

Corrected Minutes

Minutes of the Marion County Board of Education Meeting was held September 25, 2018 at 6:00 P.M. in the Marion School District Conference Room.

Board Members Present:

Mrs. Cynthia H. Legette, Chairperson
Mr. Levant Davis, Vice Chairperson
Rev. Cynthia V. Brown
Mrs. Patricia Atkinson
Mr. Charles E. White
Mrs. Linda Neal
Mrs. Ogleretta White (Arrived at 6:55 pm)

Call to Order: Chairperson Legette called the meeting to order.

Invocation: Invocation was given by Rev. Cynthia V. Brown.

Notification of Board Meeting: Chairperson Legette verified that in accordance with the S.C. Code of Laws, 1976, Section 30-4-80 (d) as amended, the local media were notified of the time, date and place of the meeting. Mrs. Dianne Hopper stated that the media was notified of the date, time and place of the meeting and a copy of the Agenda was also provided. Mrs. Patricia Atkinson first began by asking who determines whether a meeting is cancelled or changed to a different date. She stated that she was not given the opportunity to vote on the decision to cancel the meeting and began by reading an insert from Policy BE.

Purpose: To establish the basic structure for the conduct of board meetings.

Regular board meetings: The Board will meet in regular session at least monthly at such times as determined by the Board during its organization meeting and as may thereafter be amended. All meetings, whether regular or special, will be held at the Marion County School District Office or at such other place within the county as the Board deems convenient and suitable. The Board may change the time and place of the regular meeting upon a majority vote of the Board.

Mrs. Atkinson stated that she did not get the opportunity to vote on this decision and that she was obligated to her constituents whom she represented. She said that she should have been included in the voting process. Chairperson Legette stated that she called individual Board Members when making this decision. Some answered and others did not and she moved on to the next person until she got a majority. Chairperson Legette informed Mrs. Atkinson that she had also called her, but did not get an answer; that whenever she calls to get a majority vote that if a member does not answer, that she moves on to the next person. Mrs. Atkinson stated that she was not notified of the cancellation and would not have known if someone hadn't contacted her about the cancellation. Chairperson Legette asked Mrs. Hopper did she notify the Board concerning the cancellation. Mrs. Hopper stated that Dr. Bethea contacted her in reference to the cancellation change and asked her to make sure that the Board was informed of the change. Mrs. Hopper added that we were already out for the storm, so she emailed all of the Board Members on that same day. She, also informed them of the new date that the Board would be meeting. None of the messages were returned. Mrs. Atkinson stated that she did not have service. Mrs. Hopper said that, usually when she is in the office, she calls and emails the messages, but dealing with the circumstances at that time, she was able to send the news media, the Board and the Marion County staff the notification of the cancellation through email. Chairperson Legette stated that we have to very careful about what we put on face book. Attorney Boykin stated that there needed to be some clarification of Policy BE and he would discuss this farther in Executive Session.

Welcome to Staff and Visitors Present: Chairperson Legette welcomed the staff and visitors to the September 25, 2018 meeting.

Establishment of Quorum: Chairperson Legette verified that a quorum was present.

Approval of Agenda: Chairperson Legette asked for a motion to approve the agenda. Mrs. Neal moved, seconded by Vice-Chairperson Davis to approve this request; and the Board voted unanimously to approve. (Chairperson Legette, Mrs. Atkinson, Rev. Brown, Vice-Chairperson Davis, Mrs. Neal and Mr. C. White).

Approval of Minutes: Chairperson Legette asked for a motion to approve the regular minutes for August 21, 2018. Mrs. Atkinson moved, seconded by Mrs. Neal to approve this request. Before voting on the minutes, Reverend Brown stated that a correction in the minutes needed to be made. Reverend Brown stated that the minutes should have read that she, along with Ms. Annie McDaniels, a member of the South Carolina Caucus of Black School Board Members, met with Dr. Molly Spearman in reference to three schools being shut down (The Allendale School District, the Williamsburg School District and Florence School District #4), and how it should be made known to high school students who want to enter into the teaching profession that if they passed the ACT and SAT in High School that they would exempt having to take PRAXIS I.

Mrs. Atkinson moved, seconded by Mrs. Neal to approve this request with the necessary corrections; and the Board voted unanimously to approve. (Mr. C. White, Chairperson Legette, Mrs. Neal, Rev. Brown, Vice-Chairperson Davis and Mrs. Atkinson).

