

LAKE COUNTY TECH CAMPUS
Lake County Area Vocational System
Board of Control Meeting
March 9, 2023
Tech Campus Triple Room
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, March 9, 2023 at the Tech Campus in the Triple Room, Grayslake, Illinois

Call to Order: Dr. Donn Mendoza, Board President, called the meeting to order at 10:00 a.m. and the Agenda Item 1.1 following roll call was taken:

Members Present: Dr. Donn Mendoza, District 116
Dr. Kelley Gallt, District 95
Dr. Jesse Rodriguez, District 126 (*arrived at 10:02 am*)
Mrs. Tiffany Elswick, District 19
Dr. Kevin Myers, District 120*
Dr. Matthew Montgomery, District 115*
Dr. Michael Karner, Regional Supt.*
Dr. Danny Woestman, District 121
Dr. Jeff Feucht, District 117
Dr. Christy Sefcik, District 124
Dr. Denise Herrmann, District 128 (*left at 10:48 am*)
Dr. Theresa Plascencia, District 60*
Dr. David Wilm, District 118
Dr. Sebastian Kapala, Executive Director and Board Secretary

*** Alternates Present:** Dr. Jason Nault, District 60
Dr. Anthony Kroll, District 120
Dr. Jeff McHugh, District 115
Mr. Andrew Carlson, Regional Office of Education

Members Absent: Dr. Bruce Law, District 113
Dr. John Price, District 187
Dr. Mikkel Storaasli, District 127
Dr. Dan Johnson, District 12
Dr. Tom Lind, District 157
Dr. Eric Twadell, District 125

Also Present: Ms. Karen Trush, CLC
Mr. Derrick Burress, Principal
Ms. Joanne Hughes, Business Manager, CSBO
Mr. Ken Ellefson, Information Technology
Ms. Danielle Friedlieb, Associate Principal
Mr. Stuart Mendelsohn, Tech Campus Union President
Ms. Laura Emmerling, Dean of Student Services
Ms. Francesca Hanson, Executive Assistant

**Comments from
Citizens:**
Agenda Item 1.2

Dr. Mendoza asked if there were any comments from citizens. There were none.

CONSENT AGENDA:
Agenda Item 2

A motion was made by Dr. Wilm and seconded by Dr. Gallt to approve the Consent Agenda as presented:

1. February 9, 2023 Regular Session Meeting Minutes
2. February 9, 2023 Closed Session Meeting Minutes
3. Personnel

Roll call vote.

Aye: All
Nay: None

The motion carried.

Closed Session
Agenda Item 3

Enter Closed Session
Agenda Item 3.1

A motion was made by Dr. Feucht and seconded by Mrs. Elswick to enter Closed Session at 10:02 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Return to Regular
Session**

A motion was made by Dr. Sefcik and seconded by Dr. McHugh to return to Regular Session at 10:48 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All
Nay: None

The motion carried.

**Financial Highlights –
Business Manager**
Agenda Item 4.1

Business Manager Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. The current fund balance is at 7 million.

FY24 Tuition Rates Agenda Item 4.2	Business Manager Joanne Hughes proposed a tuition increase of 2.5% for regular, Cosmetology and Adult Cosmetology increase by 2.5% plus the true up for FY24.
Enrollment Update Agenda Item 4.3	Principal Derrick Burress reported that we currently have 2438 students enrolled for the 2023-2024 school year. The highest enrollment number to date.
Policy Updates – Second Reading/Adoption Agenda Item 4.4	Executive Director, Sebastian Kapala reported in the second reading for policies - 2:100, 2:105, 2:210, 2:250-AP1, 2:250-E2, 2:265, 2:265-E, 3:50, 3:60, 3:60-E, 4:10, 4:60-AP1, 4:120, 4:165, 4:170-AP1, 4:190-AP1, 4:190-AP2, 5:20, 5:120, 5:120-AP1, 5:120-AP2, 5:120-AP2,E, 5:200, 5:220, 5:250, 5:280, 5:290, 5:320, 5:330, 6:15, 6:20, 6:65, 6:220, 6:250, 6:255, 6:260, 7:50, 7:70, 7:180, 7:190, 7:190-AP3, 7:190-E2, 7:250, 7:250-AP2, 7:285, 7:285-AP, 7:290, 7:290-AP, 7:340, 7:340-AP1, 7:340-AP1, E4, 7:340-AP2, and 8:30-AP
2023-2024 Proposed Board Meeting Schedule Agenda Item 4.5	Executive Director, Sebastian Kapala, proposed the board meeting schedule for the 2023-2024 school year. The schedule will be brought back for approval at the April Board meeting.
Recommendations Agenda Item 5	
Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements Agenda Item 5.1	<p>A motion was made by Dr. Gallt and seconded by Mrs. Elswick to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.</p> <p>Roll call vote.</p> <p>Aye: All Nay: None</p> <p>The motion carried.</p>
System Bills for Payment/Financial Statements Agenda Item 5.2	<p>A motion was made by Dr. Woestman and seconded by Dr. Sefcik to accept the System Bills for Payment/Financial Statements as presented.</p> <p>Roll call vote.</p> <p>Aye: All Nay: None</p> <p>The motion carried.</p>
FY24 Tuition Rates Agenda Item 5.3	A motion was made by Dr. Feucht and seconded by Dr. Woestman to accept the FY24 Tuition Rates as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Policy Updates –
Second
Reading/Adoption**
Agenda Item 5.4

