

SUFFIELD HOUSING AUTHORITY

TOWN CLERK
SUFFIELD, CT

MINUTES OF REGULAR MEETING

2024 OCT 11 AM 9:00

Wednesday, October 9, 2024

REC'D BY: *mu*

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, October 8th, 2024, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman	Mr. Jonathan Carson, Vice Chairman
Mrs. Jacqueline Marien, Secretary	Mrs. Kathy Remington, Treasurer
Mrs. Jacqueline Nielson, Tenant Representative	

Also present were: Jason Joyce, Executive Director, Patrick O'Sullivan, Director of Maintenance, Robert Hinckley, Ann Cavanaugh, Doug Nielson, Diane Klaus, Carol Higgins.

REPORT FROM THE TENANT REPRESENTATIVE:

Jac visited with most of the residents, to remind them about the energy assistance at SCA and to let them know about the Christmas dinner and November craft evening. Tenants were happy about both. They are beginning to see the grant work pull together and are pleased about what they see. They say the workers are very nice and polite.

A tenant suggested to add to a wish list. Generators in case of power failures. Jac mentioned that there are a couple of issues that may be brought up at a later meeting. They were being addressed.

PUBLIC COMMENT:

- Ann Cavanaugh - Brought up Locking all Rec & Laundry Rooms when the Office is closed for Safety.
 - Asked about Board members and how they got on the Board.
 - Asked about moving the Maple Court Sign. She can't see when pulling out the driveway
- Diane Klaus - Said that the new Tenant Rep. is doing a great job.
 - More people going down the one way the wrong way.

Robbie commented Jason, Deb and Patrick are doing a Great Job at SHA.

Doug Nielson said Patrick and Jason did a Great Job today.

MINUTES:

Mr. Carson moved, Mrs. Marien seconded and so Voted: to accept the minutes of the September 10th meeting.

VOTE: 5-0

BILLS:

Mr. Carson moved, Mrs. Marien seconded and so Voted: to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period of September 2024.

VOTE: 5-0

OLD BUSINESS:

CDBG: All is moving along with the Laurel/Broder parking lot. Sidewalks are close to completion in the next few weeks will work on ground around them.

NEW BUSINESS:

REPORT of the CHAIRMAN: Updated & signed off on the 2024 income limits.

REPORT OF THE EXECUTIVE DIRECTOR:

Jason and Patrick have finished taking several on-line Certification Training Sessions during September and October to be compliant with the current regulations for applying for grants.

Jason is working on the budget for 2025 due 10/31/2024, along with talking to M&T Bank about moving money into a CD.

MAINTENANCE: Signed 2024-2025 Winter Snow Contract. Also, may need to look into a new piece of Equipment in the next few years and should start to budget now.

SHA STAFF Comments or Concerns:

Executive Session: Not needed

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mr. Messenger moved and Mrs. Remington seconded and so Voted: to adjourn this meeting at 7:15 PM.

VOTE: 5-0

Respectfully Submitted,

Jackie Marien, Secretary
jm/jj