Reports from Administration / Review and Action Items:

Finance: Finance Report August 2018: Mr. Causey stated that the year to date revenue was \$3,486,111 and year to date expenditures are \$2,807,375. School is just getting started. Most of our IDEAL remaining balances is at about 84% due to we have just started our school year. Our Financial Consultant will be in the District on Wednesday and Thursday to oversee things while Mr. Causey is out of the office.

2nd Reading Approval Proposed Fraud Policy: Mr. Causey presented the Fraud Risk Management policy to the Marion County School Board for 2nd Reading approval. This policy is intended to state the position of the Marion County School Board as to fraud and the risk of fraud within the Marion County School District. It is to reinforce existing systems, policies, procedures, rules, and regulations of the Board meant to deter, prevent, detect, react to and reduce the impact of fraud. It is the responsibility of the Superintendent to ensure that all employees are made aware of and receive appropriate training and education regarding this policy. Rev. Brown, seconded by Mrs. Neal to approve this request; and the Board voted unanimously to approve. (Mr. C. White, Chairperson Legette, Mrs. Neal, Rev. Brown, Vice-Chairperson Davis and Mrs. Atkinson).

Facilities/Operations Report: Mr. Sturkey gave a brief review of the Facilities / Operations report. See Attached.

Lawn Maintenance Bid: Mr. Sturkey stated that all procurement procedures were followed and the bid for lawn maintenance in area #7 was advertised. The bids received were opened on September 12, 2018. Mr. Sturkey asked for an executive session to discuss this matter.

High School Schedules: Mr. Sturkey presented the Board with copies of various athletic schedules for Marion County Schools.

Human Resources Report / Updates - Mrs. Paula Grant: Mrs. Paula Grant gave a brief update. Chairperson Legette asked for a motion to approve the personnel request recommended by Dr. Bethea. Mrs. Neal moved, seconded by Reverend Brown to approve this request; and the Board voted unanimously to approve. (Chairperson Legette, Vice-Chairperson Davis, Rev. Brown, Mr. C. White, Mrs. Neal and Mrs. Atkinson).

Superintendent's Update: Dr. Bethea presented her monthly updates to the Board from the various Administrative Departments. See Attachment.

Student Transfer and Release: Dr. Bethea stated that the student transfer and release be discussed in Executive Session.

Review and Action: Out-of-State Travel: Dr. Bethea presented the following Out-of- District State travel request for approval. She stated that it would be an incentive field trip for students and the number of chaperones needed were also listed as required.

- (1) Out-of State Travel: Mullins High School Band – NC A&T State University Homecoming Parade @ Greensboro, NC - November 3, 2018.

The Board reviewed the request for travel and Chairperson Legette asked for a motion to approve. Reverend Brown stated that additional male chaperones were needed to attend. Mr. Murray stated that he would be attending as a chaperone. Motion by Mrs. Neal, seconded by Rev. Brown to approve the Out-of-State travel request; and the Board voted unanimously to approve (Mrs. Atkinson, Vice-Chairperson Davis, Rev. C. Brown, Mrs. Neal, Mr. C. White and Chairperson Legette).

- (2) Out-of State Travel: Creek Bridge High School JAG Student Leadership Academy @ Washington, D.C. November 14 – 18, 2018.

The Board reviewed the request for travel and Chairperson Legette asked for a motion to approve. Motion by Mr. C. White, seconded by Mrs. Neal to approve the Out-of-State travel request; and the Board voted unanimously to approve (Mrs. Atkinson, Vice-Chairperson Davis, Rev. C. Brown, Mrs. Neal, Mr. C. White and Chairperson Legette).

Public Participation - Mr. Ervin Harness (Bus Route): In Mr. Harness absence, Ms. Pierce and Mrs. Harness presented their safety concerns for their children, grandchildren and others in regards to their bus route on Highway 76. She gave a brief update to the Board of the circumstances and her request to make a change in the bus route. After the presentation, the Board informed Ms. Harness that they would contact her in reference to their decision. Attorney Boykin stated that the Board would need legal advice in executive session.

Dates to Remember - Conference / Meeting Reminders: Chairperson Legette reminded the Board of the upcoming events and meetings. Board members were reminded of the conferences and trainings such as Beyond the Basics Series on October 11, 2018 @ Columbia / SCSBA and the Risky Business Worker's Compensation & Property and Casualty Insurance Trust Seminar @

the Marriott at Grande Dunes in Myrtle Beach on October 17-19, 2018. The next regular meeting October 16, 2018 will be @ 5:00 p.m. Dr. Bethea stated that Mrs. Tiffany Richardson has been asked to come at 4:30 to the next meeting and bring any updated policies that the Board needed clarification on during the Retreat. Mr. White commended Dr. Bethea and her group for a commendable job during the storm and stated that everything was handled very well. Chairperson Legette stated that her church would be giving out supplies on Thursday for people affected by the storm. Vice-Chairperson Davis stated that he had been confronted with the question about the District allowing some to go on to school, but others not allowed to return back to school yet. Mrs. Neal asked that she not be included in group response. Rev. Brown stated that she met Ms. Anne McDaniels on August 28, 2018. Looking at paying cost of the SAT for the students.

