# Board of Control

## Board Policy Development

The Board of Control governs using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.

Policy Development

Anyone may propose new policies, changes to existing policies, or elimination of existing policies. Staff suggestions should be processed through the Executive Director. Suggestions from all others should be made to the Board President or the Executive Director.

A Board Policy Committee will consider all policy suggestions, and provide information and recommendations to the Board.

The Executive Director is responsible for: (1) providing relevant policy information and data to the Board of Control, (2) notifying those who will implement or be affected by or required to implement a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board of Control deliberation. The Executive Director shall seek the counsel of the Board attorney when appropriate.

Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Board of Control meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board of Control discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. Further Board of Control consideration will be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

The Board of Control policies are available for public inspection in the District's main office during regular office hours. Copy requests should be made pursuant to Board policy 2:250, *Access to District's Public Records.*

Board Policy Review and Monitoring

The Board of Control will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required. The Board may use an annual policy review and monitoring calendar.

Executive Director Implementation

The Board of Control will support any reasonable interpretation of Board of Control policy made by the Executive Director. If reasonable minds differ, the Board will review the applicable policy and consider the need for further clarification.

In the absence of Board of Control policy, the Executive Director is authorized to take appropriate action.

Suspension of Policies

The Board of Control, by a majority vote of members present at any meeting, may temporarily suspend a Board of Control policy except those provisions that are controlled by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.: 105 ILCS 5/10-20.5.

CROSS REF.: 2:150 (Committees), 2:250 (Access to District's Public Records), 3:40 (Executive Director)

ADOPTED: March 20, 2008