

<p>NYSED Reviewed</p> <p>Date: _____ Initial: _____</p>	
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<p>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov</p>	<p style="text-align: center;">FORM #3 <i>NYS Required 2023-2024 Cover Page for Food Service Management Company Contract and Bid Specifications</i></p>
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Form #3 – BID SUMMARY FORM

School Food Authority: East Islip UFSD LEA Code: 580503030000

- 1) List the names of each Food Service Management Company submitting a sealed bid and the bid amount (use this form even if only one bid was received) and check the company awarded the bid. Submit this form with the signed contract.

FSMC Name	Bid Amount	Contract Awarded (check)
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

- 2) Did the SFA award the bid to the vendor with the lowest bid amount? YES NO

If no, provide an explanation below and attach to Form #4 a signed copy of the Board of Education resolution/minutes awarding the food service contract.

- 3) If only one bid was received, provide an explanation below.

Original Signature of SFA Representative (blue ink only)

Date

<p>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov</p>	<p><u>FORM #4</u> <i>NYS Required 2023-2024 Board Minutes</i></p> <p><i>Board Minutes only need to be attached if FSMC was not the lowest bidder as indicated on Form #3</i></p>
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Form #4 – Board Minutes Form

(Attach board minutes only if the lowest bidder was not awarded the FSMC contract)

School Food Authority: East Islip UFSD LEA Code: 580503030000

The University of the State of New York
NEW YORK STATE EDUCATION DEPARTMENT
Child Nutrition Programs Administration
89 Washington Avenue, Room 375 EBA
Albany, NY 12234
Telephone: (518) 473-8781 Fax: (518) 473-0018
Web Address: www.cn.nysed.gov

FORM #5
*NYS Required 2023-2024 Notarized Affidavit of
Publication*

Form #5 – Notarized Affidavit of Publication Form

Attach Notarized Affidavit of Publication Here

School Food Authority: East Islip UFSD LEA Code: 580503030000

Please Note: This form, current advertisement and notarized affidavit of publication is required for all executed contracts.

- 1) Advertisements shall contain the time and place where bid will be received and publicly opened and read. At least 5 days shall elapse between the first publication of advertisement and the date for opening and reading bids. For example, bids advertised on the first of the month, may be opened on the 6th. SED recommends two weeks between advertisement and the bid opening.
- 2) If the advertisement was placed in more than one newspaper, an affidavit of publication must be attached here for each advertisement.
- 3) If the advertisement was placed on different dates for any reason, specify the reason for the different dates and attach each affidavit of publication here.
- 4) If the local newspaper does not provide an original advertisement, a scanned advertisement with the notarized affidavit is acceptable to be attached here.

<p>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov</p>	<p style="text-align: center;">FORM #6 NYS Required 2023-2024 Debarment Option A (SFA)</p>
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Form #6 – Debarment Option A (SFA Form)

(This form is required for all executed contracts)

Stephen D. Harrison

checked the System of Award Management List on

SFA Representative Name and Title

Date

<http://www.sam.gov> and this prospective contractor

Name of FSMC and Principal/ President of Company

was not on the list as being suspended, debarred or disqualified.

To the best of my knowledge, I certify the above information is true and correct.

Original Signature of SFA Representative (blue ink only)

Date

Please Note the Following Regarding Debarment Option A or Debarment Option B:

Although we have included a list of the FSMCs that have not been debarred (with an asterisk) as a part of our annual FSMC web posting, it was based on our office checking on the Excluded Parties on the System of Award website as of January 2019. However, since, by the time the SFA goes out to bid or extend, circumstances regarding the FSMC's debarment status may have changed, it is the SFA's responsibility to check the list before submitting your contract or extension to SED for approval.

Therefore, either:

- 1) The SFA must look on the EPLS website and complete the Debarment Option A form to be submitted with the Contract/Extension packet.

OR

- 2) The FSMC must complete the Debarment Option B form to be submitted with the Contract/Extension packet.

Please note: only the Debarment Option A or Debarment Option B form must be submitted with the contract or extension - do not submit both forms.

Form #7 – Debarment Option B

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

SFAs are required to ensure that all sub-contractors and sub-grantees are neither excluded nor disqualified under the suspension and debarment rules found at 2 CFR 200.212 by doing any one of the following:

- Checking the Excluded Parties List found at the System for Award Management www.SAM.gov;
- Collecting a certification that the entity is neither excluded nor disqualified. Since a Federal certification form is no longer available, the grantee or sub-grantee electing this method must devise its own;
- Including a clause to this effect in the sub-grant agreement and in any procurement contract expected to equal or exceed \$25,000 awarded by the grantee or a sub-grantee under its grant or sub-grant;
- Sub-grantee and contractors must obtain a DUNS Number. All Federal Government awards are required to have a DUNS number. To obtain a DUNS number, contact Dun and Bradstreet at 1-888-573-0876 or visit their website at <https://eupdate.dnb.com/requestoptions.asp>. There is no charge for a DUNS number. The DUNS number serves as a means of tracking and identifying applications for Federal assistance and is required on all applications for Federal assistance.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension. 2 CFR 200.212 Suspension and Debarment. The regulations were published as Part III of the December 26, 2013, Federal Register (pages 78590-78691). Copies of the regulations may be obtained by contacting by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name and Title(s) of Authorized Representative(s)

Signature (Blue Ink Only)

Date

Instructions for Form #7

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS

DEBARMENT OPTION B

- 1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
- 2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- 3) The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- 4) The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
- 5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- 6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- 7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
- 8) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- 9) Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and /or debarment.

Form #7A – Certification Regarding Lobbying

(Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds)

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name/Address of Organization

Name/Title of Submitting Official

Signature (blue ink only)

Date

Instructions for Form #7A

LOBBYING CERTIFICATION

(INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES)

This disclosure form shall be completed by the reporting entity, whether Sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the sub awardee, e.g., the first sub awardee of the prime is the 1st tier. Sub awards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a)
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. The certifying official shall sign and date the form; print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503

Form #7B – Disclosure of Lobbying Activities

FORM 7B		Form AD-1048 (1/92) Approved by OMB 0348-0046
DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 (See reverse for public burden disclosure)		
1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/applications <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change for Material Change only: Year: _____ Quarter: _____ Date of last report: _____
4. Name and address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Sub awardee Tier _____, if known: Congressional District, if known: _____	5. If Reporting Entity in #4 is Sub awardee, Enter Name and Address of Prime: Congressional District, if known: _____	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10a. Name and Address of Lobbying Entity (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from #10a.) (last name, first name, MI):	
11. Amount of Payment (check all that apply): \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned	13. Type of Payment (check all that apply): <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify: _____	
12. Form of Payment (check all that apply): <input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind: specify: nature _____ value _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment indicated in Item 11:		
15. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ (Sign in Blue Ink Only) Print Name: _____ Title: _____ Telephone: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form – LLL

The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov	FORM #8 <i>NYS Required 2023-2024 Preparation of Bid Specifications</i>
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Form #8 – Preparation of Bid Specifications Form

(This form is required for all executed contracts.)

School Food Authority: East Islip UFSD LEA Code: 580503030000

1) Did the SFA hire, discuss or consult with anyone in the preparation of bid specifications other than SED staff?

Yes No

If yes, please complete 2 and sign 3 below. If no, please sign 3 below.

2) Please specify below the name, title and company name of all involved parties that were hired by the SFA to assist in preparation of the bid specifications for bidding purposes.

Name	Title	Name of Company	Did They Participate in the Procurement Process? <i>(Please check the appropriate box)</i>	
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No

3) To the best of my knowledge, I certify the above information is true and correct.

SFA Representative:

Stephen D. Harrison

Printed Name

Signature (Blue ink only)

Assistant Superintendent for Business

Title

Date

<p>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov</p>	<p><u>FORM #9</u> <i>NYS Required 2023-2024 Certification of Insurance</i></p>
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Form #9 – Certificate of Insurance Form

(This form is required for all executed contracts)

Attach a copy of the Certificate of Insurance

School Food Authority: East Islip UFSD LEA Code: 580503030000



SAMPLE INSURANCE REQUIREMENTS – FOOD SERVICE PROVIDERS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the food service provider hereby agrees to effectuate the naming of the District/BOCES as an Additional Insured on the food service provider's insurance policies, except for workers' compensation and N.Y. State Disability insurance.
2. The policy naming the District as an Additional Insured shall:
 - a. Be an insurance policy from an A.M. Best A- rated or better insurer, licensed to conduct business in New York State. A New York licensed and admitted insurer is strongly preferred. The decision to accept non-licensed and non-admitted carriers lies exclusively with the District/BOCES and may create significant vulnerability and costs for the District/BOCES.
 - b. State that the organization's coverage shall be primary and non-contributory coverage for the District/BOCES, its Board, employees and volunteers with a waiver of subrogation in favor of the District/BOCES.
 - c. Additional insured status shall be provided by standard or other endorsements that extend coverage to the District/BOCES for on-going operations (CG 20 38) and products and completed operations (CG 20 37). The decision to accept an endorsement rests solely with the District/BOCES. A completed copy of the endorsements must be attached to the Certificate of Insurance.
3.
 - a. The certificate of insurance must describe the services provided by the food service provider that are covered by the liability policies.
 - b. At the District's/BOCES' request, the food service provider shall provide a copy of the declaration page of the liability and umbrella/excess policies with a list of endorsements and forms. If requested, the food service provider will provide a copy of the policy endorsements and forms.
4. The food service provider agrees to indemnify the District/BOCES for applicable deductibles and self-insured retentions.



5. Minimum Required Insurance:
 - a. **Commercial General Liability Insurance**
\$2,000,000 per Occurrence/ \$4,000,000 Aggregate
\$2,000,000 Products and Completed Operations
\$1,000,000 Personal and Advertising Injury
\$100,000 Fire Damage
\$10,000 Medical Expense
 - b. **Automobile Liability**
\$1,000,000 combined single limit for owned, hired, borrowed and non-owned motor vehicles.
 - c. **Workers' Compensation and NYS Disability Insurance**
Statutory Workers' Compensation (C-105.2 or U-26.3); and NYS Disability Insurance (DB-120.1) for all employees. Proof of coverage must be on the approved specific form, as required by the New York State Workers' Compensation Board. ACORD certificates are not acceptable. A person seeking an exemption must file a CE-200 Form with the state. The form can be completed and submitted directly to the WC Board online.
 - d. **Umbrella/Excess Insurance**
\$5 million each Occurrence and Aggregate. Umbrella/Excess coverage shall be on a follow-form basis over the required Auto Liability and General Liability coverages.
6. The Food service provider acknowledges that failure to obtain such insurance on behalf of the District/BOCES constitutes a material breach of contract. The food service provider is to provide the District/BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work.

<p>The University of the State of New York NEW YORK STATE EDUCATION DEPARTMENT Child Nutrition Programs Administration 89 Washington Avenue, Room 375 EBA Albany, NY 12234 Telephone: (518) 473-8781 Fax: (518) 473-0018 Web Address: www.cn.nysed.gov</p>	<p style="text-align: center;">FORM #10 <i>NYS Required 2023-2024 Performance Security</i></p>
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Form #10 – Performance Security

(A copy of the performance bond or a copy of the authorization must be attached here if B1 or B2 is selected under Section 14)

School Food Authority: East Islip UFSD LEA Code: 580503030000

Form #11 – Summer Food Service Program

Check if not applicable

School Food Authorities (SFAs) which contract with a Food Service Management Company (FSMC) for food service operations during the school year are required to go out to bid separately for the Summer Food Service Program (SFSP) unless the contract includes provisions to operate the SFSP. The bid specifications and contract provisions for the "year-round" contract must include terms and conditions applicable to both the SFA and the FSMC which provide for the operation of the SFSP in compliance with 7CFR Part 225 of the federal regulations. In addition to the general terms and conditions contained in the contract agreement form, the following provisions are herein made part of this bid specification/contract form:

1. The SFA shall specify estimated participation in the SFSP, by meal type, and other site information as detailed on Form 11A attached.
2. The SFA shall maintain responsibility for the administration and management of the SFSP and sign all agreements, claims for federal reimbursement and/or other program documents.
3. The FSMC shall serve reimbursable meals pursuant to the SFSP regulations 7 CFR Part 225 and the menu planning option used by the SFA as specified in the SFSP Annual Application Agreement Form and in accordance with the attached menu (Schedule A).
4. The FSMC shall prepare, store and serve food items in accordance with State and local health standards. The contractor shall provide for meals, which it prepares to be periodically inspected by the local health department or an independent agency to determine bacterial levels in the meals being served. Such levels shall conform to the standards, which are applied by the local health authority with respect to the level of bacteria, which may be present in meals served by other establishments in the locality. The results of the inspections must be submitted promptly to the sponsor and State agency. The requirements of the attached Quality Control Plan must be met.
5. The FSMC shall provide food services, meal counting systems and record-keeping in compliance with 7 CFR Part 225 and 2 CFR Parts 400, 415, 416 et al (79 FR 75981) as applicable, also known as the "Super-Circular".
6. The FSMC and SFA shall maintain records in accordance with federal and State record retention policies, supported by invoices, receipts, purchase orders, production records, payroll records or other evidence for inspection and reference, to support the operating costs listed on monthly claims for reimbursement.
7. The FSMC and SFA shall maintain separate expenditure and revenue records for the SFSP for both operating and administrative costs.
8. The FSMC shall bill the SFA separately for expenses incurred in the SFSP under this contract.

Original Signatures and Date of Both Parties Required <i>(Original Signatures must be in blue ink only)</i>	
<i>Signature President, Board of Education</i> <div style="font-size: 1.2em; font-weight: bold; margin-top: 5px;">East Islip UFSD</div>	<i>Authorized Signature of FSMC and Title</i>
<i>Name of School Food Authority</i>	<i>Name of Food Service Management Company</i>
<i>Date</i>	<i>Date</i>

Form #11A – Summer Food Service Program

Check here if N/A

Summer Food Service Program – Only complete if participating in the SFSP
SITES WHERE PROGRAM WILL OPERATE:

Sponsor Name:	Address:	Contact Person/Phone #:	FSMC Name:
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Name and Site/ Address & Phone	Authorized Designee	Holding Facilities		Begin Date (1)	End Date (2)	Days of Week	Total Days Operating (3)	Types of Meals (4)	Estimated Average # Meals/Day (5)	Total # Meals (6)	Delivery Time for Each Meal Type (7)
		Yes	No								
		<input type="radio"/> Yes	<input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Lunch			
		<input type="radio"/> Yes	<input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Supper			
		<input type="radio"/> Yes	<input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Lunch			
		<input type="radio"/> Yes	<input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Supper			
		<input type="radio"/> Yes	<input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Lunch			
		<input type="radio"/> Yes	<input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Supper			

Form #11B – Summer Food Service Program Continuation Sheet

Check here if N/A

Name and Site/Address & Phone	Authorized Designee	Holding Facilities		Begin Date (1)	End Date (2)	Days of Week	Total Days Operating (3)	Types of Meals (4)	Estimated Average # Meals/Day (5)	Total # Meals (6)	Delivery Time for Each Meal Type (7)
		<input type="radio"/> Yes	<input type="radio"/> No								
		<input type="radio"/> Yes	<input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Lunch			
		<input type="radio"/> Yes	<input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Supper			
		<input type="radio"/> Yes	<input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Lunch			
		<input type="radio"/> Yes	<input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Supper			
		<input type="radio"/> Yes	<input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Lunch			
		<input type="radio"/> Yes	<input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Supper			
		<input type="radio"/> Yes	<input type="radio"/> No					Breakfast			
		<input type="radio"/> Yes	<input type="radio"/> No					AM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Lunch			
		<input type="radio"/> Yes	<input type="radio"/> No					PM Snack			
		<input type="radio"/> Yes	<input type="radio"/> No					Supper			

SUMMER FOOD SERVICE PROGRAM QUALITY CONTROL PLAN

Check here if N/A

Providing children with safe, nutritious and appetizing meals is one of the primary objectives of the Summer Food Service Program. Quality control in food production involves each stage of processing from procurement to service.

To ensure that health and sanitation requirements are met at all times in the preparation and delivery of the summer meals; each FSMC must submit the following documents with the bid:

- 1) A copy of the FSMC's quality control assurance plan that provides complete details on quality assurance procedures for meal preparation, packaging of food items, transportation and delivery schedules.
- 2) Quality assurance procedures shall identify the food production monitoring methods used to ensure that all foods are handled in a safe and sanitary manner. Quality assurance procedures will include but shall not be limited to the following:
- 3) The production/handling procedures for food (meal assembly) shall identify specific measures designed to monitor and assure the maintenance of personnel hygiene, sanitary conditions of the facility and the length of time associated with meal production periods.
- 4) Food product temperature monitoring procedures must provide a description of the procedures utilized to assure maintenance of safe food temperatures during all phases of handling, production, storage and shipment of meals. A log must be used for monitoring and recording food temperatures.
- 5) After the contract has been awarded and the program is in operation, the FSMC is responsible for submitting a copy of a log used for monitoring and recording food temperature during handling, production, storage, and delivery of the meals.
- 6) The SFA is also responsible for submitting samples of weights taken during program operations.
- 7) It is the responsibility of the SFA to ensure that the Quality Control Plan is in place before the contract begins.

Form #12 – Afterschool Snack Program

Check here if N/A

(Complete only if receiving reimbursement for snacks served to children in the after-school snack program.)

The parties of the attached contract, license, lease, amendment or other agreement or any kind (hereinafter, the “Contract”) agree to be bound by the following clauses which are hereby made a part of the Contract (the word Contractor herein refers to any party other than the School Food Authority, whether a contractor, licensor, licensee, lessor, lessee, or any other party):

1) The SFA shall specify estimated participation in the after-school care program(s) in the table below.

Estimated Participation in the After-School Care Program:

Participation in the after-school care program for the _____ school year was:

School	Enrollment	Time of Service			Student Participation		
					Free	Reduced	Paid
			to				
			to				
			to				
			to				
			to				
			to				
			to				
			to				
			to				
			to				
			to				

If the SFA charges for snack, please indicate the price for full price snack \$ ____.

2) Menu Cycle

The 21-day cycle menu and Food Item Specifications, see Schedule A/B, shall be used as a standard for the purpose of basing bids or estimating average cost per meal. The FSMC must adhere to the cycle for the first 21 days of meal service. Menu standard as presented in the 21-day cycle menu must be maintained as to type and quality of meal service.

Snacks served must consist of at least two different components, in at least the minimum portion requirements, as set forth in 7 CFR sections 210.10(n) and 210.10a(j):

- 3) The FSMC shall maintain the following records to provide the SFA with information to submit proper claims for reimbursement:
- a. Daily meal counts by category;
 - b. Daily attendance records, such as sign-in sheets, for the after-school program;
 - c. Written snack menus; and
 - d. All records must be maintained for three years plus the current year.

This must be in accordance with federal and State record retention policies.

Form #13 – Civil Rights Assurance
(To be completed by the Food Service Management Company)

The FSMC hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the FSMC receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the FSMC agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the FSMC, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the FSMC.

FSMC Representative:

Printed Name

Signature (Blue ink only)

Title

Date

Agreement Section

THIS AGREEMENT, made _____ day of _____ by and between the
this _____
(Day) (Month, Year)

East Islip UFSD in the city of **Islip Terrace**, New York, herein after referred to

(School Food Authority) (City)

as "SFA" and _____ referred to as "FSMC".

(Food Service Management Company)

WITNESSETH

WHEREAS, the SFA has advertised for sealed bids for Food Service Management to the facilities listed in service locations and times in accordance with the specifications attached hereto and made a part hereof as if same were set forth in full, and,

WHEREAS, the FSMC submitted a bid for a Food Service Management Company to said facilities dated _____ and has been awarded a contract by the SFA.

NOW, THEREFORE, in consideration of the covenants and agreement hereinafter expressed, it is mutually covenanted and agreed between the parties hereto as follows:

1) Scope and Purpose

- a) The SFA shall provide the requisite administrative oversight of the food service program ("Program") operations administered by the FSMC with the necessary internal controls as it is their fiduciary responsibility to do so.
- b) The SFA is responsible for ensuring resolution of Program review, monitoring areas of non-compliance and/or audit findings for reimbursable meals, a la carte sales including vending machines, and adult meals.
- c) The SFA shall be responsible for the cost of the Program as indicated in the bid specifications and entitled to all receipts generated pursuant to this Agreement.
- d) All net income accruing to the SFA from the Program shall remain in the Program.
- e) The SFA shall retain control of the quality, extent and general nature of the Program and the prices to be charged.
- f) The SFA shall retain signature authority for the Single Permanent Agreement to participate in the Child Nutrition Programs, including but not limited to NYSED reports, the online/paper submission of monthly claims for reimbursement, free and reduced-price applications, etc.
- g) The SFA shall be legally responsible for the conduct of the Program, and shall supervise the food service operations by the FSMC in such a manner that will ensure compliance with the rules and regulations of the New York State Department of Education, herein referred to as SED and the United States Department of Agriculture, herein referred to as USDA, regarding the school food service program, including but not limited to 7 CFR Part 210, 215, 220, 225, 245, 250, 3015, and 2 CFR Parts 400, 415, 416. et al (79 FR 75981) also known as the "Super-Circular" and any FNS or NYSED Instruction and Policy as outlined in the SFA's Single Permanent Agreement with NYSED.
- h) The FSMC shall receive for its services an amount based on per meal bid price. All costs of the Program must be net of all applicable discounts, rebates and credits.
- i) The FSMC, an independent contractor, shall have the exclusive right to operate the school lunch and/or breakfast and/or milk program.
- j) The Programs provided shall be operated and maintained as a benefit to the SFA students and staff and not as a source of profit to the FSMC.
- k) The FSMC shall promote nutrition-health education required by the local, county, State or federal governments.
- l) The FSMC shall comply with the rules and regulations of the Commissioner of Education and the United States Department of Agriculture, and any additions or amendments hereto.

2) Free and Reduced Meal Policy

- a) The SFA free and reduced meal policy for the reimbursed school lunch and/or breakfast and/or special milk and/or USDA Foods distribution programs as defined in the Agreement and hereby in all respects made a part of this contract.
- b) The written policy of the SFA requiring feeding of needy children for free or at reduced price shall apply to the FSMC's food service operation and the SFA shall be responsible for the implementation of this policy.
- c) The SFA shall be responsible for the review and certification of the free and reduced-price eligibility applications, public announcement, letter to parents, direct certification, hearings, verification of certified applications and maintenance of the eligibility rosters, the completion, distribution and collection of the parent letter and household application for free and reduced-price students. FSMC employees are not allowed to review, process and/or approve free and reduced-price applications or to be involved in the free and reduced-price meal application process.
- d) The SFA shall be responsible for the establishment and maintenance of the free and reduced-price meals benefit issuance listing and providing it to the FSMC to ensure that student's meals are accurately claimed for reimbursement under the correct eligibility category.
- e) The SFA and the FSMC agree that no child who participates in the Child Nutrition Programs will be discriminated against on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation as well as their inability to pay.
- f) No school or school food authority may contract with a food service management company to operate an a la carte food service unless the company agrees to offer free, reduced price and paid reimbursable lunches to all eligible children.

3) Meal Pattern

- a) The FSMC shall serve reimbursable lunches that meet Food Based Menu Pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210. and shall meet the Dietary Guidelines for Americans. Failure to do so will result in a loss of the total per meal price paid to the FSMC for all meals not meeting program requirements. Such actions constitute a breach of contract and subject the FSMC to a penalty as outlined in Section 26C and may be considered cause for termination of the contract in accordance with the sixty (60) day termination clause as outlined in Section 26D of the contract.
- b) The FSMC should offer a choice of reimbursable meal pattern lunches, subject to approval of the SFA.
- c) The FSMC shall serve reimbursable breakfasts that meet Food Based Menu Pattern requirements pursuant to the School Breakfast Program regulations 7 CFR Part 220, where indicated in Appendix B of this agreement, and shall meet the Dietary Guidelines for Americans. Failure to do so will result in a loss of the total per meal price paid to the FSMC for all meals not meeting program requirements. Such actions constitute a breach of contract and subject the FSMC to a penalty as outlined in Section 26C and may be considered cause for termination of the contract in accordance with the sixty (60) day termination clause as outlined in Section 26D of the contract.
- d) The FSMC shall serve reimbursable meal pattern snacks that meet meal pattern requirements pursuant to the National School Lunch Program regulations 7 CFR Part 210 and 220. Failure to do so will result in a loss of the total per meal price paid to the FSMC for all meals not meeting program requirements. Such actions constitute a breach of contract and subject the FSMC to a penalty as outlined in Section 26C and may be considered cause for termination of the contract in accordance with the sixty (60) day termination clause as outlined in Section 26D of the contract.
- e) The FSMC shall serve reimbursable milk pursuant to the Special Milk Program if eligible to do so.
- f) The FSMC must demonstrate that food-based menus are planned to meet the 2010 Dietary Guidelines for Americans and comply with established caloric ranges, sodium, saturated and trans-fat levels as outlined in 7 CFR Part 210 and 220.
- g) The FSMC shall make substitutions in the required food components of the meal pattern if individually participating children are unable, because of medical or other special dietary needs, to consume such foods. Such substitutions shall be made only when supported by a statement from a recognized medical authority for a child with a disability which substantially limits one or more major life activities, which includes how the disability restricts the diet, the major life activity affected by the disability recommended alternate foods and foods that must be omitted from the child's diet. The SFA shall notify the FSMC of any special dietary needs. The U.S. Department of Agriculture's (USDA) nondiscrimination regulation (7 CFR 15b), as well as the regulations governing the National School Lunch Program and School Breakfast Program, make it clear that substitutions to the regular

meal must be made for children who are unable to eat school meals because of their disabilities, when that need is certified by a recognized medical authority.

- h) The FSMC may use fillers or extenders, such as "textured vegetable protein," in foods served upon approval of the SFA and regulated by USDA.
 - i) No payment shall be made to the FSMC by the SFA for any meals that are spoiled, inedible or unwholesome at time of delivery, or do not meet the detailed specifications and/or meal pattern requirements.
- 4) Point of Service Accountability/Collection Method
- a) Meals shall be served, and accurate pupil participation records shall be maintained by the FSMC which must ensure that accurate categorical meal counts are obtained at the point of service for reimbursement purposes.
 - b) The FSMC shall implement an accurate point of service accountability system and a collection method which must protect the anonymity of free and reduced-price students which must be approved by the SFA.
 - c) The FSMC must adapt to the SFA's point of sale system and associated training costs will be the responsibility of the FSMC
- 5) Menus
- a) All food items served must adhere to the specification listed on Schedule B and conform to the standard portion sizes listed in Schedule A and Schedule B.
 - b) All menus, which are established/approved by the SFA and prepared by the FSMC, are to be served in all schools during all meal services. The FSMC shall not deviate from the SFA's established menu and/or impose preparation of menu items that they prefer to serve for their convenience and/or preference. The SFA may impose financial penalties on the FSMC for any unannounced deviation from the menus by the FSMC, without prior approval of the SFA.
 - c) The FSMC must adhere to the cycle for the first 21 days of meal service. Menu standards as presented in the 21-day cycle menu must be maintained as to type and quality of meal service by the FSMC as indicated in Schedule A (Menus).
 - d) High quality food items are to be provided by the FSMC. If, in the opinion of the SFA, the quality of food service becomes unsatisfactory, the FSMC may be subject to financial penalties, contract termination, and any other legal remedies available to the SFA.
 - e) Food that has become outdated, spoiled, damaged, wilted, dried out, aged, burnt, and/or has improperly changed color shall not be used.
 - f) All FSMC employees are to be trained to properly portion all food items to meet the USDA meal pattern requirements as well as the requirements of the bid specification. A schedule of staff training is to be included with each FSMC proposal in Schedule G.
 - g) The District Manager of the FSMC shall monitor, supervise and train the food service staff personnel for the Program. The FSMC District Manager shall visit all district schools 8 times throughout the school year and shall provide a written summary report to the SFA Business Manager within 14 days of their visit.
 - h) The SFA is responsible for the formation and establishment of an advisory board comprised of students, teachers and parents that will meet frequently throughout the school year to assist in menu planning. The FSMC shall participate in these periodic meetings when deemed appropriate by the SFA. Documentation of these meetings is to be kept on file by the SFA and made available upon request by SED.
 - i) Menus are to be printed by the FSMC and distributed to parents, students, each school, and SFA administration and posted in all schools on a Monthly basis and should contain daily, weekly and/or seasonal specials planned in conjunction with the meal service requirements for holidays, educational and/or other special events. The FSMC will adhere to the SFA's additional promotional and merchandising specifications in Schedule A.
 - j) A copy of each menu is to be supplied to the SFA's Business Office by the FSMC 30 days prior to the month of actual preparation and service of foods for the SFA's review/approval.
 - k) The FSMC is to post all menus in a prominent location in all cafeterias and on the SFA's website if applicable.
 - l) Preparation and presentation of the same menu item(s) should be consistent in every building throughout the SFA where that menu item is being offered.
 - m) The FSMC shall comply with the Buy American Provision, including but not limited to 7 CFR 210.21, 7 CFR Part 200, and 7 CFR Part 250 for contracts that involve the purchase of food. The SFA reserves the right to review FSMC purchase records to ensure compliance with the Buy American provision. The FSMC shall provide Nutrition Fact labels and any other documentation requested by the SFA to ensure compliance with Buy American.
 - n) The FSMC must disclose ingredients lists and nutritional information to the SFA for all meals provided. The FSMC shall be required to consolidate nutritional information for any meal that is comprised of separate individual ingredients.
 - o) The SFA shall publish and publicly share on the SFAs website the ingredients lists and nutritional information provided by the FSMC.
- 6) Production Records/ Standardized Recipes
- a) Production records (7CFR 210.10(a)(3)) and standardized recipes (7CFR 210.10(l)(8)) are to be produced and used by the FSMC in all schools throughout the SFA as required by federal and State regulations to ensure consistency, quantity and quality of meals served.

- b) Production records must be accurate and kept on a daily basis (7CFR 210.10(a)(3)) and are to be completed for each meal, in all buildings by the FSMC and kept on file for 3 years plus the current year in accordance with federal and State record retention policies, in the SFA, for auditing purposes as required by federal and State regulations. Samples of the production records to be used by the FSMC must be included in Schedule A with each bid.
- c) All standardized recipes are to be kept on file in each kitchen and must indicate all ingredients and portion sizes. Samples of the standardized recipes to be used by the FSMC must be included in Schedule A with each bid.
- d) The FSMC must have the ability to provide all interested parties including the SFA, SED, parents, administration, etc. the actual ingredients and recipes of every menu item offered.
- e) The FSMC is to ensure consistent quality and portioning of menu items throughout the SFA and be subject to the SFA's audit of production records to ensure compliance with this requirement.
- f) The FSMC is to ensure that overproduction of meals does not occur and that leftovers are not removed from the SFA's premises at any time.

