

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
October 13, 2022  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, October 13, 2022 at the Tech Campus in the Triple Room, Grayslake, Illinois

**Call to Order:** Dr. Mendoza, Board President, called the meeting to order at 10:04 am and the Agenda Item 1.1 following roll call was taken:

**Members Present:** Dr. Donn Mendoza, District 116  
Dr. Kelley Gallt, District 95  
Mrs. Tiffany Elswick, District 19  
Dr. Dan Johnson, District 12  
Dr. Jesse Rodriguez, District 126  
Dr. Danny Woestman, District 121  
Dr. Denise Herrmann, District 128 (*arrived 10:10 am*)  
Dr. Jeff Feucht, District 117  
Dr. Bruce Law, District 113  
Dr. Theresa Plascencia, District 60\*  
Dr. David Wilm, District 118  
Dr. Michael Karner, Regional Supt.  
Dr. Sebastian Kapala, Executive Director and Board Secretary

\* **Alternates Present:** Ms. Evonnda Fulton, District 60 (*arrived 10:07 am*)

**Members Absent:** Dr. Matthew Montgomery, District 115  
Dr. Mikkell Storaasli, District 127  
Dr. Kevin Myers, District 120  
Dr. Christy Sefcik, District 124  
Dr. John Price, District 187  
Dr. Tom Lind, District 157  
Dr. Eric Twadell, District 125

**Also Present:** Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Ken Ellefson, Information Technology  
Ms. Danielle Friedlieb, Associate Principal  
Ms. Elizabeth Del Rio, College Career Pathway Coordinator  
Ms. Francesca Hanson, Executive Assistant  
Ms. Ali O'Brien, CLC

**Comments from  
Citizens:**  
Agenda Item 1.2

Dr. Mendoza asked if there were any comments from citizens, there were none.

**CONSENT AGENDA:**  
Agenda Item 2

A motion was made by Dr. Woestman and seconded by Dr. Wilm to approve the Consent Agenda as presented:

1. September 8, 2022 Regular Session Meeting Minutes
2. September 8, 2022 Closed Session Meeting Minutes
3. Request to Accept Donation(s)

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Information Items**  
Agenda Item 3

**Auditors Report**  
Agenda Item 3.1

Auditor, Kevin Smith from Eder & Casella, discussed recent audit work. There are no issues to report. The FY2022 Audit will be brought back for approval in November to be placed on file with the Regional Superintendent of Schools.

**Financial Highlights –  
Business Manager**  
Agenda Item 3.2

Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 5.1 million.

**Capital Improvement  
Plan**  
Agenda Item 3.3

Business Manager, Joanne Hughes gave the Board a progress update on current projects at the Tech Campus. Current projects for FY23 include roof restoration, and welding program improvements. Future projects consist of phase 2 and 3 of the roof, asbestos abatement and program area renovations.

**Program Name  
Change – 3D Gaming  
and Cybersecurity**  
Agenda Item 3.4

Principal Derrick Burress shared his rationale with the Board for changing program names for one of our programs. Effective FY24 3D Gaming & Cybersecurity will be known as Cybersecurity.

**Building Partnerships  
Within Special  
Education**  
Agenda Item 3.5

Dean of Students Laura Emmerling presented on collaboration with IESE and the Tech Campus. This consists of training staff on IEPs, 504, Accommodation, modifications and how IEPs transfer to post-secondary. Future trainings are TBD.

**2023-2024 Proposed  
School Calendar**  
Agenda Item 3.6

Executive Director, Sebastian Kapala presented the 2023-2024 school calendar for review. The calendar will be presented again for adoption at the November meeting.

## Recommendations

### Agenda Item 4

#### **Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements**

Agenda Item 4.1

A motion was made by Dr. Gallt and seconded by Ms. Elswick to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

#### **System Bills for Payment/Financial Statements**

Agenda Item 4.2

A motion was made by Dr. Johnson and seconded by Dr. Feucht to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

#### **Program Name Change – 3D Gaming and Cybersecurity**

Agenda Item 4.3

A motion was made by Dr. Gallt and seconded by Dr. Johnson to accept the Program Name Change as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

## **Administrative Reports**

Agenda Item 5

#### **Principal's Report**

Agenda Item 5.1

October 7th: Institute Day-At this meeting we will continue our Literacy Professional Development delivered by Thought Spectrum. Throughout the beginning of the year, Dr. Brown has led our staff to help our instructors incorporate literacy proficiencies into their programs. We are working with Dr. Brown to assess where our students need help and helping our teachers to introduce strategies that will help both programmatically and academically. We look forward to what this year will bring with Dr. Brown. During this meeting, we will also be diving more deeply into Standards Based Grading and building out our standards for individual programs.

October 12th: Celebration of Partnerships

This day is our all school advisory day that has business and industry leaders come to our school to help our staff and students in three specific areas; Advise, Assist and

Advocate. During these meetings we work with our partners to ensure we are delivering content, preparing students and utilizing the best equipment possible to ready our students for their careers after high school and college. We are excited to have Congressman Brad Schneider as our featured speaker.

October 26th: Tech Campus Counselor, Special Education and Liaison Meeting

At this meeting, we will work with district counseling teams to help them understand the importance of CTE, our next steps in recruiting through the pandemic and the introduction of our Standards Based Grading Pilot. We are excited to be able to bring these new initiatives to the Tech Campus and look forward to working with our sending school to implement them

**Associate Principal Report**  
Agenda Item 5.2

**LCAVS Orientation and Educator Advisory Council Meetings**

The first EAC meeting was held on September 22, 2022. Districts are checking their approved courses to receive grant funding and were introduced to the new College and Career Pathways Endorsement Coordinator.

The Lake County Area Vocational System has received 100% of FY22 CTEI and Perkins funds. Perkins has been finalized. The FY23 CTEI and Perkins Grant Application has been accepted by ISBE and reimbursements can now be requested. Future Quest will be held on October 18, 19, and 20. All 8th-grade students in Lake County have will be receiving copies of the 2023 Lake County Career Guide. Tech Campus is in full swing this year for recruitment. Groups are again coming to Tech Campus for tours. Our marketing coordinator is also arranging to go to our high schools for recruitment events.

**Adjournment**  
Agenda Item 6

A motion was made by Dr. Johnson and seconded by Dr. Wilm to adjourn the meeting at 10:35 am.


Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on November 10, 2022.

  
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President

  
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Secretary