

LAKE COUNTY TECH CAMPUS
Lake County Area Vocational System
Board of Control Meeting
August 4, 2022
Tech Campus Triple Room
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, August 4, 2022 at the Tech Campus in the Triple Room, Grayslake, Illinois.

Public Hearing – FY23 Technology Campus Budget: Dr. Mendoza, Board President, opened the public hearing at 10:03 a.m. There were no comments from the public on the proposed 2023 Tech Campus Budget.

Agenda Item I.1 Dr. Mendoza adjourned the public hearing at 10:03 a.m.

Public Hearing – FY23 LCAVS Budget: Dr. Mendoza, Board President, opened the public hearing at 10:04 a.m. There were no comments from the public on the proposed 2023 LCAVS Budget.

Agenda Item I.2 Dr. Mendoza adjourned the public hearing at 10:04 a.m.

Call to Order: Dr. Mendoza, Board President, called the meeting to order at 10:04 a.m. and the following roll call was taken:
Agenda Item 2.1

Members Present: Dr. Donn Mendoza, District 116
Dr. Dan Johnson, District 12
Dr. Jeff Feucht, District 117*
Dr. John Price, District 187*
Dr. Jesse Rodriguez, District 126
Dr. Danny Woestman, District 121
Dr. Tom Lind, District 157*
Dr. Kevin Myers, District 120*
Dr. Kelley Gallt, District 95
Dr. Christy Sefcik, District 124
Dr. Matthew Montgomery, District 115*
Dr. Denise Herrmann, District 128
Dr. Sebastian Kapala, Executive Director and Board Secretary

*** Alternates Present:** Dr. Anthony Kroll, District 120
Mr. Michael Baird, District 157
Mr. Scott Leverentz, District 117
Mr. Greg Volan, District 187
Dr. Jeff McHugh, District 115

Members Absent: Dr. Eric Twadell, District 125
Dr. Bruce Law, District 113
Dr. David Wilm, District 118
Dr. Michael Karner, Regional Supt.
Mrs. Tiffany Elswick, District 19
Dr. Mikkel Storaasli, District 127
Dr. Theresa Plascencia, District 60

Also Present: Mr. Derrick Burress, Principal
Ms. Joanne Hughes, Business Manager, CSBO
Mr. Ken Ellefson, Information Technology
Ms. Laura Emmerling, Dean of Student Services
Ms. Danielle Friedlieb, Assistant Principal
Ms. Francesca Hanson, Executive Assistant
Ms. Ali O'Brien, CLC

Comments from Citizens: Dr. Mendoza asked if there were any comments from citizens, there were none.
Agenda Item 2.2

CONSENT AGENDA: A motion was made by Dr. Gallit and seconded by Dr. Woestman to approve the
Agenda Item 3 Consent Agenda as presented:

1. April 14, 2022 Regular Session Meeting Minutes
2. Personnel

Roll call vote.

Aye: All
Nay: None

The motion carried.

Information Items
Agenda Item 4

Financial Highlights – Business Manager – Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 6.1 million.
Agenda Item 4.1

FY23 Tech Campus Budget Business Manager, Joanne Hughes highlighted some of the particulars of the Tech Campus budget. A fund transfer will occur in FY23.
Agenda Item 4.2

FY23 LCAVS Budget Business Manager, Joanne Hughes highlighted some of the particulars of the System budget.
Agenda Item 4.3

**College Career
Pathway
Endorsement Coord
Position**

Agenda Item 4.4

Executive Director, Sebastian Kapala presented on the new position of College Career Pathway Endorsement Coordinator. The selected candidate will be on the consent agenda for approval in September.

Enrollment Update

Agenda Item 4.5

Principal, Derrick Burress gave the Board an update on enrollment for the 2022-2023 school year. As of today, 2013 students are enrolled, this is the highest enrollment to date.

Board Committees

Agenda Item 4.6

Executive Director, Sebastian Kapala, reviewed the committee assignments with the Board. If any changes are made then a final draft of committees will be presented again at the October Board meeting.

**Policy Updates – First
Reading**

Agenda Item 4.7

Executive Director, Sebastian Kapala reported in the first reading for policies – 2:150-AP, 2:230, 4:10, 4:70, 4:170-AP1,E1, 4:170-AP1,E2, 4:170-AP4, 4:180-AP1, 5:40, 5:40-AP, 5:70, 5:80, 5:130-AP, 5:220-E, 5:240, 5:270-E, 6:80, 6:140, 6:250-E, 7:10-AP1, 7:10-AP2, 7:15, 7:140-AP, 7:270, 7:270-AP1, 7:270-E1, 7:285, 7:285-AP, 7:340-AP1,E2; 7:340-AP1,E5, and 8:20-E.

**2023-2024 Proposed
School Calendar**

Agenda Item 4.8

Executive Director, Sebastian Kapala presented the 2023-2024 school calendar for review. The calendar will be presented again for review at the September meeting.