Executive Session: Chairperson Legette asked for a motion to go into executive session for personnel, contractual matters and legal briefing. Motion by Mr. C. White, seconded by Mrs. Neal to approve this request; and the Board voted unanimously to approve. (Mrs. Neal, Mr. C. White, Chairperson Legette, Mrs. O. White, Rev. Brown, Vice-Chairperson Davis and Mrs. Atkinson).

Out of Executive Session: Chairperson Legette asked for a motion to come out of executive session back into open session. Motion by Mr. C. White, seconded by Mrs. Neal to approve this request and the Board voted unanimously to approve. (Mrs. O. White, Mrs. Neal, Chairperson Legette, Rev. Brown, Vice-Chairman Davis, Mrs. Atkinson and Mr. C. White).

Chairperson Legette stated that no action was taken in executive session.

Dr. Bethea stated that Mr. Murray, the Band Instructor for Mullins High School had an additional Out-of-State travel that would be coming up before the next board meeting in October. Mr. Murray stated that on the 13th of October the band would be going to Fayetteville, North Carolina to participate in the Gotham City Battle of the Bands. We will be using the same chaperones and the cost will be the same as the previous trip that you just approved. Chairperson Legette asked for a motion to approve this travel request with the paperwork to follow-up. Motion by Mrs. Neal, seconded by Mrs. O. White to approve the travel request with the paperwork forthcoming and the Board voted unanimously to approve this request (Mrs. Neal, Mrs. Atkinson, Mrs. O. White, Rev. Brown, Mr. White, Vice-Chairman Davis and Chairperson Legette).

Chairperson Legette asked for a motion to approve the lawn maintenance bid recommendation. Motion made by Mrs. Atkinson, seconded by Reverend Brown to accept the lowest bid for Area #7 lawn maintenance pending approval from the Finance Department as discussed in Executive Session; and the Board voted unanimously to approve this recommendation. (Mrs. Atkinson, Rev. C. Brown, Chairperson Legette, Mrs. Neal, Mrs. O. White, Vice-Chairperson Davis and Mr. C. White).

Motion made by Rev. Brown, seconded by Mrs. O. White to allow an In-District transfer with the understanding that the transfer is subject to acceptable discipline and related requirements as discussed in Executive Session as recommended by the Superintendents; and the Board voted unanimously to approve this recommendation (Mrs. Neal, Mrs. Atkinson, Mrs. O. White, Rev. Brown, Mr. White, Vice-Chairman Davis and Chairperson Legette).

Adjournment: Chairperson Legette asked for a motion to adjourn. Motion by Mrs. Atkinson, seconded by Mrs. O. White; and the Board voted unanimously to adjourn. (Rev. Brown, Mrs. Atkinson, Vice-Chairperson Davis, Mrs. Neal, Mr. C. White, and Chairperson Legette).

Marion County Board of Education

Operations Report

September, 2018

Facilities/Operations Report

Adult Education Phase II

The maintenance department has moved most of the furniture for the Adult Education Phase II. Causey's flooring has installed the VCT and strip molding in the main hall and sub corridors, and the floors have been waxed. A3 communications has installed the wiring for the cameras, and will connect the cameras once the ceiling is complete. To complete the ceiling, the district had to seek a waiver from the Office of School Facilities to not have to have professional services from an engineering firm. Once the waiver is granted the contractor can complete the ceiling and the building will be ready to open.

SRO for Marion Intermediate School

The General Assembly appropriated \$2,000,000 in the General Fund for school resource officers (SROs). These funds, intended to increase the number of SROs serving in schools, were made available to districts. Local districts, then had to apply for the grant monies.

Marion County Schools partnered with the Marion County Sheriff's Department to add an SRO at Marion Intermediate School. The State Department of Education will submit the monies directly to the sheriff's department.