7) Meal Services

- a) The FSMC shall provide specified types of meal services in an efficient manner to maximize participation in the Child Nutrition Programs in the service locations and times as listed herein.
- b) The FSMC is expected to ensure that the quality of meal service is appealing and attractive to maximize customer satisfaction as well as ensure that students proceed through serving lines in an efficient manner.
- c) The FSMC shall provide condiments and utensils as needed.
- d) The FSMC shall use the SFA facilities for the preparation of food to be served in the designated meal service locations.
- e) All a la carte items served by the FSMC shall be approved by the SFA in advance of sale.
- f) The SFA should review all meal services to determine if complete meals are offered, if all items are available during the entire meal service, if food items listed on the menu are being served, if counts are accurately taken at the point of service, and if foods listed on the procurement schedule are available for service.
- g) The FSMC shall administer the Fresh Fruit and Vegetable Program (FFVP), if applicable. Food, labor and miscellaneous costs incurred will be reimbursed from the pre-approved allocation of money from a discretionary grant from the federal government. Additional administration fees, if any, must be negotiated and agreed upon, prior to implementation of the Fresh Fruit and Vegetable Program. If the FSMC administers the FFVP for the SFA, administrative expenses paid to the FSMC cannot exceed \$100 total per month for the total of up to 50 schools participating in the program. The administrative expense may increase incrementally by \$100 per month for an additional total of up to 50 schools participating in the FFVP. USDA allows no more than ten percent (10%) of the total grant awarded the SFA to be used for administrative expense (which includes equipment purchases). Refer to the USDA FFVP guidance material at the following link: <http://www.fns.usda.gov/ffvp/fns-resources>. NYSED limits the total administrative expenses paid to the FSMC to one half percent (1/2%) of the respective percent for SFAs with more than 150 schools participating in FFVP. See chart below:

Number of Schools	Total Allowable Admin Fee Per Month
1-50 schools	= \$100
51-100 schools	= \$200
101-150 schools	= \$300
151 plus schools	= ½% (cannot exceed ½% of up to 10% administrative expenses)

8) Pricing

- a) The SFA shall be responsible for establishing all selling prices for all reimbursable and non-reimbursable meals/milk and a la carte (including vending and adult meals) and be adhered to by the FSMC.
- b) The FSMC is to promote the sale of reimbursable meals throughout the district.
- c) All a la carte prices charged by the FSMC shall be approved by the SFA in advance of sales.
- d) The FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA.
- e) The SFA employees may purchase meals at the option and direction of the SFA. Prices charged by the FSMC must be approved by the BOE/Governing Body of the SFA. The price for adult meals for the same portion size as students must be equal to or more than the over 60% reimbursement rate for a free meal, plus the donated commodity entitlement rate for the current school year, plus sales tax. The FSMC shall be notified of such approval thirty (30) days before new prices are effective. The FSMC may serve meals to their employees free of charge, however, the cost of the meal or the value of the adult meal (value of the adult meals converted to equivalent meals) may not be charged to the SFA. The FSMC shall not count these meals for reimbursement under the Child Nutrition Programs.

9) Monitoring

- a) The SFA shall monitor the food service operation of the FSMC through periodic on-site visits to ensure that the food service is in conformance with USDA program regulations per 7 CFR § 210.16. If there is more than one site, there is an additional requirement that the SFA conduct an on-site review of the counting and claiming system no later than February 1 of each year as required by 7 CFR § 210.8. The designated SFA representative that is responsible for performing all on-site reviews and ensuring that if there are any problems found that they will be corrected within the required timeframes is: **Superintendent for Business**
- b) FSMC personnel are prohibited from conducting the self-review for the SFA; however, the FSMC may accompany the SFA during the self-review and is responsible for ensuring that any problems found during the self-review are corrected within the required timeframes.

10) All Foods Sold in School (Competitive Foods)

- a) The FSMC shall not sell, dispense, or cause to be on premises, the items listed by the SFA under federal and State regulations and hereby in all respects made a part of the contract.
- b) Neither the SFA nor the FSMC shall authorize the distribution or sale of competitive foods pursuant to State and federal laws and regulations.

11) USDA Foods

- a) The FSMC must pre-credit the SFA for the value of USDA Foods. A deduction for the value of USDA Foods must be reflected in the established bid price. The FSMC must provide an additional credit for any donated foods not accounted for in the established price per meal.
- b) Any USDA Foods received by the SFA and made available to the FSMC shall accrue only to the benefit of the SFA's nonprofit school food service program and shall be used therein.
- c) The FSMC must credit the SFA for the value of all USDA Foods received for use in the Programs in the school year including values of USDA Foods that were not accounted for in the original bid price. The FSMC must provide the SFA with a complete inventory of all USDA Foods received each month. Copies of the FSMC's monthly Inventory Request forms for USDA Foods must also be provided to the SFA each month for their review.
- d) The FSMC must utilize the SFA's entire USDA Foods entitlement as per Schedule H and any additional entitlement received throughout the contract terms. The FSMC and SFA must follow applicable federal and State requirements, including but not limited to 7 CFR 250.
- e) The FSMC shall only order USDA Foods in accordance with the SFA's menus reflected in Schedule A and the SFA's Local Wellness Policy (Schedule C).
- f) The FSMC must maintain (have available for audit by the SFA) records of transportation of USDA Foods throughout the SFA.
- g) USDA Foods are to be obtained for the use solely in the SFA's food service operation and shall not be removed from the SFA's premises. The FSMC will comply with the storage and inventory requirements for USDA Foods.
- h) The FSMC shall have records available to substantiate the full value and use of USDA Foods in reimbursable meal pattern lunches. Records should clearly reflect that the value and amount of USDA Foods received and used by the FSMC is solely for the SFA's benefit. The values are to be based on the value at the point the SFA receives the USDA Foods from the State distributing agency and based on the USDA Foods Value listing pertinent to the applicable time period. This includes when the FSMC procures end products from processors on behalf of the SFA in the form of rebates, credits and/or discounts.
- i) The FSMC shall select, accept and use in as large quantities as may be efficiently used in SFA's nonprofit school food service, the type and quantities of available USDA Foods, subject to the approval of the SFA. SFA shall have the sole discretion as to the final selection and ordering of USDA Foods.
- j) The FSMC shall be responsible for transportation and storage charges for USDA Foods.
- k) The FSMC shall account for all federally donated USDA Foods separately from purchased food items. USDA Foods are not to be used for special functions conducted outside the nonprofit school food service.
- l) Title of products purchased or processed using USDA Foods must remain with the SFA. Any charges incurred by the FSMC when processing or purchasing products containing USDA Foods shall be paid by the FSMC and charged back to the SFA as a cost.
- m) The FSMC is subject to the applicable requirements of 7 CFR 250 to the extent that it uses USDA Foods.
- n) If the FSMC uses a commercial substitute in place of the USDA Food, it must be of the same generic identity, of U.S. origin, and of equal or better quality in place of USDA Food.
- o) The FSMC is prohibited from entering into any processing contracts utilizing USDA Foods on behalf of the SFA. All refunds received from processors must be retained by the nonprofit school food service account.
- p) Title to all USDA Foods provided to the FSMC for use in the school food service program shall remain with the SFA.

- q) The SFA must conduct a reconciliation in accordance with 7 CFR Part 250 to ensure that the FSMC has properly credited it for the value of all USDA Foods received for use in the SFA's food service operation in the applicable school year.
- r) The FSMC will maintain records to document its compliance with requirements relating to USDA Foods, in accordance with 7 CFR 250.54(b).
- s) When this contract terminates or subsequent extensions terminate, the FSMC must return all unused USDA Foods in its possession to the SFA within 15 days of the termination effective date. At that time the FSMC must also provide a final accounting of all USDA Foods used, in possession, and not yet delivered.
- t) The FSMC will use all USDA Foods ground beef and ground pork products, and all processed end products, in the SFA food service in accordance with CFR Part 250.53(5).
- u) The Department of USDA Foods, The NYS Child Nutrition Program Administration Office, The SFA, The NYS Comptroller, The Department of Agriculture, or their duly authorized representatives may perform onsite reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of USDA Foods in accordance with CFR Part 250.53(10).
- v) In the event that the full entitlement of USDA Foods ordered is not received through USDA, the FSMC may receive a credit for the amount of entitlement not received. Prior to providing such a credit, the SFA must verify the cause to determine if crediting is required.
- w) Extension/Renewals are contingent upon the fulfillment of all contract provisions related to USDA Foods.

12) Purchases

- a) The grade, purchase unit, style, weight, ingredients, formulation etc., as set forth by the SFA, see Schedule B, shall be complied with by the FSMC. If a brand name is specified, "or equal to" must also be indicated.
- b) The FSMC must purchase all food and non-food items at the lowest price possible consistent with maintaining quality standards.
- c) The FSMC may purchase from their owned or operated subsidiary facilities if the purchase price is lower than the prices otherwise available in the area.
- d) The FSMC shall honor existing purchasing contracts if advantageous to the SFA.
- e) The FSMC shall be solely responsible for the purchase and payment of all foods and beverages necessary for it to render proper performance of the food service program as stated herein. Such purchases and performance shall apply to all items in addition to food and beverage, which will be necessary for compliance with and of this agreement.
- f) The FSMC is to ensure that purchased foods for the sole use of the SFA's food service operation are not removed from the SFA premises at any time.
- g) The FSMC, as the agent of the SFA, will ensure that all procurement transactions meet any applicable procurement standards set forth by Federal, State, or Municipal regulations and policy.
- h) Upon request from the SFA, the FSMC is required to produce a report, which documents the procurement of NY grown/locally grown products including the local farm source, the product(s) purchased, and the value of the products purchased on behalf of the SFA
- i) The prices the FSMC charges the SFA for food, supplies, services, etc. must be competitive, reasonable and necessary.

13) Use of Facilities

- a) The FSMC shall instruct its employees to abide by the policies, rules and regulations, with respect to use of SFA premises/facilities as established by the SFA, which are furnished in writing to the FSMC by the SFA.
- b) The SFA shall furnish at its expense, electricity, gas, space, light, heat, power, hot and cold water and other utilities to the FSMC as in the judgment of the SFA that is reasonably needed and necessary for the operation of the food services as well as sanitary toilet facilities for FSMC employees.
- c) The SFA shall make available without any cost or charge to the FSMC contractor area or areas of the premises that are mutually agreeable to both parties in which the FSMC shall render its services; such area or areas reasonably necessary for providing efficient food service.
- d) The SFA may request of the FSMC, additional food service programs; however, the SFA reserves the right, at its sole discretion, to sell or dispense any food or beverage before or after the SFA's regularly scheduled lunch or breakfast periods provided such use does not interfere with the operation of the School Lunch and/or Breakfast and/or Special Milk Programs.
- e) If the SFA uses the facilities for extracurricular activities before or after the SFA regularly scheduled lunch or breakfast period, the SFA shall return facilities and equipment to the FSMC in the same condition as received, normal wear and tear excepted.
- f) The SFA shall be responsible for painting and/or decorating within the kitchen and dining areas.
- g) The SFA shall have unlimited access, with or without notice to the FSMC, to all areas used by the FSMC for purposes of inspections and audits.

- h) The FSMC shall use the SFA facilities for the preparation of food to be served only at sites specified in the Schedules and Appendices and subject to approval by SED.

14) Inventory, Equipment and Storage

- a) The SFA shall furnish all necessary equipment to operate the food programs. At the time of the contract signing, an itemized inventory (to be certified by representatives of both parties) of all food items furnished or to be furnished by the SFA including miscellaneous kitchen items, will be made part of this contract and included in Schedule E.
- b) The FSMC and the SFA shall inventory the equipment and USDA Foods owned by the SFA at the beginning of the school year, including but not limited to silverware, trays, chinaware, glassware, kitchen utensils, and food commodities.
- c) The FSMC shall maintain the inventory of silverware, chinaware, glassware, kitchen utensils, and other operating items necessary for the food service operation throughout the school year.
- d) The SFA shall replace expendable equipment and replace, repair and maintain equipment except when damages result from the use of less than reasonable care by the employees of the FSMC. Any equipment purchases must be in compliance with CNP procurement regulations. Any equipment purchases beyond the federal or State threshold requires State Agency approval. Regarding all equipment, furnishings and small wares used for the services hereunder, the FSMC agrees that it will use the SFA equipment and machinery in good and proper manner and shall keep the same free from damages, in proper condition and in a state of cleanliness to assure STRICT COMPLIANCE WITH HEALTH REGULATIONS AS PROVIDED AND REQUIRED BY THE STATE OF NEW YORK, dealing with SFA facilities, as with all other health laws. Therefore:
 - i) Repairs necessary due to the negligence of the FSMC, its employees or agents shall be the sole responsibility and the sole expense of the FSMC.
 - ii) The SFA agrees at its sole option to repair or replace any equipment not functioning properly or which is missing upon proper written notification by the FSMC of the need for such repair or replacement and the availability of normal repair or replacement facilities. If the SFA, at its discretion, determines not to repair and/or replace equipment that the FSMC has expressly advised the SFA in writing (a) poses a safety risk to FSMC's employees, or (b) hinders FSMC's ability to perform its services under the agreement, then FSMC shall have the right to effectuate such reasonable repair and/or replacement at the expense of SFA.
 - iii) No purchases, alterations, changes, or improvements shall be made to the areas granted to the FSMC without obtaining prior written permission of the SFA with the final decision as to purchases, alterations, changes, or improvements reserved solely for the SFA.
- e) The SFA shall be responsible for repairs to all permanent fixtures such as faucets, lights, sewers, air conditioning, heating and all other electrical work NOT considered to be food equipment, since such food equipment is dealt with in item d) above.
- f) The FSMC shall maintain adequate storage practices, inventory, and control of federally donated foods in conformance with SFA's agreement with the Office of General Services as well as non-commodity purchases.
- g) The SFA shall provide locks for food storage, preparation and service areas. Keys to those locks shall be provided by the SFA to the FSMC at the SFA's discretion.
- h) The SFA shall provide the FSMC with telecommunication services as deemed necessary by the SFA.
- i) The SFA shall furnish and install any equipment or make any structural changes needed to comply with federal, State and local laws, ordinances, rules and regulations.
- j) The SFA shall be responsible for any losses including federally donated commodities, which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
- k) All food preparation and serving equipment owned by SFA shall remain on the premises of the SFA.
- l) The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA premises.
- m) The FSMC shall obtain prior approval from the SFA before placement of any FSMC equipment on SFA premises.
- n) Upon termination of this contract the FSMC will surrender to the SFA all equipment and furnishings located in the food services facilities and/or as listed on the certified inventory list of all SFA owned property (both capital and/or expendable) as referred to above in b) and c). Such property and equipment or its equal quality replacement must be returned to the SFA in the same good order and condition as when received by the FSMC, reasonable wear and tear, damage from casualty fire and hazards covered by insurance ALONE EXCEPTED. Another inventory shall be taken upon termination to determine the status of all equipment hereunder. Discrepancies shall be corrected at the FSMC's sole expense with said replacement based on a comparison with the original inventory.

15) Deliveries/Transportation

- a) The FSMC and the SFA are responsible for the proper and safe transportation of food between buildings to students in a prompt and efficient manner to adhere to the serving times established by the SFA.
- b) The FSMC shall pay for oil and gas used by its owned, hired, or other vehicles under its supervision used for delivering food or non-food commodities.
- c) The FSMC shall provide its own drivers for owned, hired, or other vehicles under its supervision used for delivering food or non-food commodities.

16) Sanitation/ Health Certification

- a) The FSMC shall serve all foods at proper temperatures and develop standards of time for food preparation prior to meal service such that the food should be ready to be served as close to serving time as possible.
- b) The SFA will provide for the removal of all trash and garbage from the designated area(s) with the FSMC being responsible for proper sanitary storage and placement in the designated area(s) of said trash and garbage until its removal.
- c) The FSMC shall clean the kitchen area, including but not limited to sinks, counters, tables, chairs, silverware, and utensils.
- d) The FSMC shall clean the grease traps in the food service area to be in good working order.
- e) The FSMC shall maintain the grease traps in the food service area to be in good working order.
- f) The FSMC shall operate and care for all equipment and food service areas (except walls, windows and lights) in a clean, safe, and healthy condition in accordance with standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations and rules of federal, State, and local authorities.
- g) The SFA shall be responsible for the professional cleaning of ducts and hoods above the filter line and will provide extermination services as needed and not less than one time per year.
- h) The FSMC shall comply with all local and State sanitation requirements in the preparation of food and attend all related mandated training as deemed necessary by the SFA and/or SED.
- i) The FSMC shall adhere to the School Food Safety Plan set forth as per USDA regulations for all preparation and meal service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required by Public Law 108-265 which is to be included as part of the Bid by the SFA as reflected in Schedule F.
- j) The SFA shall maintain all applicable health certifications on its facilities and shall ensure that all State and local regulations are being met by the FSMC preparing and/or serving meals at any SFA facility.
- k) The SFA shall immediately correct any problems found as a result of a health inspection.
- l) The FSMC shall adhere strictly to all applicable Pure Food Laws, ordinances as well as all related regulations as adopted and promulgated by the federal government, the State of New York, the local Departments of Health and said FSMC will otherwise fully comply at all times with the rules and regulations as set up by the SFA as well as with any change in the State and/or county Laws, etc., covering and controlling food services at the facilities.
- m) The FSMC shall comply with all health and safety regulations required by federal, State, or local law.
- n) The FSMC and the SFA shall comply with all building rules and regulations.
- o) The FSMC shall procure the most recent applicable health certification required by federal, State, or local law and post in a noticeable place in the food service area.
- p) The FSMC shall have State or local health certification for any facility outside the SFA in which it proposes to prepare meals and the FSMC shall maintain this health certification for the duration of the contract.
- q) The FSMC shall comply with the additional food and safety specifications by the SFA as reflected in Schedule F.

17) Employees

- a) Fingerprinting - The FSMC shall comply with the Regulations of the Commissioner - Part 87 Criminal History Record Check for Prospective School Employees. The FSMC will be responsible for fees associated with obtaining fingerprints of prospective employees. The fingerprinting process prescribed by the New York State Education Department must be followed.
- b) The results of all fingerprints from the Office of School Personnel Review and Accountability (OSPRA) must be given to the covered school district, charter school or BOCES as well as prospective employer (FSMC). A prospective school employee means any individual, employee of a provider of contracted services to a covered school who is to be placed within such covered school. A covered school means a board of cooperative educational services, a charter school, a school district, or any nonpublic or private elementary or secondary school that elects to fingerprint and seek clearance for prospective employees from the department beginning July 1, 2007, geographically located in New York State, excluding the city school district of the City of New York. The Choose must ensure that employee fingerprinting records are on file.

- c) The FSMC must complete and retain an Employment Eligibility Verification Form I-9 for each individual hired for employment. The form must be kept on file for three years after hiring an individual or one year after the employee is terminated.
- d) The FSMC shall comply with all wage and hours of employment requirements of federal and State Law.
- e) All employees of the FSMC shall be paid in accordance with the Fair Labor Standard Act, as amended and any other applicable statutes.
- f) The FSMC shall comply with Titles VI and VII of the Civil Rights Act of 1964 and the implementing regulations of the United States Department of Agriculture issued thereunder and any additions or amendments thereto. The FSMC shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60. The FSMC shall also ensure that a Civil Rights training, in accordance with 7 CFR 210.23(b) and FNS-113, Appendix B, is provided to all food service employees at least once each school year.
- g) The FSMC shall provide Workman's Compensation for its employees.
- h) The FSMC shall provide the SFA with a list of its personnel policies and fringe benefits for its employees.
- i) Staffing patterns shall be mutually agreed upon and there shall be no deviations from the recommended staffing pattern contained in Schedule G without the SFA's prior approval and consent.
- j) The FSMC shall not hire employees in excess of the number required for efficient school food service operations needed for the applicable months of the school year that the Child Nutrition Programs are in operation.
- k) The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries (and hours to be worked) two full calendar weeks prior to the commencement of operation as reflected in Schedule G.
- l) The SFA may request in writing the removal of an employee of the FSMC who violates health requirements or conducts himself/herself in a manner which is detrimental to the physical, mental, or moral wellbeing of students. In the event of the removal or suspension of any such employee, the FSMC shall immediately restructure its staff without disruption in service.
- m) All FSMC personnel assigned to each school shall meet the professional standard requirements as prescribed by USDA, SED or the SFA in accordance with federal, State or local law regulations and guidance and shall be trained by the FSMC on the use of all meal preparation/service equipment, emergency valves, switches, fire and safety devices in the kitchen and cafeteria areas.
- n) The SFA will ensure that all FSMC employees have been subjected to the same hiring requirements as SFA employees as indicated in Schedule G (i.e., physicals, employee screenings, background checks, immigration, etc.) and ensure that the proper documentation is maintained on file.
- o) The FSMC will adhere to additional FSMC staffing requirements by the SFA regarding the interview process, resumes, qualifications, job descriptions, substitutes, time/attendance, snow days, vacation days, benefits, terminating, hiring, proper attire, communication with SFA, unions, wages, withholdings, workers compensation, unemployment insurance, retirements, student workers, etc. in Schedule G.
- p) The FSMC will adhere to additional FSMC staff training requirements by the SFA in Schedule G.
- q) The FSMC shall have the sole responsibility to compensate its employees, including all applicable taxes and insurance, and shall be solely responsible for any losses incurred by the SFA resulting from dishonest, fraudulent or negligent acts on the part of the FSMC's employees or agents. ALL food service employees shall comply with all rules of the SFA for cleanliness and courtesy.
- r) The FSMC shall be an independent contractor and not an employee of the SFA; nor are the employees of the FSMC employees of the SFA. If applicable, list all employees of the SFA that will be working in the school lunch program. If additional space is needed, indicate on Schedule G.

18) Emergency Closing

- a) The SFA will establish procedures on a site by site basis for working with the FSMC when there is a weather emergency, change in the site schedule, field trips, unexpected closings or other events that may affect participation in the meal program. Events not under the control of the SFA and acts of God shall not affect the guaranteed return to the SFA.


19) Licenses, Fees and Taxes

- a) The FSMC shall be responsible for paying all applicable taxes and fees, including but not limited to excise tax, State and local income taxes, payroll, and withholding taxes and hold the SFA harmless for all claims arising under such taxes and fees.
- b) The SFA shall be responsible for paying sales taxes collected on any receipts deposited in its name.
- c) The FSMC shall be responsible for securing and posting all licenses, permits and food handler's cards as required by federal, State, or local law.
- d) The FSMC shall be responsible for any fines imposed by the county health department related to the FSMC's operation of the Program.


20) Income, Reimbursement/ Deposits

- a) All income accruing from the result of payments from children and adults, federal and State reimbursements, and all other income sources shall be deposited in the SFA's food service account.
- b) Any profit or guaranteed return shall remain in the SFA's food service account.
- c) The SFA shall receive all income from the program(s) including a la carte and/or vending machine sales which the SFA must deposit in the school cafeteria fund accounts. At no time shall the SFA relinquish Child Nutrition Program reimbursements to the FSMC.
- d) Authority to sign claims for reimbursement shall remain solely with the SFA.
- e) The FSMC staff cannot submit claims for reimbursement online or by mail and cannot be issued Child Nutrition Management System (CNMS) passwords in order to submit claims; however, they may prepare claims and provide supporting documentation for the SFA's review/approval.
- f) The SFA must review claims and accountability systems, as well as perform the edit checks, to determine the accuracy of claims before submission to SED.
- g) If reimbursement is denied as a direct result of the failure of the FSMC to comply with the provisions of this contract, the FSMC shall assume responsibility for the amount of denied reimbursements.

21) Vending Machines

- a) The FSMC must ensure that all sales generated from these a la carte vending machine sales accrue to the SFA and be deposited into the SFA's food service account and converted into equivalent meals using the set conversion factor established by this contract. The total number of vending machines determined by the SFA to be a part of the Child Nutrition Programs whose sales must be converted to equivalent meals are 12
- b) The FSMC  will be responsible for stocking, maintenance, upkeep, and emptying monies from the Child Nutrition a la carte vending machines and must provide a verifiable audit of items sold and revenues received.
- c) Timers may be requested for vending machines at the discretion of the SFA.

22) Financial Accounting, Reporting and Auditing

- a) Financial accounting by the FSMC shall be in accordance with USDA and New York State Department of Education rules and regulations and applicable federal and State Laws.
- b) The per meal cost (bid amount) is \$ for breakfast and \$ for lunch and \$ for snack.
- c) The FSMC reimbursement shall not exceed the per meal bid price, as established in the Bid Form Section, and will be reimbursed only as approved and audited by Assistant Superintendent  or his/her authorized representative.
 - i) Reimbursement due to the FSMC shall equal meals claimed for reimbursement plus equivalent meals multiplied by the per meal bid price.
 - ii) SFA shall designate by title the employee whose responsibility shall be to supervise and audit all financials related to operations of the FSMC: Assistant Superintendent for Business
- d) The FSMC's payment shall not exceed contract terms (meals plus equivalent meals multiplied by the bid price) and is limited to the extent of Program income.
- e) The SFA shall make payment within 15 days to the FSMC for the direct costs of operation after the submission of a valid claim in accordance with c), above, for each week of program operation to the extent of the school cafeteria fund account balance. Normal credit terms will be 15 days from billing date.
- f) The FSMC shall maintain source documentation records (supported by invoices, receipts, or other evidence) as the SFA will need to meet monthly reporting responsibilities. The FSMC must submit monthly operating statements in a format approved by the SFA no later than the fifteenth (15th) calendar day succeeding the month in which services were rendered; participation records shall be submitted no later than the fifth (5th) working day succeeding the month in which services were rendered and reported on a calendar month basis. The SFA shall perform edit checks on the participation records provided by the FSMC prior to the preparation and submission of monthly claims for reimbursement as well as audit food, labor and other large expenses and perform random audits of smaller expenses on a monthly basis.
- g) The FSMC shall provide the SFA with a year-end statement by the date determined by the SFA: The SFA shall audit the FSMC's operations as part of its year-end audit. The SFA and FSMC must provide all necessary documents for the independent auditor and/or to conduct the SFA's single audit.
- h) The FSMC must provide all information requested by the SFA, which will allow the SFA to make adjustments to the correct accounting period after the SFA has reconciled FSMC source documentation to effectuate payment. Failure to do so will result in delays in payment to the FSMC. NYSED reserves the right to randomly request SFA and/or FSMC copies of invoices and operating statements to ensure compliance.

23) Books/ Records and Record Retention

- a) Books and records of the FSMC pertaining to the school food service operations shall be maintained and made available in accordance with federal and State record retention policies, for a period of three (3) years from the day of the State Agency or the SFA's final allowable payment under the contract has been recorded. The following records must be maintained for the three-year period following the recording of the final payment: original bid and contract, basis for contract selection, terms and conditions of the contract, billing and payment records, and history of FSMC's claims and breaches. The three-year period shall be extended if there are bid protests, litigation and audits. In these cases, the records must be retained until the completion of the action and resolution of all issues arising from the action or the expiration of the regular three-year period, whichever is last.
- b) Books and records of the FSMC pertaining to the Program operations shall be made available, immediately upon demand, in an easily accessible manner for audit, examination, excerpts and transcriptions by the SFA and/or any state or federal representatives and/or auditors. Failure to do so in a timely manner will result in potential loss of reimbursements to the SFA and subsequently loss of payment to the FSMC. FSMC must adhere to all Federal, State or Local record retention policies and procedures.
- c) The FSMC shall not remove any records from the SFA premises upon termination of the contract, including those mandated by federal, State or local law or policy.

24) Insurance

- a) The FSMC shall procure and maintain at its own expense a general liability policy which names the SFA as an additional insured on all required insurance policies, including products liability in the amounts of at least \$6,000,000 for injury and death, and property damage with a limit of \$5,000,000 for each accident provided by insurance companies authorized to do business in the State of New York. The certificate of insurance shall provide for notice to the SFA of cancellation of insurance policies sixty (60) days before such cancellation is to take effect.
- b) The FSMC shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the FSMC pursuant to this agreement. The FSMC shall indemnify and hold harmless the SFA and its officers and employees from claims, suits, actions, damages and costs of every nature arising out of the provision of services pursuant to this Agreement.
- c) In accordance with Form #9, the FSMC shall provide a certificate of insurance for all required policies; the certificate of insurance shall contain: 1) names and addresses of insured; 2) titles and locations of the operations to which the insurance applies; 3) number of the policy and type or types of insurance in force thereunder on the date of the certificate; 4) expiration date of the policy and the type and types of insurance in force thereunder on the date of the certificate; 5) statement that the insurance of the type afforded by the policy applies to all of the operations and activities on and at the site of the project or incidental thereto, which are undertaken by the FSMC during the performance of the contract.
- d) The FSMC shall provide fire and theft insurance at its own expense to cover any risk created by fire and/or theft to its property located on the premises of the SFA. The FSMC further agrees to provide all necessary fire and/or theft insurance to cover clothes, garments and other articles owned by their employees.

25) Performance Security

- a) The FSMC shall provide the security form, as authorized, prior to the commencement of food service operations. The performance security shall be in a form acceptable to the SFA and shall be in the amount of \$300,000. The FSMC shall submit the performance security to the SFA prior to the commencement of program operations.
- b) It is recommended and encouraged that all security options be left open to the bidder. However, the SFA may choose to eliminate one or more options in the bid specifications.

26) Contract Term, Termination and Renewals

- a) This contract shall become effective on 8/1/23 and terminate on 6/30/24.
- b) This contract may be extended by the SFA and the FSMC under the rules and regulations prescribed by the Commissioner of Education; however, pursuant to federal regulations CFR Part 210.16 (d), the contract between a school food authority and food service management company shall be of a duration of no longer than (1) one year; with the option to renew/extend annually with a maximum of (4) four years. Such renewals/extensions shall be executed prior to termination of the preceding contract period and shall not extend the original contract period beyond five years.
- c) If the FSMC violates or breaches the terms of and conditions of this Contract, the SFA shall give the FSMC written notice and an opportunity to cure the violation/breach. Should the FSMC fail to make reasonable progress to affect such cure, or correct the violation/breach, the SFA may assess the following penalties against the FSMC:

First written notification of violation/breach. Correction or reasonable progress to effect such cure must be made within five (5) operating days.

Failure to comply will result in penalty of \$500 per day per school involved.

Second written notification for the same violation/breach. Corrective or reasonable progress to effect such cure must be made within five (5) operating days.

Failure to comply will result in penalty of \$750 per day per school involved.

Third written notification for the same violation/breach. Correction or reasonable progress to effect such cure must be made within five (5) operating days.

Failure to comply will result in penalty of \$1000 per day per school involved.

Failure to comply with these notices will be considered cause for termination of the contract in accordance with the sixty (60) day termination clause below.

- d) The SFA or the FSMC may terminate the contract, for cause, by giving sixty (60) days written notice, except: If the FSMC makes a general assignment for the benefit of creditors, or if a receiver is appointed on account of bidder's insolvency. If anticipated revenues or commodity assistance from federal and State reimbursements are reduced and the FSMC submits in writing a proposal of recommended changes necessary to maintain Program solvency yet the SFA repeatedly refuses or fails to take appropriate action to maintain Program solvency within thirty (30) days of receipt of said notice, the FSMC may, without prejudice and within seven (7) days written notice, terminate the contract.
- e) The SFA or FSMC may terminate the contract, for convenience, by giving sixty (60) days advance written notice to the other party. Such notice shall set forth with sufficient specificity such party's reasons for termination. A FSMC facilitating the termination for convenience clause must provide adequate advance notice to the SFA that would permit the SFA sufficient time to arrange alternate food service.
- f) Neither the FSMC nor the SFA shall be responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any acts not within the control of either the FSMC or the SFA, respectively, and which by the exercise of due diligence it is unable to prevent.
- g) Contract Cost Adjustment: The SFA may negotiate at the end of each one year contract period for a cost increase not to exceed the annual percentage increase of the New York - Northeastern New Jersey Consumer Price Index for all Urban Consumers for the preceding year, provided it has been satisfactorily established by the FSMC that there has been at least an equivalent increase in the amount of its cost of operation during the period of the contract.

27) General

- a) This contract shall be construed under the laws of the State of New York. Any action or proceeding arising out of this contract shall be brought in the appropriate courts of the State of New York.
- b) The SFA shall neither solicit or accept gratuities, favors or anything of monetary value from contractors or potential contractors. To the extent permissible under State law, rules and/or regulations, violations of these standards shall be subject to appropriate penalties, sanctions and/or other disciplinary actions.
- c) The FSMC shall comply with the provisions of the bid specifications and hereby in all respects made a part of this contract.
- d) The FSMC may not subcontract out services to be rendered pursuant to the terms of this contract without the express prior approval, written authorization and consent of the SFA and governing board of the SFA.
- e) The SFA reserves the right to reject any and all items which do not comply with the requirements set forth herein.
- f) This contract constitutes the entire contract between the SFA and the FSMC and may not be changed; terminated or extended orally or by course of conduct.
- g) No waiver of any default shall be construed to be or constitute a waiver of any subsequent default.
- h) Payments on any claim shall not preclude the SFA from making claim for adjustment on any item found not to have been in accordance with the provisions of this contract and bid specifications.
- i) This contract shall not be renegotiated throughout the term of this contract. If renegotiations and/or material changes occur any time during the five-year term, rebidding is required.
- j) SED reserves the right to deny reimbursement due to a SFA's failure to follow proper bidding procedures.
- k) The complete contract includes all documents submitted by the SFA and all documents submitted by the FSMC that have been mutually agreed upon by both parties; i.e., worksheets, schedules, appendices, etc.

