

Been in an Accident, Now What?

Accidents are scary business, and we want to ensure you have all the resources necessary to get you back on your feet and behind the wheel.

The following resources are available in Dallas ISD.

Risk-Management

Risk Management is the department which handles physical injuries that occur at work. The designated personnel at the service center is required to complete and submit a "First Report of Injury". This office handles the following:

- Worker's Compensation
- Schedules the post-accident drug and alcohol testing.
- Establishes auto claim and investigates to determine the district's legal liability.
- Classifies an accident as **Preventable** or **Non-Preventable**



Donyell Burdette
Safety Manager
Student Transportation Services



HCM Benefits Office

The Human Capital Management Benefits Office processes any request for leaves of absence which may be necessary after an accident. Go to the Benefits website <https://www.dallasisd.org/benefits> click on Employee Forms and then Benefit Leaves.

Mental Health Well-Being

The Employee Assistance Program is a confidential service provided by Dallas ISD which helps with personal and work-related issues.

Professionally trained advisors are available to help with family problems, marital concerns, financial and legal matters, stress, depression, and other issues affecting your personal or work life. The EAP is free and confidential. Advisors are available to help 24 hours a day, 7 days a week, 365 days a year.

More information at <https://dallasisd.lifeworks.com/>

