

STAFFORD TOWNSHIP BOARD OF EDUCATION
Manahawkin, NJ 08050

PUBLIC AGENDA

BUSINESS MEETING

PLACE: Oxycocus Elementary School
Stafford Room

DATE: October 14, 2024

TIME: 7:00 p.m.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

ROLL CALL

Brian Fenlon	Member
Gregory Gioe	Member
Robert Morello	Member
Matthew Regulski	Member
Christopher Smith	Member
Bonnie Strouse	Member
Joseph Washco	Member
Kevin Cooney	Vice President
Tammy Wagner	President

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

FLAG SALUTE

A. RECOGNITION/PRESENTATIONS

- ~McKinley Staff Recognition
- ~Oxycocus Student and Staff Recognition
- ~Statewide Assessment Spring 2024 Results – Presentation

B. SUPERINTENDENT’S EDUCATIONAL REPORT - Attachment

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

- 1. September 23, 2024 Committee of the Whole – 2 absences (G. Gioe, M. Regulski)
- 2. September 23, 2024 Business Meeting – 2 absences (G. Gioe, M. Regulski)
- 3. September 23, 2024 Closed Session – 2 absences (G. Gioe, M. Regulski)

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

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While public education can be an emotional issue, the school board strives to maintain a certain level of decorum at its meeting. As such, all persons speaking during the public comment period should maintain a tone of respect and civility. Courteous behavior is extremely important by all members and attendees.

To allow all speakers to address their comments to the board, it may be necessary for the board and/or administration to hold any responses until after the conclusion of the public comment period; rather than respond to individual speakers. The board cannot recognize proxies, nor will the board tolerate persons that call out, shout down or disrupt others in attendance during public comment; any person who cannot abide by this will be asked to leave.

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

Please feel free to speak to the Board during the public session. Pursuant to Board Policy 0167, comments and discussion will be limited to one three (3) minute period per individual unless requested by the chairperson to continue on a point of clarification.

Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if applicable.

Your anticipated courtesy to the members of the public and the Board is appreciated.

For additional information, please review the "Guide to Board of Education Meetings in New Jersey" available on the New Jersey Boards Association website at www.njsba.org.

E. CORRESPONDENCE TO AND FROM THE BOARD

F. BOARD BUSINESS

1. There were no incidents of harassment, intimidation, and bullying.
2. The following are the official results of the September 17, 2024 Special Election for the Ballot Question on the Bond Referendum and Debt Service Project:

	TOTAL	VOTE %	Election Day	Vote by Mail	Provisional	Emergency
YES	2,251	59.63%	1,527	674	50	0
NO	1,524	40.37%	1,052	451	21	0
Total Votes Cast	3,775	100.00%	2,579	1,125	71	0

3. BE IT HEREBY RESOLVED that the Stafford Township Board of Education authorizes the School Business Administrator to issue a Request for Proposal and/or Request for Bid for the following services for the 2024-2025 school year: Construction Management Services for Referendum Projects.
4. To approve the attached New Jersey Quality Single Accountability Continuum (NJQSAC) district performance review (DPR) for the 2024-2025 school year to be submitted to the Department of Education.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

NEW BUSINESS

G. FINANCE/INSURANCE/TRANSPORTATION

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of October 2024 bills list totaling \$1,187,526.72 as attached. (G-1)

Fund 10 - \$ 962,539.20
 Fund 20 - \$ 199,483.78
 Fund 30 - \$ 0
 Fund 40 - \$ 0
 Fund 60 - \$ 3,199.30
 Fund 61 - \$ 193.50
 Fund 62 - \$ 22,110.94

*Note - \$580,499.15 of the amounts listed were made as EFT payments. (G-1a)

*To approve for payment of September 2024 additional bills list totaling \$1,569,982.52 as attached. (G-1b)

Fund 10 - \$ 169,326.34
 Fund 20 - \$ 284,459.74
 Fund 30 - \$ 1,116,037.72

Fund 40 - \$ 0
Fund 60 - \$ -122.70
Fund 61 - \$ 191.71
Fund 62 - \$ 89.71

*Note - \$4,512.91 of the amounts listed were made as EFT payments. (G-1c)

- 2. To approve for payment of payroll
 - a. dated September 15, 2024 totaling \$1,497,211.43.
 - b. dated September 30, 2024 totaling \$1,492,478.72.
- 3. To accept the Treasurer’s Report for the month of August 2024.
- 4. To accept the Secretary’s Report for the month of August 2024.
- 5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of August 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of August 2024 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 6. To approve the attached line item transfers for August 2024.
- 7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of October 2024 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.
- 8. To approve the attached list of donations.

