

LAKE COUNTY TECH CAMPUS
Lake County Area Vocational System
Board of Control Meeting
April 13, 2023
Tech Campus Triple Room
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, April 13, 2023 at the Tech Campus in the Triple Room, Grayslake, Illinois

Call to Order: Dr. Donn Mendoza, Board President, called the meeting to order at 10:06 a.m. and the Agenda Item 1.1 following roll call was taken:

Members Present: Dr. Donn Mendoza, District 116
Dr. Kelley Gallt, District 95
Dr. Matthew Montgomery, District 115*
Dr. Danny Woestman, District 121
Dr. Jeff Feucht, District 117
Dr. Christy Sefcik, District 124*
Dr. Mikkel Storaasli, District 127
Dr. Denise Herrmann, District 128 (*left at 11:00 am*)
Dr. Theresa Plascencia, District 60*
Dr. David Wilm, District 118
Dr. Sebastian Kapala, Executive Director and Board Secretary

* **Alternates Present:** Dr. Jason Nault, District 60
Dr. Jeff McHugh, District 115 (*left at 11:15 am*)
Mr. Eric Taubery, District 124

Members Absent: Dr. Bruce Law, District 113
Dr. Jesse Rodriguez, District 126
Dr. Kevin Myers, District 120
Mrs. Tiffany Elswick, District 19
Dr. Michael Karner, Regional Supt.
Dr. John Price, District 187
Dr. Dan Johnson, District 12
Dr. Tom Lind, District 157
Dr. Eric Twadell, District 125

Also Present: Ms. Julia Peterson, CLC
Dr. Ayanna Brown, Guest speaker
Mr. Derrick Burress, Principal
Ms. Joanne Hughes, Business Manager, CSBO
Mr. Ken Ellefson, Information Technology
Ms. Danielle Friedlieb, Associate Principal
Mr. Stuart Mendelsohn, Tech Campus Union President
Ms. Laura Emmerling, Dean of Student Services
Ms. Francesca Hanson, Executive Assistant

**Comments from
Citizens:**
Agenda Item 1.2

Dr. Mendoza asked if there were any comments from citizens. There were none.

Closed Session
Agenda Item 2

Enter Closed Session
Agenda Item 2.1

A motion was made by Dr. Woestman and seconded by Dr. Herrmann to enter Closed Session at 10:07 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Return to Regular
Session**

A motion was made by Dr. Woestman and seconded by Dr. Storaasli to return to Regular Session at 10:43 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All
Nay: None

The motion carried.

CONSENT AGENDA:
Agenda Item 3

A motion was made by Dr. McHugh and seconded by Dr. Herrmann to approve the Consent Agenda as presented:

1. March 9, 2023 Regular Session Meeting Minutes
2. March 9, 2023 Closed Session Meeting Minutes
3. Notice of Public Hearing – FY24 Lake County Tech Campus Tentative Budget
4. Notice of Public Hearing – FY24 LCAVS Tentative Budget
5. Budget Preparation Designee Approval – FY24
6. Request to Accept Donation(s)
7. Personnel
8. Authorization to Pay March-August 2023 Bills
9. Operational and Building Maintenance Assessment – FY24
10. Workers Compensation Insurance Renewal – FY24
11. Renewal of School Bond Treasurers Bond
12. Comprehensive Liability Insurance Renewal – FY24
13. Fiduciary Liability Insurance Renewal – FY24

Roll call vote.

Aye: All
Nay: None

The motion carried.

Information Items

Agenda Item 4

Dr. Ayanna Brown- Literacy Professional Development

Agenda Item 4.1

Dr. Ayanna Brown presented Literacy Professional Development for the Tech Campus. The next planning steps for the 2023-2024 school year include continued instructional PD and develop an onboarding process for new teachers at the Tech Campus.

Financial Highlights – Business Manager

Agenda Item 4.2

Business Manager Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. The current fund balance is at 7.1 million.

FY24 LCAVS Tentative Budget

Agenda Item 4.3

Business Manager, Joanne Hughes highlighted some of the particulars of the LCAVS budget. No rollover FY23 expenditures were rolled into FY24.

FY24 Lake County Tech Campus Tentative Budget

Agenda Item 4.4

Business Manager, Joanne Hughes highlighted some of the particulars of the Tech Campus budget. Expenditures include the roof restoration, staff bathroom, Nurse's office, architect fees, Room 158 Welding and Room 168 Cosmetology.

Health, Dental, & Life Insurance Rates – FY24

Agenda Item 4.5

Business Manager, Joanne Hughes reported on the changes in the health, dental and Life Insurance rates for FY24. Health insurance rates for PPO increased by 10%, HMO increased by 13%, HDHP increased by 10%, and dental increased by 12%.

Program Fee Updates

Agenda Item 4.6

Business Manager, Joanne Hughes reported on all first and second year program fees.

Custodial Bid

Agenda Item 4.7

Business Manager, Joanne Hughes reported on the Custodial Bid. It has been recommended to renew the current contract with ECO Clean Maintenance for two years.

