



# Mobile App


Districts that use the Frontline Insights Platform also gain access to the Frontline Education mobile app! The app provides increased accessibility to absence creation and other absence tracking tools.

## REQUIREMENTS

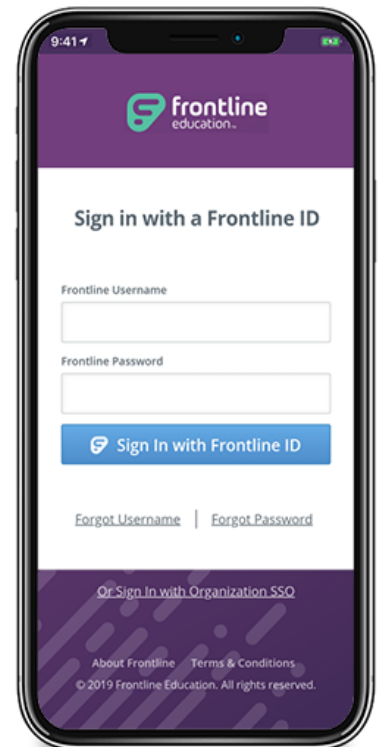
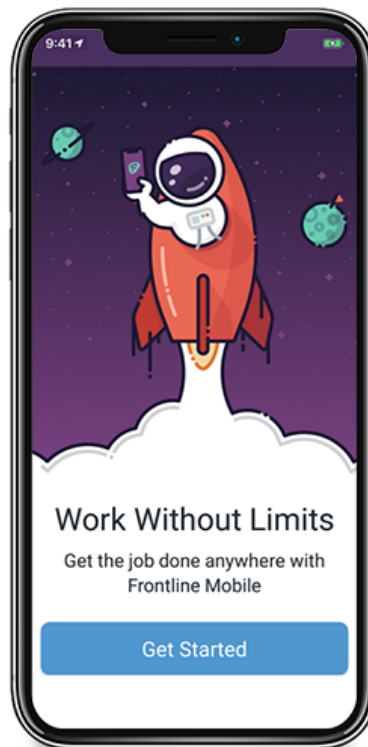
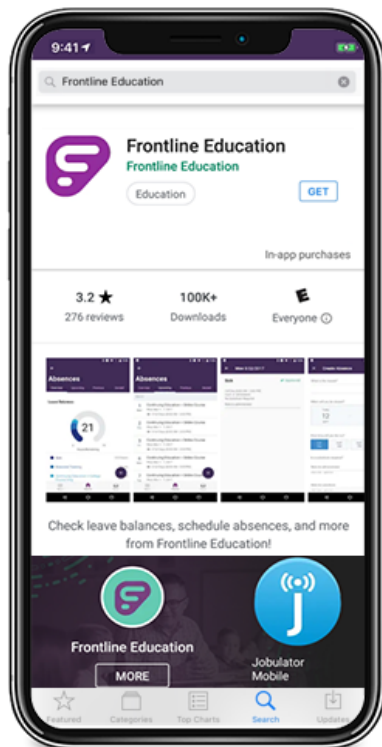
Your district must utilize the Frontline Insights Platform to access the app.

## GETTING STARTED

Go to your device's App/Play store or use the following QR code to download the Frontline Education app.

Apple Device	Android Device
	

Once the download is complete, press **Get Started** to proceed to a sign in page. From there, enter your Frontline ID account or use SSO and sign in. \*Once signed in, you may be prompted to select an org.



## HOMEPAGE

The homepage displays information applicable to your permission setup. Potential in-app features include current absence or leave balance details (if enabled), clock-in/out functionality, timesheet details, and the option to schedule an absence.

## MENU/SIDE NAVIGATION

The “Menu” option opens a side navigation bar where you can access current tools and settings.

<b>People</b>	View your contact list and reference email and/or personal phone options.
<b>Absences</b>	View available Paid Time Off (if leave balances are enabled), approved, upcoming, past, or denied absences, and option to schedule an absence.
<b>Time Clock</b>	Clock in and out.
<b>Timesheets</b>	View, edit, and submit your timesheets on the go.
<b>Calendar</b>	View upcoming scheduled absences and any Professional Development events you have registered for through Professional Learning Management.
<b>Inbox</b>	Review any received web alerts from your district.
<b>Help Center</b>	Access online help resources specific to your Frontline mobile app.
<b>Settings</b>	Review your current district details or to log out of the app.
<b>Feedback</b>	Please provide feature-related feedback or use this tab to contact Mobile Support with any questions/issues you may have regarding the app.