- l) The terms and conditions of this contract are subject to review and approval by the New York State Department of Education, Child Nutrition Program Administration.
- m) It is further agreed between the SFA and the FSMC that the clauses attached hereto and designated as, required Forms #1-#13, Schedules A-I and Appendices A-B are hereby in all respects made a part of this contract.
- n) The successful bidder shall enter the SFA FOOD MANAGEMENT COMPANY CONTRACT attached hereto and, in all respects, made a part of this bid specification. By submitting a bid, the bidder agrees to all the terms and conditions contained herein.
- o) In the event fiscal action is taken by SED against the SFA based on areas of non-compliance related to the menu/meal pattern found during any administrative reviews, procurement review or program irregularity review, conducted during the course of this contract, the SFA can recoup funds from the FSMC.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

Original Signatures and Date of Both Parties Required <i>(Original Signatures must be in blue ink only)</i>	
<i>Signature President, Board of Education</i>	<i>Authorized Signature of FSMC and Title</i>
<i>Print Name</i>	<i>Print Name</i>
East Islip UFSD	
<i>Name of School Food Authority</i>	<i>Name of Food Service Management Company</i>
<i>Date</i>	<i>Date</i>

Please note: The SFA is not liable for any cost incurred by the bidder prior to the signing of a contract by all parties. Paying the FSMC from Child Nutrition Program funds is prohibited until the contract is signed.

Corporate Affidavit

STATE OF: _____

COUNTY OF: _____

SS: _____

CITY OF: _____

On this _____ day of _____, 20____, before me, the Subscriber, personally came to me known, who

being by me duly sworn, did depose and say that she/he resides in the town/city of _____

, _____ State, that she/he is the _____ of

the corporation described in and which executed the above instrument; that she/he knows the seal of said corporation,

that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of

said corporation and that she/he signed her/his name thereto by like order.

Corporate Official Name: _____

Corporate Official Signature: _____
(Blue Ink Only)

Affix Corporate Seal Here:

(Date)

AFFIX NOTARY PUBLIC SEAL HERE

Bidding Requirements/ Specifications Section

1. Bid Purpose

- a. The purpose of this solicitation is to provide for the successful operation of a nutritious, quality food service program and to create a level playing field for all potential bidders. The FSMC will assume responsibility for the efficient management of the SFA's food service program including purchasing, receiving, storing, setting up cafeteria lines, counter service, dining room service, clean-up, sanitation, training, hiring and supervising personnel, and presenting food in a way to create optimum student participation. The responsibility will include the proper use of federally donated commodities.
- b. The Bidder under these specifications will be referred to as the Food Service Management Company (FSMC) and the contract will be between the FSMC and the School Food Authority (SFA). Please refer to Appendix A for standard definitions and Appendix B for standard clauses referenced in the NYSED Prototype Bid Specifications.
- c. The FSMC, as the independent contractor, shall have the exclusive right to operate the SFA's Child Nutrition meal service operations that the SFA is currently participating in, as indicated below:

- | | |
|--|---|
| <input checked="" type="checkbox"/> National School Lunch Program (NSLP) | <input checked="" type="checkbox"/> School Breakfast Program (SBP) |
| <input type="checkbox"/> Special Milk Program (SMP) | <input type="checkbox"/> Summer Food Service Program (SFSP) |
| <input type="checkbox"/> Afterschool Snack Program (Snack) | <input checked="" type="checkbox"/> Fresh Fruit and Vegetable Program |

The SFA shall specify below any of the above programs it does not currently participate in, but that it anticipates entering during the course of this contract and that are consequently included as a part in this contract: **N/A**

It is important to note that this is a multiple-year contract; therefore, specifications should be prepared with that in mind. However, if the SFA decides not to include these programs as a part of this contract term at this time, any future inclusion of additional programs or termination of existing programs during the course of this contract, or any extension resulting in an increase or decrease to costs of the contract that would have caused contract bidders to bid differently or impact procurement thresholds, will constitute material changes requiring the contract to be rebid.

All costs resulting from contracts that do not meet the requirements of 7CFR part 210.16 are unallowable nonprofit school food service account expenses. When the SFA fails to incorporate SED required changes to contract documents, all costs resulting from the subsequent contract award are unallowable charges to the nonprofit school food service account.

2. Bid Specification Development

- a. A potential and/or incumbent FSMC can help an SFA develop bid specifications, but, if they do so, they cannot submit a bid.
- b. A consultant can be hired to assist in the development of bid specifications, but SED holds the SFA responsible for the proper submission of contract documents.

3. Advertisement of Bids

- a. Advertisements shall contain the time and place where bids will be received and publicly opened and read. At least 5 days shall elapse between the first publication of advertisement and the date for opening and reading bids. For example, bids advertised on the first of the month, may be opened on the 6th. SED recommends two weeks for advertising and the bid opening.
- b. The vendor conference and walk-through must be scheduled after the bid has been advertised and the bid specifications are ready for distribution.

4. Submission of Bids

- a. Bids will be received as stated on the cover sheet, for the privilege and right to conduct/operate food service within facilities listed in service locations and times.
- b. Bids shall be submitted on the forms provided by the SFA. Bids may not be faxed or sent by electronic mail. Delivery of bids at the appointed time is the responsibility of the bidder.
- c. Bidders requiring clarification or interpretation of the bidding documents shall make a request to the SFA by: _____, which is prior to the date fixed for the opening of bids.

- d. The SFA will not consider any bid received after the exact time specified for receipt.
 - e. The SFA must respond to all bidders' questions, whether verbal or in writing, whether the question is asked at a vendor conference or if the question is in writing from a potential bidder. Any answers to questions, clarification, interpretation and/or correction of this document shall be submitted to all prospective bidders by the SFA prior to the opening of bids. All answers to questions must be provided in a uniform method to ensure an equal and level playing field.
 - f. Along with their completed bids, bidders will provide evidence demonstrating their ability to administer school food service programs, including, if applicable, a list of any and all SFAs for which they have operated during the past three years, along with a summary of those same years indicating that the bidder successfully operated a complex food service program requiring nutritional meals in compliance with the USDA regulations. In lieu of organizational experience, staff expertise must be demonstrated.
 - g. It is the understanding of any FSMC submitting a bid that they agree to all terms and conditions of the bid specification.
5. Rejection of Bids
- a. The SFA reserves the right to reject any and all bids, if deemed to be in the best interest of the SFA, and to consult with the school attorney when necessary.
 - b. Failure of the SFA to follow proper bidding procedures may also result in the rejection of all bids and be subjected to rebidding by SED.
 - c. Any or all zero bids submitted by a potential and/or incumbent bidder shall be rejected and rebidding will be required.
6. Bid Protests
- a. Any action which diminishes open and free competition seriously undermines the integrity of the procurement process and may subject the SFA to bid protests. SFAs are responsible for properly responding to protests and concerns raised by potential contractors and must have procedures in place to handle and resolve disputes relating to their procurements and must in all instances disclose all information regarding a protest to SED.
7. Bidder's Responsibility
- a. The bidder is responsible for personally examining the SFA's participation data, job sites, pricing, food and beverage procurement specifications, menus, serving times, non-nutritious foods, the SFA's local wellness policy and the cost responsibility detail sheet (Schedules D1 & D2) as they relate to the conditions existing at each job site. No pleas of ignorance relating to any data, conditions or requirements that exist or that may be encountered under this contract will be accepted as a result of failure or omission on the part of the FSMC to fulfill in every respect all the requirements, nor will the same be accepted as a basis for any claim whatsoever for extra charges for food services.
8. SFA's Prior Year's Participation and Meal Pricing Information
- a. Lunch
 - i. Participation in the National School Lunch Program for the 09/22 to 01/23 school year.*

School	Selling Price		Average Daily Participation			Total Adults/Faculty
	Student	Adult	Free	Reduced	Paid	
Connetquot Elementary School	\$2.20	\$5.02	100	10	119	74
John F. Kennedy Elementary School	\$2.20	\$5.02	66	7	168	74
Ruth C. Kinney Elementary School	\$2.20	\$5.02	71	12	116	66
Timber Point Elementary School	\$2.20	\$5.02	31	6	151	61
Middle School	\$2.30	\$5.02	142	17	366	141
High School	\$2.30	\$5.02	135	19	327	172

- b. Breakfast
- i. Participation in the School Breakfast Program for the 09/22 to 01/23 school year.*

School	Selling Price		Average Daily Participation			Total Adults/Faculty
	Student	Adult	Free	Reduced	Paid	
Connetquot Elementary School	\$.75	\$3.00	9	0	15	74
John F. Kennedy Elementary School	\$.75	\$3.00	1	0	16	74
Ruth C. Kinney Elementary School	\$.75	\$3.00	15	2	14	66
Timber Point Elementary School	\$.75	\$3.00	12	1	40	61
Middle School	\$.75	\$3.00	5	1	1	141
High School	\$.75	\$3.00	18	3	14	172

- c. Pricing Information (Continued)
- i. A la Carte Sales to students and adults for the 09/22 to 01/23 school year. *
TOTAL: \$ \$124,120.68
- ii. Sales in the Special Milk Program for the to school year. *
TOTAL: \$ N/A
- iii. Child Nutrition revenues (sales of meals and reimbursement received for breakfast, lunch, snacks and milk) for the 09/22 to 01/23 school year. *
TOTAL: \$ \$560,373.44

If the entire school year's data was not used, please provide an explanation below.
 We only have figures through January currently.

9. Prices
- a. The prices to be charged for the 2023-2024 (upcoming) school year are as follows:

Insert Student and Adult Meal Prices Below:

School	Student Lunch	*Adult Lunch	Student Breakfast	Adult Breakfast	Student Milk	Adult Milk
Connetquot Elementary School	\$2.30	\$5.02	\$.75	\$3.00	\$.75	\$.75
John F. Kennedy Elementary School	\$2.30	\$5.02	\$.75	\$3.00	\$.75	\$.75
Ruth C. Kinney Elementary School	\$2.30	\$5.02	\$.75	\$3.00	\$.75	\$.75
Timber Point Elementary School	\$2.30	\$5.02	\$.75	\$3.00	\$.75	\$.75
Middle School	\$2.40	\$5.02	\$.75	\$3.00	\$.75	\$.75
High School	\$2.40	\$5.02	\$.75	\$3.00	\$.75	\$.75

**The price of an adult lunch should be based on the over 60% reimbursement rate for free lunch, plus the USDA Foods entitlement rate for the current school year, plus sales tax. These prices may be changed only after approval by the Board of Education of the SFA. The FSMC shall be notified of such approval thirty (30) days before new prices are effective.*

b. The prices to be charge for a la carte for the 2023-2024 (upcoming) school year are as follows:

A La Carte Item	A La Carte Student Price	A La Carte Adult Price *
SEE ATTACHED		

* Please note a la carte adult prices are for the same portion size as students. If adults are served a larger portion, the a la carte price should be increased accordingly. All adult a la carte prices must include sales tax and be charged accordingly.

Menu Product Detail Report

East Islip UFSD

Basic Listing

3/31/23

FullName :

POSDisplayName :

Description	Button Caption	Type	Bulk Status	Price	Cost	Tax %	Taxable	Reimb. Milk Ct	Prem.	Bonus	Medical Alert
10oz Juice	10oz Juice	Ala Carte		\$1.75	\$0.00	0.000	Yes	0	No	No	
Adult .05	Adult .05	Ala Carte		\$0.05	\$0.00	0.000	Yes	0	No	No	
Adult .10	Adult .10	Ala Carte		\$0.10	\$0.00	0.000	Yes	0	No	No	
Adult .25	Adult .25	Ala Carte		\$0.25	\$0.00	0.000	Yes	0	No	No	
Adult .50	Adult .50	Ala Carte		\$0.50	\$0.00	0.000	Yes	0	No	No	
Adult .75	Adult .75	Ala Carte		\$0.75	\$0.00	0.000	Yes	0	No	No	
Adult 1.00	Adult 1.00	Ala Carte		\$1.00	\$0.00	0.000	Yes	0	No	No	
Adult 1.50	Adult 1.50	Ala Carte		\$1.50	\$0.00	0.000	Yes	0	No	No	
Adult 3.50	Adult 3.50	Ala Carte		\$3.50	\$0.00	0.000	Yes	0	No	No	
Adult Breakfast Meal	Adult Breakfast Meal	Ala Carte		\$3.00	\$0.00	0.000	Yes	0	No	No	
Adult Lunch Meal	Adult Meal	Ala Carte		\$999.99	\$0.00	0.000	Yes	0	No	No	
Adult Salad	Adult Salad	Ala Carte		\$5.02	\$0.00	0.000	Yes	0	No	No	
Bagel	Bagel	Ala Carte		\$1.60	\$0.00	0.000	Yes	0	No	No	
Baked Goods	Baked Goods	Ala Carte		\$1.75	\$0.00	0.000	Yes	0	No	No	
BBQ Lays	BBQ Lays	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Big Cookie BLK & WHT	BLK WHT Cookie	Ala Carte		\$2.00	\$0.00	0.000	Yes	0	No	No	
Blue Doritos	Blue Doritos	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Breakfast Muffin	Breakfast Muffin	Ala Carte		\$1.75	\$0.00	0.000	Yes	0	No	No	
Burger	Burger	Ala Carte		\$2.20	\$0.00	0.000	Yes	0	No	No	
Cereal	Cereal	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	

Menu Product Detail Report

East Islip UFSD

Basic Listing

3/31/23

Description	Button Caption	Type	Bulk Status	Price	Cost	Tax %	Taxable	Reimb. Milk Ct	Prem.	Bonus	Medical Alert
Charge Button	Charge Button	Ala Carte		\$0.00	\$0.00	0.000	Yes	0	No	No	
Cheetos	Cheetos	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Cheez-It	Cheez-It	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Chips	Chips	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Chips - Large	Chips - Large	Ala Carte		\$1.25	\$0.00	0.000	Yes	0	No	No	
Chocolate Chip Lindens	Chocolate Chip	Ala Carte		\$1.50	\$0.00	0.000	Yes	0	No	No	
Chocolate Shortcake	Chocolate Short	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
Cinnamon Toast Bar	Cinnamon Toast	Ala Carte		\$1.35	\$0.00	0.000	Yes	0	No	No	
Core Water	Core Water	Ala Carte		\$2.25	\$0.00	0.000	Yes	0	No	No	
Cream Cheese	Cream Cheese	Ala Carte		\$0.25	\$0.00	0.000	Yes	0	No	No	
David's Cookies	David Cookie	Ala Carte		\$1.25	\$0.00	0.000	Yes	0	No	No	
Deli Super Meal	Deli Super Meal	Ala Carte		\$3.10	\$0.00	0.000	Yes	0	Yes	No	
Dixie Cup	Dixie Cup	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
Doritos	Doritos	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Envy	Envy	Ala Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
ES Meal	ES Meal	Meal		\$0.00	\$0.00	0.000	Yes	0	No	No	
Essentia	Essentia	Ala Carte		\$2.25	\$0.00	0.000	Yes	0	No	No	
Extra Topping	Extra Topping	Ala Carte		\$0.50	\$0.00	0.000	Yes	0	No	No	
Free Paid	Free Paid	Ala Carte		-\$0.75	\$0.00	0.000	Yes	0	No	No	
Fresh Fruit	Fresh Fruit	Ala Carte		\$0.75	\$0.00	0.000	Yes	0	No	No	
Fries	Fries	Ala Carte		\$1.25	\$0.00	0.000	Yes	0	No	No	

Menu Product Detail Report

East Islip UFSD

Basic Listing

3/31/23

Description	Button Caption	Type	Bulk Status	Price	Cost	Tax %	Taxable	Reimb. Milk Ct	Prem.	Bonus	Medical Alert
Frozen Yogurt Plain	Frozen Yogurt P	Aia Carte		\$2.50	\$0.00	0.000	Yes	0	No	No	
Frozen Yogurt Sprinkles	Frozen Yogurt S	Aia Carte		\$2.75	\$0.00	0.000	Yes	0	No	No	
Fruit Pocket	Fruit Pocket	Aia Carte		\$1.75	\$0.00	0.000	Yes	0	No	No	
Fruit Punch Snapple	Fruit Punch Sna	Aia Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Fruit Snacks	Fruit Snacks	Aia Carte		\$1.00	\$0.00	0.000	Yes	0	No	No	
Fudge Bar	Fudge Bar	Aia Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
Fudge Chip Linden	Fudge Chip Lind	Aia Carte		\$1.25	\$0.00	0.000	Yes	0	No	No	
Gatorade	Gatorade	Aia Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Gatorade BIG ONE	BIG Gatorade	Aia Carte		\$2.25	\$0.00	0.000	Yes	0	No	No	
Gatorade Fruit Punch	Gatorade Fruit	Aia Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Gatorade Grape	Gatorade Grape	Aia Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Gatorade Orange	Gatorade Orange	Aia Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Goldfish	Goldfish	Aia Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Grand Parents	Grand Parents	Aia Carte		\$0.00	\$0.00	0.000	Yes	0	No	No	
Grape Snapple	Grape Snapple	Aia Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Green Apple Snapple	Green Apple Sna	Aia Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Hall's Seltzer Water	Hall's Seltzer W	Aia Carte		\$1.60	\$0.00	0.000	Yes	0	No	No	
HALS CHIPS	HALS CHIPS	Aia Carte		\$1.60	\$0.00	0.000	Yes	0	No	No	
Hint Water	Hint Water	Aia Carte		\$2.00	\$0.00	0.000	Yes	0	No	No	

Menu Product Detail Report

East Islip UFSD

Basic Listing

3/31/23

Description	Button Caption	Type	Bulk Status	Price	Cost	Tax %	Taxable	Reimb. Milk Ct	Prem.	Bonus	Medical Alert
Hor Bev medium	Hor Bev medium	Ala Carte		\$1.80	\$0.00	0.000	Yes	0	No	No	
Hot Bev. small	Hot Bev. small	Ala Carte		\$1.60	\$0.00	0.000	Yes	0	No	No	
Ice	Ice	Ala Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Ice Cream	Ice Cream	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
Ice Cream Cone	Ice Cream Cone	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
Ice Cream Sandwich	Ice Cream Sandw	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
IZZE	IZZE	Ala Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Juice 4oz	Juice 4oz	Ala Carte		\$0.65	\$0.00	0.000	Yes	0	No	No	
larger than 1oz chips	larger than 1oz	Ala Carte		\$1.25	\$0.00	0.000	Yes	0	No	No	
Lemonade	Lemonade	Ala Carte		\$0.75	\$0.00	0.000	Yes	0	No	No	
Linden Cookies	Linden Cookies	Ala Carte		\$1.25	\$0.00	0.000	No	0	No	No	
Meal Orders	Meal Orders	Department		\$0.00	\$0.00	0.000	No	0	No	No	
Milk	Milk	Ala Carte		\$0.75	\$0.00	0.000	Yes	0	No	No	
MISC	MISC	Department		\$0.00	\$0.00	0.000	No	0	No	No	
MS/HS Deli Meal	MS/HS Deli Meal	Meal		\$0.00	\$3.10	0.000	No	0	No	No	
MS/HS Meal	MS/HS Meal	Meal		\$0.00	\$0.00	0.000	Yes	0	No	No	
Orange Mango Snapple	Orange Mango Sn	Ala Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Organic Core	Organic Core	Ala Carte		\$2.25	\$0.00	0.000	Yes	0	No	No	
Organic Pretzel	Organic Pretzel	Ala Carte		\$1.50	\$0.00	0.000	Yes	0	No	No	
Original Baked Lays	Original Baked	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Pop Tarts	Pop Tarts	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	

Menu Product Detail Report

East Islip UFSD

Basic Listing

3/31/23

Description	Button Caption	Type	Bulk Status	Price	Cost	Tax %	Taxable	Reimb. Milk Ct	Prem.	Bonus	Medical Alert
Popcorn Smartfood	Popcorn Smartfo	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Pretzel Heartzels	Pretzel Heartze	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Pretzels	Pretzels	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Red Doritos	Red Doritos	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Reimbursable Meal	Reim. Meal	Meal		\$0.00	\$0.00	0.000	No	0	No	No	
Rice Krispie Snacks	Rice Krispie Sn	Ala Carte		\$1.35	\$0.00	0.000	Yes	0	No	No	
Rice Krispie Treat	Rice Krispie Tr	Ala Carte		\$1.50	\$0.00	0.000	Yes	0	No	No	
ScoobySnacks/Ro ll up	Scooby& Roll Up	Ala Carte		\$1.00	\$0.00	0.000	Yes	0	No	No	
Sidekicks	Sidekicks	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
Small Muffin	Small Muffin	Ala Carte		\$1.75	\$0.00	0.000	Yes	0	No	No	
Snapple	Snapple Can	Ala Carte		\$2.10	\$0.00	0.000	Yes	0	No	No	
Snapple Bottle	Snapple Bottle	Ala Carte		\$2.10	\$0.00	0.000	Yes	0	No	No	
Sour Cream & Onion Lays	Sour Cream & On	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Sparkling Ice	Sparkling Ice	Ala Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Straight Up Tea	Straight Up Tea	Ala Carte		\$1.85	\$0.00	0.000	Yes	0	No	No	
Strawberry Shortake	Strawberry Shor	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
String Cheese	String Cheese	Ala Carte		\$1.00	\$0.00	0.000	Yes	0	No	No	
Sunchips Harvest Cheddar	Sunchips Harves	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Vanilla Bar	Vanilla Bar	Ala Carte		\$1.40	\$0.00	0.000	Yes	0	No	No	
Water large	Water large	Ala Carte		\$1.50	\$0.00	0.000	Yes	0	No	No	

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Menu Product Detail Report

East Islip UFSD

Basic Listing

3/31/23

Description	Button Caption	Type	Bulk Status	Price	Cost	Tax %	Taxable	Reimb. Milk Ct	Prem.	Bonus	Medical Alert
Water small	Water small	Ala Carte		\$1.00	\$0.00	0.000	Yes	0	No	No	
Water Sports Bottle	Water Sports Bo	Ala Carte		\$1.75	\$0.00	0.000	Yes	0	No	No	
Xtr Brkft Plate	Xtr Brkft Plate	Ala Carte		\$0.75	\$0.00	0.000	Yes	0	No	No	
Xtr Lunch Plate	Xtr Lunch Plate	Ala Carte		\$2.30	\$0.00	0.000	Yes	0	No	No	
Yogurt cup	Yogurt cup	Ala Carte		\$1.10	\$0.00	0.000	Yes	0	No	No	
Yogurt Parfait	Yogurt Parfait	Ala Carte		\$2.25	\$0.00	0.000	Yes	0	No	No	

10. Meal Service Locations and Times

Breakfast, lunch, milk and snack food will be provided in accordance with the terms and conditions of the food service specifications at the following locations:

Building Name	Lunch	Times of Service	Breakfast	Times of Service	Snack	Times of Service	Adult and a la Carte Service	Special Milk Program	Split Session Kindergarten SMP
Sample School	Yes	11:30a – 1:00p	Yes	7:30a – 8:00a	Yes	3:15p – 4:00p	Yes	No	No
Connetquot	Yes	11:54a-2:35p	Yes	9:00a-9:42a	No		Yes	No	No
John F. Kennedy	Yes	10:55a-1:45p	Yes	8:30a-8:57a	No		Yes	No	No
Ruth C. Kinney	Yes	11:00a-1:50p	Yes	8:30a-8:57a	No		Yes	No	No
Timber Point	Yes	11:15a-2:05p	Yes	9:12a-9:42a	No		Yes	No	No
Middle School	Yes	10:11a-1:03p	Yes	7:00a-7:40a	No		Yes	No	No
High School	Yes	10:11a-1:03p	Yes	6:30a-7:00a	No		Yes	No	No

11. Non-Nutritious Foods

The following items shall not be sold or dispensed:

1. All non-nutritious foods as regulated by USDA and NYSED.
2. All non-nutritious foods as specified in the SFA's Local Wellness Policy.
3. Soda, Candy, Gum
4. Peanut Butter, Peanut Products, Nuts, Nut Butter
5. Processed Turkey or Cold Cuts (except government donated)
6. Low cost blend of ammonia treated beef aka: pink slime
7. _____

12. Menu Cycle/ Meal Plan

- a. The 21-day cycle menu (see Schedule A) must be used as a standard for the purpose of basing bids or estimating average cost per meal. The FSMC must adhere to the cycle for the first 21 days of meal service. Menu standards as presented in the 21-day cycle menu must be maintained as to type and quality of meal service.
- b. The 21-day cycle menu should contain all the food items the SFA wants the FSMC to provide to the SFA's students. If the SFA wants students to have a number of choices of hot entrees and/or cold entrees daily, the menu included in this bid specification should reflect those choices along with the description of the food item outlined in the Product Specifications in Schedule B. In addition, the menu and procurement standards must include the requirements of the SFA's wellness policy. For example, the wellness policy should exclude items containing high sodium to meet compliance with the Implementation Timeline of Sodium Target 1 and the Product Specifications in Schedule B should specify items with low sodium in them. It is important for SFAs to keep in mind that the 21-day menu and Product Specifications/Procurement Specifications are the means of ensuring FSMCs meet requirements of the SFA's wellness policy.

Final Rule Nutrition Standards in the National School Lunch and Breakfast Programs (School Year 2023-2024)

Meals must comply with the 2010 Dietary Guidelines for Americans. To accomplish this, the following food based menu plan standards and timeline must be adhered to by all parties:

	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5 ^a	Grades 6-8 ^a	Grades 9-12 ^a	Grades K-5	Grades 6-8	Grades 9-12
Meal Pattern	Amount of Foods Per Week (Minimum Per Day)					
Fruits (cups) ^{b,c}	5 (1) ^e	5 (1) ^e	5 (1) ^e	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^{b,c}	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)
Dark green ^d	0	0	0	½	½	½
Red/Orange ^d	0	0	0	¾	¾	1½
Beans/Peas (Legumes) ^d	0	0	0	½	½	½
Starchy ^d	0	0	0	½	½	½
Other ^{d,e}	0	0	0	½	½	¾
Additional Veg to Reach Total ^f	0	0	0	1	1	1½
Grains (oz eq) ^g	7 (1)	8 (1)	9 (1)	8 (1)	8 (1)	10 (2)
Meats/Meat Alternates (oz eq)	0 ^h	0 ^h	0 ^h	8 (1)	9 (1)	10 (2)
Fluid milk (cups) ⁱ	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week						
Min-max calories (kcal) ^{j,k}	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat ^k (% of total calories)	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg) ^k	< 540	< 600	< 640	< 1230	< 1360	< 1420
Trans fat ^k	Nutrition label or manufacturer specifications must indicate zero grams of trans fat per serving.					

- a. Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving is ½ cup.
- b. One quarter-cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- c. For breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/ orange, beans and peas (legumes) or “Other vegetables” subgroups as defined in § 210.10(c)(2)(iii).
- d. Larger amounts of these vegetables may be served.
- e. This category consists of “Other vegetables” as defined in § 210.10(c)(2)(iii)(E). For the purposes of the NSLP, “Other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in § 210.10(c) (2)(iii).
- f. Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.
- g. All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014.
- h. There is no separate meat/meat alternate component in the SBP. Schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.
- i. Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).
- j. The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- k. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

Implementation Timeline

Meals must comply with the 2010 Dietary Guidelines for Americans. To accomplish this, the following food based menu plan standards and timeline must be adhered to by all parties:

New Requirements	Implementation (School Year) for NSLP (L) and SBP (B)						
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2022/23
Fruits Component							
• Offer fruit daily	L						
• Fruit quantity increase to 5 cups/week (minimum 1 cup/day)			B				
Vegetables Component							
• Offer vegetables subgroups weekly	L						
Grains Component							
• Half of grains must be whole grain-rich	L B						
• All grains must be whole-grain rich			L, B				
• Offer weekly grains ranges	L B						
Meats/Meat Alternates Component							
• Offer weekly meats/meat alternates ranges (daily min.)	L						
Milk Component							
• Offer only fat-free (unflavored or flavored and low-fat (unflavored milk	L, B						
Dietary Specifications (to be met on average over a week)							
• Calorie ranges	L	B					
• Saturated fat limit (no change)	L, B						
• Sodium Targets							
◦ Target 1			L, B				
◦ Target 2						L, B	
◦ Final target							L, B
• Zero grams of <u>trans</u> fat per portion	L	B					
Menu Planning							
• A single FBMP approach	L	B					
Age-Grade Groups							
• Establish age/grade groups: K-5, 6-8, 9-12	L	B					
Offer vs. Serve							
• Reimbursable meals must contain a fruit or vegetable (1/2 cup minimum)	L		B				
Monitoring							
• 3-year administrative review cycle		L, B					
• Conduct weighted nutrient analysis on 1 week of menus	L B						

13. Purchase Specifications

- a. Food and beverage procurement specifications are to be developed by the SFA based on individual SFA preferences and requirements and included in Schedule B. A nutrient fact label from the manufacturer must be available for processed brand name products.
- b. Section 104 (d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to purchase domestic commodities or products for use in meals served under the NSLP and SBP. The legislation defines "domestic commodity or product" as one that is produced in the United States and is processed in the United States substantially using agricultural commodities that are produced in the United States. "Substantially" means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. These provisions now apply to all funds in the food service account and not just to federal reimbursement.
- c. Wherever possible, and within the guidelines stated in the previous paragraph, the FSMC shall purchase foods which are labeled with a CN label by the manufacturer. In all other cases, procurement standards must be clear and include the following information: grades, purchase units, style, condition, weight, ingredients, formations and delivery times which the SFA should check to determine if procurement standards are being met and shall be complied with by the FSMC; if a brand name is being specified, the SFA must also include "or equal value" to allow potential bidders to comply with the SFA's bid specifications.
- d. Section 204 of the Child Nutrition and Women, Infants and Children Reauthorization Act of 2004 (PL 108-265) signed into law June 30, 2004 included a provision that requires each local educational agency (LEA) participating in the National School Lunch Program, School Breakfast Program, Special Milk Program and Summer Food Service Program to establish a Local Wellness Policy for schools under the LEA. The nutrition guidelines selected by the SFA for all foods available on each school campus under the SFA during the school day with the objectives of promoting student health and reducing childhood obesity must be implemented by the FSMC. The Local Wellness Policy is to be included as a part of the bid package in Schedule C. A la carte items are also to meet the SFA's standards indicated in Schedules A, B and C.

14. Performance Security

- a. It is recommended and encouraged that all performance security options be left open to the bidder. However, the SFA may select one, two or three of the options as indicated below:
- b. The FSMC shall be required to:
 - 1. **Performance Bond –**
Submit with the bid an assurance by a surety authorized to conduct business within New York State, that if selected as the successful bidder, and upon award of the contract, a performance bond will be issued in the amount of \$ 300,000.00 (10% of annual projected operating costs). Simultaneously with delivery of the executed contract, the successful vendor must provide to the SFA the executed surety company bond as required, to be held as security by the SFA for the faithful performance by FSMC of all terms of the contract. If selected, attach a copy of the Performance Bond on Required Form 10.
 - 2. **Reserve Fund –**
Submit with the bid an authorization for the SFA to hold in a reserve fund the amount of \$ (10% of annual projected operating costs) out of the initial revenues produced by the school lunch program and earned by the FSMC. The SFA shall retain such reserve fund until the FSMC has faithfully performed all terms of the contract. If selected, attach a copy of the Authorization on Required Form 10.
 - 3. **Certified Check –**
Submit with the bid a letter of intent which states that a certified check, payable to the SFA in the amount of \$ (10% of annual projected operating costs) will be issued upon award of the bid. Simultaneously, with delivery of the executed contract, the successful bidder must provide to the SFA, the certified check as required, to be held as security by the SFA for the faithful performance by the FSMC of all terms of the contract.

