



# STUDENT AND PARENT HANDBOOK

## 2024-2025



# WELCOME MESSAGE FROM PRINCIPAL STEVE CLARK



Welcome to Sierra High School, home of the Timberwolves! Our student population of 1,669 reflects the diverse community of Manteca, located in the heart of the San Joaquin Valley.

Sierra High School is a dynamic and creative high school that constantly strives to prepare students for the world in which they will live and work. Our extra-curricular activities have been very popular with our students, as we offer a full complement of athletic, club, and co-curricular offerings. One of our goals is to assist each student in getting connected with a program and mentor on campus to get them involved in the school community.

Additionally, the Sierra High staff recognizes the need for ongoing professional development focusing on quality instruction to increase student achievement. Through the Professional Learning Community model, we will continue to explore avenues for our students to experience success and challenge them with rigorous and valid curriculum, which supports them in becoming college and career ready. Whether in the academic, extra-curricular, athletic, or visual and performing arts, we exist for our students. The Sierra High community is committed to working together to build upon our strengths, identify areas of need and put in the countless hours of dedication to make our school a better place for all students.

Go T-Wolves!

Steve Clark  
Principal



# SIERRA HIGH SCHOOL'S CULTURE

## PHILOSOPHY

We believe that all students can learn to communicate effectively, become responsible citizens and academic achievers, nurture positive relationships, problem-solve, and become lifelong, self-directed learners; that we must provide a safe and supportive environment; and that the involvement of parents and community is crucial to the success of the students of Sierra High.

## MISSION

To promote EXCELLENCE by offering challenging curriculum and programs which ENABLE all students to COMMUNICATE effectively, become RESPONSIBLE citizens, demonstrate POSITIVE relationships, and solve problems.

## VISION

To EMPOWER all students to acquire POSITIVE academic, social, and emotional skills in order to allow them to become PRODUCTIVE citizens and LIFELONG learners.



## SIERRA HIGH SLOS

(Schoolwide Learner Outcomes)

1. Communicate effectively
2. Be responsible citizens
3. Nurture positive relationships
4. Develop problem solving skills

Our school SLOs are what we expect every student to know, understand, and be able to do by the time they graduate from Sierra High School.



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Manteca Unified School District policies prohibit discrimination, harassment, intimidation, and bullying at all school sites and school activities based on actual or perceived characteristics: race, color, ancestry, nationality, national origin, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics at any school sponsored activity.

# SIERRA HIGH PHONE DIRECTORY

## IMPORTANT NUMBERS

### Account Clerk

Jamie Machado X54329

### ASB Clerk

Shari Martinez X54333

### Athletics/Teacher Subs

Amy Costa x54332

### Office Manager

Paula Gulbranson X57413

### Counseling

Tiffany Enes x54328

### Attendance

Jillian Schachner x57422

Renee Coronado X54331

TBA X54330

### Health Clerk

Rose Solano x54321

### Discipline/VP Secretary

Laura Leyva x54336

### Registrar

Rachel Hager x57414

## STUDENT ID CARDS

It is mandatory for all students to get their ID picture taken at the start of the year, as these IDs are required for the following situations:

- ◆ Sierra High School Student ID Card
- ◆ Bus ID
- ◆ check out texts/library books
- ◆ ASB Card
- ◆ Off Campus Passes
- ◆ Unscheduled Period Passes
- ◆ other identification purposes

**Students must carry their ID cards with them at all times during the school day and at all school related events.**

**A valid Student ID is required to check out library materials, to gain entrance to any school related activity (games, dances, etc.), and to ride the bus.**

Student ID cards are digital through 5 Star Students. If a student does not have a cell phone, the library will print a card for them. New students will have pictures taken for ID cards issued in the library.

Students who lose an ID card or an Off Campus pass will be charged a \$5 fee for a duplicate card which will be issued through the attendance office.

## IMPORTANT DATES

TERM 1			TERM 2		
July	31	Orientation for 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> Grade 9th Grade Link Crew/Orientation	January	08	First Day of Term 2
August	01	First Day of School	January	15	Inservice Day
August	09	Back to School Dance	January	17	Minimum Day
September	02	Labor Day—No School	January	20	Martin Luther King Jr. Day—No School
September	06	Minimum Day	February	10	President Lincoln's Birthday—No School
October	03   04	Finals (Finals Bell Schedule)	February	17	President Washington's Birthday—No School
October	07 - 11	Fall Break	March	06   07	Final Exams (Finals Bell Schedule)
October	18	Homecoming	March	10 - 14	Spring Break—No School
November	08	Lobo Gold Rally	April	1 - 3	CAASP & PE Testing
November	11	Veterans Day—No School	April	17	Minimum Day
November	27	Minimum Day	April	18 - 21	Holiday—No School
November	28 - 29	Thanksgiving Holiday	April	26	Prom
December	07	Blue & Silver Ball	May	20   21	Final Exams (Finals Bell Schedule)
December	19   20	Finals (Finals Bell Schedule)	May	21	Senior Sunset
December	23	Winter Break Begins	May	22	Graduation
			May	24	Last Day of School – Minimum Day

Parents and/or Guardians: The governing boards of school districts are required to notify parents or guardians of their rights as specified in the Education Code. The enclosed Education Code sections are concerned with these rights. Please sign and return an emergency form updated, or complete form online, when your student returns in August. Your signature on this form indicates: 1) that you have received the Parents' Rights form, 2) whether or not you live on government property, 3) that you consent to have your child treated in case of an emergency if you or your emergency contact cannot be reached, and 4) that you are aware of the different clubs available to students at Sierra High. If you have questions or concerns, please contact the school principal or Student Services Department at the MUSD District Office.

## ASB OFFICER TEAM



**ALANI MULLENIX**

ASB OFFICER



**BAYAN BALLEW**

ASB OFFICER



**DANETT CESANTE**

ASB OFFICER



**SANAMPREET SINGH**

ASB OFFICER

## ASB CARD INCENTIVE

Here's a deal you cannot afford to miss! For the affordable price of \$60, you can purchase your Student Body Card and save over \$500! **Orientation special for each ASB card purchased you will receive one SHS T-shirt.**

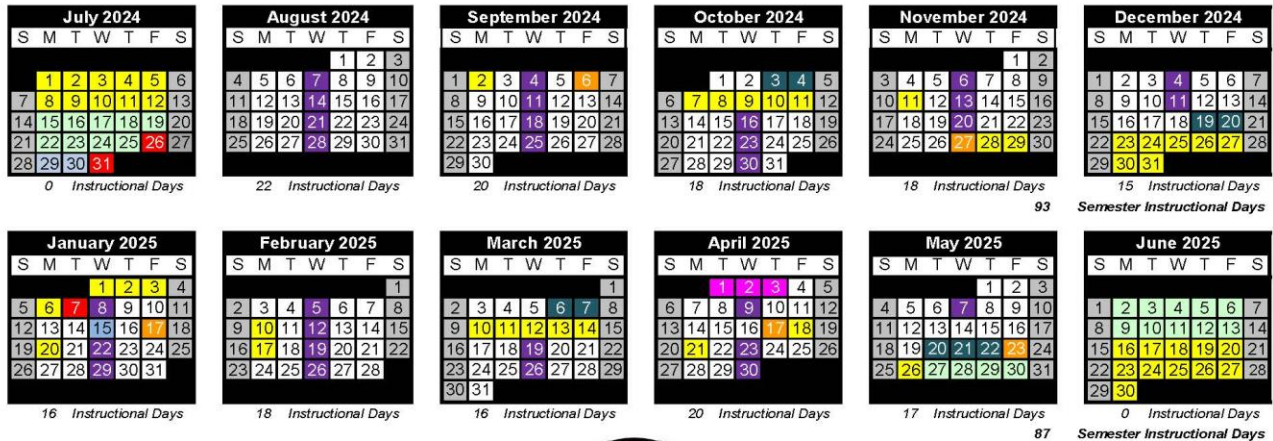
Two major reasons to buy a card:

- It will allow you to go to all home events free. Students who purchase such cards and attend all home athletic events will save over \$500!
- It will allow you to attend dances and events at a reduced rate—including Prom!

The card will be available for purchase on Orientation Days when students come to pick up schedules, textbooks, and take ID pictures. It will also be sold through-out the year.