Recommendations

Agenda Item 5

**Tech Campus Bills
for Payment, Payroll
& Liabilities, and
Financial Statements**

Agenda Item 5.1

A motion was made by Dr. Sefcik and seconded by Dr. Gallt to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**System Bills for
Payment/Financial
Statements**

Agenda Item 5.2

A motion was made by Dr. Woestman and seconded by Dr. Rodriguez to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**LCAVS FY23
Regional System Plan**
Agenda Item 5.3

A motion was made by Dr. Gallt and seconded by Dr. Woestman to accept the LCAVS FY23 Regional System Plan as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Adoption of FY23
Tech Campus Budget**
Agenda Item 5.4

A motion was made by Dr. Woestman and seconded by Mr. Volan to adopt the FY23 Tech Campus Budget as presented.

Roll call vote

Aye: All
Nay: None

The motion carried.

**Adoption of FY23
LCAVS Budget**
Agenda Item 5.5

A motion was made by Dr. McHugh and seconded by Dr. Woestman to adopt the FY23 LCAVS Budget as presented.

Roll call vote

Aye: All
Nay: None

The motion carried.

Fund Transfer
Agenda Item 5.6

A motion was made by Dr. Woestman and seconded by Dr. Gallt to accept the Fund Transfer as presented.

Roll call vote

Aye: All
Nay: None

The motion carried.

**College Career
Pathway
Endorsement
Coordinator Position**
Agenda Item 5.7

A motion was made by Dr. Kroll and seconded by Dr. McHugh to accept the College Career Pathway Endorsement Coordinator position as presented.

Roll call vote

Aye: All

Nay: None

The motion carried.

**Administrative
Reports**
Agenda Item 6

Principal's Report
Agenda Item 6.1

This summer, we have continued our literacy training with Dr. Ayanna Brown. Five instructors and our Professional Development Coordinator attended a week long training with Dr. Brown to develop their literacy skills and become teacher trainers for the rest of our staff. We look forward to what this year will bring in terms of literacy for all of our students.

During the first week of August, Tech Campus welcomed approximately 200 students through its doors for a summer remediation and jump-start into the new school year. The "Boot Camp" was held Monday through Thursday the first week of August for four hours each day. During this week, students worked collaboratively with each other on hands-on projects. These projects emphasized skills students may have missed out on last year due to remote learning and prepared students for being leaders in their classroom this school year. The program was overwhelmingly popular with our students. Students were engaged in learning, having fun and gaining valuable skills that will help them along their career path now and into the future.

This year, the administrative team continues to reinvent our New Teacher Induction. From August 9th through the 11th, we will conduct three days of induction that gives our new team an excellent understanding of Tech Campus and readies them for their first weeks of school. The induction is always well received and we are optimistic that our new staff will have a great start to the school year. The induction gives an overview of the following information at Technology Campus: Employee Handbook, Workforce Development, Advisory Committees, school forms and operations, classroom management, Technology Academy, SkillsUSA, Teacher Evaluations, planning for a two hour lesson and more. This year's focus will be on both Standards Based Grading and literacy improvement of our students. We are excited to have our seven new instructors and two aides attending this three day event.

**Associate Principal
Report**
Agenda Item 6.2

The Lake County Area Vocational System has received 100% FY 22 Perkins funds. Perkins was extended to August 31, 2020 due to continued supply chain issues.

The Lake County Area Vocational System has received 100% of FY22 CTEI funds. ISBE has extended CTEI through June 30, 2021 for purchases made in FY20. FY23 Perkins and Career and Technical Education Improvement (CTEI) Grant Applications/Regional Plan

Perkins and CTEI grants applications have been submitted and are awaiting state approval. When approved, the start date will be backdated to July 1.

Illinois State Course System

The Lake County Area Vocational System is reviewing all data for FY2023. High schools will be notified if changes need to be made in SIS. The accuracy of this data is

imperative because it directly links to the future grant allocations for the Technology Campus and member high schools. The system has made changes that may affect program funding.

Orientation and Educator Advisory Council Meetings

An orientation session for all new CTE Directors will be scheduled for mid-September. This session will focus on helping new CTE Directors understand the responsibilities and accountability requirements of our state and federal grants. All returning CTE Directors are also invited to attend. The first Educator Advisory Council meeting will be on the same date. All districts will receive their Grant documents including but not limited to their individual allocations, approvals, processes, due dates and accountability documents. Meetings will be scheduled virtually.

Workforce Development, in conjunction with the Lake County Eco-System, plans to hold a Career Expo for the entire building in March 2023.

The Career Exploration Grant received by Tech Campus was used to help fund paid internships to 16 Auto Service II students at various business partners within the county. Feedback from the partners was extremely positive and resulted in several students being permanently hired. Unfortunately the grant is not being renewed in FY23.

Closed Session

Agenda Item 7

Enter Closed Session

Agenda Item 7.1

A motion was made by Dr. Johnson and seconded by Dr. Hermmann to enter Closed Session at 10:27 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All

Nay: None

The motion carried.

Return to Regular Session

A motion was made by Dr. Sefcik and seconded by Dr. Kroll to return to Regular Session at 10:31a.m. No action was taken in Closed Session.

Voice vote.

Aye: All

Nay: None

The motion carried.

Adjournment
Agenda Item 8

A motion was made by Mr. Baird and seconded by Dr. McHugh to adjourn the meeting at 10:32 a.m.

Voice vote.

Aye: All
Nay: None

The motion carried.

The minutes approved on September 8, 2022.



President



Secretary