15. Bid Options

a. The SFA has determined that the following bid option will be accepted: *(Check one)*

Bid Option 1 – The SFA will use this bid option for receiving the same bid price for breakfast and lunch meals.

Bid Option 2 – The SFA will require separate bids for the following programs (check all that apply):
 Breakfast
 Lunch
 Snack

The FSMC's cost reimbursement shall not exceed the contract terms (meals plus equivalent meals served multiplied by the Per Meal Cost Reimbursement Rate), limited to the extent of program income.

16. Bid Forms

- a. The SFA must cross out the options that are not relevant on the applicable bid form and fill in the blank amount(s) where applicable.
- b. Each bidder must complete the applicable bid form and the applicable annual financial budget projection exhibit(s) based on the SFA's bid option selection.
- c. The bid amount should take into account the value of USDA Foods, as specified in Schedule H

2023-2024 Bid Form (Option 1)

(The FSMC bidding on this option must also complete the annual financial budget projection on Exhibit 1)

The contract will be awarded based on the lowest responsible bid proposal for a per meal cost for breakfast and lunch, as defined herein. The FSMC will bill the SFA based on the individual per meal amounts.

To Be Completed by the FSMC			
Per meal cost rate		=	
*Transfer this amount to either Option A, B or C selected by the SFA below.			(Per Meal)

We, the undersigned agree to operate the food service management program as described in the bid specifications for the 2023-2024 school year. This proposal is subject to all the attached definitions, terms, conditions and specifications and we hereby agree to enter into the attached agreement subsequent to the award of the bid.

To be Completed by SFA – (Cross out the option(s) that are not relevant and also fill in blank amount where applicable)	
<p><input checked="" type="radio"/> Option A - Guaranteed Return to SFA TOTAL PER MEAL COST for the operation of the program wherein all operating costs, incurred by the SFA of * \$ 15,000.00 will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.</p>	<p>Grand Total Bid Amount (To be completed by FSMC based on option selected by SFA)</p> <hr/>
<p><input type="radio"/> Option B - Break Even TOTAL PER MEAL COST for the operation of the program wherein all operating costs will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.</p>	<hr/>
<p><input type="radio"/> Option C - General Fund Subsidy TOTAL PER MEAL COST for the operation of the program requiring a General Fund subsidy of * \$ _ to cover the operating costs which exceed cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. The SFA shall not be liable from the General Fund over and above this subsidy.</p>	<hr/>
<p>*To be completed by the SFA **The minimum conversion factor to be used to convert a la carte sales is \$4.52. Please note: The New York State Education Department establishes the a la carte conversion factor to be used to convert a la carte sales to equivalent meals, which include a la carte sales to students, adults and Child Nutrition vending machine sales as determined by the SFA to be part of the Child Nutrition Program. This conversion factor must reflect the most current rate issued by the NYS Education Department at the time of bid advertisement and must be used at the time of the bid proposal.</p>	

SUBMITTED BY: (Original Signature Required – Blue Ink Only)	
<p>Name of FSMC: _____</p> <p>Address: _____</p>	<p>Authorized Signature: _____</p> <p>Printed Name, Title: _____</p> <p>Date: _____</p>

Exhibit #1: 2023-2024 Annual Financial Budget Projection

(For use with BID OPTION 1 Breakfast and Lunch with the same bid price)

TO BE COMPLETED BY THE FSMC

A proposed financial budget must be included with the bid proposal and should contain the following information:

(A) PROJECTED GROSS RECEIPTS FOR BREAKFAST AND LUNCH

1. Cash Sales		
a. Full Price and Reduced-Price Lunch Sales		
b. Adult and Student a la Carte Sales		
c. Special Milk Sales		
d. Full Price and Reduced-Price Breakfast Sales		
2. Federal and State Reimbursements		
3. General Fund Subsidy (Where Applicable)		
4. Total Projected Receipts		

(B) PROJECTED EXPENSES FOR BREAKFAST AND LUNCH

1. Food Costs		
2. Labor-Salaries/Fringe Benefits		
3. Miscellaneous (As Defined Herein)		
4. Management Fee		
5. Total Projected Expenses		
6. SFA Guaranteed Return		
(Item A.4 minus Item B.5) = SFA Guaranteed Return. This amount must equal or exceed the guaranteed return to the SFA as specified by the SFA under bid Option A.		

(C) PROJECTED MEALS FOR BREAKFAST AND LUNCH

1. Student Meal Pattern		
Breakfast		
Lunch		
Total		
2. A La Carte Sales		
Divided by Conversion Factor**		\$4.52
Equivalent Meals		
3. Total Projected Meals		

(D) PROJECTED MEALS PER LABOR HOUR FOR BREAKFAST AND LUNCH

1. Total Projected Meals (Item C.3.)	÷	
2. Projected meals per labor hour	=	

** See bid for conversion factor explanation

2023-2024 Bid Form (Option 2)

(The FSMC bidding on this option must also complete the annual financial budget projection on Exhibit 2A, 2B, 2C)

The contract will be awarded based on the lowest responsible bid proposal for the combined grand total of breakfast and lunch, which shall reflect a per meal cost for breakfast, lunch and snack, as defined herein. The FSMC will bill the SFA based on the individual per meal amounts.

To Be Completed by the FSMC		To Be Completed by the SFA			To Be Completed by the FSMC	
Program	Total Per Meal	x	SFA Estimate of Meals and Equivalent Meals	=	Total SFA Cost	
Breakfast	_____	x	_____	+	_____	
Lunch	_____	x	_____	=	_____	
Snack	_____	x	_____	=	_____	
Grand Total*				=	_____	

**Transfer this amount to either Option A, B or C selected by the SFA below.*

We, the undersigned agree to operate the food service management program as described in the bid specifications for the 2023-2024 school year. This proposal is subject to all the attached definitions, terms, conditions and specifications and we hereby agree to enter into the attached agreement subsequent to the award of the bid.

To be Completed by SFA – (Cross out the option(s) that are not relevant and also fill in blank amount where applicable)	
<p><input type="radio"/> Option A - Guaranteed Return to SFA TOTAL PER MEAL COST for the operation of the program wherein all operating costs, incurred by the SFA of * \$ _____ will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.</p>	<p>Grand Total Bid Amount <i>(To be completed by FSMC based on option selected by SFA)</i></p> <p>_____</p>
<p><input type="radio"/> Option B - Break Even TOTAL PER MEAL COST for the operation of the program wherein all operating costs will accrue from program income including all cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. Any deficit will be assumed by the FSMC.</p>	<p>_____</p>
<p><input type="radio"/> Option C - General Fund Subsidy TOTAL PER MEAL COST for the operation of the program requiring a General Fund subsidy of * \$ _____ to cover the operating costs which exceed cash receipts from the sale of meal pattern lunches, a la carte items, special milk program, adult meals, breakfast program, snacks and federal and State reimbursements. The SFA shall not be liable from the General Fund over and above this subsidy.</p>	<p>_____</p>
<p>*To be completed by the SFA **The minimum conversion factor to be used to convert a la carte sales is \$4.52. Please note: The New York State Education Department establishes the a la carte conversion factor to be used to convert a la carte sales to equivalent meals which include a la carte sales to students, adults and Child Nutrition vending machine sales as determined by the SFA to be part of the Child Nutrition Program. This conversion factor must reflect the most current rate issued by the NYS Education Department at the time of bid advertisement and must be used at the time of the bid proposal.</p>	

SUBMITTED BY: (Original Signature Required – Blue Ink Only)	
Name of FSMC: _____	Authorized Signature: _____
Address: _____	Printed Name, Title: _____
_____	Date: _____

Exhibit #2A: 2023-2024 Annual Financial Budget Projection

(For use with BID OPTION 2 – Lunch Bid)

TO BE COMPLETED BY THE FSMC

A proposed financial budget must be included with the bid proposal and should contain the following information:

(A) **PROJECTED GROSS RECEIPTS FOR LUNCH**

1. Cash Sales	
a. Full Price and Reduced-Price Lunch Sales	
b. Adult and Student a la Carte Sales	
c. Special Milk Sales	
2. Federal and State Reimbursements	
3. General Fund Subsidy (Where Applicable)	
4. Total Projected Receipts	

(B) **PROJECTED EXPENSES FOR LUNCH**

1. Food Costs	
2. Labor-Salaries/Fringe Benefits	
3. Miscellaneous (As Defined Herein)	
4. Management Fee	
5. Total Projected Expenses	
6. SFA Guaranteed Return	
(Item A.4 minus Item B.5) = SFA Guaranteed Return. This amount added to the figure on B 6 of Schedule C 3 must equal or exceed the guaranteed return to the SFA as specified by the SFA under bid Option A.	

(C) **PROJECTED MEALS FOR LUNCH**

1. Student Meal Pattern Lunch	
2. A La Carte Sales	
Divided by Conversion Factor**	\$4.52
Equivalent Meals	
3. Total Projected Meals	

(D) **PROJECTED MEALS PER LABOR HOUR FOR LUNCH**

1. Total Projected Meals (Item C.3.)	÷	Total Projected Labor Hours
2. Projected meals per labor hour	=	

** See bid for conversion factor explanation

Exhibit #2B: 2023-2024 Annual Financial Budget Projection

(For use with BID OPTION 2 – Breakfast Bid)

TO BE COMPLETED BY THE FSMC

A proposed financial budget must be included with the bid proposal and should contain the following information:

(A) **PROJECTED GROSS RECEIPTS FOR BREAKFAST**

1. Cash Sales	
a. Full Price and Reduced-Price Breakfast Sales	
b. Adult and Student a la Carte Sales	
c. Special Milk Sales	
2. Federal and State Reimbursements	
3. General Fund Subsidy (Where Applicable)	
4. Total Projected Receipts	

(B) **PROJECTED EXPENSES FOR BREAKFAST**

1. Food Costs	
2. Labor-Salaries/Fringe Benefits	
3. Miscellaneous (As Defined Herein)	
4. Management Fee	
5. Total Projected Expenses	
6. SFA Guaranteed Return	
(Item A.4 minus Item B.5) = SFA Guaranteed Return. This amount added to the figure on B 6 of Schedule C 3 must equal or exceed the guaranteed return to the SFA as specified by the SFA under bid Option A.	

(C) **PROJECTED MEALS FOR BREAKFAST**

1. Student Meal Pattern Breakfast	
2. A La Carte Sales	
Divided by Conversion Factor**	\$4.52
Equivalent Meals	
3. Total Projected Meals	

(D) **PROJECTED MEALS PER LABOR HOUR FOR BREAKFAST**

1. Total Projected Meals (Item C.3.)	÷	Total Projected Labor Hours
2. Projected meals per labor hour	=	

** See bid for conversion factor explanation

Exhibit #2C: 2023-2024 Annual Financial Budget Projection

(For use with BID OPTION 2 – Snack Bid)

TO BE COMPLETED BY THE FSMC.

A proposed financial budget must be included with the bid proposal and should contain the following information:

(A) **PROJECTED GROSS RECEIPTS FOR SNACK**

1. Cash Sales	
a. Full Price and Reduced-Price Snack Sales	
b. Adult and Student a la Carte Sales	
2. Federal Reimbursements	
3. General Fund Subsidy (Where Applicable)	
4. Total Projected Receipts	

(B) **PROJECTED EXPENSES FOR SNACK**

1. Food Costs	
2. Labor-Salaries/Fringe Benefits	
3. Miscellaneous (As Defined Herein)	
4. Management Fee	
5. Total Projected Expenses	
6. SFA Guaranteed Return	
(Item A.4 minus Item B.5) = SFA Guaranteed Return. This amount added to the figure on B 6 of Schedule C 3 must equal or exceed the guaranteed return to the SFA as specified by the SFA under bid Option A.	

(C) **PROJECTED MEALS FOR SNACK**

1. Student Meal Pattern Snack	
2. A La Carte Sales	
Divided by Conversion Factor**	\$4.52
Equivalent Meals	
3. Total Projected Meals	

(D) **PROJECTED MEALS PER LABOR HOUR FOR SNACK**

1. Total Projected Meals (Item C.3.)	÷	Total Projected Labor Hours
2. Projected meals per labor hour	=	

** See bid for conversion factor explanation

17. Award of Contract

- a. Award of the contract shall be to the lowest responsible bidder whose responsibility shall be determined by the SFA Board of Education.
- b. In preparation for the first day of meal service, the FSMC awarded the contract must submit a detailed written timetable for the transition to their FSMC operations within 15 days of award of the contract. The timetable must include interviewing/hiring staff, training and provisions for providing other services and enhancements as outlined in this agreement and bid specifications.
- c. If the SFA allows bidders to bid under more than one option (A, B or C) on the BID FORM, the SFA will consider bids in the following consecutive order to determine the lowest responsible bidder: from the lowest Option A, then Option B, to the highest Option C.

IMPORTANT

(1) PREBID DOCUMENTS -

Complete NYSED Prototype Pre-bid Contracts are to be emailed to cn@nysed.gov 30 days prior to letting bids. Schedules A-I must contain complete information and be included in with the prototype pre-bid contract for review by NYSED Child Nutrition Program Administration Office. A pre-review email will be sent to the SFA once the pre-bid has been reviewed and approved.

(2) EXECUTED CONTRACTS -

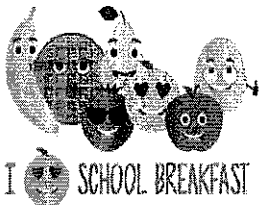
Schedules A-I must contain complete information and be included in with the prototype pre-bid contract for review by NYSED Child Nutrition Program Administration Office.

Schedule A

ATTACH MENU(S) AND OTHER RELATED MATERIALS HERE

- I. Attach 21-day menu for breakfast and/or lunch and/or summer as applicable. The menu provided must be in compliance with the Food Based Meal Pattern and Nutrition Standards outlined on pages 48 and 49 of this contract. All menus must include the daily recommended portion sizes per serving.
- II. Attach the following related materials here:
 - a. SFA may attach a menu for each grade level
 - b. Merchandising specifications and Promotional specifications
 - c. Attach Sample Production Records - Refer to <http://www.cn.nysed.gov> for sample production records
 - d. Attach Sample Standardized Recipes - Refer to <http://www.cn.nysed.gov> for sample standardized recipes
- III. Milk is the only beverage choice in its own category. For example: Milk or juice cannot be a beverage choice. Beverages other than milk, including but not limited to iced tea, lemonade, punch, juice, water, coffee, fruit drinks, etc., may not be substituted for milk as part of the reimbursable meal.
- IV. An SFA with no capability to prepare a 21-day cycle menu may, with State Agency approval, require that each food service management company include a 21-day cycle menu, developed in accordance with the provisions of 7 CFR 210.10, 220.8, and/or 225.16, with its bid proposal. The SFA must attach a plan on how the menu will be evaluated to ensure compliance with the meal pattern for components and quantity, and dietary specifications, affordability, nutrition requirements, and appeal to students.

**East Islip School District
Breakfast
September**

Monday	Tuesday	Wednesday	Thursday	Friday
		6	7	8
	WELCOME BACK	Egg & Cheese Sandwich 2g Apple ½ c Diced Peaches ½ c	WW Honey Bun 2g Orange ½ c Applesauce ½ c	Reduced Sugar Cinnamon Toast Crunch Cereal 1g WG Graham Crackers 1g Apple Slices Diced Peaches
11	12	13	14	15
WG Chocolate Chip Muffin 2g Apple Slices ½ c Mixed Fruit ½ c	Maple Mini Waffles 2g Orange ½ c Diced Pears ½ c	Egg & Cheese Sandwich 2g Banana ½ c Applesauce ½ c	WW Bagel with Cream Cheese 2g Apple ½ c Mixed Fruit ½ c	Reduced Sugar Fruit Loops Cereal WG 2g Graham Crackers 2g Sliced Orange ½ c Diced Peaches ½ c
18	19	20	21	22
WG Blueberry Muffin 2g Orange ½ c Cinnamon Apple Sauce ½ c	Cinnamon Roll Mini 2g Apple ½ c Diced Peaches ½ c	Egg & Cheese Sandwich 2g Banana ½ c Mixed Fruit ½ c	WW Honey Bun 2g Strawberries ½ c Diced Pears ½ c	Reduced Sugar Cinnamon Toast Crunch Cereal WG 1g Graham Crackers 1g Fresh Peach ½ c Applesauce ½ c
25	26	27	28	29
Closed Yom Kippur	Maple Mini Waffles 2g Orange ½ c Mixed Fruit ½ c	Egg & Cheese Sandwich 2g Apple ½ c Diced Peaches ½ c	WW Bagel with Cream Cheese 2g Banana ½ c Cinnamon Apple Sauce ½ c	Reduced Sugar Fruit Loops Cereal WG 1g Graham Crackers 1g Sliced Orange ½ c Diced Peaches ½ c
2	3	4	5	
WG Chocolate Chip Muffin 2g Orange ½ c Diced Peaches ½ c	Cinnamon Roll Mini 2g Apple ½ c Mixed Fruit ½ c	Egg & Cheese Sandwich 2g Fresh Peach ½ c Diced Pears ½ c	WW Honey Bun 2g Banana ½ c Peach & Pear Cup ½ c	
	Available Daily Assorted Cereal & Gluten Free Cheerios served daily. Bagel with butter or cream cheese FF Milk & FF Chocolate Milk (1 Cup) 100 % Juice served daily. Gluten Free available upon request ** Menu Subject to change, notice given when available. **			

**East Islip School District
Elementary School Lunch
September**

Monday	Tuesday	Wednesday	Thursday	Friday
		6	7	8
Meatless Mondays	WELCOME BACK	Chicken Nuggets 2p 1g WW Dinner Roll 1g Sweet Potato Fries ½ c Cucumber Coins ½ c Apple ½ c Diced Peaches ½ c	Nachos with Cheese 2g 2p Black Beans ½ c Corn ½ c Orange ½ c Diced Pears ½ c	Cheese Pizza 2g 2p Steamed Broccoli ½ c Fresh Baby Carrots ½ c Fresh Banana ½ c Applesauce ½ c
11	12	13	14	15
French Toast Sticks 2g 2p With syrup Corn ½ c Green Bean Salad ½ c Apple ½ c Mixed Fruit Cup ½ c	Beef Burger 2g 2p or Cheeseburger 2g 3p Potato Puffs ½ c Tomato Salad ½ c Orange ½ c Diced Pears ½ c	Cheesy Stuffed Breadsticks 2g 2p with dipping sauce Steamed Carrots ½ c Side Garden Salad ½ c Strawberries ½ c Applesauce ½ c	Meatball Hero 2g 2p Mixed Vegetables ½ c Chickpea Confetti Salad ½ c Fresh Banana ½ c Diced Peaches ½ c	Cheese Pizza 2g 2p Peas ½ c Side Garden Salad ½ c Apple Slices ½ c Peaches & Pear Cup ½ c
18	19	20	21	22
Mozzarella Sticks 2g 2p With dipping sauce Baked Fries ½ c Side Garden Salad ½ c Sliced Oranges ½ c Strawberries ½ c	Homemade Mac & Cheese 2g 2p Steamed Broccoli ½ c Red Pepper Strips ½ c Fresh Banana ½ c Mixed Fruit Cup ½ c	Turkey Hot Dog 2g 2p Baked Vegetarian Bean ½ c Tomato Salad ½ c Apple Slices ½ c Diced Peaches ½ c	Chicken Quesadilla 2g 2p Steamed Carrots ½ c Black Bean Confetti Salad ½ c Orange ½ c Apple Sauce ½ c	Cheese Pizza 2g 2p Steamed Broccoli ½ c Cucumber Salad ½ c Apple ½ c Diced Peaches ½ c
25	26	27	28	29
Closed Yom Kippur	Popcorn Chicken 1g 2p WW Dinner Roll 1g Steamed Carrots ½ c Side Garden Salad ½ c Orange ½ c Cinnamon Apple Sauce ½ c	Nacho Grande 2g 2p Corn 1/2c Fresh Baby Carrots ½ c Apple Slices ½ c Diced Peaches ½ c	Crispy Chicken Sandwich 2g 2p Steamed Broccoli ½ c Kidney Bean Salad ½ c Banana ½ c Diced Pears ½ c	Cheese Pizza 2g 2p Potato Puffs 1/2/ c Fresh Broccoli ½ c Strawberries ½ c Mixed Fruit Cup ½ c
2	3	4	5	
Grilled Cheese 2g 2p Potato Puffs ½ c Cucumber & Tomato Salad ½ c Orange ½ c Applesauce ½ c	Chicken Nuggets 2p 1g WW Diner Roll 1g Corn ½ c Fresh Baby Carrots ½ c Apple ½ c Mixed Fruit Cup ½ c	Waffles & Sausage 2g 2p With syrup Steamed Corn ½ c Side Garden Salad ½ c Orange Slices ½ c Diced Peaches ½ c	Twin Soft Taco 2g 2p Green Beans ½ c Corn & Black Bean Salad ½ c Fresh Peach ½ c Diced Pears ½ c	
	<p><u>Available Daily</u> Garden Salad with Cheese, Bagel Lunch, Cereal Lunch & Yogurt Lunch FF Milk & FF Chocolate Milk Gluten Free available upon request</p>			
	<p>** Menu Subject to change, notice given when available. **</p>			

**East Islip School District
HS & MS Lunch Menu
September**

Monday	Tuesday	Wednesday	Thursday	Friday
		6	7	8
Meatless Mondays	WELCOME BACK	Popcorn Chicken 2p 1g WW Dinner Roll 1g Sweet Potato Fries ½ c Cucumber Coins ½ c Apple ½ c Diced Peaches ½ c	Nachos & Cheese 2g 2p Salsa & Sour Cream Black Beans ½ c Corn ½ c Orange ½ c Diced Pears ½ c	Cheesy Stuffed Breadsticks 2g 2p With dipping sauce Steamed Broccoli ½ c Fresh Baby Carrots ½ c Fresh Banana ½ c Applesauce ½ c
11	12	13	14	15
Pasta with Chicken, Garlic, Oil & Broccoli 2g 2p Corn ½ c Green Bean Salad ½ c Apple ½ c Mixed Fruit Cup ½ c	Boneless Chicken Wings 2 p Yellow Rice 2 g Potato Puffs ½ c Tomato Salad ½ c Orange ½ c Diced Pears ½ c	Chicken Parmesan Sandwich 2g 2 p Steamed Carrots ½ c Side Garden Salad ½ c Strawberries ½ c Applesauce ½ c	Meatball Hero 2p 2G Mixed Vegetables ½ c Chickpea Confetti Salad ½ c Fresh Banana ½ c Diced Peaches ½ c	Cheesy Stuffed Breadsticks 2g 2 p With dipping sauce Peas Side Garden Salad Apple Slices Peaches & Pear Cup
18	19	20	21	22
Mozzarella Sticks 2g 2p With dipping sauce Baked Fries ½ c Side Garden Salad ½ c Sliced Oranges ½ c Strawberries ½ c	Homemade Mac & Cheese 2g 2p Steamed Broccoli ½ c Red Pepper Strips ½ c Fresh Banana ½ c Mixed Fruit Cup ½ c	Tater Tot Spot -Philly Brown Rice 2v 2g 2p Steamed Carrots ½ c Side Caesar salad ½ c Apple Slices ½ c Diced Pears ½ c	Chicken Quesadilla 2p 2g Peas ½ c Black Bean Confetti Salad Orange ½ c Apple Sauce ½ c	Cheesy Stuffed Breadsticks 2g 2p With dipping sauce Steamed Broccoli ½ c Cucumber Salad ½ c Apple ½ c Diced Peaches ½ c
25	26	27	28	29
Closed Yom Kippur	Popcorn Chicken 2p 1g WW Dinner Roll 1g Steamed Carrots ½ c Side Garden Salad ½ c Orange ½ c Cinnamon Apple Sauce 1/2 c	Nacho Grande 2g 2p Corn ½ c Fresh Baby Carrots ½ c Apple Slices ½ c Diced Peaches ½ c	Chicken Sandwich Nashville Hot 2g 2p Steamed Broccoli ½ c Kidney Bean Salad ½ c Banana ½ c Diced Pears ½ c	Cheesy Stuffed Breadsticks 2g 2p With dipping sauce Potato Puffs ½ c Fresh Broccoli ½ c Strawberries ½ c Mixed Fruit Cup ½ c
2	3	4	5	
Homemade Mac & Cheese 2g 2p Potato Puffs ½ c Side Garden Salad ½ c Apple Slices ½ c Peaches & Pear Cup ½ c	Chicken Nuggets 2p 2g WW Diner Roll Corn Fresh Baby Carrots Apple Mixed Fruit Cup	Waffles & Sausage 2g 2p With syrup Steamed Corn ½ c Side Garden Salad ½ c Orange Slices ½ c Diced Peaches ½ c	Twin Soft Tacos 2 g 2 p Salsa & Sour Cream Green Beans ½ c Corn & Black Bean Salad ½ c Fresh Peach ½ c Diced Pears ½ c	
	Available Daily Made to order Deli Bar Crispy Chicken Sandwiches Hamburger & Cheeseburger Assorted Pizza & Strombolis Garden Salad with Cheese, Bagel Lunch, Cereal Lunch & Yogurt Lunch FF Milk & FF Chocolate Milk Gluten Free available upon request ** Menu Subject to change, notice given when available. **			

Total Reimbursable Student

Meals:

Total Adult, 2nd, & ALC

Meals:

Grades K-5 Breakfast

Food Based Production Record

Total Meals Served:

School/Site:

Main appears blue

Max appears purple

Planner Number of Servings

Date:

Actual Number of Servings

Vegetable Subgroup Abbreviations:
DG- Dark Green
RO- Red Orange
BP- Beans Peas
S- Starchy
O- Other
A- Additional Vegetables

Menu Item (Fill in yellow cells when planning menus/prior to service)	Recipe or Product (name or #)	Portion Size (Actual Portion size Served) Number (Equivalents): Weight or Measure *Daily Minimum	Planner Number of Servings			Purchase Units/Amount of Food Used (Pounds or Quantity) *Based on Food Buying Guide or Recipe	Actual Number of Servings			Leftovers	Time & Temperature
			Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Planned Servings		Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Actual Servings		
Meat/Meat Alternate						Ex: 10 lbs					Ex: 8 AM 165
Grains						Ex: 15-Loaves					
Whole Grains											
Vegetables (Select Abbreviated Subgroup or Drop Down)						Ex: #10 cans					
Fruits						Ex: 96 quart case					
Fat Free or Low-Fat Milk ⁴						Ex: 4- 50 quart case					
Other/Condiments											
Substitutions											
Comments & Notes											

¹There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013 (SY 2013-2014), schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.
²At least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SBP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).
³For breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or "Other vegetables" subgroups as defined in §210.10(c)(2)(iii).
⁴The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014 (SY 2014-2015).
⁵Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

Total Reimbursable Student Meals:

Grades 6-8 Breakfast

Food Based Production Record

Total Adult, 2nd, & ALC Meals:

Total Meals Served:

School/ Site: Max appears blue Min appears purple

Date:

- Vegetable Subgroup Abbreviations: DG- Dark Green RO- Red Orange BP- Beans Peas S- Starchy O- Other A- Additional Vegetables

Table with columns: Menu Item, Recipe or Product, Portion Size, Reimbursable Student Meals, Adult Meals, ALC, Total Planned Servings, Purchase Used, Reimbursable Student Meals, Adult Meals, ALC, Total Actual Servings, Leftovers, Time & Temperature. Includes rows for Meat/Meat Alternatives, Grains, Whole Grains, Vegetables, Fruits, Fat-Free or Low-Fat Milk, and Other/Condiments.

There is no separate meat/meat alternate component in the SBP... At least half of the grains offered must be whole grain-rich in the NSLP... For breakfast, vegetables may be substituted for fruits... The fruit quantity requirement for the SBP... Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

Total Reimbursable Student

Meals:

Total Adult, 2nd, & ALC

Meals:

Total Meals Served:

Grades 9-12 Breakfast

Food Based Production Record

School/Site: _____

Main appears blue
Max appears purple

Date: _____

Vegetable Subgroup Abbreviations:

- DG- Dark Green
- RO- Red Orange
- BP- Beans Peas
- S- Starchy
- O- Other
- A- Additional Vegetables

Menu Item (Fill in yellow cells when planning menus/prior to service)	Recipe or Product (name or #)	Portion Size (Actual Portion Size Served) Number (Equivalents): Weight or Measure *Daily Minimum	Planned Number of Servings			Purchase Used (Pounds or Quantity) *Based on Food Buying Guide or Recipe	Actual Number of Servings			Leftovers	Time & Temperature
			Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Planned Servings		Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Actual Servings		
Meat / Meat Alternate:		* (0)				Ex: 10 lbs					Ex: 8 AM - 1:55
Grains³		* (1 oz eq)				Ex: 15 loaves					
Whole Grains											
Vegetables (Select Abbreviated Subgroup in Drop Down)		* (0)				Ex: 2 #10 cans					
Fruits		* (1 cup)				Ex: 96 count case					
Fat-Free or Low-Fat Milk⁴		* (1 cup)				Ex: 4-50 count case					
Other/Condiments											
Substitutions:											

Substitutions:

Comments & Notes:

¹There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013 (SY 2013-2014), schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.
²At least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SBP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).
³For breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or "Other vegetables" subgroups as defined in §210.10(c)(2)(iii).
⁴The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014 (SY 2014-2015).
⁵Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

Total Reimbursable Student Meals:
 Total Adult, 2nd, & ALC Meals:
 Total Meals Served:

Grades K-5 Lunch
 Food Based Production Record

School/Site: _____
 Max appears purple
 Main appears blue

Date: _____

- Vegetable Subgroup Abbreviations:
- DG- Dark Green
 - RO- Red Orange
 - BP- Beans Peas
 - S- Starchy
 - O- Other
 - A- Additional Vegetables

Menu Item <small>(Fill in yellow cells when planning menus/prior to service)</small>	Recipe or Product <small>(name or #)</small>	Portion Size <small>(Actual Portion Size Served) Number (Equivalents): Weight or Measure *Daily Minimum</small>	Planned			Purchase Units/Amount of Food Used <small>(Pounds or Quantity) *Based on Food Buying Guide or Recipe</small>	Actual			Leftovers	Time & Temperature	
			Number of Servings	Adult Meals, 2nd Meals, ALC	Total Planned Servings		Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Actual Servings			
Meat / Meat Alternative		<small>*1 (oz eq)</small>				<small>*Ex: 10 lbs</small>						<small>Ex: 8 AM/ 165</small>
Grains*		<small>*1 (oz eq)</small>				<small>*Ex: 15-16 loaves</small>						
Whole Grains												
Vegetables (Select Abbreviated Subgroup in Drop Down)		<small>*3/4 cup</small>				<small>*Ex: 2-#10 cans</small>						
Fruits		<small>*1/2 cup</small>				<small>*Ex: 1-96 count case</small>						
Fat-Free or Low-Fat Milk²		<small>*1 cup</small>				<small>*Ex: 4-50 count case</small>						
Other/Condiments												
Substitutions												

¹At least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SMP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SMP beginning July 1, 2014 (SY 2014-15).

²Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

Total Reimbursable Student Meals:
Total Adult, 2nd, & ALC Meals:
Total Meals Served:

**Grades 6-8 Lunch
Food Based Production Record**

School/Size: _____
(Min appears blue
Max appears purple)

Date: _____

- Vegetable Subgroup Abbreviations:**
DG- Dark Green
RO- Red Orange
BP- Beans Peas
S- Starchy
O- Other
A- Additional Vegetables

Menu Item (Fill in yellow cells when planning menus/prior to service)	Recipe or Product (Name or #)	Portion Size (Actual Portion Size Served) Number (Equivalents): Weight or Measure * Daily Minimum	Planned Number of Servings			Purchase Units/Amount of Food Used (Pounds or Quantity) *Based on Food Buying Guide or Recipe	Actual Number of Servings			Leftovers	Time & Temperature
			Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Planned Servings		Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Actual Servings		
Meat/Meat Alternative		* 1.0 oz eq			0	Ex: 10 lbs			0		Ex: 8 AM - 165°F
Grains*		* 1.0 oz eq			0	Ex: 15-16 servings			0		
Whole Grains					0				0		
Whole Grains					0				0		
Vegetables (Selected Abbreviated Subgroup in Dec Below)		* 3/4 cup			0	Ex: 2-4 10 cans			0		
Fruits		* 1/2 cup			0	Ex: 1-36 count case			0		
Fat-Free or Low-Fat Milk*		* 1 cup			0	Ex: 4-50 count case			0		
Other/Condiments					0				0		
					0				0		
					0				0		
					0				0		
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					0				0		
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					0				0		
					0				0		
					0				0		
					0				0		
Substitutions											
Comments & Notes											

*At least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SBP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).
*Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

Total Reimbursable Student Meals:
 Total Adult, 2nd, & ALC Meals:
 Total Meals Served:

Grades K-8 Lunch
 Food Based Production Record

School/Size:
Min appears blue
 Max appears purple

Date:

- Vegetable Subgroup Abbreviations:**
 DG- Dark Green
 RO- Red Orange
 BP- Beans Peas
 S- Starchy
 O- Other
 A- Additional Vegetables

Menu Item (Fill in yellow cells when planning menus/prior to service)	Recipe or Product (name or #)	Portion Size [Actual Portion Size Served] Number (Equivalents): Weight or Measure * Daily Minimum	Planned Number of Servings		Purchase Units/Amount of Food Used (Pounds or Quantity) *Based on Food Buying Guide or Recipe	Actual Number of Servings		Leftovers	Time & Temperature
			Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC		Total Planned Servings	Reimbursable Student Meals		
Meat/Meat Alternative					* Ex: 10 lbs				Ex: 8 AM - 1:15
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
Whole Grains			=	=		=	=		
Grains*		*(1 oz eq)	=	=	* Ex: 15 loaves	=	=		
Whole Grains			=	=		=	=		
			=	=		=	=		
Vegetables (Select Abbreviated Subgroup in Drop Down)			=	=		=	=		
			=	=	* Ex: 2 #10 cans	=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=	* Ex: 1-36 count case	=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
Fat-Free or Low-Fat Milk			=	=	* Ex: 1-50 count case	=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
Oils/Condiments			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		
			=	=		=	=		

Substitutions: At least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SBP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).
 * Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

Updated 03/08/13

Total Reimbursable Student Meals:

Total Adult, 2nd, & ALC Meals:

Total Meals Served:

Grades 9-12 Lunch

Food Based Production Record

School/State: _____
 Main appears blue
 Max appears purple

Date: _____

Vegetable Subgroup Abbreviations:
 DG- Dark Green
 RO- Red Orange
 BP- Beans Peas
 S- Starchy
 O- Other
 A- Additional Vegetables

Menu Item (Fill in yellow cells when planning menus/prior to service)	Recipe or Product (name or #)	Portion Size (Actual Portion Size Served) (Equivalents): * Daily Minimum	Planned Number of Servings			Purchase Units/Amount of Food Used (Pounds or Quantity) *Based on Food Buy/ing Guide or Recipe	Actual Number of Servings			Leftovers	Time & Temperature
			Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Planned Servings		Reimbursable Student Meals	Adult Meals, 2nd Meals, ALC	Total Actual Servings		
Meat / Meat Alternative						* Ex: 10 lbs				Ex: 8 AM	165
Grains*		* (2 oz eq)				Ex: 15 loaves					
Whole Grains											
Whole Grains											
Vegetables Select Abbreviated Subgroup (in Order Down)		* (1 cup)				* Ex: 2 #10 cans					
Fruits*		* (1 cup)				* Ex: 36 count case					
Flavored or Low-Fat Milk*		* (1 cup)				* Ex: 4-50 count case					
Other/Condiments											

School/State: _____

Comments & Notes

*At least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SGP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SGP beginning July 1, 2014 (SY 2014-15).
 *Fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

Recipe Name: _____ Recipe No: _____

Food Based Standardized Recipe Form

Ingredients	50 Servings		_____ Servings		Directions
	Weight	Measure	Weight	Measure	

Provides: _____ Yield: 50 servings: _____ Serving Size: _____ (Weight or Volume)

_____ servings: _____ Serving Size: _____ (Weight or Volume)

Schedule B

ATTACH FOOD, BEVERAGE and SMALLWARE PRODUCT SPECIFICATIONS HERE

A specification is a statement that contains a detailed description or enumerates particulars of a product.

Characteristics in a specification include (but are not limited to):

- Name of Product
- Description of Product
- Case and Pack Weight
- Minimum and Maximum Size and Pieces
- Quality indicators: product type dictates the quality indicators; e.g., type, style, pack, size, units per case, syrup density, special gravity, age, exact cutting instructions, weight range, composition, condition upon receipt of product, fat content, cut of meat used, market class, variety, degree of ripeness or maturity, geographical origin, temperature during delivery and upon receipt, sugar ratio, milk fat content, milk solids and bacteria count, brand names, trim or yield, preservation or processing method, trade association standards, chemical standards.
- Main Ingredients
- If a brand name is indicated, "or equal to" must be specified
- Include required portion sizes for each grade group
- Meal Pattern Requirements/Child Nutrition (CN) Label
- Test or inspection procedures
- Other Product Ingredients
- Prohibited Ingredients
- Nutritional Standards
- Buy American – Refer to information in Appendix B

PLEASE NOTE: In the event that the SFA did not include Schedule B, the FSMC must identify the food products that will be served on the menu using specifications like grading, weight, item labels, nutritional qualities, etc..

Schedule C

ATTACH SFA LOCAL WELLNESS POLICY

Local Wellness Policy Federal Regulation:

Section 204 of the Child Nutrition and Women, Infants and Children Reauthorization Act of 2004 (PL 108-265) signed into law June 30, 2004 included a provision that requires each local educational agency (LEA) participating in the National School Lunch Program, School Breakfast Program, Special Milk Program and Summer Food Service Program to establish a local wellness policy for schools under the LEA. This policy must be developed and implemented not later than the first day of the school year beginning after June 30, 2006.



Book	East Islip School District School Board Policies
Section	Policy Nos. 5400-5800
Title	Student Wellness
Code	5405
Status	Active
Adopted	August 8, 2006
Last Revised	August 11, 2016

5405 STUDENT WELLNESS

Given the documented connection between proper nutrition, adequate physical activity and educational success, the Board of Education adopts the following goals and actions to provide district students with a school environment that promotes student health and wellness and reduces childhood obesity.

Thus, the East Islip School District is committed to providing school environments that educate and protect children's health, well-being and ability to learn through healthy eating and physical activity. Therefore, it is the policy of the East Islip School District that:

The school district will establish a Wellness Committee comprised of students, parents, physical education teachers, school administrators, food service professionals, school health professionals, School Board and other interested community members in developing, implementing, monitoring and reviewing the district-wide wellness policy on Nutrition and Physical Activity.

GOALS TO PROMOTE STUDENT WELLNESS

All students in grades Pre K – 12 will have opportunities, support and encouragement to be physically active on a regular basis following minimal New York State Education Department Guidelines.

Foods and beverages sold or provided by schools will meet or exceed the minimum nutrient standards established by the USDA School Food Service Program. This is to be reviewed on a regular basis, at least annually, by the Superintendent, the Board of Education and the Wellness Committee.

The School Food Service Program will provide students with access to a variety of affordable, nutritious and appealing foods that meet the health and nutritional needs of students and will provide clean, safe and pleasant settings and adequate time for students to eat. A director will supervise the School Food Service Program with the minimal qualifications in nutrition or food related field.

To the maximum extent practical, all schools in the school district will participate in available Federal Meals Programs including the School Breakfast Program and National School Lunch Program.

Nutrition Promotion and Education

Nutrition and Physical Education

Nutrition education will meet the New York State Standards 1, 2 and 3 which incorporate the following subject areas: Health Education, Physical Education and Family and Consumer Sciences (Standard 1 – Personal Health and Fitness; Standard 2 – A Safe and Healthy Environment; Standard 3 – Resource Management.)

All Students in grades K – 12, including students with disabilities, specials health care needs or in an alternative educational setting, shall receive physical education (or its equivalent) during the school year. Student involvement in other activities involving physical activity (ex. interscholastic or intramural sports) will not be substituted for meeting the physical education requirements. Students will spend at least 50% of Physical Education class time participating in moderate to

vigorous physical activity.

Physical Activity

All elementary school students will have a minimum of 20 minutes each day of supervised recess, preferably outdoor, during which school personnel should encourage moderate to vigorous physical activity verbally and through the provision of space and equipment.

Advertising

Marketing and advertising on school campuses during the school day will be consistent with nutrition education and health promotion. As such, schools will restrict food and beverage marketing to the promotion of those foods and beverages that meet the nutrition standards set forth by the Healthy Hunger-Free Kids Act's Smart Snacks in School Rule.

Federal School Meals Program

The district will participate to the maximum extent practicable in available federal school meal programs (including the School Breakfast Program, National School Lunch Program, and Summer Food Service Program). Food served through these programs will meet all applicable federal and state standards.

NUTRITION GUIDELINES

The East Islip School District shall ensure that all foods and beverages available for sale to students on the school campus during the school day meet or exceed the program requirements and nutrition standards found in federal regulations. For purposes of this policy, "school campus" means all areas of district property accessible to students during the school day; "school day" means the period from the midnight before to 30 minutes after the end of the official school day; and "competitive food" means all food and beverages other than meals reimbursed under federal food programs available for sale to students on the school campus during the school day.

Meals

Reimbursable meals served in the cafeteria will meet USDA standards and be consistent with the US Dietary Guidelines.

Food in the Classroom

It is the policy of the EISD that food based celebrations will not be permitted in our schools (ie: birthdays or holidays). Food and non-food items will not be permitted in the classroom for group consumption and distribution. Snacks are allowed to be brought from home for individual consumption.

Competitive Foods

Competitive foods-which include all foods and beverages sold outside the school meal programs, on the school campus in student accessible areas, and at any time during the school day-will follow, at a minimum, the nutrition standards specified by the Healthy, Hunger-Free Kids Act. These standards will apply to all foods and beverages sold individually and outside of the reimbursable school meal, including vending machines, school stores and cafeteria a la carte lines.

Foods and Beverages Sold or Served at Events Outside of the School Day

All foods and beverages sold or served at school-sponsored events will be a single serving. At events where food and beverages are sold, 50% of items sold must meet the USDA Healthy, Hunger-free Kids Act "Smart Snacks in Schools" Standards.

Fundraisers

The new restrictions only apply to fundraisers that take place on the school campus during the school day. Fundraisers that sell non-food items or food beverages that meet the new standards are not limited under the nutrition standards. Furthermore, the nutrition standards do not apply to foods and beverages sold at events held after school, off campus, or on weekends, such as at school sporting events. However, as indicated within the NYSSBA sample policy, the Board does have some discretion in regard to off campus or outside school fundraisers if conducted by school sanctioned student groups and can encourage or discourage what is sold by other groups, such as parent groups or booster groups. It should be noted that the "Smart Snack" rule does provide for the overseeing State Agency to permit a certain number of exempted fundraisers that do not have to comply with the new requirements. However, the NYS Education Department has established a policy that no fundraising exemptions may be granted and has prohibited any food related fundraisers that do not meet the nutritional standards being held during the school day.

IMPLEMENTATION

The administrative procedures for implementation of the nutrition component of the East Islip School District Wellness Policy will be phased in according to the following schedule:

Elementary schools will be compliant as of the September 2006 – June 2007 academic year. Middle schools will be compliant as of the September 2007 – June 2008 academic year. The Senior High school will be compliant as of the September 2008 – June 2009 academic year.

MONITORING AND REVIEW

The Director of Physical of Education shall have operational responsibility for ensuring that the district meets the goals and mandates of this policy and shall report annually to the Board on the implementation of this policy. The Director of Physical Education, in consultation with appropriate personnel and advisory committees, shall monitor and review the district's wellness activities to determine whether this policy is having a positive effect on increasing student wellness and decreasing childhood obesity in the district. Based on those results, this policy, and the specific objectives set to meet its goals, may be revised as needed.

The District will annually report on the progress each of its schools has made toward meeting the goals of this policy. Such report will include:

1. The website address for the wellness policy and/or information on how the public can access a copy;
2. A description of each school's progress in meeting the wellness policy goals;
3. A summary of each school's local school wellness events or activities;
4. Contact information for the leader(s) of the Wellness Committee; and
5. Information on how individuals can get involved in the Wellness Committee's work.

Assessments of the District's wellness policy and implementation efforts will be repeated on a triennial basis. The assessment will include:

1. Compliance with the wellness policy;
2. How the wellness policy compares to model wellness policies; and
3. Progress made in attaining the goals of the wellness policy.

Adoption date: August 8, 2006

Revision date: July 9, 2013, August 14, 2014, December 11, 2014, August 11, 2016

Schedule D1

COST RESPONSIBILITY DETAIL SHEET

The SFA has deemed the following cost responsibility schedule to be a necessary part of this bid specification. Costs which are not provided for under the contract terms but are necessary for the effective on-site operation of the food service program and are directly incurred for the SFAs operation must be assigned and designated below by the SFA. Any explanations, if necessary, are to be provided on Schedule D2:

COST CATEGORY	ITEMIZED COSTS	FSMC	SFA	N/A
Food:	Food Purchases	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Commodity Processing Charges	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Processing & Payment of Invoices	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
USDA Foods:	Processing & Fees for Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Payment of Invoices	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Labor:	Wages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Fringe Benefits & Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Payroll Taxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Preparation & Processing of Payroll	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous/ Additional Items:	Paper and Cleaning Supplies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	China/Silverware/Glassware - initial inventory replacement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	China/Silverware/Glassware - during operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Telecommunications (telephone, computer, internet, fax, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Uniforms/Laundry*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sanitation of Cafeteria Tables and Floors*	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Trash Removal*	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- from kitchen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- from dining area	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- from premises	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Equipment Replacement & Repair*	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- non-expendable	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	- expendable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Products and Public Liability Insurance*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Equipment Rental	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Car/Truck Rental	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Storage Costs (excluding donated commodities) (food and non-food supplies) *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Courier Services (bank deposits, school deliveries, etc.) *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Employee Recruitment – initial replacement*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sales Tax	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other* - specify: _____ (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other* - specify: _____ (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other* - specify: _____ (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other* - specify: _____ (cannot include overhead expenses incurred by FSMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*These direct cost items may or may not apply to each SFA. At local discretion, based upon actual practice and need, the SFA should assign cost responsibility for these items, applicable to their operation, or designate them as N/A for each of the above items.

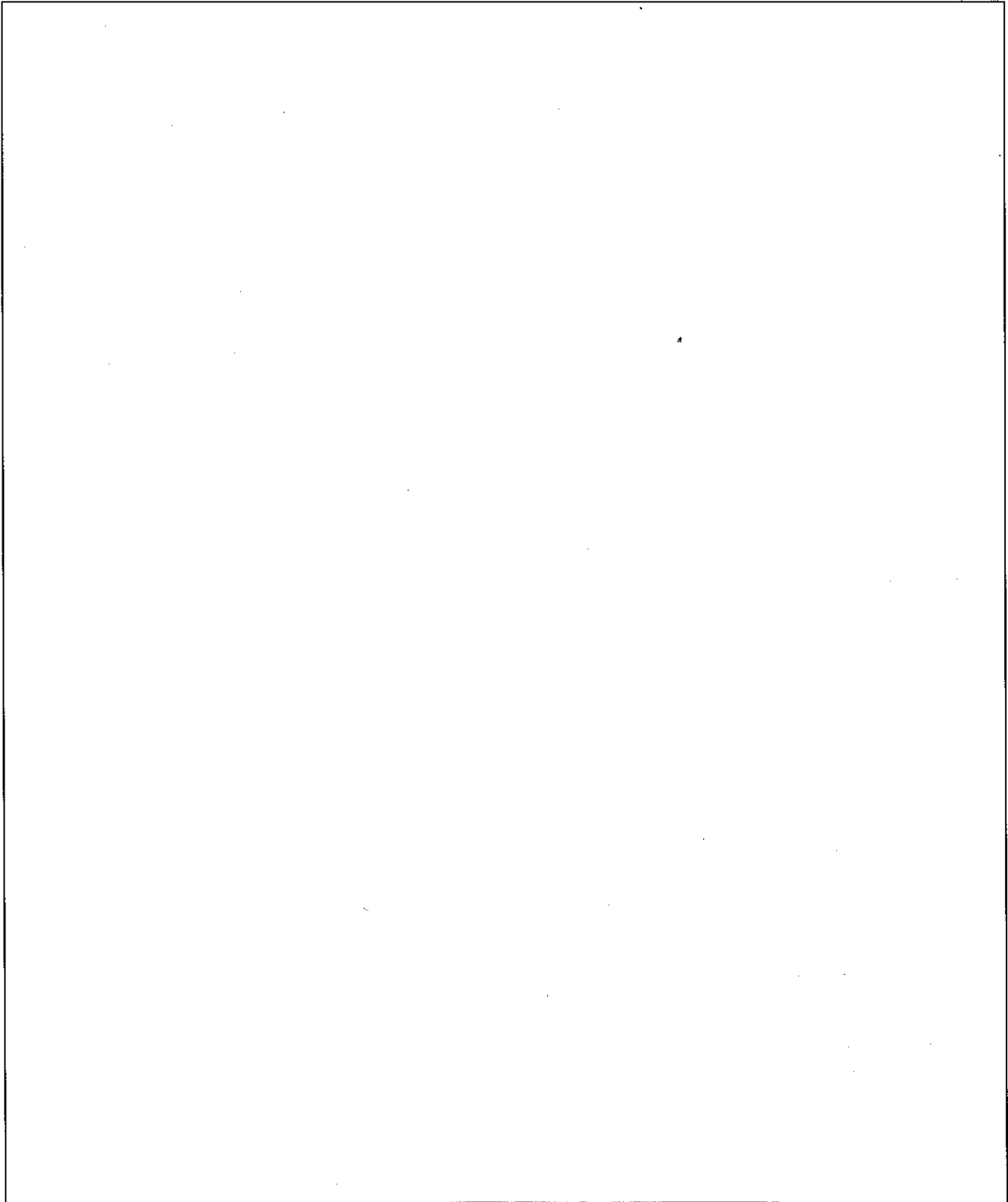
Schedule D2

DETAILED EXPLANATIONS FROM COST RESPONSIBILITY DETAIL SHEET

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Schedule E

ATTACH ITEMIZED INVENTORY LIST

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Account Code	Description	Date Capitalized	Location Long Description	HCA Purchase Cost	HCA GBV	HCA YTD Debn	HCA Acc Debn	HCA NBV	Model	Serial #	Bar Code
50	Proofer/Holding Cabinet	01/12/2010	Connetquot Elementary	\$1,748.75	\$1,748.75	\$0.00	\$1,001.16	\$747.59	VP18	VP-1852-1004814	1051439
50	Proofer/Holding Cabinet	01/12/2010	Connetquot Elementary	\$1,748.75	\$1,748.75	\$0.00	\$1,001.16	\$747.59	VP18	VP-1852-1004813	1051437
50	Work Table 72"	01/12/2010	Connetquot Elementary	\$773.33	\$773.33	\$0.00	\$442.90	\$330.43	SUM73057285		1051386
50	TERMINAL, POINT OF SALE	01/07/2002	Ruth C. Kinney	\$4,270.83	\$4,270.83	\$0.00	\$2,445.22	\$1,825.61			1002704
50	PEELER, POTATO VEGETABLE	01/07/1980	Ruth C. Kinney	\$864.09	\$864.09	\$0.00	\$864.09	\$0.00			1002704
50	TABLE, PREP STAINLESS STEEL LA	01/07/1990	Ruth C. Kinney	\$1,114.95	\$1,114.95	\$0.00	\$1,114.95	\$0.00	84142		1002705
50	SLICER, MEAT	01/07/1989	Ruth C. Kinney	\$2,256.26	\$2,256.26	\$0.00	\$2,256.26	\$0.00	8512	A-29038	1002707
50	TABLE, PREP STAINLESS STEEL LA	01/07/1990	Ruth C. Kinney	\$2,044.07	\$2,044.07	\$0.00	\$2,044.07	\$0.00	W/ STORAGE		1002708
50	REFRIGERATOR, 2-DOOR	01/07/1980	Ruth C. Kinney	\$2,597.88	\$2,597.88	\$0.00	\$2,597.88	\$0.00	SPLIT DOOR		1002709
50	TERMINAL, POINT OF SALE	01/07/2002	Ruth C. Kinney	\$864.09	\$864.09	\$0.00	\$864.09	\$0.00			1002711
50	LINE SERVER, STAINLESS STEEL W	01/07/1980	Ruth C. Kinney	\$11,504.91	\$11,504.91	\$0.00	\$11,504.91	\$0.00	CUSTOM		1002712
50	WARMER	01/07/1997	Ruth C. Kinney	\$4,678.23	\$4,678.23	\$0.00	\$4,678.23	\$0.00			1002713
50	RANGE, GRIDDLE TOP	01/07/1984	Ruth C. Kinney	\$3,240.44	\$3,240.44	\$0.00	\$3,240.44	\$0.00	CH408	PCL5184	1002714
50	STEAMER, PRESSURE LESS DOUBLE	01/07/1996	Ruth C. Kinney	\$8,256.15	\$8,256.15	\$0.00	\$8,256.15	\$0.00	A COOKER	191404	1002715
50	KETTLE, STEAM FLOOR	01/07/2000	Ruth C. Kinney	\$8,360.25	\$8,360.25	\$0.00	\$8,360.25	\$0.00			1002716
50	OVEN, STACKING SINGLE	01/07/2005	Ruth C. Kinney	\$4,209.77	\$4,209.77	\$0.00	\$3,929.41	\$280.36	SUMMIT	0606100224240	1002717
50	SINK, STAINLESS STEEL 1-BASIN	01/07/1990	Ruth C. Kinney	\$3,902.32	\$3,902.32	\$0.00	\$3,902.32	\$0.00	W/ PREP AND STORAGE		1002718
50	HOOD, EXHAUST STAINLESS STEEL	01/07/1980	Ruth C. Kinney	\$3,562.81	\$3,562.81	\$0.00	\$3,562.81	\$0.00	5X15		1002719
50	SINK, STAINLESS STEEL 3-BASIN	01/07/1980	Ruth C. Kinney	\$2,969.01	\$2,969.01	\$0.00	\$2,969.01	\$0.00			1002721
50	COMPUTER, DESKTOP	01/07/1998	Ruth C. Kinney	\$2,117.70	\$2,117.70	\$0.00	\$2,117.70	\$0.00	GX1	18YK3	1002722
50	COOLER, WALK-IN	01/07/1980	Ruth C. Kinney	\$6,457.59	\$6,457.59	\$0.00	\$6,457.59	\$0.00	WB1 5X7X7	51006	1002723
50	True Reach in Freezer T49-F	05/05/2010	Ruth C. Kinney	\$3,184.00	\$3,184.00	\$0.00	\$1,945.90	\$1,238.10	T49-F	6773123	10410869
50	Convection Oven	11/02/2011	Ruth C. Kinney	\$5,778.08	\$5,778.08	\$0.00	\$5,778.08	\$0.00	MCCO-ES-20-5		1051487
50	Electric Range	11/02/2011	Ruth C. Kinney	\$4,805.72	\$4,805.72	\$0.00	\$4,805.72	\$0.00	36ER33-88		1051523
50	WLAN WAP	09/05/2017	Ruth C. Kinney	\$725.00	\$725.00	\$0.00	\$314.08	\$410.92	9132	A671620024600	1054380
02	LINE SERVER, STAINLESS STEEL W	01/07/1980	Connetquot Elementary	\$84,384.02	\$84,384.02	\$0.00	\$82,454.64	\$1,929.38			1002097
50	TABLE, PREP STAINLESS STEEL LA	01/07/1987	Connetquot Elementary	\$7,051.39	\$7,051.39	\$0.00	\$7,051.39	\$0.00	CUSTOM		1002097
50	KETTLE, STEAM FLOOR	01/07/2005	Connetquot Elementary	\$1,040.98	\$1,040.98	\$0.00	\$1,040.98	\$0.00			1002098
50	STEAMER, PRESSURE LESS DOUBLE	01/07/2005	Connetquot Elementary	\$8,536.47	\$8,536.47	\$0.00	\$7,966.79	\$569.68			1002099
50	WARMER	01/07/2005	Connetquot Elementary	\$8,770.35	\$8,770.35	\$0.00	\$8,185.16	\$585.19	STAS	65766	1002100
50	RANGE, BURNER TOP	01/07/1994	Connetquot Elementary	\$4,391.81	\$4,391.81	\$0.00	\$4,391.81	\$0.00			1002101
50	OVEN, STACKING DOUBLE	01/07/1997	Connetquot Elementary	\$4,678.23	\$4,678.23	\$0.00	\$4,678.23	\$0.00	2 BURNER/GRIDDLE/OVEN		1002102
50	OVEN, STACKING DOUBLE	01/07/1997	Connetquot Elementary	\$8,688.15	\$8,688.15	\$0.00	\$8,688.15	\$0.00	SLGS/225C	03M59427	1002103
50	HOOD, EXHAUST STAINLESS STEEL	01/07/1980	Connetquot Elementary	\$3,859.71	\$3,859.71	\$0.00	\$3,859.71	\$0.00	SLGS/225C	03M59427	1002104
50	SINK, STAINLESS STEEL 1-BASIN	01/07/1987	Connetquot Elementary	\$1,734.97	\$1,734.97	\$0.00	\$1,734.97	\$0.00	4X12		1002105
50	TABLE, PREP STAINLESS STEEL LA	01/07/1987	Connetquot Elementary	\$1,908.46	\$1,908.46	\$0.00	\$1,908.46	\$0.00	W/ STORAGE	M0406320	1002107
50	REFRIGERATOR, 2-DOOR	01/07/1997	Connetquot Elementary	\$3,898.53	\$3,898.53	\$0.00	\$3,898.53	\$0.00	VR-2		1002109
50	TERMINAL, POINT OF SALE	01/07/2002	Connetquot Elementary	\$864.09	\$864.09	\$0.00	\$864.09	\$0.00			1002110
50	TERMINAL, POINT OF SALE	01/07/2002	Connetquot Elementary	\$864.09	\$864.09	\$0.00	\$864.09	\$0.00			1002111

50	TABLE, PREP STAINLESS STEEL SM	01/07/2005	Connetquot Elementary	\$818.57	\$818.57	\$0.00	\$764.29	\$54.28				1002112
50	SILCER, MEAT	01/07/1999	Connetquot Elementary	\$2,859.65	\$2,859.65	\$0.00	\$2,859.65	\$0.00	ES12	022299CC009		1002113
50	SINK, STAINLESS STEEL 3-BASIN	01/07/1987	Connetquot Elementary	\$3,469.93	\$3,469.93	\$0.00	\$3,469.93	\$0.00				1002114
50	TABLE, PREP STAINLESS STEEL LA	01/07/1987	Connetquot Elementary	\$1,040.98	\$1,040.98	\$0.00	\$1,040.98	\$0.00				1002115
50	COOLER, MILK STAINLESS STEEL	01/07/1980	Connetquot Elementary	\$2,672.11	\$2,672.11	\$0.00	\$2,672.11	\$0.00	REMOVED			1002118
50	COOLER, WALK-IN	01/07/1980	Connetquot Elementary	\$6,457.59	\$6,457.59	\$0.00	\$6,457.59	\$0.00	7-12-C-NR 5X8X7	96-8277B		1002120
50	S/Bend SLS/22sc Connection	30/04/2010	Connetquot Elementary	\$6,247.00	\$6,247.00	\$0.00	\$3,852.81	\$2,394.19	SIDS/22SC	10ED2999		10410990
50	Freezer	17/08/2010	Connetquot Elementary	\$3,284.56	\$3,284.56	\$0.00	\$3,284.56	\$0.00	Reach In True	T49-FPC62605		10410998
03	2 Door Freezer	20/10/2015	Connetquot Elementary	\$4,087.00	\$4,087.00	\$272.52	\$2,112.03	\$1,974.97	T-49F			1053435
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$95.47	\$95.47	\$0.00	\$95.47	\$5,578.31				1002794
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002795
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002796
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002798
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002800
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002802
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002804
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002805
50	TABLE, FOLDING ROLLAWAY	01/07/1994	John F. Kennedy	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00				1002806
50	TABLE, PREP STAINLESS STEEL LA	01/07/2002	John F. Kennedy	\$864.09	\$864.09	\$0.00	\$864.09	\$0.00				1002807
50	PEELER, POTATO VEGETABLE	01/07/1970	John F. Kennedy	\$1,114.95	\$1,114.95	\$0.00	\$1,114.95	\$0.00	REMOVED			1002808
50	SLICER, MEAT	01/07/1980	John F. Kennedy	\$721.10	\$721.10	\$0.00	\$721.10	\$0.00	REMOVED			1002809
50	REFRIGERATOR, 2-DOOR	01/07/1994	John F. Kennedy	\$1,855.63	\$1,855.63	\$0.00	\$1,855.63	\$0.00	8064	1593964		1002810
50	TABLE, PREP STAINLESS STEEL LA	01/07/1990	John F. Kennedy	\$3,659.84	\$3,659.84	\$0.00	\$3,659.84	\$0.00	GHT 232 NUT	1965231G		1002811
50	TABLE, PREP STAINLESS STEEL SM	01/07/1980	John F. Kennedy	\$2,973.19	\$2,973.19	\$0.00	\$2,973.19	\$0.00				1002812
50	FREEZER, 3-DOOR	01/07/1999	John F. Kennedy	\$519.58	\$519.58	\$0.00	\$519.58	\$0.00				1002813
50	TERMINAL, POINT OF SALE	01/07/2002	John F. Kennedy	\$6,291.24	\$6,291.24	\$0.00	\$6,291.24	\$0.00	VFS	C0496908		1002814
50	LINE SERVER, STAINLESS STEEL W	01/07/1980	John F. Kennedy	\$864.09	\$864.09	\$0.00	\$864.09	\$0.00				1002815
50	RANGE, GRIDDLE TOP	01/07/1980	John F. Kennedy	\$7,793.65	\$7,793.65	\$0.00	\$7,793.65	\$0.00	CUSTOM			1002816
50	SINK, STAINLESS STEEL 1-BASIN	01/07/1990	John F. Kennedy	\$2,894.78	\$2,894.78	\$0.00	\$2,894.78	\$0.00	W/ OVEN			1002821
50	SINK, STAINLESS STEEL 3-BASIN	01/07/1980	John F. Kennedy	\$3,902.32	\$3,902.32	\$0.00	\$3,902.32	\$0.00	W/ LG PREP AND STORAGE	assign new tag 106095		1002822
50	COOLER, WALK-IN	01/07/1987	John F. Kennedy	\$2,969.01	\$2,969.01	\$0.00	\$2,969.01	\$0.00				1002824
50	COMPUTER, DESKTOP	01/07/1998	John F. Kennedy	\$7,547.10	\$7,547.10	\$0.00	\$7,547.10	\$0.00	WIAS 5X8X7	44987		1002825
50	Refrigerator	06/04/2011	John F. Kennedy	\$2,117.70	\$2,117.70	\$0.00	\$2,117.70	\$0.00	GXA	CPTX8		1002825
04	Proofing Holding Cabinet	23/05/2012	John F. Kennedy	\$2,446.36	\$2,446.36	\$0.00	\$2,538.36	\$0.00	T-49			1051535
50	FREEZER, 6-DOOR	01/07/2000	Early Childhood Ctr	\$58,740.75	\$58,740.75	\$0.00	\$57,463.13	\$1,277.62		C5CWO13723		1051834
50	TABLE, PREP STAINLESS STEEL LA	01/07/2000	Early Childhood Ctr	\$8,245.73	\$8,245.73	\$0.00	\$8,245.73	\$0.00				1003225
50	REFRIGERATOR, 4-DOOR	01/07/1995	Early Childhood Ctr	\$1,374.29	\$1,374.29	\$0.00	\$1,374.29	\$0.00				1003226
50	LINE SERVER, STAINLESS STEEL W	01/07/2000	Early Childhood Ctr	\$4,210.39	\$4,210.39	\$0.00	\$4,210.39	\$0.00				1003227
50	TABLE, PREP STAINLESS STEEL LA	01/07/2000	Early Childhood Ctr	\$6,298.82	\$6,298.82	\$0.00	\$6,298.82	\$0.00	W 4 HOTWELL			1003228
50	TABLE, PREP STAINLESS STEEL LA	01/07/2000	Early Childhood Ctr	\$1,374.29	\$1,374.29	\$0.00	\$1,374.29	\$0.00				1003229
50	TABLE, PREP STAINLESS STEEL LA	01/07/2000	Early Childhood Ctr	\$1,374.29	\$1,374.29	\$0.00	\$1,374.29	\$0.00				1003230

