



Effingham County Board of Education

405 North Ash Street • Springfield, GA 31329 • 912.754.6491 • Fax 912.330.1590

Superintendent

Dr. Yancy J. Ford

Assistant Superintendents

Dr. Kirbi Ratner

Mr. Timothy Hood

October 11, 2024

Dear Vendor:

The Effingham County School Nutrition Program extends an invitation to bid on the purchase and distribution of large equipment. The items listed in the bid specifications will be awarded based on total bottom line cost. All prices should include built-in delivery fees. The delivery location does not have a loading dock and vendor is responsible for providing a lift gate or fork lift to remove items from delivery vehicle. The winning vendor will be responsible for moving the items into the building, setting up the equipment, removing all trash. Final hookups to be performed by others. Training is expected for school employees. This equipment is for a new build and winning vendor will be expected to store equipment at their facility and shipped as needed. The project is expected to be completed August 2026.

You may mail or hand-deliver your bid to: Effingham County School Nutrition Department, Attention: Jessica O'Leary, 405 North Ash St., Springfield, GA 31329. Please note that the bid must be clearly marked IFB EQUIPMENT, Company Name, and Opening Date – November 19, 2024. All bids must be received by Tuesday November 19, 2024 at 10:00 A.M. All sealed bids will be publicly opened in the Effingham County Board of Education School Nutrition Department Office on Tuesday November 19, 2024 at 10:30 A.M.

Please review the bid packet and specifications for further details.

We appreciate your business and look forward to receiving your bid.

Sincerely,

Jessica O'Leary
School Nutrition Director

Enclosures