

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
August 10, 2023  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, August 10, 2023 at the Tech Campus in the Triple Room, Grayslake, Illinois.

**Public Hearing – FY24 Technology Campus Budget:** Dr. Gallt, Board Vice President, opened the public hearing at 10:07 a.m. There were no comments from the public on the proposed 2024 Tech Campus Budget.  
Agenda Item I.1 Dr. Gallt adjourned the public hearing at 10:03 a.m.

**Public Hearing – FY24 LCAVS Budget:** Dr. Gallt, Board Vice President, opened the public hearing at 10:07 a.m. There were no comments from the public on the proposed 2024 LCAVS Budget.  
Agenda Item I.2 Dr. Gallt adjourned the public hearing at 10:04 a.m.

**Call to Order:** Dr. Gallt, Board Vice President, called the meeting to order at 10:08 a.m. and the following roll call was taken:  
Agenda Item 2.1

**Members Present:** Dr. Donn Mendoza, District 116\*  
Dr. Dan Johnson, District 12  
Dr. Jeff Feucht, District 117  
Dr. Jesse Rodriguez, District 126  
Dr. Danny Woestman, District 121  
Dr. David Wilm, District 118\*  
Dr. Theresa Plascencia, District 60\*  
Dr. Kevin Myers, District 120\*  
Dr. Michael Karner, Regional Supt.  
Dr. Kelley Gallt, District 95  
Dr. Matthew Montgomery, District 115\*  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Dr. Anthony Kroll, District 120  
Ms. Hather Bennett, District 116  
Mr. Jason Nault, District 60  
Dr. Jeff McHugh, District 115  
Ms. Michaline Schmidt, District 118

**Members Absent:** Dr. Eric Twadell, District 125  
Dr. Bruce Law, District 113  
Dr. John Price, District 187  
Dr. Denise Herrmann, District 128  
Dr. Tom Lind, District 157  
Dr. Christy Sefcik, District 124  
Mrs. Tiffany Elswick, District 19  
Dr. Mikkel Storaasli, District 127

**Also Present:** Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Ken Ellefson, Information Technology  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Danielle Friedlieb, Assistant Principal  
Ms. Francesca Hanson, Executive Assistant  
Ms. Elizabeth Del Rio, College Career Pathway Endorsement Coord.  
Ms. Amanda Harmer, CLC

**Comments from Citizens:** Dr. Gallt asked if there were any comments from citizens, there were none.  
Agenda Item 2.2

**Closed Session**  
Agenda Item 3

**Enter Closed Session** A motion was made by Dr. Woestman and seconded by Dr. Kroll to enter Closed Session at 10:09 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.  
Agenda Item 3.1

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Return to Regular Session** A motion was made by Dr. Kroll and seconded by Dr. McHugh to return to Regular Session at 10:28 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All  
Nay: None

The motion carried.

**CONSENT AGENDA:** A motion was made by Dr. Kroll and seconded by Dr. Johnson to approve the Consent Agenda as presented:  
Agenda Item 4

1. May 11, 2023 Regular Session Meeting Minutes
2. May 11, 2023 Closed Session Meeting Minutes
3. Personnel
4. Request to Accept Donation(s)
5. Annual LCTC Joint Agreement Renewal

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Information Items**

Agenda Item 5

**Financial Highlights – Business Manager** – Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 7.4 million.  
Agenda Item 5.1

**FY24 Tech Campus Budget** Business Manager, Joanne Hughes highlighted some of the particulars of the Tech Campus budget. A fund transfer will occur in FY24.  
Agenda Item 5.2

**FY24 LCAVS Budget** Business Manager, Joanne Hughes highlighted some of the particulars of the System budget.  
Agenda Item 5.3

**Enrollment Update** Principal, Derrick Burress gave the Board an update on enrollment for the 2023-2024 school year. As of today, 2,250 students are enrolled, this is the highest enrollment to date.  
Agenda Item 5.4

**SkillsUSA** Dean of Students, Laura Emmerling presented on SkillsUSA Nationals held on June 19-June 24, 2023 in Atlanta, GA.  
Agenda Item 5.5

**FOIA Request** A FOIA request was received from Renee Brainerd of the Village of Westmont on May 24, 2023, under the U.S. Freedom of Information Act and the Illinois Freedom of Information Act, asking for personnel information on former Tech Campus employee.  
Agenda Item 5.6

