



HOW DO I BECOME A SUBSTITUTE?

STARTING PAY

Substitute Teacher's License & Teacher's License:

- \$150/day

Long-Term Substitute:

- 30 or more consecutive days
- \$250/day

BASIC REQUIREMENTS:

There are three options for applying for a substitute teacher license:

- **OPTION 1:** With a bachelor's degree
- **OPTION 2:** As an active education student
- **OPTION 3:** On a short-term basis with an associate's degree

[See back for more details.](#)

APPLY HERE:

- Check out our job opportunities at www.bsd2.org/employment, or by scanning the QR code.



OUR VISION

To be an exemplary school system that empowers individuals to engage, grow, and succeed.

OUR MISSION

Igniting a lifelong desire to learn and succeed in an ever-changing world.

OUR MOTTO



OUR SCHOOLS

Blackhawk Middle School

Grades 6-8
Enrollment: 640

Tioga School

Grades PreK-5
Enrollment: 690

W.A. Johnson School

Grades K-5
Enrollment: 640

Bensenville Early Learning Center

Birth-to-3 & Pre-Kindergarten
Enrollment: 165

OUR ADMINISTRATION

Dr. Katie McCluskey

Superintendent of Schools

Paul Novack

Chief Financial Officer

Dr. Anne Paonessa

Assistant Superintendent of Teaching & Learning

Dustin Berman

Assistant Superintendent of Student Services

REQUIREMENTS:

The ISBE Education Licensure Information System offers three options to apply for a license to substitute teach all grades of Illinois Public Schools, Pre-Kindergarten through Grade 12:

OPTION 1 - BACHELOR'S DEGREE: You can apply for a renewable five-year substitute teaching license if you hold a bachelor's degree or higher from a regionally accredited institution of higher education.

OPTION 2 - ACTIVE EDUCATION STUDENT: You can apply for a renewable, five-year substitute teaching license if you ...

- Are actively enrolled in an approved educator preparation program through a regionally accredited institution in Illinois;
- Have completed (within the last semester) at least 90 semester-hours of coursework in the program.
- Have a Professional Educator License in pre-completion status on your ISBE Education Licensure Information System account

OPTION 3 - SHORT-TERM LICENSE: You can apply for a non-renewable short-term substitute teaching license valid through June 30, 2028, if you ...

- Hold an associate's degree or higher from a regionally accredited institution of higher education;
- Show completion of 60 semester-hours of coursework in the program; coursework must be at the 100-level or higher from a regionally accredited college or university
- Complete a training program provided by the school board.

NOTES:

- Fully licensed substitutes can teach up to 120 days per licensed teacher in the same school year - up to 90 of those days can be consecutive.
- Short-term licensed substitutes can teach up to five consecutive days per licensed teacher in the same school year.

WHO DO I CONTACT FOR MORE INFORMATION?

Tammy Hoeflinger

Human Resources Coordinator

630-766-5940 ext. 1106

thoeflinger@bsd2.org

JOIN DISTRICT 2!



Check out our job opportunities at www.bsd2.org/employment, or by scanning the QR code. For more information, contact Tammy Hoeflinger, Human Resources Coordinator, at 630-766-5940 ext. 1106 or thoeflinger@bsd2.org.