# MANTECA UNIFIED SCHOOL DISTRICT 2024-2025 High School Calendar

Board Adopted Revision February 8, 2024



Legend	
Yellow	Student Breaks/Closed to the Public
Green	Summer Break/School Office Open
Blue	High School Finals Day
Orange	District-wide Minimum Day
Red	Teacher Prep (no students)
Purple	Inservice Days (no students)
Pink	Late Start Schedule
Pink	CAASPP / PE Testing Schedule

First Day of School - August 1, 2024  
Last Day of School - May 23, 2025



High School End of Term	
1st Semester: October 4	3rd Semester: March 7
2nd Semester: December 20	4th Semester: May 23

Teacher Flex & Non-Flex Days	
Teacher Flex Days:	10/3, 10/4, 12/19, 3/6, 3/7, 4/17, 5/20, 5/21, 5/22, 5/23
Teacher Non-Flex Days:	9/6, 1/17
Teacher Leave Early Days:	11/27, 12/20

180 School Year Instructional Days

Employee Holidays	
July 4	Independence Day
September 2	Labor Day
November 11	Veterans Day
November 28-29	Thanksgiving
December 24	Christmas Eve
December 25	Christmas
January 1	New Year's Day
January 20	Martin Luther King Day
February 10	Lincoln's Birthday (obs)
February 17	Washington's Birthday
April 18-21	Spring Break
May 26	Memorial Day
June 19	Juneteenth
Student Breaks	
October 7-11	Fall Break
December 23 - Jan 7	Winter Break
March 10-14	Spring Break

Revised 5/16/2024

# 2024



# 2025

## Regular Schedule

Breakfast	08:30 - 08:40
First Period	08:40 - 10:10
Second Period	10:16 - 11:50
Lunch	11:50 - 12:20
Third Period	12:26 - 01:56
Fourth Period	02:02 - 03:32

## LATE START Schedule

Breakfast	09:30 - 09:40
First Period	09:40 - 10:55
Second Period	11:01 - 12:20
Lunch	12:20 - 12:50
Third Period	12:56 - 02:11
Fourth Period	02:17 - 03:32

## Rally Schedule

Breakfast	08:30 - 08:40
First Period	08:40 - 10:10
Second Period	10:16 - 11:40
Lunch	11:40 - 12:10
Third Period	12:16 - 01:36
Fourth Period	01:42 - 03:02
Rally	03:02 - 03:32

## Final Exam Schedule

First Exam	08:40 - 10:40
Break	10:40 - 10:54
Second Period	11:00 - 01:00

## Minimum Day Schedule

Breakfast	08:30 - 08:40
First Period	08:40 - 09:45
Second Period	09:51 - 11:00
Brunch	11:00 - 11:14
Third Period	11:20 - 12:25
Fourth Period	12:31 - 01:36

## Lobo Gold Schedule

Breakfast	08:30 - 08:40
First Period	08:40 - 09:55
Second Period	10:01 - 11:16
Lunch	11:16 - 12:20
Third Period	12:20 - 12:50
Fourth Period	02:17 - 03:32

# BELL SCHEDULE



# CANIS LUPUS YEARBOOK INFORMATION

Make sure to purchase Volume 31 of your Canis Lupus yearbook **EARLY!** For the best deal order your yearbook **at registration for \$80!** This is the absolute best deal for the book. After registration, the price goes to \$80 and will continue to increase as the year goes on!

## COST TIMELINE

Orientation	With Registration Packet/In Person	\$80
August 1st —August 31st	Online	\$85
September 1st—November 24th	Online	\$90
November 25th—January 12th	Online	\$95
After January 12th	Based on Availability	\$95

Don't miss the deadlines to purchase your senior Ad space in the yearbook. Sales will take place August 30th—December 20th. Ads purchased after December 20th will be subject to availability and prices will increase significantly based on demand. All ad sales will be completed online at the web address located at the bottom of this page.

Full Page	\$300
Half Page	\$150
Quarter Page	\$100
Eighth Page	\$75



[HTTPS://WWW.YEARBOOKORDERCENTER.COM/](https://www.yearbookordercenter.com/) | (SEARCH JOB NUMBER 21858)





# ACADEMIC COUNSELING INFORMATION

## CAREER PATHS APPROACH

Now is the time to plan for the future. A carefully selected curricular path will better prepare students for a more productive work life. All students are encouraged to choose challenging curriculum.

There are two paths in each program major: professional and skilled:

1. The professional path assumes that a student is preparing for a college degree and meets entrance requirements for CSU and UC systems.
2. The skills path prepares a student for community college, trade or technical schools, or entry level jobs.

Check the Course Selection Guide for more information located online at [www.mantecausd.net](http://www.mantecausd.net).



COUNSELOR	STUDENTS	EXTENSION
Mrs. Ashley Lopez	A-D	54326
Mrs. Adrian Hernandez	E-Loo	54325
Mrs. Karla Espinoza	Lop-Rod	54323
Mrs. Darshay Smith-Hinds	Roe-Z	54324

### ACADEMIC COUNSELING SERVICES

Counselors provide a large number of services for students. Below is a brief listing of some of those services. For more info, please see your counselor.

- Progress Reports
- Tutoring
- Study Skills assistance
- Parent/student conferences
- Referrals to Special Ed
- Peer counseling
- Nonacademic counseling
- Valley Community Counseling
- Alternative Education
- Career info
- Conferences/Grade Level
- Testing
- Vocational/military info
- College info
- Scholarship info
- Financial aid info

### GRADUATION REQUIREMENTS

English	
English I	10 Units
English II	10 Units
English III	10 Units
English IV	10 Units
Science	
Physical	10 Units
Biological	10 Units
Social Science	
World History	10 Units
US History	10 Units
Gvt./Econ.	10 Units
Math	
Must Pass Algebra 1	30 Units
Fine Arts/Foreign Language	
Foreign Language	10 Units
Other	
Physical Education	10 Units
Health Education	5 Units
Electives	100 Units
Total to Graduate	275

### CONTACTING YOUR ACADEMIC COUNSELOR

Counselors are available if students or parents have any questions or concerns. The best way to reach them is by email.

Counselors are available to meet with students or parents to support academic, social/emotional, and college/career planning needs. If you would like to schedule an appointment, please contact your counselor.

COUNSELOR	EMAIL
Mrs. Ashley Lopez	adlopez@mmusd.net
Mrs. Adrian Hernandez	ahernandez@musd.net
Mrs. Karla Espinoza	kespinoza@musd.net
Mrs. Darshay Smith-Hinds	dsmith-hinds@musd.net

### CREDIT DEFICIENCY POLICY

Students and their parents will be notified of credit deficiencies and offered exploration of alternative programs to get caught up. Deficiencies may be made up through limited placement beginning the student's junior year in one of the district's alternative programs, i.e. Calla Continuation High School and Night/Adult Education.

# ELIGIBILITY INFORMATION

## ELIGIBILITY POLICY

Students will be ineligible for extra (i.e. athletics, clubs, all dances) and co-curricular performance activities (i.e. band, drama) for any of the following reasons:

- Less than 20 units per term
- Less than 2.0 GPA previous semester
- Two (2) F's or U's in a grading period
- Suspended 5 days or twice (less than 5 days) in the same grading period = "U"

Students become eligible on the 46th school day after the suspension(s)

- Grades calculated on 4 point system; AP and Honors classes may be weighted.
- Seniors receiving a 5 day suspension, 2 suspensions of less than 5 days, or 2 U's for the fourth quarter will not participate in the graduation ceremony and activities. Seniors must be eligible to attend Grad Night.

**Students must be eligible to participate. No waivers for any extra-curricular activities.**

## CITIZENSHIP GRADES

The staff of Sierra High has high expectations for student behavior. All students will receive a citizenship grade each semester. Citizenship guidelines are as follows: attending class regularly, being on time with all necessary materials, completing homework on time, meeting deadlines, doing work independently when requested, exercising care of school equipment, showing respect for students, staff, and others, not disrupting class, and exercising good conduct.

If a student receives two "U" grades on a report card, he/she is ineligible for the next semester. Unsatisfactory citizenship may be earned for exhibiting inappropriate behavior, being disruptive, being uncooperative, or interfering with other students' learning.

An automatic "U" will be given for being placed on a Tardy Contract for receiving five (5) tardies in the same semester or for a 5 day suspension or twice in a grading period. Only the concerned teacher will issue the "U" mark.



## ACADEMIC INTEGRITY

Teachers will include the school cheating policy in their student hand-outs and/or syllabus. The consequences of cheating are as follows:

- **1st offense:** zero on assignment/test/project, "N" in citizenship, parent notification, referral to Vice-Principal for documentation.
- **2nd offense:** zero on assignment/test/project, "U" in citizenship, parent notification, referral to Vice-Principal for Student Conference.
- **3rd offense:** zero on assignment/test/project, parent notification, referral to Vice-Principal for In-School Suspension. Two offenses or more (same term) in different classes: In-School Suspension.
- **4th offense:** zero on assignment/test/project, parent notification, referral to Vice-Principal for 1-3 day School Suspension.

In addition, piracy/theft/copying and/or dissemination (sharing) of any assignment/test/project will result in a zero on the assignment, automatic "U" in citizenship, referral to Vice-Principal for a 1-3 day school suspension, and could possibly disqualify the student from CSF, Lobo Gold honors, and/or National Honor Society recognition at Graduation.

# STUDENT OPPORTUNITIES AND PROGRAMS

## BLOCK "S"

Students may earn letters in academics, leadership, and athletics. The criteria for each are as follows:

### Academics (Counselor)

- 3.6+ GPA earned during any 3 terms. Must complete an application verified by the counselor

### Activities (Activities Director)

- 3 terms minimum participation. Teachers may submit additional criteria.
- Activities include: Band, Cheerleading, Choir, Drama, FFA, FCCLA, Broadcast Journalism, Leadership, Link Crew, and Yearbook.

### Athletics (Athletic Director)

- 1 year + at varsity level. Each coach determines other criteria.

## NATIONAL HONORS SOCIETY

The Sierra High School chapter of the National Honor Society is a student lead organization. Our goal is to create an enthusiasm for scholarships, promote worthy leadership, stimulate a desire to render service, and encourage the development of character in the students of Sierra High School. Membership is open to 2nd semester Sophomores, Juniors, and Seniors with a cumulative GPA of at least 3.6 who demonstrate exemplary citizenship with a history of service and leadership. Members are inducted in both Fall and Spring terms of each academic year and participate in two specially selected service projects each year. NHS honor status is included on official transcripts, and student diplomas bear the NHS seal. Students will also be seated at the front of their graduating class during commencement and wear the distinctive white honor cowl.