**Policy Updates – First Reading** Executive Director, Sebastian Kapala reported in the first reading for policies – 2:110, 2:250-E2, 4:60, 4:60-AP1, 4:60-AP3, 4:60-AP4, 4:60-AP5, 5:30, 5:30-AP2, 5:30-AP3, 5:30-AP3,E, 5:90, 5:90-AP1, 5:90-AP2, 5:125, 5:150, 5:150-AP, 5:260, 7:180-AP1,E2, 7:180-AP1,E3, 7:180-AP1,E4, 7:180-AP1,E6, 7:180-AP1,E7, 7:190-AP6, and 8:20.  
Agenda Item 5.7

**2024-2025 Proposed  
School Calendar**  
Agenda Item 5.8

Executive Director, Sebastian Kapala presented the 2024-2025 school calendar for review. The calendar will be presented again for review at the September meeting.

**Recommendations**  
Agenda Item 6

**Tech Campus Bills  
for Payment, Payroll  
& Liabilities, and  
Financial Statements**  
Agenda Item 6.1

A motion was made by Dr. Kroll and seconded by Dr. Woestman to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**System Bills for  
Payment/Financial  
Statements**  
Agenda Item 6.2

A motion was made by Dr. Kroll and seconded by Dr. Woestman to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**LCAVS FY24  
Regional System Plan**  
Agenda Item 6.3

A motion was made by Dr. Kroll and seconded by Dr. Johnson to accept the LCAVS FY24 Regional System Plan as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Adoption of FY24  
Tech Campus Budget**  
Agenda Item 6.4

A motion was made by Dr. Johnson and seconded by Dr. Woestman to adopt the FY24 Tech Campus Budget as presented.

Roll call vote

Aye: All  
Nay: None

The motion carried.

**Adoption of FY24  
LCAVS Budget**  
Agenda Item 6.5

A motion was made by Dr. McHugh and seconded by Dr. Feucht to adopt the FY24 LCAVS Budget as presented.

Roll call vote

Aye: All  
Nay: None

The motion carried.

**Fund Transfer**  
Agenda Item 6.6

A motion was made by Dr. Johnson and seconded by Dr. McHugh to accept the Fund Transfer as presented.

Roll call vote

Aye: All  
Nay: None

The motion carried.

**CWI Licensure  
Stipend**  
Agenda Item 6.7

A motion was made by Dr. Kroll and seconded by Dr. Feucht to accept the CWI Licensure Stipend as presented.

Roll call vote

Aye: All  
Nay: None

The motion carried.

**Administrative  
Reports**  
Agenda Item 7

**Principal's Report**  
Agenda Item 7.1

For the 2023-2024 school year, Tech Campus has hired 16 new staff members. Eleven of those staff members are new instructors. We are excited to be able to onboard them this week with a new four day Tech Campus University formerly known as new teacher orientation. We have expanded the week from three days to four days so that we can get our new team up to speed with our literacy and Standards Based Grading initiatives along with all of the other important pieces that go into being a new staff member at Tech Campus. Attached is the Tech Campus University Agenda for the week and the letter we sent to our new team.

**Associate Principal**

The Lake County Area Vocational System has received 100% FY 23 Perkins funds.

**Report**  
Agenda Item 7.2

Perkins was extended to August 31, 2023 due to continued supply chain issues. The Lake County Area Vocational System has received 100% of FY23 CTEI funds. ISBE has issued an additional \$293,182 in CTEI funds. Therefore, they sent our FY24 grant application back for changes. All districts have now accounted for their additional funds.

**FY24 Perkins and Career and Technical Education Improvement (CTEI) Grant Applications/Regional Plan**

Perkins and CTEI grants applications have been re-submitted and are awaiting state approval. When approved, the start date will be backdated to July 1.

The Lake County Area Vocational System is reviewing all data for FY2024. High schools will be notified if changes need to be made in SIS. The accuracy of this data is imperative because it directly links to the future grant allocations for the Technology Campus and member high schools. The system has made changes that may affect program funding.

The first Educator Advisory Council meeting will be on September 21, 2023. All districts will receive their Grant documents including but not limited to their individual allocations, approvals, processes, due dates and accountability documents.

The College and Career Pathway Endorsement Coordinator, in conjunction with the Lake County Eco-System, plans to hold a Career Expo for the entire building in March 2024.

**College and Career Pathway Endorsement Coordinator Grant**

LCAVS has been approved for a second year of the regional College and Career Pathway Endorsement Coordinator Grant to help fund the position.

**Adjournment**  
Agenda Item 8

A motion was made by Dr. Feucht and seconded by Dr. Johnson to adjourn the meeting at 10:53 a.m.

Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on September 14, 2023.

  
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President

  
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Secretary