New money appropriated for security measures

The SC General Assembly has made available up to \$15 million of lottery funds for school safety infrastructure projects as outlined in Proviso 1.98(B) of the FY 2018-2019 Appropriation Act. Marion County School District is eligible to apply for these funds that can be used for projects such as:

- (a) Door locks;
- (b) Security cameras;
- (c) Metal detectors;
- (d) Lifesaving medical equipment;
- (e) Equipment related to school resource officers, excluding vehicles.

The SC Department of Education (SCDE) has established several application due dates as indicated below. Districts can choose their due date.

September 21, 2018

October 26, 2018
November 21, 2018

The district will have a proposal ready to submit by the September 21st date. The proposal will be to add metal detectors for the middle and high schools.

Protocol for Dismissal of Varsity Head Coach

When considering the removal of a varsity head coach in Marion County Schools, the following steps must be taken:

- Contact district personnel (human resources and operations who will inform Dr. Bethea. Dr. Bethea will inform the board) to inform of your intent to dismiss the coach.
- Forward information that lead to the decision. To include evaluations, documentation of meetings with the coach, and documentation of meeting with school level athletic director. Include at least two years of evaluations, and any other pertinent throughout the process of making a decision.
- Do not make announcements concerning the decision until the principal has spoken to Dr. Bethea.

Lawn maintenance bid

To ensure that all procurement procedures were followed, the published a bid for lawn maintenance in area 7. Bids were opened on September 12, 2018 in the executive board room. The following bids were received:

Bids received

Company Name	Multi-Innovations	Light House Financial	Four Shores Property	Perfect Cutz
Bid Amount	\$72,348.75	\$70,000.00	\$75,312.00	\$69,500.00
Has Liability Insurance	Yes	Yes	Yes	Yes

District cost

Annual cost for three employees and a supervisor	Annual fuel and equipment maintenance cost	Cost to replace a deck	Cost to replace an engine	Approximate coast to purchase a new mower	Total annual cost
\$148,000.00	\$51,666.70	\$1,200.00	\$2,700.00/\$3,200.00	\$10,00.00	\$214,066.70

2018 Varsity Volleyball Schedule Mullins High School

8-21	Creek Bridge	Away	6:00pm	(Tuesday)
8-23	Carvers Bay	Home	6:00pm	(Thursday)
8-28	Latta	Away	6:00pm	(Tuesday)
8-29	Marion	Away	6:00pm	(Wednesday)
8-30	Hannah Pamplico	Home	6:00pm	(Thursday)
9-4	Andrews	Away	6:00pm	(Tuesday)
9-5	Marion	Home	6:00pm	(Wednesday)
9-6	Johnsonville	Away	6:00pm	(Thursday)
9-11	Kingstree	Home	6:00pm	(Tuesday)
9-12	Creek Bridge	Home	6:00pm	(Wednesday)
9-13	Cavers Bay	Away	6:00pm	(Thursday)
9-18	East Clarendon	Home	6:00pm	(Tuesday)
9-20	Hannah Pamplico	Away	6:00pm	(Thursday)
9-25	Latta	Home	6:00pm	(Tuesday)
9-27	Johnsonville	Home	6:00pm	(Tuesday)
10-2	Kingstree	Away	6:00pm	(Tuesday)
10-4	Andrews	Home	6:00pm	(Thursday)
10-9	East Clarendon	Away	6:00pm	(Tuesday)

**Head Coach – Bill Nelson
Athletic Director- Myron Gerald
Principal- Michael Stone
(843)-464-3710
Fax-464-3717**

Mullins High School Football Schedule

	Home		Away
August 24	Creek Bridge		
August 31	Marion		
September 7		@	C E Murray
September 14		@	Carvers Bay
September 21	East Clarendon		
September 28	Kingstree		
October 5		@	Johnsonville
October 12		@	Hannah Pamplico
October 19	Andrews		
October 26		@	Latta

Games start @ 7:30 pm

2018 Mullins High School Cross Country Schedule

***All meets will be away this year

<u>Date</u>	<u>School</u>
September 11	Marion
September 13	Loris
September 18	South Florence (Freedom Florence)
September 20	Green-Sea Floyds
September 27	Andrews
October 2	Marion
October 4	Loris
October 11	Andrews
October 18	Regionals
October 27	State Qualifier
November 3	State Meet – Sand Hills