## DEPARTMENT HONORS SOCIETY

Students may earn honor cords to be worn at graduation ceremonies. Each department will publicize the requirements to all students. Students must apply for this honor.

## VALEDICTORIAN/SALUTATORIAN SELECTION AND CRITERIA

- Student must complete entire senior year at a MUSD high school.
- Student must have at least three classes on campus each term during senior year.
- Students in accelerated programs (graduating in less than four years) will not be considered for selection.
- Valedictorian and Salutatorian will be identified at the third semester grading period of the senior year.
- The grade point averages will be equalized by applying a special mathematical formula. Note: a detailed explanation of this is available from the counseling office.
- Co-valedictorians or co-salutatorians are chosen only when points are exactly the same up to hundredths of a percent.

## LOBO GOLD PROGRAM

Students earn positive recognition for academic achievements and good behavior through our Lobo Gold program. There are two academic rallies each year in the fall and spring to recognize student achievement. Students decorate the stadium to promote school spirit and a sense of pride, and the rally features student and staff talent, as well as raffle prizes. In addition to scholar/athletes and students with perfect attendance, the program honors three categories with prizes and privileges:

### Gold:

Students with a 4.0+ GPA and no "F's" or "U's" for a term.

### Silver:

Students with a 3.25+ GPA, and no "F's" or "U's" for a term.

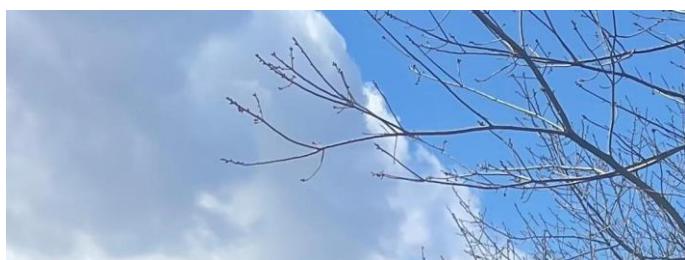
### Blue:

Students with a 2.25+ GPA, and no "F's" or "U's" for a term.

## CALIFORNIA SCHOLARSHIP FEDERATION

Sierra High School is proud to recognize students who earn excellent grades in rigorous/core courses. Students who qualify for membership in CSF during their sophomore, junior, and senior years for at least four terms, and who volunteer for at least 100 hours of community service are honored with a Gold Seal bearer status at graduation wear distinctive gold regalia and are seated at the front of their graduating class. Their life-time member status is recorded on their official transcripts, and a gold seal on their diploma. Any student or parent with questions are to contact [kvongphouthone@musd.net](mailto:kvongphouthone@musd.net) or room 45 for more information.

Any student or parent with questions are to contact Mrs. Vongphouthone, room 45 for more information.





# STUDENT INVOLVEMENT AND SUCCESS

## CLUBS

Sierra has a number of active clubs on campus. We highly encourage students to get involved and make the most of their four years with us! The club list is dynamic and changes each year. Make sure attend Club Rush in the fall to learn more about the clubs on campus or contact the Activities Director for more information about our current clubs list.

## LOCKERS

Lockers are provided to students as a convenience. They are not required by the school. They are no longer assigned at registration and must be requested from the attendance office by students if they want one.

If a student wishes to use a locker, they should guard the combination carefully and make certain that it is locked before leaving it. Students are not to share or trade the locker with anyone. Vandalism must be reported to the attendance office. School personnel retain the right to check the contents of any locker.

The school is not responsible for personal items left in school or PE lockers. All lockers should be clean and empty by the last day of school.

Once requested, students keep the same locker for the rest of their high school years. If a student is having difficulty with his/her locker, he/she may go to the attendance office for assistance.

School lockers are the property of MUSD. At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent and without a search warrant.

Students jamming or damaging their locker will lose their locker privilege and must pay restitution for damages. Students are also responsible for all books and other items kept in their locker and must pay restitution for any lost or stolen materials.



## STUDY SKILLS = SUCCESS

### Tools for the Job:

Students need the right tools to succeed in school! Students are expected to come to class with needed materials, including:

- 3-ring binder (2" is best) with 3-hole filler paper
- Set of subject dividers
- Two #2 pencils
- Black or blue ink pens
- Highlighter pens
- 6" ruler
- Plastic pouch for holding supplies in binder

The above items are necessary for all students. Other helpful tools:

- Glue stick
- Color pencils or water-based non-permanent markers are permitted
- Personal planner or calendar to track appointments/obligations
- Ensure that you plug in your school issued device every night to ensure that you have enough battery every day.

### Parents Can Help Too:

Parents can assist their students in some of the following ways:

- Check your student's assignment calendar regularly to see what's due and when. Students are given calendars for each class; these are in a 3-ring binder, in a digital OneNote notebook, or on Teams. Look at them!
- Provide study space at home. Students need a quiet place to work where they can read and write without distractions for an hour or more each evening.
- Help your student establish a routine time for schoolwork each day. If students say they have no homework, check their assignment calendars.
- Reading is fundamental. Have your student read for 30 minutes each evening, and make reading a family priority.
- Reinforce your student with praise and/or rewards for doing well: good grades, organized binder, etc.
- Withdraw privileges if your student is not keeping up with the calendars or maintaining good grades.
- Call your student's counselor for individual assistance.

# LIBRARY INFORMATION

All students and staff are welcome to use the resources of the library. Library and Technology Center hours are Monday - Friday from 8:00 am– 4:00pm. For current library resources and detailed policies and procedures, please visit [sierrahighlibrary.wix.com/musd](http://sierrahighlibrary.wix.com/musd). Printing is available for a fee.

Students are expected to observe acceptable behavior, including no food, gum, or drinks. Entry during class time is by teacher pass only. A valid ID is required to check out materials and/or equipment and access student library accounts.

Up to two library books may be checked out with a valid student ID for 21 days. Fine notices will be emailed to student email accounts daily during the school year. Overdue items are billed replacement cost after 30 days. Lost or damaged library books must be paid for at replacement cost. Students with outstanding overdue notices will be restricted from checking out further items until all fines are paid or cleared.



Textbooks are the property of MUSD and are provided “on loan” to students. Ed Code 48904 states that “the parent or guardian of a minor shall be liable to a school district for all property belonging to a school district loaned to a minor and not returned upon demand of an employee of the district authorized to make the demand.”

Textbooks will be checked out the first week of school, or on the first day of attendance for transfer students. At the end of the year, or when transferring from Sierra, students will check in all textbooks to the library. Materials will be assessed for condition by each teacher and students will be charged for damage/loss. All obligations must be cleared with the library staff and account clerk.

Students are responsible for their own textbooks. This includes damage that occurs due to fire, water, theft, etc. Book covers are required. Do not use contact paper or any other stick-on covers. Students should not write in or highlight texts, nor should they loan textbooks to friends.

Condition	Fine
Lost	Replace
Pages Torn Out	Replace
Damaged/Unusable	Replace
Pen/Ink Marks	\$5 Minimum
Spine Damage	\$5 Minimum
Barcode Missing	\$5



# DELIVERIES AND PARENT INFORMATION

## PERSONAL MESSAGES AND DELIVERIES

Sierra High makes every effort not to interrupt the learning environment. We will send a pass for your student to pick up items dropped off. We are not responsible for items dropped off for your student, including money/cash.

Due to health and safety concerns food may no longer be dropped off in the office. If you wish to provide lunch for your student, you will need to deliver it to them personally in the office **during the lunch period only**. Students will not be called out of class and are not permitted in the parking lot or driveway to retrieve items. This applies to students participating in after school sports, class parties, or leaving early for games as well. Absolutely no homemade food can be delivered or accepted for class parties. In addition, outside vendors are not permitted to make food deliveries to students.

We are not able to hold your student's sports equipment or bags in the office. You will need to make arrangements with your student to hand-deliver these items to them during lunch or after school.

Please refrain from delivering flowers or gifts for your student. Balloons are not allowed on campus at any time.

***There are absolutely no outside food delivery services allowed at any time. This includes, but is not limited to, Door Dash, Uber Eats, Grub Hub, Pizza Delivery, etc. All food must be hand delivered by a parent or legal guardian DURING LUNCH ONLY.***

All deliveries **must** come through the office. Please do not meet your student at a fence line or gate to exchange items. This presents a safety risk and is not permitted at any time. Students who are seen taking food or other deliveries in places other than the office may be subject to disciplinary consequences.

## PARENT CONNECT

<http://q.musd.net/parentportal/>

Stay connected! View assignments, grades, attendance, upcoming news and events via computer, tablet, or mobile device. Re-enrollment (summer packet) can be submitted digitally through this platform. Download the convenient Manteca USD app, go to <https://q.musd.net/ParentPortal> (parents) or <https://q.musd.net/student> (students).

If you do not have an account, please email Jillian Schachner at [jschachner@musd.net](mailto:jschachner@musd.net) for assistance. Please include your student's name. This is also a convenient way to communicate with teachers.

## MEDICATION AT SCHOOL

Medications will not be accepted or administered without the following requirements:

1. A Doctor's Prescription must be submitted.
2. Physician/parent request forms must be filled out completely with signatures (and detailed instructions),
3. Medication taken to school must be in pharmacy labeled bottle or kit.

