✅Creating an FSA ID

For a video on how to create an FSA ID, go to https://www.youtube.com/watch?v=Pitb_aIQBVc.

What is the FSA ID?

- The FSA ID consists of a username and password created by the student and/or their parent (or guardian).
- Used to sign the Free Application for Federal Student Aid (FAFSA) and *serves as a **legally binding signature**. Each person must have their own FSA ID.*
- **All FAFSA-filers are required to create an FSA ID.**

Information Needed to Create an FSA ID

Student Information:	Parent(s) Information:
- Social Security Number - Email address (different from parent) - Mobile phone number (recommended)	- Social Security Number - Email address (different from student) - Mobile phone number (recommended)

Steps to Create an FSA ID

1. **Get Started**
   a. Create your StudentAid.gov account at least 3-5 days prior to starting the FAFSA.
   b. Go to studentaid.gov/fsa-id/ > click "Create an Account' > click "Get Started"

2. **Personal Information**
   Enter your name, date of birth (DOB), and Social Security Number (SSN).
   a. Your identity must be verified by the Social Security Administration before the FSA ID will function. ***Enter your information exactly as it appears on your SSN card.***
   b. If you do not have a SSN, leave that field blank and check the box confirming you do not have a SSN but *do* meet the criteria to create an account.

3. **Create Username and Password**
   a. Create a unique username that does not include any personal information (such as your name or DOB).
   b. Create a secure password.
   c. Enter an email address that you have access to and can verify.
      ★ *Students should not use their school-based email address* since they will need to access their FSA account after you graduate from high school.
      ★ Students and parents must have their own email address.

4. **Contact Information and Communication Preferences**
   a. If you do not have a SSN, you must enter your permanent mailing address.
   b. Enter and verify your mobile phone number (recommended).
   c. Confirm your communication preferences by indicating how you want to receive information.

5. **Set up Challenge Questions**
   This will be used to help retrieve your user name or password and/or unlock your account in the future, if necessary.

6. **Confirm and Verify**
   a. This includes verifying your email address via a one-time code.
   b. If you do not have a SSN, you will be required to answer several knowledge-based identity questions to confirm your identity.
   c. Complete the option to enable 2-step verification (recommended).

Student: _____   **Backup Code:** _____

   Email Address: _____

      Username: _____

      Password: _____

   Challenge Questions and Answers:

      Question #1: _____

      Answer #1: _____

      Question #2: _____

      Answer #2: _____

      Question #3: _____

      Answer #3: _____

      Question #4: _____

      Answer #4: _____

Parent: _____   **Backup Code:** _____

   Email Address: _____

      Username: _____

      Password: _____

   Challenge Questions and Answers:

      Question #1: _____

      Answer #1: _____

      Question #2: _____

      Answer #2: _____

      Question #3: _____

      Answer #3: _____

      Question #4: _____

      Answer #4: _____