50	Steamer Convection	05/10/2010	Timber Point Elementary	\$10,790.98	\$10,790.98	\$0.00	\$10,790.98	\$0.00	10 Pan Capacity	G24E410-DIX	1051388
50	Water Filter Assembl	05/10/2010	Timber Point Elementary	\$579.38	\$579.38	\$0.00	\$579.38	\$0.00	10 Pan Capacity	G24E410-DIX	1051389
50	Convection Oven	27/10/2010	Timber Point Elementary	\$5,778.08	\$5,778.08	\$0.00	\$5,778.08	\$0.00	MCOES-20-5	Elec DBI Deck	1051391
50	Electric Range	27/10/2010	Timber Point Elementary	\$4,805.72	\$4,805.72	\$0.00	\$4,805.72	\$0.00	36 ER 38	dbi deck	1051392
50	Electric Range	27/10/2010	Timber Point Elementary	\$4,805.72	\$4,805.72	\$0.00	\$4,805.72	\$0.00	36 ER 33-38	dbi deck	1051393
50	Electric Hot Bin	15/12/2010	Timber Point Elementary	\$5,215.50	\$5,215.50	\$0.00	\$5,215.50	\$0.00	KEIS-20		1051390
06				\$90,587.77	\$90,587.77	\$0.00	\$90,587.77	\$0.00			
50	LINE SERVER, STAINLESS STEEL W	01/07/2005	East Islip Middle School	\$6,431.59	\$6,431.59	\$0.00	\$6,002.69	\$428.90	DC-NG30CS M		1002040
50	REFRIGERATOR, 2-DOOR	01/07/2005	East Islip Middle School	\$4,092.83	\$4,092.83	\$0.00	\$3,820.22	\$272.61	RHT32NUT-FHS	T03614H05	1002041
50	REFRIGERATOR, 2-DOOR	01/07/2005	East Islip Middle School	\$4,092.83	\$4,092.83	\$0.00	\$3,820.22	\$272.61	RHT32NUT-FHS	T03615H05	1002042
50	REFRIGERATOR, 2-DOOR	01/07/2005	East Islip Middle School	\$4,092.83	\$4,092.83	\$0.00	\$3,820.22	\$272.61	RHT32NUT-FHS	T03612H05	1002043
50	REFRIGERATOR, 2-DOOR	01/07/2005	East Islip Middle School	\$4,092.83	\$4,092.83	\$0.00	\$3,820.22	\$272.61	RHT32NUT-FHS	T02613H05	1002044
50	REFRIGERATOR, DISPLAY-COUNTER	01/07/2005	East Islip Middle School	\$3,742.01	\$3,742.01	\$0.00	\$3,492.67	\$249.34			1002045
50	WARMER	01/07/2005	East Islip Middle School	\$2,572.63	\$2,572.63	\$0.00	\$2,400.83	\$171.80	3 THER		1002046
50	WARMER	01/07/1997	East Islip Middle School	\$4,678.23	\$4,678.23	\$0.00	\$4,678.23	\$0.00	CL99		1002047
50	SINK, STAINLESS STEEL 1-BASIN	01/07/2005	East Islip Middle School	\$2,338.76	\$2,338.76	\$0.00	\$2,182.47	\$156.29			1002048
50	WARMER	01/07/2005	East Islip Middle School	\$2,572.63	\$2,572.63	\$0.00	\$2,400.83	\$171.80	3 THER		1002049
50	LINE SERVER, STAINLESS STEEL W	01/07/2005	East Islip Middle School	\$18,125.38	\$18,125.38	\$0.00	\$16,917.43	\$1,207.95	DC-NG74CP M	08055680	1002050
50	LINE SERVER, STAINLESS STEEL W	01/07/2005	East Islip Middle School	\$6,431.59	\$6,431.59	\$0.00	\$6,002.69	\$428.90	DC-NG 885T M	08055676	1002051
50	LINE SERVER, STAINLESS STEEL W	01/07/2005	East Islip Middle School	\$6,431.59	\$6,431.59	\$0.00	\$6,002.69	\$428.90	DC-NG 885T M	08055670	1002052
50	LINE SERVER, STAINLESS STEEL W	01/07/2005	East Islip Middle School	\$6,431.59	\$6,431.59	\$0.00	\$6,002.69	\$428.90	DC-NG30CS M		1002054
50	TERMINAL, POINT OF SALE	01/07/2005	East Islip Middle School	\$877.03	\$877.03	\$0.00	\$818.27	\$58.76			1002055
50	TERMINAL, POINT OF SALE	01/07/2005	East Islip Middle School	\$877.03	\$877.03	\$0.00	\$818.27	\$58.76			1002057
50	REFRIGERATOR, OPEN DISPLAY	01/07/2005	East Islip Middle School	\$5,145.27	\$5,145.27	\$0.00	\$4,801.67	\$343.60	CO7178R	620322 H135805	1002058
50	MIXER, FOOD COUNTER TOP	01/07/1980	East Islip Middle School	\$2,375.21	\$2,375.21	\$0.00	\$2,375.21	\$0.00	A-200	1420035	1002117
50	HOT FOOD UNIT (4-HOTWELL)	01/07/2005	East Islip Middle School	\$3,391.20	\$3,391.20	\$0.00	\$3,165.12	\$226.08	DC-NG74HF M W/ TRAY SLIDE	08055669	1002176
50	HOT FOOD UNIT (4-HOTWELL)	01/07/2005	East Islip Middle School	\$3,391.20	\$3,391.20	\$0.00	\$3,165.12	\$226.08	DC-NG74HF M W/ TRAY SLIDE	080555689	1002177
50	WARMER	01/07/2000	East Islip Middle School	\$2,290.48	\$2,290.48	\$0.00	\$2,290.48	\$0.00	CL75		1002178
50	WARMER	01/07/2000	East Islip Middle School	\$2,290.48	\$2,290.48	\$0.00	\$2,290.48	\$0.00	CL75		1002179
50	COMPUTER, DESKTOP	01/07/1998	East Islip Middle School	\$2,117.70	\$2,117.70	\$0.00	\$2,117.70	\$0.00	GX1	GNEQG	1002180
50	COOLER, WALK-IN	01/07/1980	East Islip Middle School	\$8,758.57	\$8,758.57	\$0.00	\$8,758.57	\$0.00	18X7X7		1002181
50	SINK, STAINLESS STEEL 2-BASIN	01/07/1990	East Islip Middle School	\$2,787.37	\$2,787.37	\$0.00	\$2,787.37	\$0.00			1002182
50	FREEZER, 2-DOOR	01/07/2001	East Islip Middle School	\$4,295.38	\$4,295.38	\$0.00	\$4,295.38	\$0.00	T-49F	686780	1002183
50	TABLE, PREP STAINLESS STEEL SM	01/07/1990	East Islip Middle School	\$650.39	\$650.39	\$0.00	\$650.39	\$0.00			1002185
50	TABLE, PREP STAINLESS STEEL SM	01/07/1990	East Islip Middle School	\$650.39	\$650.39	\$0.00	\$650.39	\$0.00			1002186
50	SINK, STAINLESS STEEL 1-BASIN	01/07/1990	East Islip Middle School	\$3,902.32	\$3,902.32	\$0.00	\$3,902.32	\$0.00			1002187
50	SINK, STAINLESS STEEL 1-BASIN	01/07/1990	East Islip Middle School	\$2,322.81	\$2,322.81	\$0.00	\$2,322.81	\$0.00			1002188
50	SLICEN, MEAT	01/07/1990	East Islip Middle School	\$1,670.07	\$1,670.07	\$0.00	\$1,670.07	\$0.00	48I2	11,441-606	1002189
50	GRATER, CHEESE	01/07/1980	East Islip Middle School	\$1,114.95	\$1,114.95	\$0.00	\$1,114.95	\$0.00			1002190
50	TABLE, PREP STAINLESS STEEL LA	01/07/1990	East Islip Middle School	\$4,496.37	\$4,496.37	\$0.00	\$4,496.37	\$0.00			1002194
50	FRYER, DOUBLE WELL	01/07/1994	East Islip Middle School	\$4,496.37	\$4,496.37	\$0.00	\$4,496.37	\$0.00			1002195
50	FRYER, DOUBLE WELL	01/07/1994	East Islip Middle School	\$4,496.37	\$4,496.37	\$0.00	\$4,496.37	\$0.00			1002195
50	KETTLE, STEAM FLOOR	01/07/1962	East Islip Middle School	\$3,995.63	\$3,995.63	\$0.00	\$3,995.63	\$0.00	A11 40	644 H	1002196

50	OVEN, STACKING DOUBLE	01/07/1987	East Islip Middle School	\$6,766.36	\$6,766.36	\$0.00	\$6,766.36	\$0.00	\$0.00	IN USE	1002200
50	OVEN, STACKING DOUBLE	01/07/1987	East Islip Middle School	\$6,766.36	\$6,766.36	\$0.00	\$6,766.36	\$0.00	\$0.00	IN USE	1002201
50	HOOD, EXHAUST STAINLESS STEEL	01/07/1987	East Islip Middle School	\$4,163.92	\$4,163.92	\$0.00	\$4,163.92	\$0.00	\$0.00	12X9	1002202
50	SINK, STAINLESS STEEL 1-BASIN	01/07/1990	East Islip Middle School	\$3,902.32	\$3,902.32	\$0.00	\$3,902.32	\$0.00	\$0.00		1002203
50	SINK, STAINLESS STEEL 3-BASIN	01/07/1990	East Islip Middle School	\$3,716.49	\$3,716.49	\$0.00	\$3,716.49	\$0.00	\$0.00		1002204
50	TABLE, PREP STAINLESS STEEL SM	01/07/1990	East Islip Middle School	\$550.39	\$550.39	\$0.00	\$550.39	\$0.00	\$0.00		1002205
50	TABLE, PREP STAINLESS STEEL LA	01/07/1980	East Islip Middle School	\$6,234.92	\$6,234.92	\$0.00	\$6,234.92	\$0.00	\$0.00	W/ COOLER AND STORAGE	1002206
50	TABLE, PREP STAINLESS STEEL SM	01/07/1990	East Islip Middle School	\$550.39	\$550.39	\$0.00	\$550.39	\$0.00	\$0.00		1002207
50	TABLE, PREP STAINLESS STEEL SM	01/07/1990	East Islip Middle School	\$550.39	\$550.39	\$0.00	\$550.39	\$0.00	\$0.00		1002208
50	TOASTER, CONVEYER	01/07/1997	East Islip Middle School	\$1,336.64	\$1,336.64	\$0.00	\$1,336.64	\$0.00	\$0.00	IMPINGER	1002209
50	TOASTER, CONVEYER	01/07/1997	East Islip Middle School	\$1,336.64	\$1,336.64	\$0.00	\$1,336.64	\$0.00	\$0.00	IMPINGER	1002210
50	HOT FOOD UNIT (4-HOTWELL)	01/07/2005	East Islip Middle School	\$3,391.20	\$3,391.20	\$0.00	\$3,165.12	\$226.08	DC-NG74HF M		20070006
50	Vulcan Steamer Convection Gas	03/06/2010	East Islip Middle School	\$11,604.00	\$11,604.00	\$0.00	\$7,027.23	\$4,576.77	C24GAL10		10410959
50	Garland Convection Oven	28/04/2010	East Islip Middle School	\$6,261.00	\$6,261.00	\$0.00	\$3,860.58	\$2,400.42	MCCO-GS-20-S		10410932
50	Garland Convection Oven	28/04/2010	East Islip Middle School	\$6,261.00	\$6,261.00	\$0.00	\$3,860.58	\$2,400.42	MCCO-GS-20-S		1003200003352
50	Garland G36-6R 36: Gas Range	28/04/2010	East Islip Middle School	\$1,673.00	\$1,673.00	\$0.00	\$1,033.41	\$641.59	G36-6R		10410931
50	Proofing Holding Cabinet	23/05/2012	East Islip Middle School	\$2,396.36	\$2,396.36	\$0.00	\$1,144.66	\$1,251.70	340-492		1051836
50	Proofing Holding Cabinet	23/05/2012	East Islip Middle School	\$2,396.36	\$2,396.36	\$0.00	\$1,144.66	\$1,251.70	340-492		1051835
50	Reach-In Freezer	24/10/2012	East Islip Middle School	\$3,650.00	\$3,650.00	\$0.00	\$1,642.68	\$2,007.32	T-49F		1052049
50	Freezer, Reach-In	16/04/2013	East Islip Middle School	\$3,630.00	\$3,630.00	\$0.00	\$1,512.75	\$2,117.25	G22010		1052307
08	Ice Machine	11/02/2015	East Islip Middle School	\$1,341.92	\$1,341.92	\$89.52	\$753.46	\$588.46	KM-61 BAH		1052849
50	TERMINAL, POINT OF SALE	01/07/2005	East Islip High	\$216,805.20	\$216,805.20	\$89.52	\$193,666.99	\$23,138.21			1002056
50	PEELER, POTATO VEGETABLE	01/07/1980	East Islip High	\$877.03	\$877.03	\$0.00	\$818.27	\$58.76			1002116
50	WARMER HOLDING BIN	21/10/2008	East Islip High	\$890.70	\$890.70	\$0.00	\$890.70	\$0.00	84L42		1002116
50	WARMER HOLDING BIN	21/10/2008	East Islip High	\$3,075.00	\$3,075.00	\$0.00	\$2,203.35	\$871.65	GR2SDS-48D		10410292
50	WARMER HOLDING BIN	21/10/2008	East Islip High	\$3,075.00	\$3,075.00	\$0.00	\$2,203.35	\$871.65	GR2SDS-48D		10410293
50	TRANSPORT CABINET	21/10/2008	East Islip High	\$2,685.00	\$2,685.00	\$0.00	\$1,924.65	\$760.35	1826-15-SC1		10410294
50	SANDWICH GRILL/TOASTER	21/10/2008	East Islip High	\$840.00	\$840.00	\$0.00	\$602.40	\$237.60	602113 DGR20U		10410295
50	SANDWICH GRILL/TOASTER	21/10/2008	East Islip High	\$840.00	\$840.00	\$0.00	\$602.40	\$237.60	602113 DGR20U		10410296
50	REGISTER, CASH	01/07/2003	East Islip High	\$812.35	\$812.35	\$0.00	\$812.35	\$0.00			1000813
50	COOLER, MILK STAINLESS STEEL	01/07/1998	East Islip High	\$2,027.80	\$2,027.80	\$0.00	\$2,027.80	\$0.00	COUNTER TOP		1000814
50	LINE SERVER, STAINLESS STEEL W	01/07/1980	East Islip High	\$8,164.77	\$8,164.77	\$0.00	\$8,164.77	\$0.00			1000815
50	LINE SERVER, STAINLESS STEEL W	01/07/1980	East Islip High	\$8,535.90	\$8,535.90	\$0.00	\$8,535.90	\$0.00			1000816
50	REFRIGERATOR, 2-DOOR	01/07/1996	East Islip High	\$3,852.87	\$3,852.87	\$0.00	\$3,852.87	\$0.00			1000817
50	TRANSPORTER, FOOD	01/07/1996	East Islip High	\$3,687.75	\$3,687.75	\$0.00	\$3,687.75	\$0.00			1000818
50	SINK, STAINLESS STEEL 1-BASIN	01/07/1980	East Islip High	\$1,632.95	\$1,632.95	\$0.00	\$1,632.95	\$0.00			1000819
50	LINE SERVER, STAINLESS STEEL W	01/07/1980	East Islip High	\$6,680.27	\$6,680.27	\$0.00	\$6,680.27	\$0.00			1000821
50	REGISTER, CASH	01/07/1990	East Islip High	\$650.39	\$650.39	\$0.00	\$650.39	\$0.00	FR-240		1000822
50	TABLE, PREP STAINLESS STEEL SM	01/07/1980	East Islip High	\$519.58	\$519.58	\$0.00	\$519.58	\$0.00			1000823
50	REFRIGERATOR, 2-DOOR	01/07/1990	East Islip High	\$3,251.93	\$3,251.93	\$0.00	\$3,251.93	\$0.00			1000824
50	SINK, STAINLESS STEEL 3-BASIN	01/07/1970	East Islip High	\$3,244.95	\$3,244.95	\$0.00	\$3,244.95	\$0.00			1000825
50	TABLE, PREP STAINLESS STEEL LA	01/07/1980	East Islip High	\$1,929.86	\$1,929.86	\$0.00	\$1,929.86	\$0.00			1000826

50	Berkel Model X13 Food Slicer	13/04/2010	East Islip High	\$2,527.00	\$2,527.00	\$0.00	\$1,558.44	\$968.56 X13	37-1003441	10410920
50	Convection Oven	11/02/2011	East Islip High	\$6,261.64	\$6,261.64	\$0.00	\$6,261.64	\$0.00 MCO-6S-20-S	1012230000061/62	1051441
50	Convection Oven	11/02/2011	East Islip High	\$6,261.64	\$6,261.64	\$0.00	\$6,261.64	\$0.00 MCO-6S-20-S	1012230000109/110	1051440
50	Convection Oven	11/02/2011	East Islip High	\$6,261.64	\$6,261.64	\$0.00	\$6,261.64	\$0.00 MCO-6S-20-S	10112300000436/437	1051442
50	Counter	08/01/2014	East Islip High	\$2,162.85	\$2,162.85	\$0.00	\$793.32	\$1,369.53 SC-36-NU	13101500000550	1052479
50	Undercounter Refrigerator	08/01/2014	East Islip High	\$1,363.13	\$1,363.13	\$0.00	\$499.62	\$863.51 EGDEL406CA	1308152001273	1052480
50	Refrigerated Cold Pan	08/01/2014	East Islip High	\$4,867.98	\$4,867.98	\$0.00	\$1,784.64	\$3,083.34 EGDELSCC74B	13101500000551	1052481
50	Glas front Counter Protector	08/01/2014	East Islip High	\$908.52	\$908.52	\$0.00	\$333.30	\$575.22 EGDEL674		1052482
50	Cook Plate	08/01/2014	East Islip High	\$996.38	\$996.38	\$0.00	\$365.64	\$630.74 MIBONM2181SC		1052483
50	Cook Plate	08/01/2014	East Islip High	\$996.38	\$996.38	\$0.00	\$365.64	\$630.74 MIBONM2181SC		1052484
09	Walk-In Box	01/06/2019	East Islip High	\$32,467.45	\$32,467.45	\$6,493.44	\$26,514.88	\$5,952.57 18'X19'X8.5'		
50				\$239,704.14	\$239,704.14	\$6,493.44	\$220,783.19	\$18,920.95		
				\$894,801.04	\$894,801.04	\$7,182.96	\$839,983.10	\$54,817.94		
	Report Total			\$894,801.04	\$894,801.04	\$7,182.96	\$839,983.10	\$54,817.94		

Account Code	Description	Date Capitalized	Location Long Description	HCA Purchase Cost	HCA GBV	HCA YTD Depn	HCA Acc Depn	HCA NBV	Model	Serial #	Bar Code
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Administration Building	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002797
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Administration Building	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002799
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Administration Building	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002801
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Administration Building	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002803
50	Switcher	14/09/2010	Administration Building	\$1,050.68	\$1,050.68	\$0.00	\$928.56	\$122.12	9 Input	VP728AVT	1051372
50	DESK, TEACHER	01/07/2000	Administration Building	\$4,884.56	\$4,884.56	\$0.00	\$4,762.44	\$122.12			1003248
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$812.26	\$812.26	\$0.00	\$771.12	\$41.14			1003249
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003249
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003250
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003251
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003252
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003253
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003254
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003255
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003256
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003257
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003258
50	TABLE, CAFETERIA	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003259
50	TABLE, FOLDING ROLL-AWAY	01/07/2000	Administration Building	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54	TABLE, FOLDING ROLL-AWAY		1003260
00	PIANO	01/07/1980	Ruth C. Kinney	\$13,426.18	\$13,426.18	\$0.00	\$12,754.56	\$671.62			1002675
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$2,277.43	\$2,277.43	\$0.00	\$2,277.43	\$0.00	UPRGHT		1002692
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002692
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002693
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002694
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002695
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002696
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002697
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002698
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002699
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002700
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002701
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002702
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Ruth C. Kinney	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00			1002703
50	PROOFING HOLDING CABINET	25/04/2012	Ruth C. Kinney	\$2,446.36	\$2,446.36	\$0.00	\$1,182.33	\$1,264.03	340-492	C5GM013737	1051800
50	WXGA DLP 3500 Projector	23/05/2012	Ruth C. Kinney	\$1,198.64	\$1,198.64	\$0.00	\$1,198.64	\$0.00	WD570U	0004198	1051861
50	Avaya 9133 WAP	12/05/2015	Ruth C. Kinney	\$1,382.55	\$1,382.55	\$0.00	\$1,382.55	\$0.00	9133	A2735040130CC	1052908
50	Freezer	25/05/2022	Ruth C. Kinney	\$6,408.00	\$6,408.00	\$427.20	\$498.40	\$5,909.60	T-49F-HC		1065347
50	Mobile Heated Cabinet	25/05/2022	Ruth C. Kinney	\$2,339.00	\$2,339.00	\$155.88	\$181.86	\$2,157.14	CE19-HFC-U CS 1		1065697
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TB87IG		1065808

50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065807
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065806
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065805
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065804
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065803
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065802
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065801
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065799
50	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065798
02	Cafeteria table	01/07/2022	Ruth C. Kinney	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1065797
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002121
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002122
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002123
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002124
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002125
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002126
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002127
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002128
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002129
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002130
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002131
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002132
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002133
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002134
50	TABLE, FOLDING ROLLAWAY	01/07/1994	Connetquot Elementary	\$958.47	\$958.47	\$0.00	\$958.47	\$0.00		1002135
50	Proofing Holding Cabinet	17/04/2012	Connetquot Elementary	\$2,446.36	\$2,446.36	\$0.00	\$1,182.33	\$1,264.03	340-492	1051616
50	WXXGA DUP 3500 Projector	23/05/2012	Connetquot Elementary	\$1,198.64	\$1,198.64	\$0.00	\$1,198.64	\$0.00	WDS70U	1051862
50	Notebook Computer	04/06/2014	Connetquot Elementary	\$656.92	\$656.92	\$0.00	\$656.92	\$0.00	Latitude 14 5000 series	1052631
50	Avaya 9133 WAP	12/05/2015	Connetquot Elementary	\$1,382.55	\$1,382.55	\$0.00	\$1,382.55	\$0.00	9133	1052902
50	Bottle Fill Stations	23/07/2018	Connetquot Elementary	\$4,412.50	\$4,412.50	\$441.24	\$2,647.44	\$1,765.06		1064167
50	Freezer	25/05/2022	Connetquot Elementary	\$6,408.00	\$6,408.00	\$427.20	\$498.40	\$5,909.60	T-49F-HC	1064166
50	Freezer	25/05/2022	Connetquot Elementary	\$6,408.00	\$6,408.00	\$427.20	\$498.40	\$5,909.60	T-49F-HC	1065696
50	Mobile Heated Cabinet	25/05/2022	Connetquot Elementary	\$2,339.00	\$2,339.00	\$155.88	\$181.86	\$2,157.14	CS19-HFC-U CS 1	1065644
50	Gas Oven Range	15/03/2022	Connetquot Elementary	\$3,343.63	\$3,343.63	\$222.96	\$297.28	\$3,046.35	4361D	1065882
50	Gas Convection Oven	01/07/2022	Connetquot Elementary	\$8,993.00	\$8,993.00	\$599.52	\$599.52	\$8,393.48	MCO-GS-20-ESS	1065796
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065795
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065794

50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065793
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065792
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065791
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065790
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065789
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065788
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065787
50	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065786
03	Cafeteria table	01/07/2022	Connetquot Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB71D	1065785
50	Proofer/Holding Cabinet	01/12/2010	John F. Kennedy	\$76,965.61	\$76,965.61	\$3,523.92	\$24,770.31	\$52,195.30		1051438
50	Convection Oven	09/05/2012	John F. Kennedy	\$686.55	\$686.55	\$0.00	\$332.82	\$363.73	OV-003	1051791
50	WXGA DLP 3500 Projector	23/05/2012	John F. Kennedy	\$1,198.64	\$1,198.64	\$0.00	\$1,198.64	\$0.00	WD570U	1051859
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051869
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051870
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051871
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051872
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051873
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051874
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051875
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051876
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051877
50	Convertible Bench Table	12/09/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$186.14	\$357.70	MTC8G	1051878
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052112
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052111
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052110
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052109
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052108
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052107
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052106
50	Convertible Bench Table	12/12/2012	John F. Kennedy	\$543.84	\$543.84	\$0.00	\$238.58	\$305.26	MTC8G	1052105
50	Lightweight Folding Table	21/12/2012	John F. Kennedy	\$257.73	\$257.73	\$0.00	\$112.97	\$144.76	613072	1052104
50	Lightweight Folding Table	21/12/2012	John F. Kennedy	\$257.73	\$257.73	\$0.00	\$112.97	\$144.76	613072	1052103
50	Lightweight Folding Table	21/12/2012	John F. Kennedy	\$257.73	\$257.73	\$0.00	\$112.97	\$144.76	613072	1052102
50	Lightweight Folding Table	21/12/2012	John F. Kennedy	\$257.73	\$257.73	\$0.00	\$112.97	\$144.76	613072	1052101
50	Lightweight Folding Table	21/12/2012	John F. Kennedy	\$257.73	\$257.73	\$0.00	\$112.97	\$144.76	613072	1052100
50	Lightweight Folding Table	21/12/2012	John F. Kennedy	\$257.73	\$257.73	\$0.00	\$112.97	\$144.76	613072	1052099
50	Avaya 9133 WAP	12/05/2015	John F. Kennedy	\$1,382.55	\$1,382.55	\$0.00	\$647.24	\$0.00	9133	1052894
50	Avaya 9133 WAP	20/11/2015	John F. Kennedy	\$882.55	\$882.55	\$0.00	\$647.24	\$235.31	9133	1052894
50	Freezer	25/05/2022	John F. Kennedy	\$6,408.00	\$6,408.00	\$427.20	\$498.40	\$5,909.60	T-49F-HC	1065350

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50	Mobile Heated Cabinet	25/05/2022	John F. Kennedy	\$2,339.00	\$2,339.00	\$155.88	\$181.86	\$2,157.14	CS19-HFC-U C5 1	1065695
50	Milk Cooler	11/05/2022	John F. Kennedy	\$2,540.00	\$2,540.00	\$169.32	\$197.54	\$2,342.46	TM-C-34-HC	1065700
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068569
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068568
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068567
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068566
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068565
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068564
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068563
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068562
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068561
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068560
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068559
50	Cafeteria table	01/07/2022	John F. Kennedy	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7IG	1068558
04	Freezer Reach-In	06/04/2011	Early Childhood Ctr	\$53,531.50	\$53,531.50	\$2,002.32	\$11,137.99	\$42,393.51		
50	Cooktop	30/06/2014	Early Childhood Ctr	\$6,295.24	\$6,295.24	\$0.00	\$6,295.24	\$0.00	TGBF-6HS	1051536
50	Cooktop	30/06/2014	Early Childhood Ctr	\$1,900.00	\$1,900.00	\$0.00	\$644.16	\$1,255.84	Dual Hub Induction	E155-00683704-004
50	Cooktop	30/06/2014	Early Childhood Ctr	\$1,900.00	\$1,900.00	\$0.00	\$644.16	\$1,255.84	Dual Hub Induction	E155-00683704-005
50	Cooktop	30/06/2014	Early Childhood Ctr	\$1,900.00	\$1,900.00	\$0.00	\$644.16	\$1,255.84	Dual Hub Induction	E155-00683704-007
50	Cooktop	30/06/2014	Early Childhood Ctr	\$1,900.00	\$1,900.00	\$0.00	\$644.16	\$1,255.84	Dual Hub Induction	E155-00683704-009
50	2-Section Refrigerator	29/07/2014	Early Childhood Ctr	\$5,951.92	\$5,951.92	\$0.00	\$1,984.20	\$3,967.72	PRD2-AHS-KDX	1111335
50	3-Section Freezer	29/07/2014	Early Childhood Ctr	\$4,685.98	\$4,685.98	\$0.00	\$1,561.80	\$3,124.18	HF3-5S	11109594
05	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$24,533.14	\$24,533.14	\$0.00	\$12,417.88	\$12,115.26		
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003748
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003749
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003750
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003751
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003752
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003753
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003754
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003755
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003756
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003757
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003758
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003759
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003760
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003761
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003762
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003763
50	TABLE, FOLDING ROL-AWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003764

50	TABLE, FOLDING ROLLAWAY	01/07/2000	Timber Point Elementary	\$1,051.16	\$1,051.16	\$0.00	\$998.62	\$52.54		1003765
50	MACHINE, FLOOR	01/07/1996	Timber Point Elementary	\$6,711.53	\$6,711.53	\$0.00	\$6,711.53	\$0.00	265 LX	1003766
50	Work Table 96"	01/12/2010	Timber Point Elementary	\$791.63	\$791.63	\$0.00	\$453.20	\$338.43	SLWT30X96BS	1051387
50	Table Mounted Shelf	01/12/2010	Timber Point Elementary	\$686.68	\$686.68	\$0.00	\$392.43	\$294.25	TMS-2-12-96	1051443
50	WXGA DLP 3500 Projector	23/05/2012	Timber Point Elementary	\$1,198.64	\$1,198.64	\$0.00	\$1,198.64	\$0.00	WDS70U	1051860
50	Avaya 9133 WAP	12/05/2015	Timber Point Elementary	\$1,382.55	\$1,382.55	\$0.00	\$1,382.55	\$0.00	9133	1052897
50	Milk Cooler	16/03/2022	Timber Point Elementary	\$2,540.00	\$2,540.00	\$169.32	\$225.76	\$2,314.24	TMC-34-HC	1065646
50	Freezer	25/05/2022	Timber Point Elementary	\$6,408.00	\$6,408.00	\$427.20	\$498.40	\$5,909.60	T-49F-HC	1065346
50	Mobile Heated Cabinet	25/05/2022	Timber Point Elementary	\$2,339.00	\$2,339.00	\$155.88	\$181.86	\$2,157.14	CS19-HFC-U CS 1	1065694
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065881
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065880
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065879
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065878
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065877
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065876
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065875
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065874
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065873
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065872
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065871
50	Cafeteria table	01/07/2022	Timber Point Elementary	\$2,083.33	\$2,083.33	\$104.16	\$104.16	\$1,979.17	TBB7ID	1065870
06	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002066
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002067
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002068
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002069
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002070
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002071
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002072
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002073
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002074
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002075
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002076
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002077
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002078
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002079
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002080
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002081
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002082
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002083

