

September 24, 2024

Regular Board of Education Meeting
Middle-High School Library

Present: Jack Bono
Angela Service
Dominick Bellino
Jason Wasielewski
Tricia Service

Absent: 2

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Ass't. Superintendent, Connie Giordano, District Clerk, Dawn Harvey, K – 12 Director of Special Programs

ROLL CALL:
Roll call was taken by Jack Bono 5 – Present 2 – Absent

CALL TO ORDER:
The meeting was called to order by Jack Bono at 6:18 p.m. and the Pledge of Allegiance was recited.

Convene to Executive Session – a motion was made by Angela Service, seconded by Tricia Service to convene to Executive Session at 6:18 p.m. to discuss the employment status of specific personnel.

Reconvene to General Session – a motion was made by Jason Wasielewski, seconded by Angela Service, to convene to General Session at 7:17 p.m.

5– YES 0 – NO MOTION PASSED

Reports/Presentations/Good News to Share:

- 1. Updates - Superintendent Joseph Palmer
Construction Project
Senior Night

Discretionary Period for Residents to Address the Board:

Carolyn Jackson, 686 Mucky Run Road, Frankfort, NY – addressed the board, as a 6th grade parent, and on behalf of other 6th grade parents who could not attend – she asked if the situation with study halls had not been brought to the board at a previous meeting, would anyone have been addressed at all. How will this work out? Comment/J. Palmer: It's been our priority to have more electives. Thankfully, we have a cooperative relationship with FSTA – teachers who are willing to give up a prep period, so we have more electives.

Renee Trojnar, 119 Piper Lane, Frankfort, NY – addressed the Board, asking if teachers willingly gave up their prep time with zero pay? Comment/J. Palmer: It is cheaper than hiring a full time teacher; so, it's 1/7 of their salary; this is in collaboration with FSTA.

Erika Skermont – 341 Third Ave., Frankfort, NY – addressed the Board asking if things are in place for the entire school year. Comment/J. Palmer: Yes; for the remainder of the school year.

Consent Agenda:

A motion was made by Dominick Bellino, seconded by Angela Service, to approve the following **CONSENT AGENDA:** Minutes, Personnel 1, New Business 1 – 9.

5 - YES 0 - NO MOTION PASSED

Minutes:

September 10, 2024
September 4, 2024

Finance:

N/A

Personnel:

- 1. Appointed Special Education Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed Bryan Cronkhite to the position of Special Education Teacher, at a pay rate of Step 9, MA, \$50,356, effective 8/29/24. This is a four-year probationary appointment extending from 8/29/21 – 8/29/25.

New Business:

1. First Read – Policy Audit – Remainder of Section 8000 - Instruction
2. First Read – Policy – Title IX – Grievance Process
3. Approved Policy: Universal Pre-K Program
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the policy “Universal Pre-K Program.
4. Approved Policy: Accounting of Fixed Assets, Inventory and Tracking
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the policy Accounting of Fixed Assets, Inventory and Tracking.
5. Approved Field Trip:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the field trip Request of the Nature club, to Bald Mountain Fire Tower, Old forge, NY, on 10/02/24.
6. CSE/CPSE Reviews:
It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580511920	08/27/2024
580513575	09/06/2024
580513575	09/06/2024
580511675	08/20/2024
580512986	09/09/2024
580511435	09/13/2024
580513459	09/18/2024
580511987	09/18/2024
580513264	09/13/2024
580513537	09/06/2024
580513442	09/18/2024
580513567	09/05/2024
580513561	09/05/2024
580513497	09/06/2024

7. Authority to Appoint Qualified Personnel:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the following:
WHEREAS, the Board of Education recognizes its authority to appoint qualified personnel to employment in the District upon the recommendation of the Superintendent of Schools; and
WHEREAS, the Board further recognizes that, in unique and exigent circumstances it is not always prudent or possible to wait until a scheduled meeting of the Board to make a personnel appointment given the immediate needs of the District; and
WHEREAS, the Board desires to address these unique and exigent circumstances by empowering the Superintendent of Schools to make temporary, emergency hirings as set forth herein.
NOW, THEREFORE, be it resolved that, for the 2024-2025 school year, in the event of an unanticipated or unforeseen emergency that will negatively impact the mission of the District, the Board of Education hereby authorizes the Superintendent of Schools to hire qualified employees for unfilled, vacant positions on a temporary, emergency basis, to serve until such time that a formal Board review and appointment can occur at the next scheduled Board meeting.
8. Declared Items Obsolete:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby declares the following items obsolete:

2012 Ford F250 Super
Powermate Drill Press
(3) Three 24” Manhole Covers
Victory Warmer unit
Delfield Heated Serving unit

New Business:
(Continued)

9. Donated Endzone Clock:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby agrees to donate the endzone clock to Sauquoit Valley School.