Cross Country Coach – Rob Wicker – rwicker@marion.k12.sc.us

Athletic Director – Myron Gerald

Principal – Michael Stone

Marion High Fall Sports Schedules 2018

Date	Varsity Football	Volleyball	Date	Cross Country
Aug. 24	Latia	Aug. 17-18 Carver's Bay Pre-Season Tournament	Aug. 30	@Green Sea-Floyds
Aug. 31	@Mullins	Aug. 29 Mullins	Sept. 11	Loris, Lake City, South Florence
Sept. 7	Timmonsville	Aug. 30 Creek Bridge 5:30pm	Sept. 13	@Loris
Sept. 14	@Lake View	Sept. 4 @Governor's School	Sept. 18	@South Florence @Freedom Florence
Sept. 21	@Creek Bridge	Sept. 5 @Mullins	Sept. 20	Green Sea-Floyds
Sept. 28	@Dillon	Sept. 11 Aynor	Sept. 22	Pee Dee Classic @Freedom Florence
Oct. 5	Aynor *Homecoming	Sept. 13 Lake City	Sept. 25	@Carver's Bay
Oct. 12	@Lake City	Sept. 17 @Green Sea-Floyds 5:30	Oct. 2	Loris, Lake City, Aynor, GSF, HP, CB
Oct. 19	Cheraw **Senior Night	Sept. 18 @Cheraw	Oct. 4	@Loris
Oct. 26	@Loris	Sept. 20 @Loris	Oct. 9	@South Florence @Freedom Florence
		Sept. 24 Green Sea-Floyds 5:30	Oct. 18	Region 6AAA Meet @Marion
		Sept. 25 Dillon		
		Sept. 27 @Aynor		
		Oct. 2 @Lake City		
		Oct. 4 Cheraw		
		Oct. 9 Loris		
		Oct. 11 @Dillon		
All Games	Start @ 7:30pm	Games	Start @ 6pm unless noted	All meets start @ 5:30pm

Date	Girls Tennis	Date	Johnakin Middle
Aug. 21	@Conway	Sept. 5	@Hartsville
Aug. 23	@Wilson	Sept. 12	Darlington
Aug. 27	Governor's School	Sept. 19	@Williams
Aug. 28	Conway	Sept. 26	Sneed
Aug. 29	Mullins	Oct. 3	Open Date
Sept. 4	@Governor's School 5:30	Oct. 10	@Palmetto
Sept. 5	@Mullins	Oct. 17	Southside
Sept. 11	Aynor	Oct. 24	@RE McNair
Sept. 17	@Green Sea-Floyds		
Sept. 18	@Cheraw		
Sept. 20	@Loris		
Sept. 24	Green Sea-Floyds		
Sept. 27	@Aynor		
Oct. 4	Cheraw		
Oct. 9	Loris		
All Matches	Start @ 5pm	All Games	Start @ 5:30pm



Superintendent's Monthly Update to the Board

Tuesday, September 18, 2018

We Are Marion County! Educate • Prepare • Inspire

Superintendent's General Information:

- Due to the uncertainty of the weather, Dr. Tiffany Richardson will be rescheduled. We have requested her attendance at the October meeting, but have not received confirmation at this time. Prior to her return, please review your policies and write down and remaining questions and/or concerns that you have. Please submit your questions and/or concerns to Mrs. Hopper by October 1.
- MCSD submitted an application to the State Department of Education to receive funding for an additional SRO officer. We are pleased that our application was approved and we will be adding an elementary SRO. We will discuss the contractual components of this agreement in Executive Session.
- Please bring your attorney packets in preparation to finalize discussions.

Human Resources:

We have had a successful beginning with our Induction I and Induction II classes already underway this year. These classes provide support for our 1st and 2nd year teachers. We have modified the Induction I program to have a two strands. One will focus on the unique needs of early childhood / elementary teachers and the other to focus on middle / high teachers.

Public Relations:

Special Projects/E3 Grant has worked to provide make-up training sessions for any administrative team member who missed the summer professional development. Paula Grant and I have spear-headed the meetings that are now in progress at each school with veteran and new teachers to provide a full explanation of the optional performance pay criteria. We are also gearing up for the initial meetings of our Leadership Academies. The four strands of professional development directly address our focus goal to build capacity in teachers and leaders and are tailored to the current position the participants. Principals, Assistant Principals, District Leaders and Aspiring Leaders will study the Leadership Mindset for their first of eight meetings that will take place over the course of the school year.

Public Relations will be attending the SC State Department of Education's Back to School meeting next week in Columbia.

By all reports, PowerSchool is running properly and parents have full access to the Parent Portal.

Curriculum:

On-going professional development support is being provided to elementary ELA teachers of MCSD in the area of "Creating Running Records" by Reading Recovery instructors; and in the area of Balanced Literacy strategies by Reading Coaches.

MCSD will undergo a South Carolina Department of Education Title 1 audit on November 8, 2018.