A motion was made by Dr. McHugh and seconded by Dr. Woestman to accept the Policy Updates as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Job Description
Amendment –
Professional
Development
Coordinator**
Agenda Item 5.5

A motion was made by Mrs. Elswick and seconded by Dr. Gallt to accept the Job Description for Professional Development Coordinator as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Technology Director
Salary Adjustment**
Agenda Item 5.6

A motion was made by Dr. Gallt and seconded by Mrs. Elswick to accept the Technology Director Salary Adjustment as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Part-Time Non-
Tenured Licensed
Staff Recommended
for Renewal**
Agenda Item 5.7

A motion was made by Dr. Kroll and seconded by Dr. Wilm to accept the Part-Time Non-Tenured Licensed Staff Recommended for Renewal as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Full-Time Educational Support Staff Recommended for Reduction in Force (RIF)

Agenda Item 5.8

A motion was made by Dr. Kroll and seconded by Dr. Woestman to accept the Full-Time Educational Support Staff Recommended for Reduction in Force (RIF) as presented.
Roll call vote.

Aye: All
Nay: None

The motion carried.

Full-Time Non-Tenured Licensed Staff Recommended for Non-Renewal

Agenda Item 5.9

A motion was made by Dr. Kroll and seconded by Dr. McHugh to accept the Full-Time Non-Tenured Licensed Staff Recommended for Non-Renewal as presented.
Roll call vote.

Aye: All
Nay: None

The motion carried.

Full Time Non-Tenured Licensed Staff Recommended for (1st, 2nd, 3rd and 4th Year) Probationary Status (for the 2023-2024 school year)

Agenda Item 5.10

A motion was made by Dr. Kroll and seconded by Dr. Gallt to accept the Full-Time Non-Tenured Licensed Staff Recommended for 1st, 2nd, 3rd, and 4th Year Probationary Status for the 2023-2024 School Year as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Full-Time Licensed Staff Recommended for Contractual Continued Service (Tenure)

Agenda Item 5.11

A motion was made by Mrs. Elswick and seconded by Dr. Kroll to accept the Full-Time Licensed Staff recommended for Contractual Continued Service (Tenure) as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Administrative Appointment – Associate Principal

Agenda Item 5.12

A motion was made by Dr. Kroll and seconded by Dr. Wilm to accept the Associate Principal contract renewal as presented.

Roll call vote

Aye: All
Nay: None

The motion carried.

**Administrative
Appointment – Dean
of Student Services**
Agenda Item 5.13

A motion was made by Dr. Galt and seconded by Dr. Kroll to accept the Dean of Student Services contract renewal presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Administrative
Reports**
Agenda Item 6

Principal's Report
Agenda Item 6.1

On February 17th, Tech Campus held its final institute day of the year. The day was filled with information discussing our transition to Standards Based Grading, continued literacy training and a presentation on meeting the needs of students with IEPs. Principal Burress also gave the Data Driven Student Success Report to the staff. This was the same report that was given to the Board of Control during the February Board meeting. The day was well received according to the staff survey that was generated. Tech Campus believes that we remain on the cutting edge of professional development as it relates to CTE in both the state and country. On March 14th, Tech Campus will host its annual career expo. There will be over 150 businesses at this event. Students have created resumes and will be given detailed information about each business. Tech Campus strives to bring businesses to our expo that are specific to the fields that students are enrolled in. We anticipate this event to be a great success, we have received sponsorships to pay for the lunch and "swag" bags that the businesses will receive. We are also receiving business sponsorships to send students to the SkillsUSA state event this April.

**Associate Principal
Report**
Agenda Item 5.2

Reports and Fiscal Information
38% FY23 Perkins funds have been received from the Illinois State Board of Education (ISBE). 63% of FY23 CTEI funds have been received.
It is that time of year where we collect FY22 Single Audits. All grant managers have been notified to send a copy to us.
All students will have an opportunity to participate in an in-person career expo this school year. All career pathways will be done on one day, Tuesday March 14, 2023. The expo will be in conjunction with the Eco-System (Lake County Partner, Lake County Workforce and College of Lake County). A website www.lakecountycareers.com will collect data from both the employer and students end. Employers can register by going to <https://lakecountycareers.com/tech-campus-career-expo-2023/>
51% of the College and Career Pathway Endorsement Coordinator Grant has been received. The coordinator will hold another meeting for all sending districts in April to

give additional guidance and assistance on the pathway endorsement application process.

Adjournment
Agenda Item 7

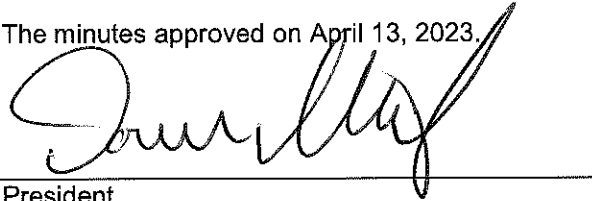
A motion was made by Dr. Woestman and seconded by Dr. Kroll to adjourn the meeting at 11:03 a.m.

Voice vote.

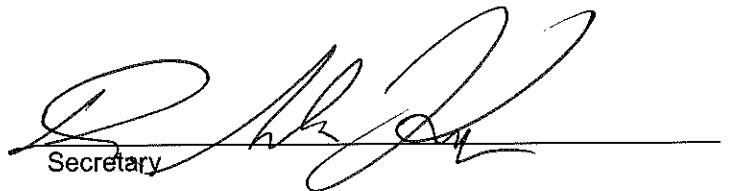
Aye: All
Nay: None

The motion carried.

The minutes approved on April 13, 2023.



President



Secretary