

How Parents/Guardians Access Report Cards from PowerSchool

This tutorial will show parents/guardians how to locate their child's report card from their guardian PowerSchool account. If you do not have a PowerSchool account, the office staff at your child's school will be able to assist you. Click [here](#) for a video overview of PowerSchool.

premier.k12northstar.org

Access PowerSchool

You can access our district PowerSchool page by typing in

premier.k12northstar.org

If you do not have login credentials, contact your child's school to get an account set up for you.



PowerSchool SIS

Student and Parent Sign In

Sign In

Username

Password

[Forgot Username or Password?](#)

Contact the office staff at your child's school if you need help with your account.

PowerSchool SIS

Welcome

If you have multiple children in the district, each will have their own tab.

Navigation

Academics

- My Schedule
- Grades and Attendance
- Grade History
- Class Registration

Scroll down on the left-side navigation menu for 'Student Records' and 'Communication' section.

] = No grades entered for course

Click on a grade to view assignments and additional information.

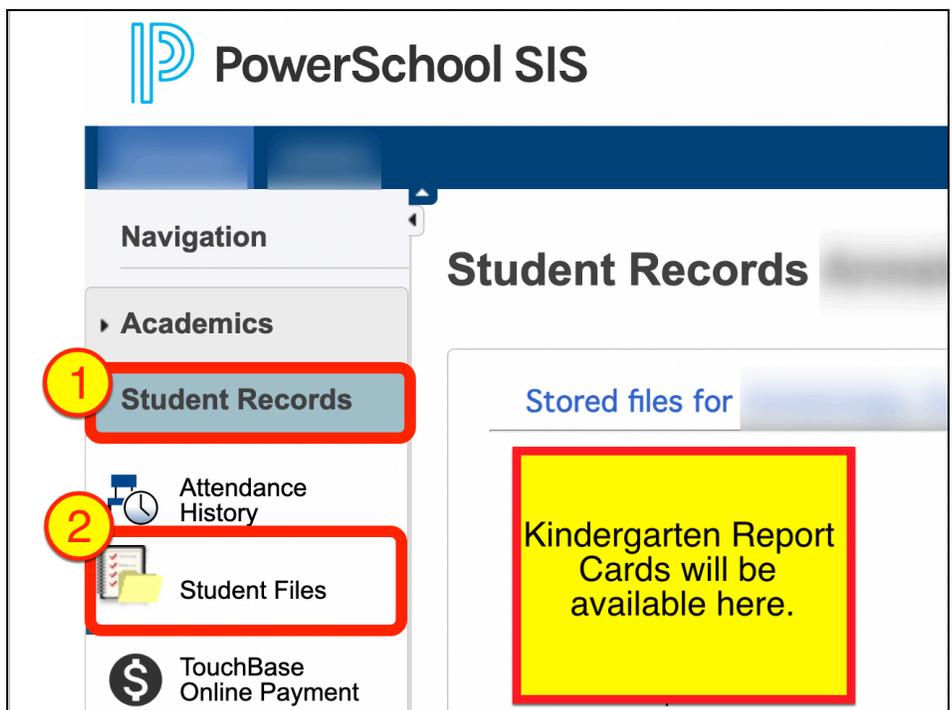
If your student takes classes at multiple schools, choose the appropriate tab to view.

Attendance By Class											
Exp	Last Week					This Week					Course
	M	T	W	H	F	M	T	W	H	F	

Kindergarten Report Card

Kindergarten report cards are located under the 'Student Records' Menu. Once you've clicked on 'Student Records,' you will see a menu of options. Click on 'Student Files' for the kindergarten report card.