50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002084
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002085
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002086
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002087
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002088
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002089
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002090
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002091
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002092
50	TABLE, FOLDING ROLLAWAY	01/07/2005	East Islip Middle School	\$1,062.13	\$1,062.13	\$0.00	\$744.03	\$318.10		1002093
50	Freezer, Reach-in	13/09/2012	East Islip Middle School	\$3,675.60	\$3,675.60	\$0.00	\$1,796.96	\$1,878.64	T-9F	1051564
50	Proofing Holding Cabinet	17/04/2012	East Islip Middle School	\$2,446.36	\$2,446.36	\$0.00	\$1,182.33	\$1,264.03	340-492	1051614
50	Proofing Holding Cabinet	17/04/2012	East Islip Middle School	\$2,346.36	\$2,346.36	\$0.00	\$1,134.48	\$1,211.88	340-492	1051615
50	Food Slicer	20/12/2011	East Islip Middle School	\$2,567.70	\$2,567.70	\$0.00	\$1,298.33	\$1,269.37	X13	1051781
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.32	\$1,173.32	\$0.00	\$356.97	\$816.35	59T 0629	1052421
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.32	\$1,173.32	\$0.00	\$356.97	\$816.35	59T 0629	1052422
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.32	\$1,173.32	\$0.00	\$356.97	\$816.35	59T 0629	1052423
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.32	\$1,173.32	\$0.00	\$356.97	\$816.35	59T 0629	1052424
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.32	\$1,173.32	\$0.00	\$356.97	\$816.35	59T 0629	1052425
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.32	\$1,173.32	\$0.00	\$356.97	\$816.35	59T 0629	1052426
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.32	\$1,173.32	\$0.00	\$356.97	\$816.35	59T 0629	1052427
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.33	\$1,173.33	\$0.00	\$356.97	\$816.36	59T 0629	1052428
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.33	\$1,173.33	\$0.00	\$356.97	\$816.36	59T 0629	1052429
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.33	\$1,173.33	\$0.00	\$356.97	\$816.36	59T 0629	1052430
50	Round Table	18/06/2013	East Islip Middle School	\$1,173.33	\$1,173.33	\$0.00	\$356.97	\$816.36	59T 0629	1052431
50	Avaya Wireless Access Point	17/11/2014	East Islip Middle School	\$1,584.97	\$1,584.97	\$0.00	\$1,268.16	\$316.81	WAP9102	1052783
50	Vicon Analog Camera	01/07/2014	East Islip Middle School	\$262.13	\$262.13	\$0.00	\$130.80	\$131.33	V700-C312	1052584
50	40" Samsung TV	14/04/2015	East Islip Middle School	\$588.40	\$588.40	\$0.00	\$249.90	\$338.50	UN40H5003	1052870
50	40" Samsung TV	14/04/2015	East Islip Middle School	\$588.40	\$588.40	\$0.00	\$249.90	\$338.50	UN40H5003	1052871
50	40" Samsung TV	14/04/2015	East Islip Middle School	\$588.40	\$588.40	\$0.00	\$249.90	\$338.50	UN40H5003	1052872
50	40" Samsung TV	14/04/2015	East Islip Middle School	\$588.40	\$588.40	\$0.00	\$249.90	\$338.50	UN40H5003	1052873
50	55" Samsung Smart TV	14/04/2015	East Islip Middle School	\$588.39	\$588.39	\$0.00	\$249.90	\$338.49	Smart	1052874
50	55" Samsung Smart TV	14/04/2015	East Islip Middle School	\$588.39	\$588.39	\$0.00	\$249.90	\$338.49	Smart	1052875
50	55" Samsung Smart TV	14/04/2015	East Islip Middle School	\$588.39	\$588.39	\$0.00	\$249.90	\$338.49	Smart	1052876
50	WLAN WAP	09/05/2017	East Islip Middle School	\$725.00	\$725.00	\$0.00	\$314.08	\$410.92	9132	1054324
50	WLAN WAP	09/05/2017	East Islip Middle School	\$725.00	\$725.00	\$0.00	\$314.08	\$410.92	9132	1054325
50	WLAN WAP	09/05/2017	East Islip Middle School	\$725.00	\$725.00	\$0.00	\$314.08	\$410.92	9132	1054326
50	Camera	12/09/2017	East Islip Middle School	\$690.50	\$690.50	\$0.00	\$126.50	\$564.00	ZN-D1A	1054663
50	Electric Range	10/04/2018	East Islip Middle School	\$654.55	\$654.55	\$0.00	\$163.65	\$490.90	JB4500DFWW	1055898
50	Bottle Fill Stations	23/07/2018	East Islip Middle School	\$4,412.50	\$4,412.50	\$441.24	\$2,647.44	\$1,765.06		1055995

50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060390
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060391
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060392
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060393
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060394
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060395
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060396
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060397
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060398
50	Mobile Tables	01/04/2020	East Islip Middle School	\$1,759.46	\$1,759.46	\$87.96	\$285.87	\$1,473.59	Rectangle	1060399
50	Heated cabinet	24/08/2020	East Islip Middle School	\$2,095.00	\$2,095.00	\$139.68	\$407.40	\$1,687.60	C539-HDS-U	1060524
50	Heated cabinet	24/08/2020	East Islip Middle School	\$2,095.00	\$2,095.00	\$139.68	\$407.40	\$1,687.60	C539-HDS-U	1060525
50	Freezer	25/05/2022	East Islip Middle School	\$8,426.00	\$8,426.00	\$561.72	\$655.34	\$7,770.66	T-72F-HC	1065349
50	Freezer	25/05/2022	East Islip Middle School	\$8,426.00	\$8,426.00	\$561.72	\$655.34	\$7,770.66	T-72F-HC	1065348
50	Mobile Heated Cabinet	25/05/2022	East Islip Middle School	\$2,339.00	\$2,339.00	\$155.88	\$181.86	\$2,157.14	C519-HFC-U C5 1	1065693
50	Mobile Heated Cabinet	25/05/2022	East Islip Middle School	\$2,339.00	\$2,339.00	\$155.88	\$181.86	\$2,157.14	C519-HFC-U C5 1	1065692
08	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040408
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040409
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040410
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040411
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040412
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040413
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040414
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040415
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040416
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040417
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040421
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040422
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040423
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040424
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP27S-240N	1040425
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040425
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP27S-240N	1040426
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040427
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP27S-240N	1040427
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP07S-150N	1040427

50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040428
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$537.51	\$0.00	\$309.11	\$228.40	CP075-150N	60"	1040428
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040429
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$337.51	\$0.00	\$309.11	\$228.40	CP075-150N	60"	1040429
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040430
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$337.51	\$0.00	\$309.11	\$228.40	CP075-150N	60"	1040430
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040431
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$337.51	\$0.00	\$309.11	\$228.40	CP075-150N	60"	1040431
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040432
50	ROUND TABLE	10/01/2008	East Islip High	\$537.51	\$337.51	\$0.00	\$309.11	\$228.40	CP075-150N	60"	1040432
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040433
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040434
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040435
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040436
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040437
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040438
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040439
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040440
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040441
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040442
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040443
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040444
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040445
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040446
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040447
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040448
50	RECTANGLE TABLE	10/01/2008	East Islip High	\$546.20	\$546.20	\$0.00	\$314.56	\$231.64	CP275-240N		1040448
50	Sharp 60" LCD Panel	01/10/2010	East Islip High	\$1,902.22	\$1,902.22	\$0.00	\$1,664.25	\$237.97	LC60E88UN		1051367
50	Sharp 60" LCD Panel	01/10/2010	East Islip High	\$1,902.22	\$1,902.22	\$0.00	\$1,664.25	\$237.97	LC60E88UN		1051368
50	MAP DVR-21-17 Rack	01/10/2010	East Islip High	\$705.67	\$705.67	\$0.00	\$617.40	\$88.27	DWR-21-17		1051370
50	Crown 28M Mixer	01/10/2010	East Islip High	\$586.30	\$586.30	\$0.00	\$513.45	\$72.85	28M		1051371
50	Crown CDI 1000 Amp	01/10/2010	East Islip High	\$1,412.33	\$1,412.33	\$0.00	\$1,235.85	\$176.48	CDI 1000		1051369
50	Freezer, Reach-In	13/03/2012	East Islip High	\$2,790.22	\$2,790.22	\$0.00	\$1,364.00	\$1,426.22	T-49F		10410295
50	Freezer, Reach-In	13/03/2012	East Islip High	\$2,790.22	\$2,790.22	\$0.00	\$1,364.00	\$1,426.22	T-49F		1051623
50	Proofing Holding Cabinet	25/04/2012	East Islip High	\$3,043.71	\$3,043.71	\$0.00	\$1,471.17	\$1,572.54	340-492	CSCM013568	1051617
50	Dishwasher	16/04/2013	East Islip High	\$14,982.10	\$14,982.10	\$0.00	\$6,242.25	\$8,739.85	000769	23-1143-716	1052347
50	Dishwasher	16/04/2013	East Islip High	\$2,420.00	\$2,420.00	\$0.00	\$1,008.00	\$1,412.00	B-0133-B		1052346
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129		1052397
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129		1052398
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129		1052399
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129		1052400

50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052401
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052402
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052403
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052404
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052405
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052406
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052407
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052408
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052409
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052410
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052411
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052412
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052413
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052414
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052415
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052416
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052417
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052418
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052419
50	Rectangle Table	18/06/2013	East Islip High	\$1,277.29	\$1,277.29	\$0.00	\$388.36	\$888.93	60T 1129	1052420
50	Pressure Steamer	04/06/2014	East Islip High	\$19,890.00	\$19,890.00	\$0.00	\$6,740.50	\$13,149.50	PGM-300-3	1052636
50	Globe Slicer	30/06/2014	East Islip High	\$4,308.00	\$4,308.00	\$0.00	\$1,459.73	\$2,848.27	3850N00931	1052637
50	Refrigerated Countertop	30/06/2014	East Islip High	\$3,677.12	\$3,677.12	\$0.00	\$1,246.23	\$2,430.89	42048A	1052638
50	Work Table	29/07/2014	East Islip High	\$1,189.71	\$1,189.71	\$0.00	\$396.60	\$793.11		1052670
50	PIZ Camera	01/07/2014	East Islip High	\$1,201.56	\$1,201.56	\$0.00	\$600.60	\$600.96	SD423F-1	1052578
50	Soft serve Machine	27/09/2016	East Islip High	\$11,395.00	\$11,395.00	\$1,139.52	\$11,015.36	\$379.64	C707	1053833
50	Bottle Fill Stations	23/07/2018	East Islip High	\$4,412.50	\$4,412.50	\$441.24	\$407.40	\$1,765.06		1055998
50	Heated cabinet	24/08/2020	East Islip High	\$2,095.00	\$2,095.00	\$139.68	\$529.90	\$1,687.60	C539-HD5-U	1060526
50	Freezer Chest	24/08/2020	East Islip High	\$2,725.00	\$2,725.00	\$181.68	\$529.90	\$2,195.10	TFS-11F-N	1060527
50	Heated cabinet	23/09/2020	East Islip High	\$2,344.00	\$2,344.00	\$156.24	\$442.68	\$1,901.32		1061902
50	Heated cabinet	23/09/2020	East Islip High	\$2,344.00	\$2,344.00	\$156.24	\$442.68	\$1,901.32		1061903
50	Beverage Air	23/09/2020	East Islip High	\$4,673.42	\$4,673.42	\$311.52	\$882.64	\$3,790.78	VMHC7-1-B	1061904
09	Beverage Air	23/09/2020	East Islip High	\$4,673.42	\$4,673.42	\$311.52	\$882.64	\$3,790.78	VMHC7-1-B	1061905
50				\$154,665.21	\$154,665.21	\$2,837.64	\$69,436.85	\$85,228.36		
50				\$557,433.89	\$557,433.89	\$15,234.60	\$227,569.85	\$329,864.04		
Report Total				\$557,433.89	\$557,433.89	\$15,234.60	\$227,569.85	\$329,864.04		

Schedule F

SCHOOL FOOD SAFETY PLAN AND ANY OTHER ADDITIONAL FOOD AND SAFETY SPECIFICATIONS

Select the option that applies:

- The SFA will adopt and adhere to the Food Service Management Company's Food Safety Plan and other Food Safety
- The SFA will establish the Food Safety Plan and other Food Safety Specifications that the Food Service Management Company must adhere to

HACCP/Food Safety Plan Federal Regulation:

Section 111 of the Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265) amended section 9(h) of the Richard B. Russell National School Lunch Act by requiring school food authorities (SFAs) to implement a food safety program. The Reauthorization Act requires that, during the preparation and service of meals, the SFA comply with the HACCP system established by the Secretary of Agriculture. The law requires compliance with this requirement by July 1, 2005.

Please Note: The FSMC shall adhere to the School Food Safety Plan set forth as per USDA regulations for all preparation and meal service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required under by Public Law 108-265 which is to be included as part of the Bid by the SFA as reflected in Schedule F.

Schedule G

STAFFING SCHEDULES AND OTHER RELATED INFORMATION

- I. Prospective bidders are asked to present their hourly labor schedules by building to reflect the staffing levels needed to efficiently operate the SFA's Child Nutrition Program Operations, including but not limited to employee benefit packages, training requirements, etc.
 - a. Bidders must certify that the information provided is accurate and based on actual labor needed for the Program operations
- II. In the event that the SFA prepares labor schedules specifying the minimum and/or specific staffing requirements for their SFA for bidding purposes, those schedules and related information are to be attached here as they are a part of the bid specifications.
- III. In the event the SFA retains the services of the food service staff, the SFA must list all food service staff in Schedule G listing the title and salary of each employee.

SCHOOL	POSITION	HRS. M-F	WAGE
Admin	fsd	45	
Admin	admin	35	\$20.00
HS	cook	40	\$20.88
HS	fsw	28.75	\$17.05
HS	fsw	37.5	\$16.55
HS	fsw	28.75	\$16.10
HS	fsw	26.25	\$16.10
HS	fsw	26.25	\$16.10
HS	fsw	35	\$17.05
HS	fsw	25	\$16.10
HS	fsw	25	\$16.10
HS	fsw	30	\$16.10
MS	cook	37.5	\$17.85
MS	fsw	25	\$16.10
MS	fsw	25	\$16.10
MS	fsw	27.5	\$16.10
MS	fsw	35	\$16.10
MS	fsw	23.75	\$16.10
MS	fsw	23.25	\$16.10
MS	fsw	23.75	\$15.70
JFK	cook	35	\$17.85
JFK	fsw	25	\$16.10
JFK	fsw	28.75	\$16.10
RCK	cook	35	\$17.85
RCK	fsw	27.5	\$16.10
CES	cook	35	\$17.05
CES	fsw	25	\$16.10
TPE	cook	36.25	\$17.85
TPE	fsw	25	\$16.10
driver	driver	25	\$18.65
	Sub		\$15.00
	Sub		\$15.00

ALVIN RAMNARAIN
President

RYAN BRUNET THOMAS F. ROWLAND
Secretary-Treasurer *Chief Operating Officer*

MAYRA VALLADARES BENJAMIN DORMAN
Recorder *Executive Vice President*

LOCAL
1102
RWDSU • UFCW

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COLLECTIVE BARGAINING AGREEMENT

by and between

LOCAL 1102 RWDSU UFCW

and

WHITSONS SCHOOL NUTRITION CORP.

at

EAST ISLIP SCHOOL DISTRICT

OCTOBER 1, 2021 – SEPTEMBER 30, 2024

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AGREEMENT

AGREEMENT made and entered into this the 1st day of November, 2021, effective October 1, 2021, by and between LOCAL 1102 RWDSU UFCW located at 311 Crossways Park Drive, Woodbury, New York (hereinafter designated as the "Union") and Whitsons School Nutrition Corp. located at 1800 Motor Parkway, Islandia, NY 11749 (hereinafter designated as the "Employer").

ARTICLE 1 - PURPOSE

- A. It is the objective of the Parties that the obligation of the Employer for successful prosecution of its business and the fulfillment of its responsibilities to the employees covered by this Agreement be carried on without interference arising from differences between the Parties. To this end, it is recognized that there must be mutual understanding, harmony and cooperation among employees and between employees and the Employer that operations and duties be faithfully performed in order that the Employer and its employees may fulfill their mutual and vital responsibilities to the public and that the business of the Employer must be operated with economy and efficiency, with due regard to competitive conditions.
- B. It is, therefore, the intent of the Parties hereto to set forth herein their complete Agreement with respect to rates of pay, hours of work and conditions of employment to be observed by the Employer, the Union and the employees covered by this Agreement, to provide procedures for the equitable adjustment of grievances and to promote harmonious relations between the Employer, its employees and the Union.

ARTICLE 2 - RECOGNITION

The Employer does hereby recognize the Union as the sole and exclusive collective bargaining agent on behalf of the regularly employed food service employees and cooks of the East Islip Union Free School District, Town of Islip, County of Suffolk, New York. Employees excluded from this Agreement include all supervisory and clerical personnel.

ARTICLE 3 - UNION SECURITY

- A. It shall be a condition of employment that all employees of the Employer covered by this Agreement who are members of the Union in good standing on the execution or effective date of this Agreement, whichever is later, shall remain members in good standing for the term of this Agreement, and those who are not members in good standing on the execution or effective date of this Agreement, whichever is later, shall on the thirtieth (30th) day following the execution or effective date of this Agreement, whichever is later, become and remain members in good standing in the Union for the term of this Agreement. It shall also be a condition of employment that all employees covered by this Agreement and hired on or after its execution or effective date, shall after thirty (30) days from the

beginning of such employment and for the term of this Agreement, become and remain members in good standing in the Union.

- B. The requirement of membership in good standing under this section is satisfied by the payment of the financial obligations of the Union's initiation fee and periodic dues uniformly required.
- C. Upon notice from the Union to the Employer that any employee is delinquent in payment of, or has failed to tender the initiation fee and periodic dues uniformly required as a condition of acquiring and/or retaining membership in good standing, the Employer within ten (10) days of such notice discharge such employee and advise the Union thereof in writing by Certified Mail, Return Receipt Requested, of its action taken.

ARTICLE 4 - CHECK-OFF

The Employer agrees to deduct from the earnings of the employees, the periodic dues and initiation fees due the Union, upon receiving the written authorization of the employee in compliance with all requirements of law, and to transmit such sums by the fifteenth (15th) day of the following month for which it is due. The Union agrees to indemnify and save harmless the Employer from any and all liability growing out of the application of the provisions of this Article.

ARTICLE 5 - TRIAL PERIOD

New employees shall be deemed temporary and on a trial basis for a period of thirty (30) working days. Thereafter they shall be considered as regular employees. All such new employees shall be granted the same benefits as the Union members, except as herein provided, on completion of the trial period. Any such new employee shall have no seniority rights under this Agreement and may be laid off or discharged during said trial period with or without cause. Such action taken on the part of the Employer during the trial period shall not be subject to the grievance procedure contained in this Agreement.

ARTICLE 6 - HOURS OF WORK AND OVERTIME

- A. The determination of the starting and ending times of daily and weekly work schedules for individual employees, groups of employees or entire schools including extended work weeks on a continuing basis shall always be made by the Employer.
- B. The Employer shall post or furnish each employee his/her respective work schedule indicating the hours of work. Such schedules may be changed by the Employer in accordance with operational requirements. In the event of any such changes, the Employer shall promptly notify the Union.
- C. No employee shall be required to accept a work schedule of less than three (3) hours per day.

D. Certification Course: Employees required to obtain a food managers certificate shall make every effort to do so during non-working hours. In the event that they are unable to do so, due to no fault of their own, the Employer shall pay them their regular scheduled hours for said days.

E. Overtime:

1. Overtime shall be paid at the rate of time and one-half the base hourly rate for all hours worked in excess of eight (8) hours in any one-day or in excess of forty (40) hours in any one week. All work on Saturday shall be at time and one-half. All work performed on Sunday shall be at the rate of twice the base hourly rate.
2. All overtime and extra hours will be rotated on a non-discriminatory basis among qualified employees within each kitchen.
3. Notwithstanding the provisions of Section E-1 above, overtime shall be paid at the rate of time and one-half the base hourly rate for all special functions held in a given school that are over the above normal everyday work requirements of the employee. For example, if the employees are required to perform food service tasks at a P.T.A. meeting, at a Sports Award Banquet, at a faculty luncheon or dinner, these functions will be considered overtime functions.

F. General Provisions:

1. Meals - Employees working in excess of six (6) hours per day will be furnished a one-half (1/2) hour lunch period. The employees will cooperate with the Employer so that their lunch period does not interrupt service.
2. Coffee Breaks - Employees shall be allowed a fifteen-minute coffee break during the workday, exclusive of a thirty-minute unpaid lunch period. The time of the coffee period must necessarily be governed by operational requirements.

ARTICLE 7 - WAGES AND NEW HIRE RATES

- A. Employees covered by this Agreement shall be classified in the categories as shown in Appendix "A" of this Agreement, and paid in accordance with the wages therein.
- B. Employees who substitute for an employee in a higher classification shall receive the employee's rate of pay for whom they are substituting, the hire rate or .50¢ per hour, whichever is greater but in no event greater than the employee who they are replacing.
- C. Any employee leaving his/her job for any reason shall be entitled to and shall receive, any and all monies earned by them during their employment.

- D. Employees will be paid for their attendance at Employer meetings.

ARTICLE 8 - SENIORITY

- A. Employees on the active payroll as of the date of this Agreement and all employees hired or rehired after the effective date of this Agreement on the active payroll of the Employer, shall have seniority from the date of hire or rehire, whichever is later unless otherwise provided for in this Agreement.
- B. Seniority for all employees formerly employed by the School District in the food service operations shall be computed from the date of the commencement of such employment with the School District.
- C. When two (2) or more employees have identical seniority within a job classification, seniority rank shall be determined by the Employer on the basis of the ability and experience of those employees with identical seniority.
- D. The seniority of an employee shall be broken under the following conditions: (Such employee when rehired shall be considered a new employee for all purposes)
1. Resignation of employment.
 2. Absence in excess of three (3) consecutive working days without notice either by telephone or by written message to the School Lunch Director unless satisfactory evidence to the Employer of inability to do so is shown.
 3. Discharge.
 4. Unauthorized absence after the time limit of an authorized approved absence unless satisfactory evidence to the Employer of inability to report for work is shown.
 5. Failure to report for work or failure to give notice to report to work within three (3) days after a recall notice has been received by the Employees sent by the Employer by certified mail to the last address furnished by the employee to the Employer.
 6. Knowingly furnishing misleading or untrue information regarding a leave of absence or failure to abide by the terms of an authorized leave of absence.
 7. Layoff for more than six (6) months.

ARTICLE 9 - PROMOTIONS/VACANCIES/TRANSFERS

- A. Job vacancies will be posted within five (5) days of being vacated, except under unusual circumstances.
- B. When vacancies occur in job classifications, or additional hours within a classification, covered by this Agreement, the job shall be posted on bulletin boards in every kitchen in the School District, for a period of five (5) work days.
- C. Current employees who apply for the opening shall be considered by the Employer for promotion to higher paying classifications or lateral transfers with the Employer considering seniority, ability and experience as guides, so that an employee with the longest service may be promoted.
- D. All employees who are promoted to a higher classification shall receive either the classification rate or an additional \$1.00 per hour, whichever is greater.
- E. The Union will be notified, by the Employer, pertaining to who bid for a posted position and who filled the position.
- F. Employees who are promoted and do not successfully complete a thirty (30) day trial period may return to their prior position or its equivalent and rate of pay.
- G. No employee shall be transferred from his/her shift, School or School District without written notice to and discussion with the Union, except in an emergency (i.e. utilization of subs is ineffective or no volunteers to transfer).

ARTICLE 10- INCLEMENT WEATHER

- A. Snow Day: One (1) day per school year for school shut down. If the day is not used it will be lost. There will be no option to carry over into the next school year.
- B. Three (3) hour minimum: In case of inclement weather, employees shall receive a three (3) hour minimum guarantee when an employee reports to work and school is subsequently closed. This shall be contingent on the District providing prior notice of closure and not to be used in conjunction with a snow day. Employees have the option to use a snow day or minimum guarantee.

ARTICLE 11 - HEALTH AND SAFETY-CERTIFICATION

- A. Safety - The Employer will make a reasonable provision for the safety and health of its employees. The Employer and the Union will co-operate in the investigation and elimination of hazardous conditions and the improvement of the safety record of the school lunch programs. All equipment shall be maintained in a proper, safe working condition.
- B. Certification - (Cooks only) Employer shall pay employee \$100.00 in a separate check each time the cook is sent for re-certification.

ARTICLE 12 - PAID TIME OFF (PTO)

A. Employees shall be entitled to PTO days under the following schedule:

- First year of employment - four (4) PTO days
- Second year of employment - five (5) PTO days
- Third year of employment and thereafter - seven (7) PTO days

PTO days will be advanced to all employees with at least one (1) year of service on the following basis:

- September - January - Four (4) PTO days advanced
- February - June - Three (3) PTO days advanced

- B. The Employer may recapture from the employees final paycheck any advanced unaccrued (accrual 7/10 of a day each month) PTO days paid to said employee at the time of the employees termination whether such termination was voluntary or involuntary.
- C. Payment for unused PTO will be made in the month of June of each school year. Unused sick leave of 3 or more days will be paid by separate check or taxed separately.
- D. PTO Time: Employees who have 100% attendance during full ten (10) months of service will receive an extra PTO day on their PTO payout in June of each year of the Agreement.

ARTICLE 13 - BEREAVEMENT

Bereavement leave of five (5) paid working days will be granted to employees who have a death in their immediate family. The employee's immediate family is defined as: spouse, child, parents, father-in-law, mother-in-law, brother, sister, brother-in-law, sister-in-law, grandparents and grandchildren.

ARTICLE 14 - LEAVE OF ABSENCE

- A. The nature of the Employer's business requires employees to be available for work at all times in order to meet operating requirements. Therefore, leaves of absence shall not be granted except in cases of urgent personal need. Employees granted leaves of absence for longer than a three (3) month period cannot be guaranteed employment on return from authorized leave. Any leave of absence will be without pay except if otherwise provided. During such leave, seniority will not accrue beyond the previously referenced three (3) month period.
- B. No request for leaves of absence shall be granted under any circumstances until it has been submitted in writing by the requesting employee to his immediate supervisor.

- C. The Employer will approve a request for a leave of absence for a one (1) year period for full-time Union business, renewable for an additional year, upon written request by the employee and the Union, which the Employer shall not deny and shall be considered good and sufficient reasons. Such request for leave of absence for Union business shall be limited on a yearly basis to one (1) employee.
- D. Absences due to a bonafide illness or injury (medical leave) will be judged on their individual merits as to duration. The employee will keep management apprised of his/her condition and will provide medical certification as requested.
- E. The Employer shall comply with Family Medical Leave Act (FMLA) as required by law.

ARTICLE 15 - JURY DUTY

Employees shall be paid the difference they receive for Jury Duty and their regular rate of pay, for a maximum of 1 week.

ARTICLE 16 - MILITARY SERVICE

Both parties agree that all statutes and valid regulations, relative to the reinstatement and employment of veterans, shall be observed with the same force and effect as if written into this agreement.

ARTICLE 17 - HOLIDAYS

- A. All employees hired before October 1, 1993, will be eligible for seven (7) paid holidays. Holidays will be based on employees regularly scheduled hours. Double-time, which includes pay for time worked, will be paid for work on a holiday.
- B. Employees hired after October 1, 1993 shall receive the following:
- First year of employment - five (5) paid holidays
 - Second year of employment - six (6) paid holidays
 - Third year of employment and thereafter - seven (7) paid holidays
- C. The specific dates to be observed shall be worked out between the Employer and the Union no later than September 30th of each school year.
- D. In order to be paid for holidays, employees must work their fully scheduled shift immediately before the holiday and their first scheduled shift immediately after the holiday, except if there is an emergency and with management approval.

ARTICLE 18 - UNIFORMS

The Employer shall provide, no later than October 15th of each year, 3 tops/2 bottoms or at the employees' option - any equal combination which shall be replaced on an as needed basis.

Shoe Allowance: Employees shall receive reimbursement of \$25.00 per year upon providing a receipt and proof that the shoes are oil and water slip-resistant. The Employer shall offer employees the opportunity to participate in the Employer sponsored Shoes for Crews Program.

ARTICLE 19 - HEALTH AND BENEFIT FUND

Local 1102 Care Plan:

- A. The Employer agrees to contribute the following monthly sums to the Local 1102 Health and Benefit Fund on the dates listed below for all bargaining unit employees employed at least thirty (30) days for each month in which an employee is regularly scheduled to work 4 1/2 or more hours per day. Such contributions shall be made on a twelve (12) month basis:

Effective:		
	May 1, 2022	\$104.03
	May 1, 2023	\$107.15
	May 1, 2024	\$110.36

Local 1102 Compliant Plan:

- A. The Employer shall contribute the following to the Local 1102 Health & Benefit Fund for all regularly scheduled employees who work a minimum of thirty (30) hours per week and who have completed thirty (30) days of employment:

Gold:

<u>Effective:</u>	<u>Individual</u>	<u>Single +1</u>	<u>Family</u>
May 1, 2022	\$393.93	\$393.93	\$393.93
May 1, 2023	\$405.75	\$405.75	\$405.75
May 1, 2024	\$417.92	\$417.92	\$417.92

- B. Eligible employees who elect single, spousal or family coverage in one of the Fund's health insurance plans shall pay an appropriate amount as determined by the Fund, to the Fund, towards the cost of the monthly premium ("employee co-premium"). The amounts of co-premium may vary based upon the nature of the coverage selected. To effectuate the provisions of this Article, the Employer shall request that eligible employees execute a form authorizing the deduction of the co-premium from their paychecks. If an eligible employee fails to execute such a withholding form, and otherwise fails to tender the co-premium to the Fund, the

Fund will provide the otherwise eligible employee only with supplemental health coverage in the Fund's Care plan.

- a. Remittance to the Fund: Upon obtaining a signed deduction authorization, the Employer shall deduct the employee co-premium from the wages of eligible employees, and shall hold such deduction for the benefit of the eligible employee. The Employer shall remit the co-premium to the Fund concurrent with its monthly remittance of the Employer portion of the premium in accordance with the timeframe set forth above.
- C. The Fund shall notify the Employer of the designated amount of the co-contribution for each category of coverage. If the Fund, in its sole discretion, determines that a greater employee co-premium is necessary, the Fund shall notify the Employer and affected employees of the same, and the Employer shall deduct and remit the additional monthly co-premium consistent with the terms of this Agreement. Nothing in this Article shall diminish, or be construed as diminishing the Employer's obligation to make the above stated monthly Employer Health and Benefit Fund contribution for each and every eligible bargaining unit employee.
- D. Employee contributions shall not exceed the required contribution percentage of employee's income.
- E. The full amount of the above contributions shall be remitted by the Employer for all covered employees by the 10th day of the same month in which coverage is provided. Together with such payments there shall be remitted to the Fund statements showing the name of each employee and social security number for whom contributions are made. The Employer shall be bound by and agrees to comply with all rules, regulations and decisions issued, made or promulgated by the Fund including any and all amendments and changes therein. The parties hereto confirm and approve the composition and membership of the Board of Trustees of the Fund as now and hereafter constituted. The Union and the Fund shall have the right to examine the Employer's books and other records for the purpose of determining whether the Employer has complied with the provisions of this Article.
- F. For employees eligible to elect ACA-compliant plan, and who are enrolled, the Employer contributions on their behalf shall be made no later than ninety (90) days subsequent to the employees' date of hire.
- G. In the event a dispute arises in connection with the failure of the Employer to make the required payments due to the Fund, the Fund shall have a right to require the Employer to pay interest on such arrears at the rate of no more than 5% annually.