Old Business:

General Discussion on donation of endzone clock

Reconvene and Adjourn – A motion was made by Tricia Service, seconded by Angela Service to **reconvene** and **adjourn** at 7:31 p.m.

5– YES

0 – NO

MOTION PASSED

Respectfully Submitted,

District Clerk

September 10, 2024

Regular Board of Education Meeting
Middle-High School Library

Present: Jack Bono
Angela Service
Kathleen Sarafin
Dominick Bellino
Jason Wasielewski
Joseph Ciccone
Tricia Service

Absent: 0

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Ass't. Superintendent, Connie Giordano, District Clerk, Dawn Harvey, K – 12 Director of Special Programs

ROLL CALL:
Roll call was taken by Jack Bono 7 – Present 0 – Absent

CALL TO ORDER:
The meeting was called to order by Joseph Ciccone at 6:15 p.m. and the Pledge of Allegiance was recited.

Convene to Executive Session – a motion was made by Jack Bono, seconded by Angela Service, to convene to Executive Session at 6:20 p.m. to discuss the employment status of specific personnel.

Reconvene to General Session – a motion was made by Jack Bono, seconded by Kathleen Sarafin, to convene to General Session at 7:31 p.m.

7– YES 0 – NO MOTION PASSED

Reports/Presentations/Good News to Share:

1. Updates - Superintendent Joseph Palmer
Opening Day

Discretionary Period for Residents to Address the Board:

Erika Skermont – 341 Third Ave., Frankfort, NY – addressed the Board regarding her daughter’s schedule, having too many study halls, and not enough class options. She also questioned the spending of funds for the athletic field, vs. hiring more teachers/shortage of teachers in the Middle School; with further discussion with the Board, she stated she did not have an issue with the field project.

Shelby Mancuso, 777 Mucky Run Road, Frankfort, NY – addressed the board regarding the safety and procedures after the incident that occurred at the Elementary School Open House. She asked who decides the risk in a situation such as the recent incident; and if it was determined safe to continue with the Open House. Superintendent Palmer stated that we have procedures in place that are followed, and that the Open House continued based on the information provided by law enforcement.

Consent Agenda:

A motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1- 10, 12-18, New Business 1 – 5.

7 - YES 0 - NO MOTION PASSED

Minutes:
August 6, 2024

Finance:

1. Extracurricular Activities Fund Report
2. Scholarship Fund Report

Personnel:

1. Accepted Resignation from TOSA – K – 12 STEAM and Data Champion:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Nicole Castronovo from her position of TOSA – K-12 STEAM and Data Champion, effective 8/31/24.
2. Rescinded Mentor Appointment for the 2024-2025 School Year:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the appointment of Nicole Castronovo as a mentor for the 2024-2025 school year.
3. Rescinded Instructional Leader for the 2024-2025 School Year:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the appointment of Nicole Castronovo as Instructional Leaders for the 2024-2025 school year.

Personnel:
(Continued)

4. Rescinded Schedule E Appointment for the 2024-2025 School Year:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the Schedule E appointment of Nicole Castronovo as a bus supervisor for the 2024-2025 school year.
5. Appointed Grants and Data Coordinator/AP:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Nicole Castronovo to the position of Grants and Data Coordinator/AP, at an annual salary of \$88,010. This is a four year probationary appointment in the tenure area of School Building Leader, extending from 8/31/24 – 8/31/28.
6. Appointed TOSA (Teacher on Special Assignment) – K-6 STEAM Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Gina McLean to the position of TOSA – K-6 STEAM Teacher, effective 8/31/24. There is no salary change for this position.
7. Accepted Resignation from School Counselor:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of school counselor Deanna Williams, effective 9/26/24.
8. Accepted Resignation from Elementary Principal:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Melanie Welch from her position of elementary principal effective 8/16/24.
9. Accepted Resignation from Spanish Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Jennifer McCarthy from her position of Spanish Teacher effective 8/31/24.
10. Appointed Mentors for the 2024-2025 school year:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints the following mentors for the 2024-2025 school year:
Julie Shank
Melissa Rocco
Eva Fiorentino