9. To approve the submission of the entire plan (MS Form Survey, Statement of Assurance, District Contact Chart) for the 2025-2026 Three-Year Preschool Program Plan and Annual Update.
10. To approve the attached Shared Service Agreement with Eagleswood Board of Education to provide Guidance Counselor services to Eagleswood Elementary School, in person, two days per week at a cost of \$324.22 per day for the 2024-2025 school year, commencing on November 1, 2024.
11. To approve the Center for Emotional Fitness as a consultant to the Child Study Team and the Stafford Township Board of Education to provide independent evaluations for the 2024-2025 school year, commencing October 1, 2024 at a cost per the attached fee sheet.
12. To approve Children’s Specialized Hospital as a consultant to the Child Study Team for Psychiatric Evaluations for the 2024-2025 school year, commencing October 1, 2024 at a cost per the attached fee sheet.
13. To approve Educational Specialized Associates, LLC as a consultant to the Child Study Team for the 2024-2025 school year, commencing October 1, 2024 at a cost per the attached fee sheet. This consultant will provide multilingual assessments.
14. To approve the contract with Soliant Health, LLC for School Psychologist, Dr. Dawn Adams, in the amount of \$120/hr commencing September 23, 2024 through May 21, 2025.
15. To approve the attached Shared Service Jointure Transportation Contract with Eagleswood Board of Education for an Eagleswood student to attend Stafford Intermediate School for the 2024-2025 school year, commencing October 7, 2024 at an annual prorated rate of \$1500.
16. To approve the in district tuition contract with Eagleswood Board of Education for student #25666 in the amount of \$35,113 for the ERI program for the 2024-2025 school year, commencing October 7, 2024.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals.

1. To approve the attached Comprehensive Maintenance Plan and Annual Maintenance Budget Amount Worksheet (M-1).
2. To approve the attached Annual Facilities Checklist – Health and Safety Evaluation of School Buildings.
3. To approve the disposal of the Tascam CD-RW2000 External CD Player (Asset Tag #03017) and Samson Servo 260 Low Wattage Amplifier (Asset Tag #01056) to be sold on Gov Deals or to the Recycling Center. Both items are located in STAC and are outdated/non-functioning.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee’s duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals.

1. To approve the attached list of substitutes for the 2024-2025 school year.
2. To approve the change of assignment for the attached list of personnel for the 2024-2025 school year.
3. To approve the transfers for the attached list of personnel for the 2024-2025 school year.
4. To approve the following retirements:
 - a. Lena Colucci, Teacher Aide, effective January 1, 2025
 - b. Kathleen Redling, Teacher, effective July 1, 2025
5. To approve the following resignation:
 - a. Cheryl Levis, Teacher Aide, effective October 4, 2024
6. To approve the following leaves:
 - a. Employee ID #6663, unpaid family leave, beginning September 16, 2024 and returning October 25, 2024
 - b. Employee ID #6641, unpaid family leave FMLA, beginning September 16, 2024 and returning December 9, 2024
 - c. Employee ID #6445, unpaid family leave FMLA, beginning October 7, 2024 and returning January 21, 2025
 - d. Employee ID #6441, unpaid family leave FMLA, REVISED, beginning November 19, 2024 and returning February 25, 2025
 - e. Employee ID #6441, unpaid contractual child rearing leave, beginning February 25, 2025 and returning March 17, 2025
 - f. Employee ID #4428, unpaid family leave FMLA, beginning November 4, 2024 and returning January 2, 2025
7. To the attached additional staff for the Extended Day Program for the 2024-2025 school year.
8. To approve Jamie Armstrong to receive MA Stipend, beginning September 1, 2025.
9. To approve Sherry Dohn as Cooperating Teacher for student fieldwork placements for the 2024-2025 school year.
10. To approve the attached list of student fieldwork placements for the 2024-2025 school year.
11. To approve Brielle Bisogno and Donald Montefusco as enrichment teachers for McKinley Avenue Elementary School, Sessions 1 & 2, for the 2024-2025 school year.

12. To approve the attached list of staff to be presenters at the New Educator Academy as needed, beginning October 15, 2024 and June 30, 2025.
13. To approve the attached Affiliation Agreement between Fairleigh Dickinson University, Quest Teacher Preparation Program and Stafford Township School District, beginning January 2025.
14. To approve Jessica Fedor as Elementary School Teacher, PENDING CERTIFICATION, Grade 2, Ocean Acres Elementary School, beginning November 1, 2024 and ending May 2, 2025, Step 5, +MA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
15. To approve Bailey Bellissimo as Behavior Technician, Grades 5 & 6, Intermediate School, beginning October 1, 2024 and ending June 30, 2025, Step 17, +BT stipend, pro-rated, of the Stafford Township Board of Education/STEA Agreement.
16. To approve Amanda Hafner as Behavior Technician, Grades PreK & Kindergarten, Ronald L. Meinders Primary Learning Center and Oxycocus Elementary School, beginning October 7, 2024 and ending June 30, 2025, Step 17, +BA, +BT, pro-rated, of the Stafford Township Board of Education/STEA Agreement.
17. To approve Savannah Glasser-Nehls as Part Time Hourly Teacher Aide, Resource, Ronald L. Meinders Primary Learning Center, beginning October 1, 2024 and ending June 30, 2025, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.
18. To approve Claudia Folse as Part Time Hourly Teacher Aide, ERI Class, Ocean Acres Elementary School, beginning October 1, 2024 and ending June 30, 2025, Step 1, +BA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.
19. To approve Ashleigh O'Shea as Part Time Hourly Teacher Aide, MD Class, Intermediate School, beginning October 1, 2024 and ending June 30, 2025, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.

Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2024-2025 board/district goals.

NO ACTION ITEMS

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

L. ADVANCED PLANNING

M. PUBLIC COMMENT

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N. BOARD INFORMATIONAL ITEMS

O. CLOSED SESSION (IF NEEDED)

Whereas Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting under certain circumstances; and

Whereas, this public body is of the opinion that such circumstances presently exist;

Now, therefore, be it resolved by the Stafford Township Board of Education, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action of the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

It is anticipated at this time that the above-stated subject matters shall be made public at such time as the reasons for non-disclosure no longer exists.

ADJOURNMENT

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				