Nonprescription medication, i.e. aspirin, will **not** be given at school even at parental request. Parents may bring medication to school and administer if necessary. Students may not keep medicine on their person or in lockers. All medicines must be turned in to the Health Clerk unless prior arrangements have been made. We cannot accept any medications without a Doctor's Prescription.

### Unique Health Conditions:

If a student has a unique health problem (i.e. severe allergic reaction, seizures, heart problems, etc.), it is imperative that the school be notified.

## IMMUNIZATION INFORMATION

The following legal guidelines must be met for students to be legally enrolled. Failure to abide by this framework lead to temporary exclusion from school until met:

- Polio: at least 3 doses with month and year validated; at least one must be after 2nd birthday.
- DPT/DT: at least 3 doses with month and year validated; at least one after 2nd birthday.
- MMR: two doses after 1st birthday; month and year must be validated.
- TDAP: at least one dose after the 7th birthday
- Hep B: 3 doses
- Varicella: 2 doses

## CONTACTING TEACHERS

If you need to contact a teacher individually, there are two potential options to follow:

1. Access our website or Parent Connect where you can contact individual teacher's email addresses: <https://sierrahigh.mantecaUSD.net/>
2. Call the school (209-858-7410) and follow the directions for contacting individual teacher's voice mail.



# ATTENDANCE POLICIES

## IF YOUR STUDENT IS ABSENT

All absences must be cleared through the Attendance Office by phone (858-7410) ***WITHIN 5 WEEK DAYS***, i.e. if a student is absent on Friday, the absence must be cleared by the following Friday, ***INCLUDING*** holidays. Documentation is recommended for medical/dental appointments. Parents are encouraged to schedule appointments for after school.

Failure to clear absences ***WITHIN 5 WEEK DAYS*** will result in Saturday School. Unexcused absences cannot be cleared beyond the 5 day limit. ***A doctor's note is required after 3 consecutive days of absence or each day if you have received a medical clearance requirement letter from Sierra High.***

### Types of absences:

- ***Excused:*** illness, medical appointment, (doctor note required after 3 consecutive days), funeral; (one day in state, maximum of three out of state; memorial card or letter from funeral home required), school sponsored activity
- ***Unexcused:*** includes vacations, missing bus, no ride, oversleeping, baby-sitting, shopping, out of town, absences due to menstruation, working, unexplained, functions or appointments for other persons, translating for other persons, club/travel sports and dance competitions, graduations, DMV appointments, sibling performances
- ***Must be pre-approved (documentation required):***
  - College visit (11<sup>th</sup>/12<sup>th</sup> only; requires preapproval form and documentation, for 3 days per year)
  - Religious holiday/retreat/event
  - Court
  - Military Entrance Processing Station (MEPS) (not to exceed more than 3 days without administrative approval).

Students who plan to be absent for reasons other than those listed above should notify the Vice Principal, who will then indicate approval or disapproval.

**NOTE: In order to participate in athletics (practice or games) students must be present for 2 full periods.**

**Board Policy No. 5113a:** A student should not be absent from school without the parent's knowledge and consent. Students will be allowed to be absent from school, for reasons expressly authorized by applicable law. Verification of absence can be verbal, in person or written to be determined by the principals. The Board of Education directs that absences for "justifiable personal reasons" under Education Code Section 48205 shall be granted only for comparable short-term absences (maximum: five days) unless a longer time is required by applicable law. A principal or designee cannot approve an absence for such purposes as traveling with parents on a vacation or business trip, or for early starts or late returns from such trips.

## ABSENCES FOR SCHOOL ACTIVITIES

No academic penalty shall be issued because of absence(s) for a school sponsored activity. Work due on the day of absence is expected to be turned in, on, or before the day the absence occurs, and every effort must be made by the student to get assignments done prior to known absences.

## MAKE-UP FOR EXCUSED ABSENCES

Students with excused absences are entitled to make up all work for full credit. Students must be responsible for arranging all such make up with each teacher.

Students shall have no less than two (2) days make up time for each day of absence up to five (5) days. This time shall exclude weekends and holidays. At the teacher's discretion, time limits may be extended.

Each teacher shall determine the standards necessary to receive a grade.

***Physical Education, Band, Choir and Ag FFA*** require attendance for participation in and performance of course work. Thus, these courses may use penalties for reason of absences, if attendance is an integral part of the grade and that such standards are uniformly implemented throughout the department. Penalties may include lowering of a grade. Board Policy 6154.

## MAKE-UP FOR UNEXCUSED ABSENCES

Makeup work will be contingent on teacher/classroom policy with regards to unexcused absences.

Suspensions are considered unexcused absences; however, students are allowed to make up all work/assessments missed during a suspension. No detention is assigned for absences while suspended.

Generally, for every unexcused absence (including single periods), students will be assigned a Saturday school. Students can clear their Saturday school with perfect attendance for 10 consecutive days without any absences or tardies.

## CLEARING ABSENCES MADE IN ERROR

Students marked absent in error must have teacher email attendance for correction, verifying the student's presence. It is the responsibility of the student to take care of this task. You may also contact the teacher through parent connect.

# ATTENDANCE POLICIES CONTINUED

## CHECK-OUT PROCEDURES

**Students who must leave prior to the end of the school day MUST check out through the Attendance Office.**

Call the Attendance Office to check out your student for appointments. The office will send your student a pass to leave class at the appropriate time to check out through the attendance office.

Parents are encouraged to make all appointments after school hours whenever possible, as this will lessen instructional disruptions.

**Failure to properly check out of school will result in an unexcused absence plus disciplinary action: either detention or Saturday School.**

***Students are not to use personal cell phones to call home to check out, as the Attendance Office must contact parents first. Please, do not leave a message on the recorder to check students out.***

## TARDY POLICY

As per school policy, any student who is late to class (unexcused) will be assigned detention. The following steps will be taken:

- **First tardy:** student may be required to sign form and is assigned 15 minute detention\*. Parent/guardian receives notice of the tardy via text message or phone call.
- **Second/third/fourth tardy:** 30 minute detention\*. Parent/guardian receives notice of the tardy each time via text message or phone call.
- **Any subsequent tardies** will result in a tardy contract and a referral to the appropriate administrator with more progressively severe disciplinary consequences, such as Saturday School and possible suspension.

*\* Detentions are doubled if not served in a timely matter.*

## TARDY CHECKS

Occasionally, Administration may conduct Tardy Checks to ensure that policies and procedures are being followed correctly. When students are tardy during a Tardy Check, normal tardy policies are replaced with mandatory Saturday School.

## HABITUAL TARDIES

Lateness to school will not be excused by the office (even with a parent note) for reasons such as oversleeping, missing the bus or train, car problems, the alarm not going off, etc. Habitual tardies will result in disciplinary action, a tardy contract, and possible referral to the Student Attendance Review Board.

## POOR ATTENDANCE

Consistently poor attendance and truanancies will lead to several negative ramifications:

- Parent notification and truancy letters
- Referral to Vice Principal for parent conference
- Referral to SARB (Student Attendance Review Board)
- Excessive absence letter to improve attendance
- Excessive Absence Letter - after 6 excused absences
- Pre-medical warning letter to improve attendance
- Pre-med Letter - after 10 excused absences
- Medical note requirement from doctor for each absence—telephone advice is not accepted
- Medical Requirement Letter - after 15 excused absences
- Saturday School/suspension
- Community School referral



# MISCELLANEOUS INFORMATION

## MAIN OFFICE RESOURCES

### Lost and Found

Look for items in Attendance Office.

### Nurse

A school nurse is available through the District Health Services program.

### Psychologist

A district Psychologist is available on site to assist with special needs students.

### Valley Community Counselor

Referrals for outside counseling are available through teachers, academic counselors, and administrators.

### Link Crew Referrals

Peers are available to work with students and set goals for issues such as academics, behavior, and social connections.

### Student Health Insurance

Such insurance is available upon request in the Administration Office.

### Healthy Families Info

See Counselors for more information.

### Medical/Hospital Services

Medical costs of students' accidents are normally the responsibility of the parents or guardians.

## PARENT INVOLVEMENT

Several opportunities are available for parents to become involved at Sierra:

- Athletic Boosters
- Band Boosters
- ELAC
- SBCP Committee (Site Council)
- Sober Grad Committee (senior parents)
- And more! Contact school for info!

## OPEN ENROLLMENT

- Open enrollment period is in January (tentative) of each year. Open enrollment is determined by a lottery system through the district office. **Continuation of open enrollment is contingent upon satisfactory attendance, behavior & academic achievement.** For questions regarding open enrollment please reach out to the office manager at: 209-858-7410 x 57413

## ELECTRONIC DEVICE USE/POLICY



### NO CELL PHONE USE DURING CLASS

**Electronic devices may NOT be  
used during class time**

1 <sup>st</sup> Offense	Warning / return phone after school
2 <sup>nd</sup> Offense	Saturday School / return phone after school
3 <sup>rd</sup> Offense	2 Saturday Schools Assigned and parent MUST come pick-up the device.
4 <sup>th</sup> Offense	Alternative Placement Assigned and parent MUST come pick-up the device from Administration.
5 <sup>th</sup> Offense	1 day of suspension and parent MUST come pick-up the device from administration.