THIS ITEM WAS PULLED FROM THE AGENDA

11. Appoint Interim Elementary Principal
Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Joseph Palmer as Interim Elementary Principal, with a pay rate of \$220/day, effective 8/16/24.
12. Schedule E Appointments:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Holly Lawrence to the Schedule E position of Eighth Grade Class Advisor with a stipend of \$500.
13. Appointed Elementary Music Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Marissa Gribbin to the position of Elementary Music Teacher, with a pay rate of MA Step 2, \$45,862, effective 8/19/24. This is a four year probationary period extending from 8/19/24 – 8/19/28 in the tenure area of Music Education. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).
14. Appointed Elementary Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Karlie Cubino to the position of Elementary Teacher, with a pay rate of BA Step 1, \$41,083, effective 8/19/24. This is a four year probationary period extending from 8/19/24 – 8/19/28 in the tenure area of Elementary Education. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).
15. Appointed Spanish Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jennelle Fallon to the position of Spanish Teacher, with a pay rate of BA Step 1 + 18 CH: , \$41,083 + (18*80) \$1440 = \$42,523.00, effective 8/19/24. This is a four year probationary period extending from 8/19/24 – 8/19/28 in the tenure area of Spanish Teacher. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Personnel:
(Continued)

16. Appointed Long-term Substitute Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Shari Roberts to the position of long-term substitute teacher, at a pay rate of \$239/day, effective 9/03/24.
17. Appointed Long-term Substitute Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jacqueline Heitz to the position of long-term substitute teacher, at a pay rate of \$229/day, effective 9/03/24.
18. Appointed Long-term Substitute Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Jennifer DeSarro to the position of long-term substitute teacher, at a pay rate of \$246/day, effective 9/03/24.

New Business:

1. Approved Policy: Rights of Nursing Employees to Express Breastmilk
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the policy – Rights of Nursing Employees to Express Breastmilk.
2. Approved Policy: Student Medications, Allergies, Anaphylaxis
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the policy – Student Medications, Allergies, Anaphylaxis.
3. Second Read – Policy: Universal Pre-K Program
4. Second Read – Policy: Accounting of Fixed Assets, Inventory and Tracking
5. CSE/CPSE Reviews:
It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580513541	08/21/2024
580513276	08/20/2024

Old Business:

Comment/J. Bono – asked Superintendent Joseph Palmer for an update on the Elementary School Open House – Negligent Discharge of a Weapon incident – Superintendent Palmer stated that the District Attorney and Frankfort Police Department are currently conducting an investigation.

Comment/D. Bellino: To clarify the perception of the funds being used for the new athletic field: the funds for the capital project and the funds for instruction, come from two separate places; if we don't use the money given to the school specifically for the athletic field, it will go to someone else. We can't take the money given to us for a specific reason, and then use it for instruction. It's now allowed, State Ed. does not allow that.

Convene to Executive Session - A motion was made by Kathleen Sarafin, seconded by Angela Service to **Convene to Executive Session** at 8:02 p.m.

7 – YES 0 – NO MOTION PASSED

Reconvene and Adjourn – A motion was made by Dominick Bellino, seconded by Angela Service to **reconvene and adjourn** at 8:51 p.m.

7 – YES 0 – NO MOTION PASSED

Respectfully Submitted,

District Clerk

September 4, 2024

Special Board of Education Meeting
Middle-High School Library

Present: Jack Bono
Angela Service
Kathleen Sarafin
Dominick Bellino
Jason Wasielewski
Joseph Ciccone

Absent: Tricia Service

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Assistant Superintendent of Business and Technology

ROLL CALL:

Roll call was taken by Jack Bono 6 – Present 0 – Absent

CALL TO ORDER:

The meeting was called to order by Joseph Ciccone at 5:34 p.m. and the Pledge of Allegiance was recited.

Convene to Executive Session – a motion was made by Jack Bono, seconded by Kathleen Sarafin, to convene to Executive Session at 5:34 p.m. to discuss the employment status of specific personnel.

Reconvene to General Session and Adjourn – a motion was made by Jack Bono, seconded by Dominick Bellino, to reconvene to General Session and adjourn at 6:24 p.m.

6– YES

0 – NO

MOTION PASSED

Respectfully Submitted,

District Clerk