Enrollment Update

Agenda Item 4.8

Principal Derrick Burress gave the Board an update on enrollment for the 2023-2024 school year. As of today, 2420 students are enrolled.

2023-2024 Proposed

Executive Director, Sebastian Kapala, proposed the board meeting schedule for the

**Board Meeting
Schedule**
Agenda Item 4.9

2023-2024 school year.

Recommendations
Agenda Item 5

**Tech Campus Bills
for Payment, Payroll
& Liabilities, and
Financial Statements**
Agenda Item 5.1

A motion was made by Dr. Woestman and seconded by Dr. Wilm to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**System Bills for
Payment/Financial
Statements**
Agenda Item 5.2

A motion was made by Dr. Storaasli and seconded by Dr. McHugh to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Final Tuition
Billing/Assessment-
FY23**
Agenda Item 5.3

A motion was made by Dr. Herrmann and seconded by Dr. Woestman to accept the Final Tuition Billing and Assessment for FY23 as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Program Fee Updates
Agenda Item 5.4

A motion was made by Dr. Woestman and seconded by Dr. Storaasli to accept the Program Fee Updates as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Custodial Bid
Agenda Item 5.5

A motion was made by Dr. McHugh and seconded by Dr. Wilm to accept the renewal of current custodial contract with Eco Clean Maintenance Inc. as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

2023-2024 Board Meeting Schedule
Agenda Item 5.6

A motion was made by Dr. Woestman and seconded by Dr. Feucht to accept the 2023-2024 Board Meeting Schedule as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Dismissal
Agenda Item 5.7

A motion was made by Dr. Woestman and seconded by Dr. Gallt to accept the dismissal Theodore Sciaky effective April 13, 2023 as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Administrative Reports
Agenda Item 6

Principal's Report
Agenda Item 6.1

This May, the Tech Campus will again host an awards ceremony. We will be changing venues to the Grayslake North Field House due to some pandemic procedures still in place at the College of Lake County that would limit the amount of attendees. The goal of this night is to recognize students that have achieved much throughout the school year. The principal team and our Marketing Coordinator our working with staff to celebrate students that have been nominated in the National Technical Honor Society, received scholarships and have been selected as Program Student of the Year. We would like to thank Grayslake North and District 127 for allowing us to host our event at their school.

The State Leadership & Skills Conference is the pinnacle conference for the students in SkillsUSA Illinois. On Thursday, April 27th students will be heading to Peoria, IL for this showcase of career and technical education and skill. 107 Tech Campus students are registered to participate in various events. These students encompass 21 different member schools and 6 different career clusters. These students will be part of the 5,000+ attendees- students, teachers and business partners- that will be participating in the multi-day event. Students will return on Saturday April 29th after the Champions Ceremony.

**Associate Principal
Report**

Agenda Item 6.2

78% of FY2023 CTEI funds have been received from the Illinois State Board of Education (ISBE).

43% of Perkins funds have been allocated through March 2023.

Schools will begin the process of submitting grant proposals for FY23. We are waiting on guidance and allotments from ISBE in order to proceed with the application process. The state usually notifies regions of funds by May 1.

The Lake County Area Vocational System will make all additions, changes and deletions to courses in the ISCS system so accurate data can be collected in SIS. The enrollments will be calculated towards FY23 grant allocations. The final deadline for all data is June 30, 2023.

The annual career expo was held on March 14, 2022. It included approximately 150 business partners from all the career clusters.

Student awards night will be done Thursday May 4, 2023 at the Grayslake North Fieldhouse. We are excited to celebrate the students in person.

278 Tech Campus students were inducted into the NTHS for the 2022-2023 school year. NTHS recognizes outstanding students enrolled in Career and Technical Education programs. Students must have maintained an A or B in the first semester, been nominated as a Program Student of the Semester, and consistently demonstrate leadership qualities including pride in skilled craftsmanship. Schools have been notified of their students in NTHS.

Adjournment

Agenda Item 7

A motion was made by Dr. Woestman and seconded by Dr. Wilm to adjourn the meeting at 11:18 a.m.

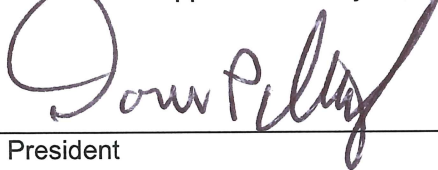
Voice vote.

Aye: All

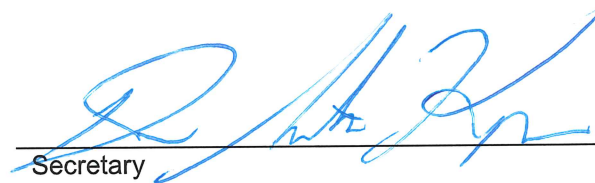
Nay: None

The motion carried.

The minutes approved on May 11, 2023.



President



Secretary