### **Board Policy 5131(b): Electronic Signaling and Communication Devices**

The Manteca Unified School District Governing Board allows pupils to possess and use electronic signaling and communication devices while on campus. If directed by the driver all electronic signaling and communication devices will be in the off mode and out of sight while being transported by District-operated vehicles, and during instructional school hours; passing periods, rallies, assemblies, and other school activities during the instructional day, for all grades K-12. Electronic signaling and communication devices may be used grades K-12 before and after school, and grades 9-12 during brunch and lunch. With prior written permission from the teacher, school principal, and the parent, the student may use an electronic device in class only under the direct supervision of the teacher for instructional purposes.

Students that capture photographic or digital images while on school property during the school day without prior permission of the Principal or designee may be subject to disciplinary action.

Students and parents are to be advised that the District is not responsible for the theft or loss of students' electronic devices.

No student shall be prohibited from possessing or using portable communication or electronic signaling devices that are determined by a licensed physician or surgeon to be essential for the health of the student and use of which is limited to purposes related to the health of the student.



# STUDENT CONDUCT AND EXPECTATIONS

Violations of the following sections of the EDUCATION CODE 48900 are grounds for either suspension and/or expulsion from the district:

- a Threatened, attempted, or actual physical injury to another.\*
- b Possessed, sold, furnished, or used explosives, dangerous objects, or weapons (including knives, stun guns [P.C.12650], pepper spray [P.C.12403.8])\*
- c Possessed, sold, furnished, or used alcohol or controlled drugs (as defined by Health and Safety Code 11007)\*
- d Unlawfully offered controlled drugs, then provided another sub-stance in place of it\*
- e Committed or attempted robbery or extortion\*
- f Attempted or actual damage of school or private property
- g Attempted or actual theft of school or private property
- h Possessed or used tobacco products
- i Committed obscene acts, habitual profanity or vulgarity
- j Unlawfully offered or furnished any drug paraphernalia
- k Disrupted school activities or willfully defied school authorities (includes fighting)
- l Knowingly received stolen school or private property
- m Possession of imitation firearm
- n Sexual assault/battery
- o Threatened or harassed witness
- p Soma Drug offered, arranged or negotiated to sell or sold
- q Hazing
- r Bullying/Cyber bullying
- s Aids/Abets

Sexual Harassment (48900.2)

Hate Crimes (48900.3)

Hostile Educational Environment (48900.4)

\*Expulsion hearing required

## CA EDC 4807

*"... schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess."*

**Students are deemed to be under the jurisdiction of the school in the following circumstances:** during, or while going to or from school sponsored activities; while on school grounds; going to or coming from school; during lunch, on or off campus.

## FIGHTING AND DRUG USE/SALES

Fighting, being under the influence of alcohol, and drug use/sales, among other violations, are NOT tolerated at Sierra High School. If a student actively participate in a fight, is under the influence of alcohol, or participates in drug use/sales on campus, it may result in a Fight Contract or Disciplinary Review Board (DRB) Contract. Depending on severity, it may also result in a DRB hearing and/or expulsion.

Additionally, engaging in these behaviors may result in mandatory enrollment in either anger management or substance abuse counseling.

If a student is at school under the influence of drugs or alcohol, a pare is REQUIRED to pick the student up from campus. Students will NOT be able to walk home or take the bus.

### K9 Detection Checks:

Sierra High has participated in the use of detection dogs on campus to provide a deterrent for the possession or contraband items on campus. There may be routine, random inspection of areas such as lockers, classroom backpacks, gym areas, and parking lots (cars). These random inspections will be conducted to ensure consistency of areas searched. The dogs are not trained to sniff individuals. The dogs will pick up scents of live or spent ammunition, traces of alcohol, and illegal substances, as well as empty alcohol containers.

## TEACHER DETENTION AND SUSPENSION

### Detention:

Students are required to serve assigned detention in a timely manner. Failure to serve teacher detention by assigned deadline results in a Saturday School.

Contracts with the teacher and administration may follow if tardies become habitual.

### Teacher Suspension (CA EDC 48910) :

A teacher may suspend a student from class for any of the acts enumerated in EC 48900 for the day of the offense and the following day. The teacher shall ask the parent/guardian to attend a conference to discuss the incident.

# STUDENT CONDUCT AND EXPECTATIONS CONTINUED

## STUDENT CODE OF CONDUCT

The code of conduct applies to any student who is:

1. On school property.
2. In attendance at school or on the way to or from school or during lunch.
3. At any school-sponsored activity on or off campus.
4. Whose conduct at any other time or place has a direct and immediate effect on maintaining order and discipline or protecting the safety and welfare of the students or staff in school.

## DISCIPLINARY ACTION FOR LESS SERIOUS OFFENSES

Saturday School: students will be assigned Saturday School from 8:00am to 12:00 noon for the following reasons:

- For any unexcused absences
- For persistent behavior problems, i.e. violation of tardy agreement, leaving campus without a pass or checking out, 2 or more phone/dress code violations, and any other inappropriate behavior
- Alternative: Students may perform 3 hours of campus clean up with a campus monitor before school, attend 2 after school detentions (when available), or use a Paw card to eliminate a Saturday school.
- For attendance issues, 10 days perfect attendance will clear a Saturday School if completed prior to the due date.

Non-attendees will receive an Alternative Placement assignment.

Only official excuses for not attending will be accepted (i.e. a doctor note for illness or verification of a family emergency)

## CLOSED CAMPUS POLICY

Students may not leave campus without prior approval from the Attendance Office. Such approval may consist of checking out through the office, leaving at lunch with an approved off-campus pass, or leaving for CTE with an approved pass. Discipline for leaving without permission may include Saturday School or more severe actions.



## GENERAL CONDUCT

**Prohibited Items:** Radios and disruptive electronic devices or laser devices (P.C. 417.25), roller blades, water pistols, water balloons, permanent markers/Sharpies, chains, and other devices which might disrupt school are not permitted at any time, any place, in or out of class.

On the first offense, the item will be confiscated and the parents asked to pick it up. On the second offense, the item will be confiscated for the remainder of the school year, a Saturday School given, and then returned to the parent.

**Parking regulations:** Students must register vehicles, provide proof of insurance, obtain a parking permit (free of charge), and follow parking regulations (VC 2111). Police may ticket or tow cars violating regulations at owner's expense. Parking privileges may be revoked if abused.

Students are required to park in the student parking lot and not on the street or surrounding neighborhood. Parking permits must be properly displayed. Permits will be distributed to seniors and juniors first and sophomores or freshmen as room allows.

**Serious or persistent problems:** Students whose serious or persistent behavior interferes with learning or endangers the well-being of other students may lose their educational privilege. This includes horseplay, including the use of carotid restraint, or other rough play. Such actions may result in disciplinary action, as well as a DRB hearing. Students may be returned to school under a contract or considered for expulsion (MUSD Policy #527).

**Dance Behavior:** No inappropriate dancing is permitted. Students will sign a dance contract prior to entrance to any school dance. Failure to comply with rules may result in removal from the event and/or progressive discipline in accordance with school policy.

**Restricted areas on campus:** Areas restricted during school hours include the parking lots, the playing fields, behind the shop areas, and surrounding housing areas. Students are not to loiter in these areas.

**Gambling:** Any gambling, such as flipping or pitching coins, rolling dice, cards, betting, etc. is not permitted at school and is a violation of the law.

**Video surveillance:** Video surveillance is used on the Sierra campus to assist in the establishment of a safe school climate for all students.

# STUDENT CONDUCT AND EXPECTATIONS CONTINUED

## GENERAL CONDUCT CONTINUED

### **Hazing:**

or harassing of students is prohibited. All students are entitled to a hassle-free education. Some of the prohibited activities might include the following:

- Making verbal threats.
- Whistling in a harassing manner.
- Making racial remarks.
- Making comments of a sexual nature.
- Behavior that might be deemed detrimental to any student's physical or emotional well-being.

Student Conduct Assemblies/Rallies:

- Students are to sit in assigned areas and remain there.
- Students must be on time and show appreciation and attention during the performance.
- Behavior must be appropriate at all times.
- Failure to abide by proper conduct will result in disciplinary action.

### **Bullying:**

Bullying is a form of violence. It can be physical, verbal, psychological, or sexual. Here are some examples of bullying:

- Physical: hitting, kicking, spitting, pushing
- Verbal: teasing, threatening, name-calling
- Psychological: excluding someone, spreading rumors, intimidating
- Sexual: touching, assault, exhibitionism, and many of the actions listed above

Bullying may also occur through the Internet or other forms of technology. This is known as cyber bullying. It is sending or posting hurtful material.

Bullying is common, but it should not be viewed as a normal part of growing up. It is more damaging to children than previously thought. Bullying has a negative effect on a student's ability to learn.

Bullying/cyber bullying will not be tolerated at Sierra High School.

## OFF-CAMPUS PRIVILEGE

Seniors and juniors must maintain a 2.0 GPA to be eligible; second-term sophomore students must maintain a 3.25 GPA without any unsatisfactory citizenship marks. Students who meet the following criteria may apply for an off-campus pass with administration:

- No Saturday School owed end of each term
- Not on ineligible list end of each term
- No owed bills or fines end of each term
- Students must have an off campus pass to leave at lunch, even if student has a 4th period CTE class

The governing board of the district, pursuant to Ed Code 44808.5, has determined to permit students enrolled at Sierra High to leave the school grounds during the lunch period. Section 44808.5 further states, "Neither the school district nor any officer or employee thereof shall be liable for the conduct of any pupil during such time as the pupil has left the school grounds pursuant to this section."

