Ballston Spa Central School District

ATHLETIC FIELD TRIP REQUEST FORM

Today's date 9/24/24 Field trip date 12/13/23 Return Date 12/14/23

- ☒ I/We request approval for the field trip outlined below
- ☒ I/We request that transportation be provided for this field trip.
  (Check one) ☐ School District ☑ Contract carrier*
  *Name of Carrier Upstate Transit of Saratoga

School transportation **will only be provided for trips within Section 2.** Overnight trips within the Section will require a split trip.

Team Boys Varsity & JV Basketball

Coach (es) Ben Eldridge, Ryan O'Reilly, Jared Stenglein, Toby Youngblood, Brannigan Bryant

Sponsor _____ Destination Auburn, NY

Educational/Competitive Purpose: Two Non-League tournament games each for Varsity and JV basketball

Are instructional substitutes required? ☐ Yes ☑ No If Yes, how many? _____
(Attach a copy of professional development request form requesting substitute funds)

How will this trip be funded? ☑ Booster Club ☐ Fund raising ☑ Other (Please Specify) & Athletic Department
(If fund raising is needed, please attach a completed request for fund raising form)

Time of departure: 1:00 AM **PM** (Circle one) Pick-up location **HS**

Time of Return: 9:00 AM **PM** (Circle one) Drop-off location **HS**

Number of student participants: 26 Number of chaperones: 5

Itinerary for trip: (Please attach. This should include name(s) of chaperones, opponents, lodging, and contact phone numbers)

Indicate any monies student participants are responsible for: $_____

Administrative Authorization

Director of Athletics _____ Approved ✓ Disapproved ___ Date 9-30-24

Building Principal _____ Approved ✓ Disapproved ___ Date 9/30/24

Superintendent _____ Approved ___ Disapproved ___ Date _____

Board of Education _____ Approved ___ Disapproved ___ Date _____

Coaches		Athletes
an Eldridge	518-391-0590	?
Ryan O'Reilly		?
Jared Stenglein		?
Toby Youngblood		?
Brannigan Bryant		?
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Time		Schedule
12:30 PM	12/13/24	Leave Ballston Spa High School
3:30 PM		Drop JV at Seward Elementary Gym (52 Melcalf Drive Auburn, NY 13021)
3:45 PM		Arrive at Auburn HS (250 Lake Ave, Auburn, NY 13021)
7:30 PM		Leave Auburn HS and pick up JV at Seward Elementary
8:30 PM		Arrive at Hilton Garden Hotel (74 State Street, Auburn, New York, 13021)
10:00 AM	12/14/24	Leave Hotel for JV to Auburn HS and Varsity to Lunch and team events TBD
???		???
???		??? 10am or 12pm JV possible game times
		2pm or 4pm V possible game times
4:30 PM		Earliest Depart Auburn HS
6:30 PM		Latest Depart Auburn HS
7:30 - 9:30 PM		Arrive back at High School (depends on which varsity time we play)