ARTICLE 20 - RWDSU INTERNATIONAL UNION AND INDUSTRY PENSION FUND

- A. The Employer agrees to pay the Retail, Wholesale and Department Store International Union and Pension Fund ("Pension Fund"), on behalf of all employees employed at least thirty (30) days who receive pay for twenty (20) hours or more per week in accordance with the following:
- B. Upon the signing of this Agreement, the Employer shall continue to contribute to the Pension Fund \$91.41 per month for each said employee, whenever such an employee receives pay for work twenty (20) hours or more per week and who have completed thirty (30) days of employment. Any pay required under the provisions of said Collective Bargaining Agreement shall be considered as pay for time worked for the purpose of this determination. Contributions can be changed according to the Default Schedule and the provisions of the Rehabilitation Plan, as it may be amended in the future. The parties agree to be bound by the Fund's Agreement and Declaration of Trust.
- C. Employees who are terminated and thereafter return to employment within ninety (90) days from date of termination, the Employer shall continue to make contributions on their behalf immediately from date of re-hire.
- D. The Employer shall pay the contribution as set forth above and transmit such sum each month to the RWDSU Industry Pension Fund no later than the 15th day of the following month for which it is due together with the names, Social Security numbers of employees for whom payments are made.
- E. The parties hereto agree to become parties to the Agreement and Declaration of Trust dated April 23, 1962 which established the said Fund, by executing the standard form of Participating Agreement adopted by the Trustees.
- F. The contributions required hereunder shall be submitted to the Fund Office by the Employer on the form and at the time prescribed by the Trustees of said Fund. If the Employer shall not make the required payment within thirty (30) days from the date it shall be due, said Employer shall be delinquent. If said Employer is delinquent for a period of twenty (20) days the Union, in addition to all the other rights afforded by law in the Agreement, shall have the right to require the Employer to pay interest on such arrears at the rate up to the maximum permitted by law.
- G. The foregoing provisions as to the Pension Plan are subject in all respects to the provisions of the Labor Management Relations Act of 1947, as amended, and any other applicable laws and regulations, including the appropriate provisions of the Internal Revenue Code of 1954, as amended, so as to insure that the Employer's contributions thereto, will be deductible as ordinary business expense.
- H. The Trustees of the above Fund have entered into an Agreement with the Union for the purpose of administering the above Trust the Union shall be considered

an Employer for the purpose of contributing to the Trust Fund on behalf of all employees of the Union.

ARTICLE 21 - LOCAL 1102 401(K) RETIREMENT SAVINGS PLAN

The Local 1102 401(K) Plan shall be provided to all active eligible employees covered under this Agreement.

Employees may elect to defer their own money (pre-tax) into the Local 1102 401 (K) Retirement Savings Plan, subject to IRS limits.

Any money withheld from an employee's paycheck must be remitted to the Plan on a timely basis from the withdrawal date.

The Employer agrees to abide by all terms and conditions of the Agreement and Declaration of Trust and Plan Document of the Plan and any amendments thereto duly adopted on behalf of all covered employees as hereinafter set forth.

ARTICLE 22 - LAYOFF AND RECALL

- A. Layoff of employees will be conducted on a job classification basis and seniority shall prevail (in case of food service workers, scheduled hours shall be substituted for classification and seniority shall prevail). However, no upward movement in either hours or classification will be permitted while employees are being processed for layoff. After the layoff has been completed, hours and classification may be adjusted provided job-posting requirements in accordance with this Agreement have been met.
- B. When recalling employees, the most recently laid off employee from a particular job classification shall be the first to be recalled when work in the job classification becomes available, provided the employee is physically qualified for work on that job and can perform the work.

ARTICLE 23 - DISCIPLINARY ACTION

- A. The Employer will normally follow a system of progressive disciplinary action when it is necessary to discipline an employee. No employee shall be discharged except for just cause.
- B. A copy of all written disciplinary action will be given to the employee and the Union.

ARTICLE 24 - GRIEVANCE AND ARBITRATION PROCEDURE

- A. In order to promote and maintain the proper relationship between the Employer and the Union, all grievances relating to a violation of this Agreement will be brought to the attention of management promptly and, in no event, not later than twenty (20) days from their occurrence.

- B. The grievance will be initially discussed by the grievant, steward and unit manager. If the grievance is not settled at this level, the grievance will be discussed by the unit manager, regional manager, grievant, steward and union business representative. If the grievance is not then satisfactorily settled within five (5) days, it may be submitted to arbitration by either party upon due notice to the other, provided that the right of either party to demand arbitration under an unadjusted grievance is limited to a period of twenty (20) days from the last step of the grievance procedure, unless extended by mutual agreement.
- C. The arbitrator shall be selected from the American Arbitration Association (AAA) in accordance with its rules and regulations or a mutually agreed upon arbitrator.
- D. The parties further agree that the authority of the arbitrator shall be limited to interpretation of the provisions of this Agreement and shall have no power to add, amend or delete any portion of the Collective Bargaining Agreement.
- E. The arbitrators' decision shall be final and binding on all parties. The cost of the arbitration shall be borne equally by the Employer and the Union.

ARTICLE 25 - UNION VISITATION

- A. The Union Representative, upon notification to the Food Service Director or Employer Designee, shall be allowed to enter kitchens throughout the District for purposes of Union business.
- B. The Union Representative will schedule his/her visitation so he will not interrupt service in said kitchens.
- C. The Employer, upon formal request from the Union shall attempt to obtain permission to permit the Union to hold authorized meetings in the schools of the District after the normal working hours.
- D. Bulletin Boards - The Employer shall furnish one (1) bulletin board, per school, exclusively for Union announcements and meeting notices.

ARTICLE 26 - SHOP STEWARDS

- A. The Union shall have the right to elect Shop Stewards for each kitchen in the District, and a Chief Shop Steward.
- B. The Chief Shop Steward shall have the right, which the Employer shall not unreasonably deny, to investigate grievances on Employer time when this cannot be accomplished outside normal working hours.
- C. If this encompasses interrupted service at the time of feeding, the Chief Steward must have proper relief made by her/his supervisor.

- D. The Chief Shop Steward shall have super seniority for purposes of layoff and recall.
- E. Each Shop Steward will be given paid time off to attend Union training seminars up to one (1) day per contract.

ARTICLE 27 - NON-DISCRIMINATION

The Union and the Employer agree that there shall be no discrimination on the basis of gender, age, race, color, religion, national origin, citizenship, lawful off-duty activity, marital or domestic partnership status, sexual orientation, gender identity or expression, personal political beliefs or associations, immigration status, disability (as defined under the Americans with Disabilities Act, New York State Human Rights Law, or similar federal, state, or local statute or regulation), membership in the Union or participation in protected concerted activity or discrimination against any employee because of any other trait protected under either Federal or State law.

ARTICLE 28 - RWDSU COMMITTEE ON POLITICAL EDUCATION

The Employer agrees to deduct and transmit to the RWDSU Committee on Political Education or other PAC as directed by the Union the amount specified for each week worked from the wages of those employees who voluntarily authorize such contributions on the forms provided for that purpose by the RWDSU Committee on Political Education or other such PAC as directed by the Union. These transmittals shall occur monthly and shall be accompanied by a list of the names of those employees for whom such deductions have been made and the amount deducted for each such employee.

ARTICLE 29 - LEGALITY OF PROVISIONS

Should any provision or provisions of this Agreement, or any application thereof, become unlawful by virtue of any Federal or State Law, or Executive Order of the President of the United States pursuant to law, or by final adjudication of any court of competent jurisdiction, the provision or application of a provision of this Agreement shall be modified in compliance with the law, order or final adjudication, but in all other respects the provisions of this Agreement shall continue in full force and effect for the life thereof.

ARTICLE 30 - NO STRIKES OR LOCKOUTS

- A. The Union agrees that neither it nor any of the employees in the bargaining unit covered by this Agreement will, during the term of this Agreement, engage, participate or assist in any strikes, slow-downs, walkouts or stoppages of work, or any other kind of activity that interferes with or interrupts the Employer's operations and activities.
- B. The Employer agrees that there will be no lockout during the term of this Agreement.

ARTICLE 31 - MANAGEMENT RIGHTS

- A. The Union recognizes its responsibility to at all times act in good faith in carrying out any and all provisions of this Agreement.
- B. The Union recognizes the right of the Employer to direct and control management policies subject to the obligations of the Agreement. Employees will cooperate with management within the obligations of this Agreement to facilitate efficient operations.

ARTICLE 32 - SUCCESSORS

This Agreement shall be binding upon the Union and the Employer herein, its successors, executors, administrators, assignees, receivers in bankruptcy, receivers in equity, trustees or such other equivalent designee whether voluntarily or pursuant to a court decree.

ARTICLE 33 - COMPLETE AGREEMENT

- A. The parties hereby acknowledge and affirm that during the negotiations which led to this Agreement, each of them had the unlimited right and opportunity to formulate demands and proposals with respect to all subjects or matters not excluded by law from the collective bargaining area and that all decisions and covenants reached by them through the use of such rights and opportunities appear in this Agreement.
- B. The right to present any demands or proposals on any matters, whether or not discussed during the negotiations, which led to this Agreement, are hereby waived by the Company and the Union for the term of this Agreement.
- C. Notwithstanding (B) above, the parties further agree that this Agreement may be amended by mutual consent of the parties in writing during its term.

ARTICLE 34 - DURATION


This Agreement shall become effective as of the first day of October 2021, on and after this date it shall continue in full force and effect until midnight of the thirtieth day of September 2024, and thereafter from year to year unless terminated or amended as provided herein. If either party to this Agreement shall desire to renew, revise or terminate this Agreement, then not less than sixty (60) days, nor more than ninety (90) days prior to the end of the above Agreement date a request will be made in writing by registered mail, or via messenger to the other party. If such request is made, then within thirty (30) days of receipt of such notice, the Union and the Employer shall set up a date to commence negotiations for amendments, modifications or new Agreement.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have caused this Agreement to be executed as first written:

Local 1102 RWDSU UFCW

Whitsons Food Service at East Islip School District

By: 
Alvin Ramnarain
President

By: 
Brenna Schettino
HR Director/Director of Workplace Safety

APPENDIX "A"

All bargaining unit employees in the employ of the Employer for at least thirty (30) days shall receive the following hourly wage increases on the below specified dates:

Minimum Hire Rate

Effective:	10/1/2021	10/1/2022	10/1/2023
	.45¢ per hour or	.45¢ per hour	.45¢ per hour
	Minimum Hire Rate,		
	Retro		

Longevity: Effective October 1, 2018, upon completion of ten (10) years of service, employees shall receive a longevity increase of \$0.20 per hour in addition to all general wage increases. Employees with ten (10) years or more of service as of January 1, 2022, shall receive a one-time longevity bonus of \$135.00.

In the event there is an increase in the Federal, State, City or Local statutory minimum wage provision, all employees below such rate shall immediately have their rates increased to the applicable minimum wage rate in effect in addition to receiving all contractual wage adjustments herein subject to restrictions below.

At no point shall any employee who has completed thirty (30) days of employment receive less than \$0.25 per hour above the applicable minimum wage.

Newly hired employees shall receive an additional \$0.25 per hour after thirty (30) days of employment subject to the restrictions below.

For new hires in which the \$0.25 adjusted increase after thirty (30) days and the statutory minimum wage are within thirty (30) days of each other, the employee shall receive either the \$0.25 or the minimum wage, whichever is greater.

Minimum Hire Rates:

Effective	9/1/2021	12/31/2021
Food Service Worker	\$14.00	\$15.00
Cook	\$16.00	\$17.00

The Employer, upon written notification and after discussion with the Union, shall have the right to increase the hire rates. In the event that a new hire rate is established above current employee rates, then all employees below such rate shall be brought up to the new hire rate in addition to any contractual increases.

In the event the Employer hires any employee above the rate of a current employee of the same classification, current employees below such rate shall be brought up to that hire rate in addition to receiving all other wage increases.

APPENDIX "B"

A: Set-up/Clean-up time:

The Employer shall offer to employees, at their option at the beginning and end of each school year, by seniority, set-up and cleaning times as herein defined:

1. SET-UP

- ELEMENTARY: After cook receives deliveries, 1 employee for 1 hour each.
- JR. HIGH: After cook receives deliveries, 3 employees for 1 hour each.
- HIGH SCHOOL: After cook receives deliveries, 5 employees for 1 - 1½ hours each.

2. CLEAN-UP

- ELEMENTARY: 2 employees for 2 hours each.
- JR. HIGH: 3 employees for 2 - 3 hours each.
- HIGH SCHOOL: 4 - 5 employees for 2 - 3 hours each.

Schedule H

USDA Foods Entitlement Value for 2023-2024 School Year

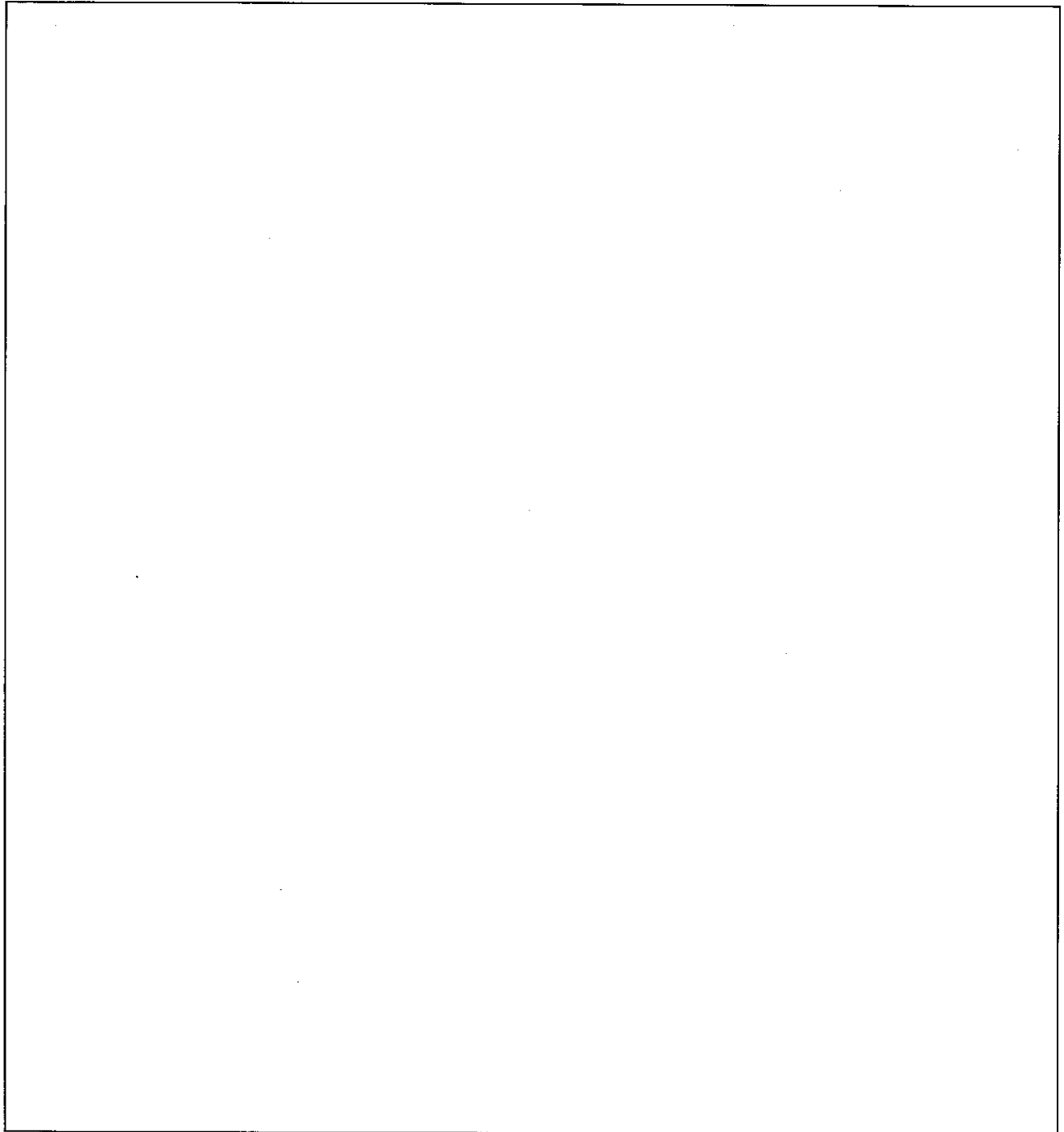
ATTACH DIRECT DIVERSION RECEIPT AND, IF APPLICABLE, WBSCM REQUISITION STATUS REPORT

Schedule I

ADDITIONAL SCHEDULES

Only attach here any other additional schedules that are part of the bid specifications that are for informational purposes only. This may include the following examples:

- School calendar
- School district map
- Reimbursement claim form, etc.

A large, empty rectangular box with a thin black border, intended for attaching additional schedules as specified in the text above. The box is currently blank.

APPROVED EAST ISLIP SCHOOL DISTRICT — School Calendar 2023/2024

JULY 2023

M	T	W	T	F	F
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

4-Independence Day

AUGUST 2023

M	T	W	T	F	F
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

SEPTEMBER 2023

M	T	W	T	F	F
				{1}	
4	{5}	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

(17+2)

September 1-5 Supt. Conference Day
 4 Labor Day
 6 First Day for Students
 16-17 Rosh Hashanah
 25-Yom Kippur

OCTOBER 2023

M	T	W	T	F	F
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

(21)

October 9 Columbus Day

NOVEMBER 2023

M	T	W	T	F	F
		1	2	3	
6	{7}	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

(17+1)

November 7 Election Day/Conf. Day
 10 Veterans Day
 22-24 Thanksgiving Recess

DECEMBER 2023

M	T	W	T	F	F
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

(16)

December 25-29 Winter Recess

JANUARY 2024

M	T	W	T	F	F
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

(21)

January 1 New Year's Day Observed
 15 Martin Luther King Jr. Day

FEBRUARY 2024

M	T	W	T	F	F
				1	2
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29		

(16)

February 19-23 Mid-Winter Recess

MARCH 2024

M	T	W	T	F	F
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

(19)

March 28-Holy Thursday
 March 29-Good Friday

MAY 2024

M	T	W	T	F	F
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

(20)

May 27 Memorial Day
 *May 24, 28-Emergency Days

JUNE 2024

M	T	W	T	F	F
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26L	27	28	

(17)

June 14-26 Regents testing
 16 Eid al-Adha
 19 Juneteenth
 26 Last Day of School

Key: = Schools closed

= Conference Day (No school for students)

*If school is closed because of inclement weather the calendar adjustment days will convert as follows:

0-1 day-No school May 24 and May 28

2 days-No school May 24; school will be in session May 28

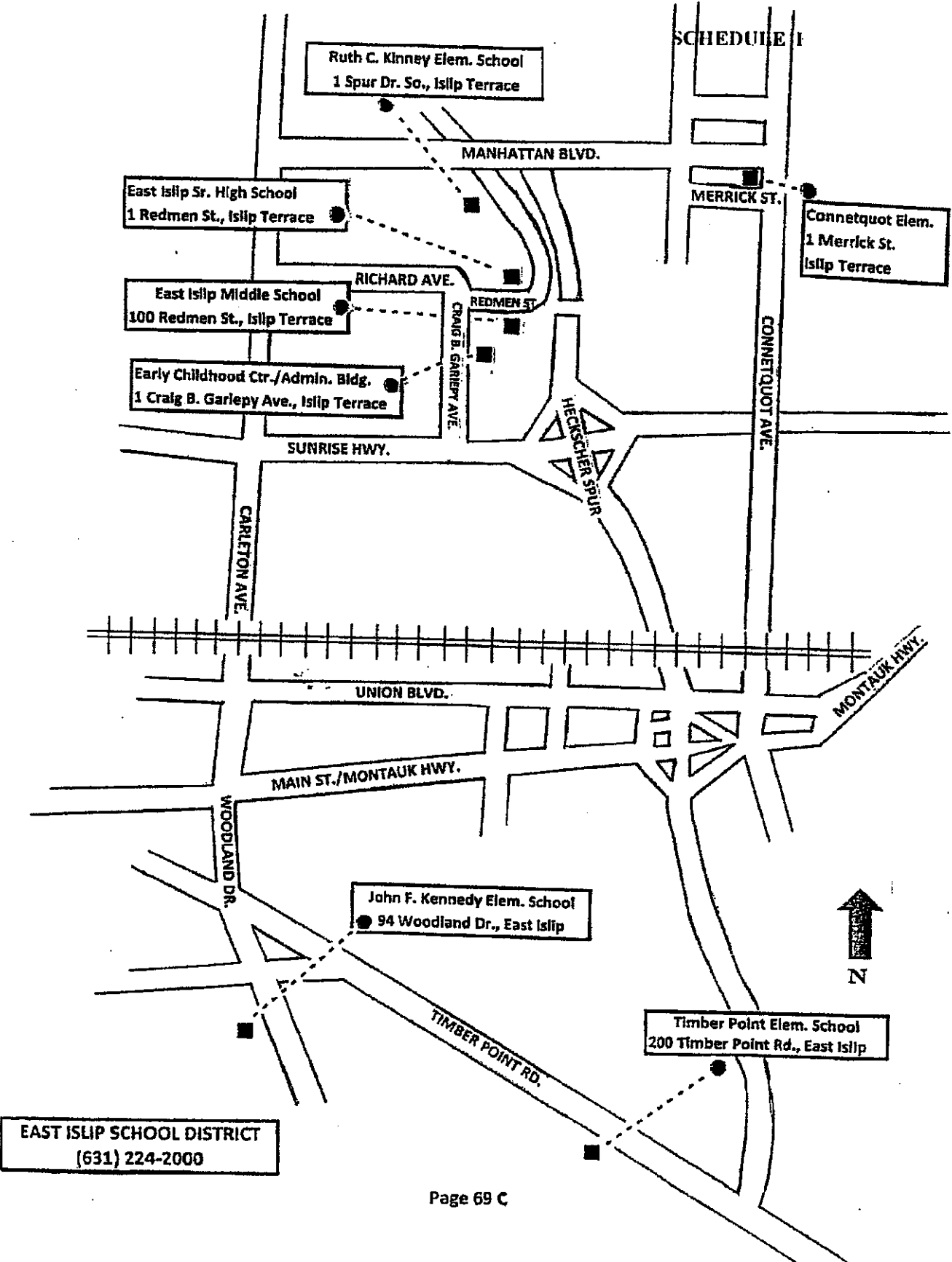
3 days-School in session May 24 and May 28, 4 or more days-school will be open April 26 and work backwards to April 22

180 + 3

The Board of Education reserves the right to revise this calendar if emergency school closings during the school year require additional teaching days.

Adopted by BOE-February 9, 2023

SCHEDULE I



EAST ISLIP SCHOOL DISTRICT
(631) 224-2000

Appendix A

STANDARD DEFINITIONS FOR ALL NEW YORK STATE SCHOOL FOOD AUTHORITY - FOOD SERVICE MANAGEMENT COMPANY CONTRACTS

Bid is a complete and properly signed proposal on the forms provided herein to provide the food service program management services, equipment, supplies or materials required for the sum stipulated therein supported by data called for by the Bidding Documents.

Bidder is any individual, company or corporation submitting a bid.

Bidding Documents include the Advertisement or "Notice to Bidders" and the documents contained herein. Board is the Governing Board of the SFA.

Conditions and Specifications constitute any description in the Bidding Documents of services; materials, supplies, and/or equipment required for the performance of the obligations under the Contract or the circumstances under which such services, materials, supplies, and/or equipment are to be provided.

Contract or Agreement is a formal agreement duly executed by the authorized representatives of the SFA and the FSMC which calls for the provision of all services, materials, supplies or equipment by the FSMC in accordance with all Conditions and Specifications in the Bidding Documents, for a price to be paid by the SFA.

Contractor means a commercial enterprise, public or nonprofit private organization or individual that enters into a contract with or without a fixed fee.

End Product means a finished product containing any amount of donated food that has been commercially processed.

Food is defined as and limited to those items purchased for use in the preparation and service of student, a la carte, adult and special event meals as specified.

Food Service Management Company (FSMC) means a commercial enterprise or a nonprofit organization that is or may be contracted with by the SFA to manage any aspect of the school food service in whole or in part. An FSMC is a company that is acting on behalf of a school food authority by actually being in charge of or directing any aspect of the food service and must meet applicable program requirements.

Instructions to Bidders include all "Conditions and Specifications," the bid proposal forms, including any NYSED pre-approved amendments issued prior to the opening of bids, and the "Contract."

Invitation to Bid (IFB) means a type of solicitation document used in the competitive sealed bidding, where the primary consideration is cost and the expectation is that competitive bids will be received and an acceptance (award) will be made to the responsive and responsible bidder whose bid is lowest in price. The IFB must be publicly advertised and bids shall be solicited from an adequate number of known suppliers, providing them with sufficient time to respond prior to the date set for opening the bids. Also, the IFB should describe the minimum standards expected of a responsible bidder in measurable terms.

Labor is defined as and limited to on-site employees responsible for the management, preparation, service, and cleanup of meals.

Management Fee is defined as all costs other than food, labor and miscellaneous as defined herein.

Miscellaneous Expenses are defined as paper supplies (including decorations), equipment rental, cleaning materials, commodity handling and warehousing charges, travel as required for effective program management, and as agreed upon by the SFA (*see below), uniforms, menu paper and printing, taxes and licenses, laundry, insurance, information technology costs associated with the food service operation, and other costs as contractually obligated herein. Miscellaneous Expenses are to be used solely for the purpose of the Child Nutrition Program in which this contract operates.

Travel as required for effective program management and as agreed upon by the SFA:

- Travel as required: Travel of the manager from one building to another in the district. Travel to State sponsored meetings.
- Travel as agreed upon: Travel to special meetings. Travel of regional chef, dietician, etc. if the SFA deems such visits necessary for the efficient operation of the program.

Nonprofit School Food Service means all food service operations conducted by the SFA principally for the benefit of school children, all of the revenue from which is used solely for the operation or improvement of such food services.

Notice to Bidders is the formal statement issued by the SFA inviting bids on all the services, materials, supplies or equipment described in the Bidding Documents.

School Food Authority (SFA) is a public school district, non-public school, residential childcare institution, county jail or correctional facility participating in the National School Lunch, School Breakfast or Special Milk program. Successful Bidder is a Bidder to whom an award is made by the Board.

All additional definitions set forth in the Specifications are generally applicable to the Bidding Documents.

APPENDIX B

STANDARD CLAUSES FOR ALL NEW YORK STATE SCHOOL FOOD AUTHORITY FOODSERVICE MANAGEMENT COMPANY CONTRACTS

The parties of the attached contract, license, lease, amendment or other agreement or any kind (hereinafter, the contract or this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word Contractor herein refers to any party other than the SFA, whether a contractor, licenser, licensee, lessor, lessee, or any other party):

1. **Governing Law**—This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.
2. **Conflicting Terms**—In case of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix B, the terms of this Appendix B shall control.
3. Contracts shall recognize mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163). Grantor agencies are permitted to require changes, remedies, changed conditions, access and record retention and suspension of work clauses approved by the Office of Federal Procurement Policy.
4. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
5. **Hold Harmless**—The FSMC shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the intentionally negligent or negligent acts, errors or omissions of its employees providing the services rendered by the FSMC pursuant to this AGREEMENT. The FSMC shall defend and indemnify and hold harmless the SFA and its officers and employees from claims, suits, actions damages and costs of every nature arising out of the intentionally negligent or negligent provision of services pursuant to this AGREEMENT.
6. **Davis-Bacon Act**, as amended (40 U.S.C. 3141-3148). Where applicable, all prime construction contracts in excess of \$2,000 must comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the Act, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week.
7. **The Copeland "Anti-Kickback" Act** (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Where applicable, all contracts must be in compliance with the Copeland "Anti-Kickback" Act (18 U.S.C 874 as supplemented by Department of Labor regulations (29 CFR Part 3). The Act provides that each contractor or sub recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.
8. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 3701-3708). Where applicable, all contracts in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a

standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

9. **Criminal Penalties**—Section 104(b) amended section 12(g) of the NSLA (42 U.S.C. 1760(g)) to increase to \$25,000 the maximum fine for embezzling, willfully misapplying, stealing or obtaining by fraud funds, assets or property acquired under the NSLA or CNA.
10. **Buy American**—Section 104(d) amended section 12 of the NSLA (42 U.S.C. 1760) to require SFAs participating in the NSLP and SBP to purchase for those programs, to the maximum extent practicable, domestic commodities or products. For purposes of this provision, the term "domestic food commodity or product" means agricultural commodities produced in the U.S. and food products processed in the U.S. substantially using agricultural commodities that are produced in the U.S. (over 51 percent of the processed food comes from American produced products). The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA. The SFA reserves the right to review vendor purchase records to ensure compliance with Buy American provision. The FSMC shall comply with the Buy American provision for contracts that involved the purchase of food as required by Title 7 CFR, part 210.21(d).
11. **Procurement Contracts**—Section 104(e) amended section 12 of the NSLA (42 U.S.C. 1760) to stipulate that, when acquiring goods and services for programs under the Child Nutrition Programs SFAs may contract with persons and companies which have provided specification information to SFA for use in drafting procurement specifications. This provision is intended to encourage program administrators to obtain information from as many sources as possible to assist them in drafting procurement documents. A potential contractor or other interested party may not participate in the procurement process by way of drafting the procurement specifications, procedures or documents, such as requests for proposals, invitations for bids and contracts. This provision is intended to ensure that program operators have sufficient flexibility in contracting matters while maintaining maximum open and free competition.
12. **Food Safety Inspections**—Section 102(c) amended section 9 of the NSLA (42 U.S.C. 1758) by adding subsection (h) to require schools participating in the NSLP or the SBP to obtain food safety inspections conducted by a State or local governmental agency responsible for such inspections at least twice a year if a State or local governmental agency does not otherwise require inspections.
13. **Clean Air Act** (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and sub grants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
14. **Debarment and Suspension** (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
15. **Byrd Anti-Lobbying Amendment** (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must disclose lobbying activities and file the required certification attesting that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.

Food Service Management Companies who bid for an award exceeding \$100,000 must disclose lobbying activities in connection with school nutrition programs. If no activities occur, the form should not be completed. If there are material changes after the initial filing, updated reports must be submitted on a quarterly basis. (Only required if money is spent on lobbying activities). A copy of the disclosure form is provided, as Appendix D.

16. **Procurement of recovered materials.** In accordance with 2 CFR § 200.322, a non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
17. **Women/Minority owned Businesses.** In accordance with federal and state requirements, the FSMC must take all necessary affirmative steps to assure that minority business enterprises, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce or any state agency responsible for promoting women and minority businesses.
18. **Water**—Plain potable water must be available to students free of charge in the place where lunch meals are served.
19. **Non-program Foods**—SFA must ensure that the overall revenue from non-program food is proportional to the cost of obtaining these foods. If non-program foods are purchased with the non-profit school food service account, all revenue must accrue back to the account.
20. **Outreach Overview**—SFA are required to promote the availability of the breakfast program, if applicable.
21. **Iran Divestment Act of 2012**—The Iran Divestment Act of 2012 ("ACT"), Chapter 1 of the 2012 Laws of New York, added State Finance Law (SFL), 165-a and General Municipal Law 103-g, effective April 12, 2012. Under the Act, the Commissioner of the New York State Office of General Services ("OGS") developed a list ("Prohibited Entities List") of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). In accordance with SFL 165-a(3), the Prohibited Entities list may be found on the OGS website at: <http://www.ogs.ny.gov/about/regs/docs/listofentities.pdf>.

SFAs reserve the right to reject any bid, proposal, contract or request for assignment for an entity that appears on the Prohibited Entities List prior to the award or execution of a contract or any renewal thereof, as applicable, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities List after a contract award.
22. **Gifts from FSMC**—The SFAs or SFAs officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from FSMC or potential FSMC. To the extent permissible under State law, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards either by the SFA or SFAs officers, employees, or agents or by the FSMC or their agents.
23. **Conflict of Interest**—If the FSMC is aware of any prohibited conflict of interest, real or apparent, and knows the conflict has gone unreported, the contract may be void under applicable federal, State or local laws.

24. Any silence, absence, or omission from the Agreement concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials (food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.
25. **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

program.intake@usda.gov

This institution is an equal opportunity provider.

Non-Collusive Bidding Certification Form

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, in the case of a joint bid each party thereto certified as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit to bid for the purpose of restricting competition.

Name of Bidder/Company

*Name of Company Official-- *See Below*

Signature of Company Official (Sign in Blue Ink Only)

Print Name

Date

Email Address

***Article IX, Section 139-d of NYS Finance Law provides that any bid made to the State or any public department, agency, or official thereof by a corporate bidder, where competitive bidding is required by statute, rule or regulation, and where such bid contains a signed certification of non-collusive bidding is deemed to have been authorized by the board of directors of the bidder, and is deemed to include the signing and submission of the bid and the certificate as to non-collusion as the act and deed of the corporation.**