***Administration has the right to review & revoke the privilege of having an Off-Campus pass at any time.***

## CAMPUS VISITORS

***Student visitors must be arranged for 48 hours in advance!***

Visitors must have a valid reason to visit campus as determined by administration and will need to report to the administration office for a pass. The following requirements must be met for student sponsors and visitors:

1. High school age.
2. Note signed by each parent.
3. Phone numbers to contact both parents.
4. Note from visitor's school that his/her absence is approved and visitor's school is not in session
5. Proper ID.
6. Written approval of all sponsoring student's teachers.

***Administration reserves the right to regulate or refuse visitations.***

Visits are for one (1) day, with 48-hour advanced administrative approval; no visitors during first or last weeks of school.

Adult persons wishing to visit a class should make arrangements in advance with the teacher and principal or designee for an agreeable time. All visitors shall register at the school site office immediately upon entering the school.



# STUDENT CONDUCT AND EXPECTATIONS CONTINUED

## DISTRICT POLICY ON SEXUAL HARASSMENT

The Manteca Unified School District has adopted a student policy on sexual harassment (5145.81a)

The policy strictly prohibits sexual harassment by a student or employee. It is defined as unsolicited and unwanted sexual advances, requests for sexual favors, and other verbal, physical, or visual conduct of a sexual nature (EC 212.5), which can create an intimidating, hostile or otherwise offensive educational environment.

Examples of types of conduct which are prohibited or may constitute sexual harassment include:

- Unwelcome leering, sexual gestures or propositions
- Unwelcome sexual slurs, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
- Graphical verbal comments about an individual's body, or overly personal conversation.
- Sexual jokes, stories, drawings, objects, pictures, or gestures.
- Spreading sexual rumors.
- Touching an individual's body or clothes in a sexual manner.
- Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

## WEAPONS/GRAFFITI LAWS

SB292 expands bans on weapons by also prohibiting any instrument that propels a metallic projectile, such as a BB or pellet, through pressure. It also prohibits knives or an ice pick. SB374 makes the defacing of public property or vehicles by graffiti punishable by a fine up to \$500 and a minimum 24-hours of community service.

## PROCEDURES FOR REPORTING SEXUAL HARASSMENT

Below is the procedure to follow if any student feels that he/she is being sexually harassed by another student or by a school employee or other person who is on the school grounds or at a school activity:

- Report this verbally or in writing to any school administrator, counselor, teacher, or other staff member, or to the Director of Student Services. This person may be reached at 825-3200, X50735.
- You will be asked to put the complaint in writing and sign it, or the person you complained to can put it in writing and have you sign it.
- Within one school day, the person you report the harassment to will forward this information to your principal (unless he/she is the one you feel is harassing you) and to the Director of Student Services.
- Within one school day, the principal or Director of Student Services will designate a trained investigator who will initiate an investigation within two school days of receiving the report.
- Your complaint will be handled in accordance with MUSD Policy 5145.8.
- Each complaint shall be promptly investigated in a way that respects the privacy of all parties concerned to the extent permitted by the law and to the extent practical and appropriate under the circumstances.
- The investigator will communicate his/her findings to you and to the alleged harasser as quickly as possible.
- After concluding the investigation, the complaint investigator will put his/her findings in writing and will forward a copy to the principal and the Director of Student Services within one week or a reasonable extension of time thereafter for good cause.
- A written record of the investigation will be maintained by the school and district separate and apart from your student file.

# DRESS AND GROOMING

## Manteca Unified Administrative Regulation 5132

In cooperation with teachers, students, and parents/guardians, the principal or designee shall establish school procedures governing student dress and grooming which are consistent with law, Board policy, and administrative regulations. These school dress codes shall be regularly reviewed.

The following guidelines shall apply to all regular school activities:

1. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which is vulgar, lewd, obscene, profane, or sexually suggestive or which promotes the use of alcohol, drugs, tobacco, or other illegal activity.
2. Appropriate shoes must be worn at all times.
3. Clothes shall be sufficient to conceal undergarments at all times. See-through tops and bare abdomens are prohibited.

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day (Education Code 35183.5)

## Gang-Related Apparel:

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff, and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 32282)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received.

As necessary, the school shall collaborate with law enforcement agencies to update definitions of gang-related apparel.



# MISCELLANEOUS INFORMATION

## VOL SPORTSMANSHIP/VICTORY WITH HONOR

The Valley Oak League has adopted guidelines for Victory with Honor. A good sport has been defined as “a person who can take a loss or defeat without complaint, or victory without gloating and who treats his/her opponents and officials with fairness, courtesy, and respect.”

It is the intent of the league to eliminate all distractions which might tend to destroy the best values of sport and to stress the importance of fair play. This includes being courteous to officials and visiting teams and fans.

We must remember to yell for our team and not against the visiting team & fans.

## CLEAN CAMPUS

Sierra High School staff and student body take pride in maintaining the beauty and cleanliness of our campus. We believe the appearance of our environment contributes to the overall positive culture and climate of our school.

Staff and students contribute in various ways to keeping our campus litter free. We have a Clean Campus Committee comprised of students working to encourage and motivate their peers to clean up after themselves. Students have the added incentive of getting lunch time extended when the campus is found to be consistently neat and clean.

Monitors, administrators, teachers, and other staff lead by example, cleaning up litter around campus daily. Various clubs and groups also work on clean up days and at various other times throughout the year to keep our campus clean and welcoming to everyone.

## INTERNET INFORMATION

Sierra High students have access to the Internet. Having this technology also means greater responsibility from students. Before a student internet account can be created to allow access the internet, students are required to fill out an Internet access form. This must be signed by both the student and parent and will be kept on file for the current school year. Students caught using the Internet without permission or accessing information of an illegal, inappropriate, or unauthorized manner will be disciplined and lose their Internet access. Student use is monitored by the District Office.

## DANCE INFORMATION

Sierra High sponsors dances throughout the school year. To enter the dances, students must meet all eligibility requirements (including GPA of 2.0) and must present a current school picture ID. All school rules are in effect during dances. School dress codes will also be enforced. Doors will open at a specified time and will close one hour after they are open. Once the doors close, students will not be allowed to enter. Once students leave the dance, they will not be allowed to re-enter.

## GUEST PASSES FOR DANCES

Passes are limited to one guest per student. Approval by administration is based upon the following:

- Former students who graduated from MUSD one year removed.
- In good standing (fine free, detention hours cleared, eligible).
- Current MUSD high school and Independent Study students may be guests with the approval of their principal.
- Students under an expulsion order or Manteca Day students cannot attend.
- Host student will be responsible for guest behavior.

This policy is set by the school and district administration and is offered at the discretion of the school administration.

***Administration reserves the right to further restrict this guest***





# MISCELLANEOUS INFORMATION CONTINUED

## STUDENT PARKING

Students may park in the south end of the parking lot only under the following conditions:

- Must possess a valid CA driver's license.
- Must display a current Sierra HS parking pass. **(FREE IN OFFICE)**
- Must possess proof of insurance.
- Students are not allowed in the parking lot during the school day.
- Abide by driving/parking privileges outlined in permit request.

Permission to park/drive may be revoked by administration for violations of school rules or inappropriate driving.

- First Offense: Warning
- Second Offense: Saturday School
- Third Offense: Revocation of parking permit

**ALL VEHICLES IN PARKING LOT MUST BE REGISTERED WITH THE SHS OFFICE OR WILL BE AT RISK OF RECEIVING A MANTECA POLICE DEPARTMENT CITATION OR BEING TOWED AT OWNER'S EXPENSE.**

Students will not be allowed to park on the streets surrounding the school; they must park in the lot. ***MUSD is not responsible for the theft or damage to vehicles or any contents therein. Parking is at your own risk. The District will be held harmless and released of any liability arising from use of the parking facilities.***

## RIDING THE BUS

Riding the bus is a privilege which should not be abused. Students are under school jurisdiction from the time they leave home until they return in the afternoon. Students must comply with the following bus rules:

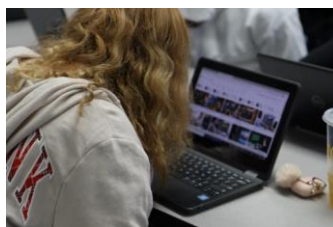
- In order to board the bus, students must be able to show a valid ID.
- Students must obey bus driver at all times.
- Students must remain in seats.
- Students must not shout, gesture, or act in any manner that may distract the driver and jeopardize the safety of others.

Continued disorderly conduct will be sufficient reason to lose bus riding privileges (Policy 5131.8b).

All school rules apply on the bus.

## WOLF DEN NEWS

Wolf Den News Announcements are shown to students daily at the beginning of 2nd period. For parents and students who have P.E. 2nd period, the video announcements can be found on the Wolf Den News website and YouTube at [www.youtube.com/wolfdennews](http://www.youtube.com/wolfdennews).



## 18 YEARS RECORD REQUESTS

Those 18-year-old students wishing to receive their records directly must submit a request in writing to the principal. Parents will be notified of the request (EC 49061a).