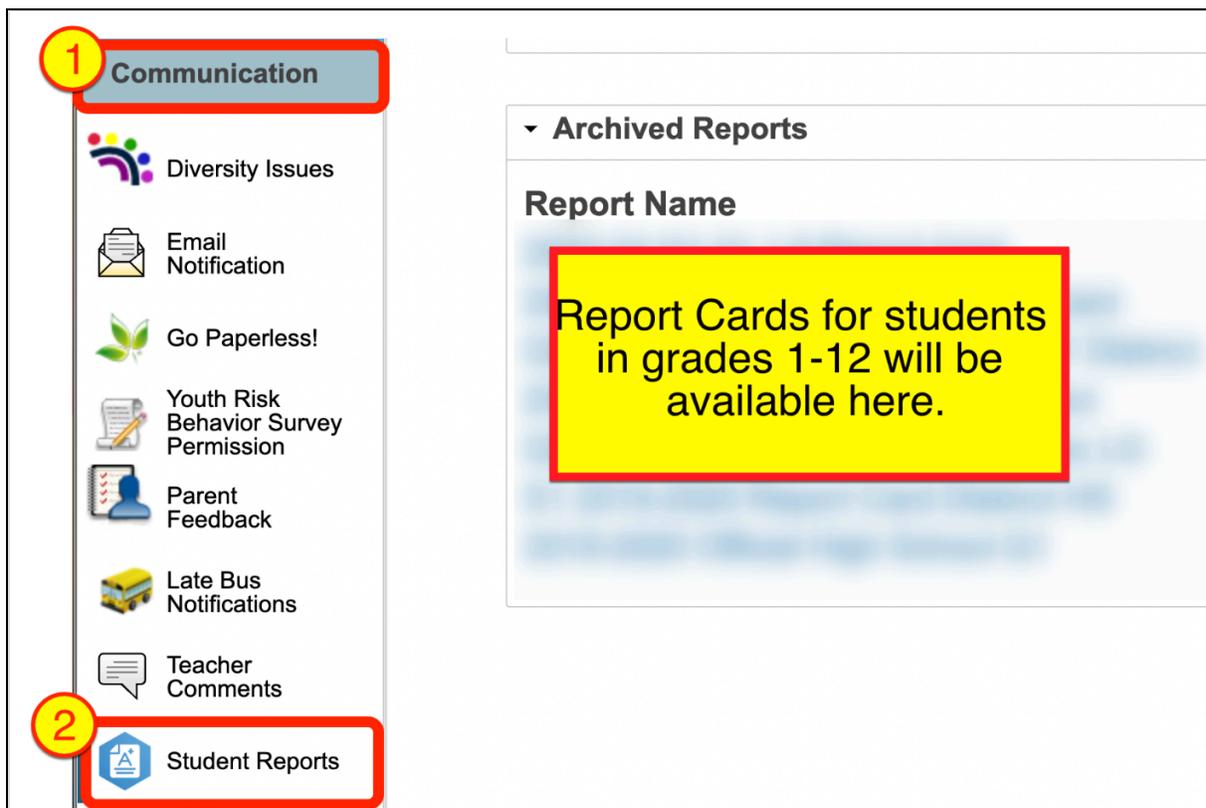
*Please note that Grades 1-12 report cards are located in a different location.



The screenshot shows the PowerSchool SIS interface. At the top, the logo and 'PowerSchool SIS' are visible. Below is a navigation menu with the following items: 'Academics', 'Student Records' (highlighted with a red box and a yellow circle containing the number 1), 'Attendance History', 'Student Files' (highlighted with a red box and a yellow circle containing the number 2), and 'TouchBase Online Payment'. To the right of the navigation menu is a section titled 'Student Records' with a sub-section 'Stored files for'. A large yellow box with a red border is overlaid on this section, containing the text: 'Kindergarten Report Cards will be available here.'

Grades 1-12 Report Card

Report cards for students in grades 1-12 can be found under the 'Communication' tab on the left-hand side. Scroll down until you see 'Communication' and then click on 'Student Reports' to see all your child's report cards. The most recent report card will be at the top of the list.



The screenshot shows the 'Communication' section of the PowerSchool SIS interface. On the left is a vertical menu with the following items: 'Communication' (highlighted with a red box and a yellow circle containing the number 1), 'Diversity Issues', 'Email Notification', 'Go Paperless!', 'Youth Risk Behavior Survey Permission', 'Parent Feedback', 'Late Bus Notifications', 'Teacher Comments', and 'Student Reports' (highlighted with a red box and a yellow circle containing the number 2). To the right of the menu is a section titled 'Archived Reports' with a sub-section 'Report Name'. A large yellow box with a red border is overlaid on this section, containing the text: 'Report Cards for students in grades 1-12 will be available here.'