## WORK PERMITS

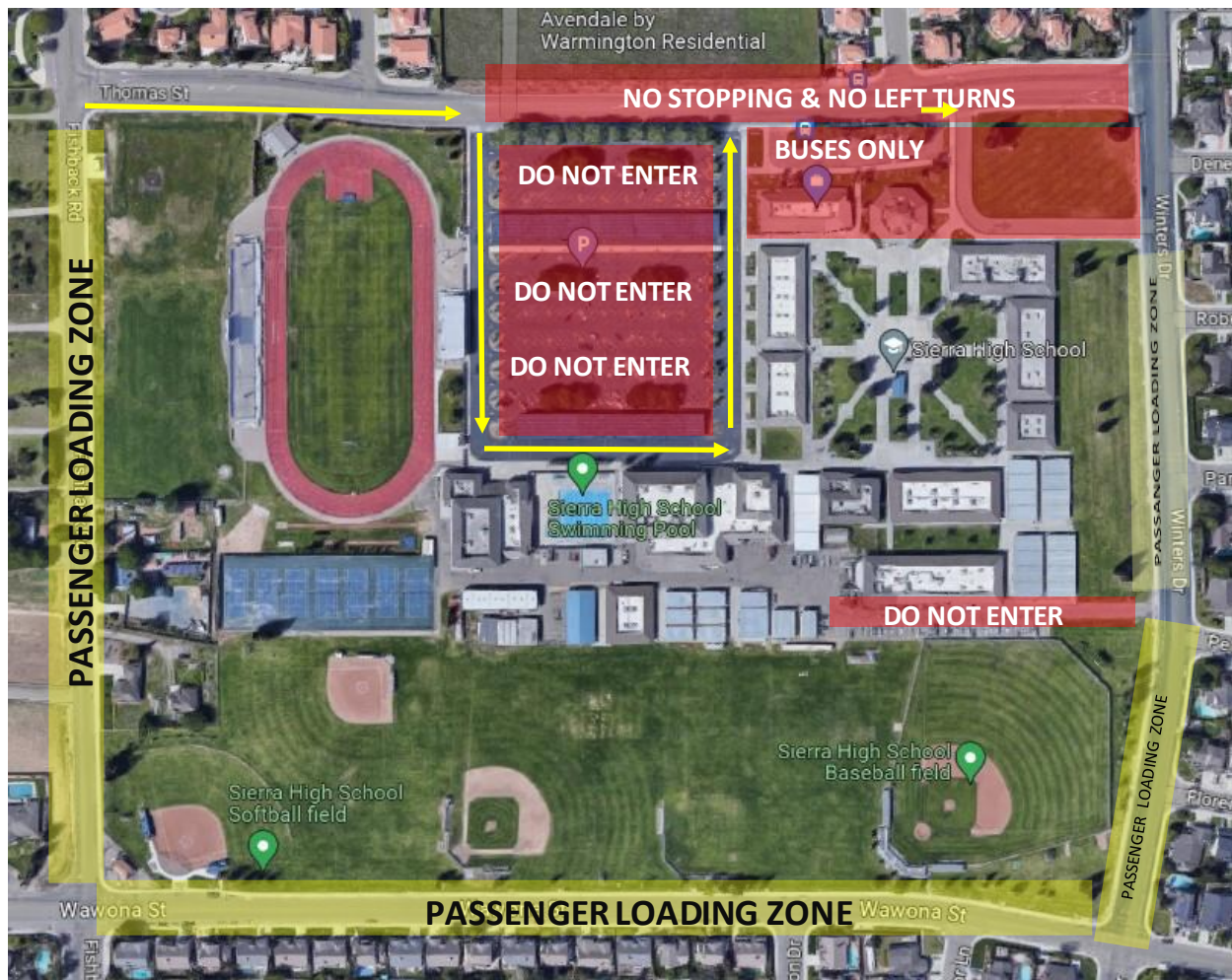
All students under the age of 18 must obtain a work permit in order to be employed. Students requesting a work permit application must meet all eligibility requirements. You need to already have the job or at least an interview to request an application which can be picked up from Rose Solano in the counseling area.

***Work permits must be renewed every year in August.***

# DROP-OFF AND PICK-UP PROCEDURES

Due to safety and the heavy amount of traffic directly in front of the school at the start and end of day, we are requesting that parents make arrangements to drop off and pick up students on adjacent streets Wawona, Winters or Fishback. Thank you for your assistance in alleviating the daily traffic jams in front of the school.

Drop-Off/Pick-up Do's	Drop-Off/Pick-up Don'ts
<ul style="list-style-type: none"> <li>Utilize Winters, Wawona, and Fishback when possible.</li> <li>Enter the Sierra High School Parking lot and bus loop via the East Bound Direction of Thomas (from Fishback).</li> <li>Only stop in the outer driveway of the parking lot to pick-up your child, leaving the inner driveway open for through traffic.</li> <li>Obey the ONE-WAY direction of traffic flow in parking lot.</li> <li>Quickly and safely exit and enter vehicles and keep the line moving.</li> <li>BE PATIENT!</li> </ul>	<ul style="list-style-type: none"> <li>DO NOT drop-off or pick-up along the curb East of the student parking lot on Thomas St.</li> <li>DO NOT drop-off or pick-up in the Administrative Office Parking Lot located directly in front of the Administration office.</li> <li>DO NOT turn left off Thomas St into the student parking lot or Bus loop.</li> <li>DO NOT enter the inner loop or parking stall area of the student parking lot.</li> <li>DO NOT exit the student parking lot through the Westside gate (closest to the football Stadium).</li> <li>DO NOT enter the back service road.</li> </ul>



# PHYSICAL EDUCATION AND ATHLETICS

## PHYSICAL EDUCATION WAIVER

Students may waive physical education in the junior and senior year if they enroll in an CTE class or an academic class in lieu of physical education.

Waivers may be picked up in the Counseling Center. It is required that the Physical Education Department Chair, the student's counselor, and the principal approve the waiver.

## P.E. UNIFORMS

Physical Education department policy requires that students wear a uniform for class. This uniform must be consistent with school colors and consists of a plain (no logo) grey t-shirt and a pair of royal blue shorts.

Students may purchase a school logo uniform that will be sold at orientation or the first week of school during PE class. The cost of the school logo uniform will be t-shirt \$15 and shorts \$10.

JROTC students DO NOT wear a Sierra P.E. uniform.

## ANNUAL ATHLETIC FUNDRAISER

The annual athletic dinner dance will be held during Fall 2024.

For more information or to help plan the event, contact:

Les Wheeler at 209-858-7410 or [lewheeler@musd.net](mailto:lewheeler@musd.net)

## GAME ADMISSIONS PRICES

Ticket Type	Football Price	ALL Other Sports
Adult	\$9	\$7
Student w/o ID	\$5	\$4
Elementary Student	\$5	\$4
ASB Card Holder	FREE	FREE
Senior Citizen	\$5	\$4

A \$1 charge will be added to the football game in which we host Tiny T-Wolves and the Winterfest Basketball Game. Additionally, various sports may hold a "Foundation Night" once per season in which prices increase by \$1.

All Sierra Athletic Boosters Members will be a \$1 per ticket discount for up to 4 people.

**NO IN AND OUT PRIVILEGES DURING EVENTS**

## ATHLETIC CLEARANCE FOR ALL ATHLETES

All athletes must have a sports physical exam performed by a licensed physician (no chiropractors) before they are allowed to tryout/practice.

Pick up athletic clearance instructions and the **required** physical form in the administration office prior to the physical.

Athletic clearance must be completed online. For more information, call our athletic secretary at 858-7410 ext. 54332.

**Athletic clearance must be completed prior to tryouts.**

Official start dates:

Fall: Monday, August 5<sup>th</sup>

Winter: Monday, November 4<sup>th</sup>

Spring baseball and softball: Monday, January 27<sup>th</sup>

All other spring sports: Monday, February 10<sup>th</sup>

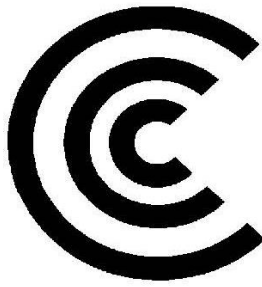
## ATHLETIC BOOSTER CLUB

Parents interested in being an officer or member of the 2024-2025 Athletic Boosters, please contact Athletic Director TOSA Les Wheeler at [lewheeler@musd.net](mailto:lewheeler@musd.net).

## IMPORTANT DATES

- July 22<sup>nd</sup> Football Practice Begins
- July 29<sup>th</sup> Girls' Volleyball Tryouts
- Aug 5<sup>th</sup> Fall Sports Practice Begins
- Aug 12<sup>th</sup> Fall Sports Parent meeting
- Oct 18<sup>th</sup> Homecoming vs. Patterson
- Oct 22<sup>nd</sup> Fall Eligibility
- Nov 4<sup>th</sup> Winter Sports practice begins  
Winter Sports Parent Meeting
- Nov 12<sup>th</sup> Fall Sports Awards Night
- Jan 15<sup>th</sup> Winter Eligibility
- Jan 27<sup>th</sup> Baseball & Softball practice begins
- Feb 10<sup>th</sup> Spring Sports practice begins
- Feb 25<sup>th</sup> Winter Sports Awards Night
- Mar 26<sup>th</sup> Spring Eligibility
- May 13<sup>th</sup> Spring Sports Awards Night





**Valley  
Community  
Counseling  
Services**

CORPORATE OFFICE  
6707 Embarcadero Drive  
Stockton, CA 95219  
(209) 956-4240  
Fax (209) 956-4245



Sierra High School  
1700 Thomas St  
Manteca, CA 95337  
Phone: (209) 858-7410  
Fax: (209) 825-3198

Date: \_\_\_\_\_ Teacher/Staff: \_\_\_\_\_ Grade: \_\_\_\_\_

From: Chad Agostini, Alexia Hall, and Elisa Gonzalez, School Counselor  
Work hours: 8:00 - 4:00 Monday -Friday

I am the School Based Counselor at Sierra High School. The services I am offering are **not** therapy. Your child was referred to me by a school staff member, as we can provide a limited number of counseling sessions to work with your child. After speaking with your child, I feel that it would be helpful for him/her to meet with me in an individual and/or group setting.

**Services provided are confidential except under the following conditions:**

- Communication with parents and/or guardians and school personnel on a "need to know" basis.
- Threats of harm to self or others.
- Suspected harm of a minor, dependent adult, or elder.
- With written permission to speak to non-school personnel (physician, therapist, etc.).

I would appreciate having your permission to work with your child. If you have any questions, please call me at (209) 858-7410 Ext. 54334 (Chad), 54344 (Alexia and Elisa)

----- Cut here and Return Bottom Portion -----

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**PLEASE CHECK APPLICABLE BOXES BELOW:**

- ☐ I give permission for my child to participate in counseling sessions.
- ☐ I **DO NOT** give permission for my child to receive counseling services.

**\*\*\*THIS FORM IS VALID FOR ONE YEAR FROM DATE OF SIGNATURE\*\*\***

X \_\_\_\_\_  
Signature Date

☐ STOCKTON CLINIC

6707 Embarcadero Dr.  
Stockton, CA 95219  
(209) 956-4240  
(209) 956-4245 Fax

☐ LODI CLINIC

1300 W. Lodi Ave., Ste. G-2  
Lodi, CA 95242  
(209) 334-2126  
(209) 369-8406 Fax

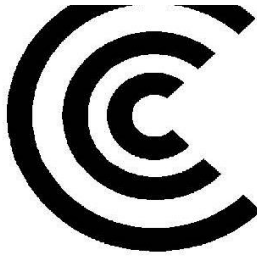
☐ MANTECA CLINIC

129 E. Center Street, Ste. 3  
Manteca, CA 95336  
(209) 239-1249  
(209) 239-5978 Fax

☐ TRACY CLINIC

19 East 6<sup>th</sup> Street  
Tracy, CA 95376  
(209) 835-8583  
(209) 835-2910 Fax





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Sierra High School  
1700 Thomas St  
Manteca, CA 95337  
Phone: (209) 858-7410  
Fax: (209) 825-3198

Fecha: \_\_\_\_\_ Maestro(a): \_\_\_\_\_ Grado: \_\_\_\_\_

De: Chad Agostini, Alexia Hall, y Elisa Gonzalez (a)  
Horario de trabajo: 8:00 - 4:00 Lunes - Viernes

Soy la consejera de la escuela de Sierra High School. Los servicios que ofrecemos no son terapia. Su hijo(a) fue referido por un miembro del personal de la escuela, ya que podemos ofrecer un número limitado de sesiones de consejería para trabajar con su hijo(a). Después de hablar con su hijo (a), siento que sería de mucha ayuda empezar servicios de consejería individual y/o en grupo.

**Los servicios que ofrecemos son confidenciales, excepto en las siguientes condiciones:**

- Comunicación con los padres y/o con personal de la escuela, cuando sea necesario.
- Su hijo(a) amenaza con dañarse a sí mismo o a otras personas.
- Sospecha de abuso a un menor de edad, adulto dependiente, o anciano.
- Con su permiso escrito, para comunicarnos con personal fuera de la escuela (medico, terapeuta, etc.)

Le agradecería su permiso para trabajar con su hijo (a). Si usted tiene alguna pregunta, por favor hableme al: (209) 858-7410 Ext. 54334 (Chad) 54344 (Alexia and Elisa)

----- Corte Aquí y Regrese la Parte de Abajo -----

Nombre del Estudiante: \_\_\_\_\_ Grado: \_\_\_\_\_

**POR FAVOR MARQUE LAS CASILLAS CORRESPONDIENTES A CONTINUEACION:**

☐ Yo doy permiso para que mi hijo (a) participe en sesiones de consejería.

☐ Yo **NO DOY** permiso de que mi hijo (a) reciba servicios de consejería.

**\*\*\*ESTE FORMULARIO ES VALIDO POR UN AÑO A PARTIR DE LA FECHA FIRMADA \*\*\***

X \_\_\_\_\_  
Firma de Padre/Guardián

\_\_\_\_\_  
Fecha

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(209) 835-8583  
(209) 835-2910 Fax

# FACULTY AND STAFF

## ADMINISTRATIVE AND TEACHING STAFF

### ADMINISTRATION

Steve Clark - Principal  
Anne Marie Shaw - Assistant Principal  
Les Wheeler - Vice Principal/Ath. Director  
Amy Rosendin - Vice Principal

### ADMINISTRATIVE SUPPORT TEAM

Paula Gulbranson - Office Manager  
Jeff Greene - Activities Director  
TBA - Athletic Director TOSA  
Mike James - Head Custodian  
Angelo Sandoval - Intervention TOSA

### ADMINISTRATIVE CLERICAL STAFF

Renee Coronado  
Amy Costa  
Tiffany Enes  
Paula Gulbranson  
Rachel Hager  
Leslie Hernandez Cisneros  
Laura Leyva  
Jamie Machado  
Shari Martinez  
Patty Rosales  
Jillian Schachner  
Rose Solano

### ACADEMIC COUNSELORS

Karla Espinoza  
Adrian Hernandez  
Ashley Ortiz  
Darshay Smith-Hinds

### MIGRANT EDUCATION

Laura Calderon

### BUSINESS

Melissa Crooker  
Thomas Gains  
Elyana Valencia

### ENGLISH

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Nicole Cramer  
Daniel Dolieslager  
Kiana Dunn  
Darla Galloway  
Irwin Ibarrientos  
Marlene Martin  
Emily Radza  
Adam Russell  
Janet Sanders  
Christina Young

### FAMILY & CONSUMER SCIENCE

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Marina Farnsworth  
Amanda Smith

### INDUSTRIAL TECHNOLOGY

Amy Bohlken  
Mathew Brown  
Nathan Thompson

### J.R.O.T.C.

Donald Gay  
Larry Watson

### LIFE SKILLS

Jalen Bourbon  
Jeff Greene  
Christopher Johnson

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Belle Andrade  
Malia Brandi  
Aleksandra Courtney  
Hortencia Garcia  
Amanda Rush  
Cassie Trzcinski  
Kay Vongphouthone

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Dimos Birakos  
Richard Boyd  
Danielle Deerinck  
Larissa Founts-Bergerson  
Nick Hobby  
Scott Thomason

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Thomas Campagna  
Chris Courtney  
Angela Garcia  
Sean Harcrow  
Tyler Ryan  
Jadyn Shinn

### SOCIAL SCIENCE

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Kaj Busch  
Justin Crowe  
Dan Cunial  
Daisi Morales  
Elvis Narayan  
Derek Rosendin  
Les Wheeler

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Casey Conner  
Lisa Grabowski  
Jeff Harbison  
Melissa Harbison  
Allison Lowry  
Gina Marshal  
Travis Thomson

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Kira Edington  
Katrice Farnsworth  
Juan Gutierrez  
Rick Hammarstrom  
Katelyn Patrinos  
Betsy Tjomsland

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Craig Bingham  
Blackburn, Margaret  
Jose Contreras  
Yvette Fisher  
Roxana Navarrete  
Sara Russell  
Brett VanZwaluwenburg

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### COUNTY PROGRAMS

Brandy Thurman—CARE  
Sagario Padilla—ESN  
Rachel Hernandez—DHH  
Moriah Buchanan—OH

### COUNTY AIDES

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Violetta Egholm  
Kimberly Milton  
Janet Valdez  
Sarah Vierra

### PSYCHOLOGIST

Kathleen Slikker

### SPEECH THERAPIST

Lesly Garcia-Perez

### VALLEY COMMUNITY COUNSELORS

Chad Agostini  
Elisa Gonzalez  
Alexia Hall

### BILINGUAL AID

Nora Anaya

### TEACHER LIBRARIAN

Sadie Penner

### LIBRARY MEDIA TECHNICIAN

Samantha Hein

### PARAPROFESSIONALS

Jennifer Anderson  
Shelly Bierman  
LeAnne Gallegos  
Laurie Jacobson  
Belinda Nascimento  
Robert Peterson  
Revathy Prabhuraj  
Dominique Valle

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Justin Thompson  
Vi Anderson

### CAFETERIA

Maria Aguilar  
Alyssia Alvarado  
Rebecca Cheung  
Nadia Chicaiza Sanchez  
Frances Duarte-Garcia  
Tina Godsoe  
Hope Muzquiz  
Stacy Nickel  
Angie Pollard  
Pamela Ryan

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Ron Pagal  
Diane Silva  
Chad Simas

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Alvaro Barnes  
Zachary Calleja  
Steven Crescini  
Deborah Garcia  
Carmen Gonzalez  
Mike James  
Christian Macato  
Trevor Neuner  
Gilbert Sanchez

### GROUNDS KEEPERS

Carlos Cabello  
Sean Sellers

### SCHOOL RESOURCE OFFICER

Daniel Skrimager  
Sadie (K-9)