

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
September 14, 2023  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, September 14, 2023 at the Tech Campus in the Triple Room, Grayslake, Illinois.

**Call to Order:** Dr. Mendoza, Board President, called the meeting to order at 10:05 a.m. and the Agenda Item 1.1 following roll call was taken:

**Members Present:** Dr. Donn Mendoza, District 116  
Dr. Kelley Gallt, District 95  
Dr. Dan Johnson, District 12\*  
Dr. Jeff Feucht, District 117  
Dr. John Price, District 187  
Dr. Jesse Rodriguez, District 126  
Dr. Danny Woestman, District 121  
Dr. Tom Lind, District 157  
Dr. Bruce Law, District 113  
Dr. David Wilm, District 118  
Dr. Theresa Plascencia, District 60\*  
Dr. Michael Karner, Regional Supt.  
Dr. Kevin Myers, District 120\*  
Dr. Christy Sefcik, District 124  
Dr. Denise Herrmann, District 128  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Dr. Anthony Kroll, District 120  
Mr. Kevin Shelton, District 12  
Dr. Jason Nault, District 60

**Members Absent:** Dr. Eric Twadell, District 125  
Mrs. Tiffany Elswick, District 19  
Dr. Mikkel Storaasli, District 127  
Dr. Matthew Montgomery, District 115

**Also Present:** Mr. Andrew Stout, District 126  
Mr. Richard Ammon, CLC  
Mr. Stu Mendelsohn, Union President  
Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Ken Ellefson, Information Technology  
Mr. Alex Escareno, Professional Development Coordinator  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Danielle Friedlieb, Assistant Principal

**Comments from  
Citizens:**  
Agenda Item 1.2

Dr. Mendoza asked if there were any comments from citizens, there were none.

**CONSENT AGENDA:**  
Agenda Item 2

A motion was made by Dr. Feucht and seconded by Dr. Rodriguez to approve the Consent Agenda as presented:

1. August 10, 2023 Regular Session Meeting Minutes
2. August 10, 2023 Closed Session Meeting Minutes
3. Personnel
4. Request to Accept Donation(s)
5. Administrator and Teacher Salary and Benefits Report

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Information Items**  
Agenda Item 3

**Financial Highlights –  
Business Manager**  
Agenda Item 3.1

Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 7 million.

**Enrollment Update**  
Agenda Item 3.2

Principal, Derrick Burress gave the Board an update on enrollment for the 2023-2024 school year. As of today, 2,120 students are enrolled at the Tech Campus.

**Maintenance Grant**  
Agenda Item 3.3

Business Manager, Joanne Hughes spoke to the Board on submission for the School Maintenance Grant. This is a matching grant up to \$50,000.

**Policy Updates – First  
Reading**  
Agenda Item 3.4

Executive Director, Sebastian Kapala reported in the first reading for policies – 2:170, 4:55-E, 4:60-E, 4:80-AP1, 4:100, 4:160-AP, 5:230, 6:10, 6:240-AP, 7:15-E and 7:330.

**Policy Updates –  
Second  
Reading/Adoption**  
Agenda Item 3.5

Executive Director, Sebastian Kapala reported in the second reading for policies – 2:110, 2:250-E2, 4:60, 4:60-AP1, 4:60-AP3, 4:60-AP4, 4:60-AP5, 5:30, 5:30-AP2, 5:30-AP3, 5:30-AP3,E, 5:90, 5:90-AP1, 5:90-AP2, 5:125, 5:150, 5:150-AP, 5:260, 7:180-AP1,E2, 7:180-AP1,E3, 7:180-AP1,E4, 7:180-AP1,E6, 7:180-AP1,E7, 7:190-AP6, and 8:20.

**2024-2025 Proposed  
School Calendar**  
Agenda Item 3.6

Executive Director, Sebastian Kapala presented the 2024-2025 school calendar for review. The calendar will be presented again for review at the October meeting.

**CTEI Funding  
Allocation Formula**  
Agenda Item 3.7

Executive Director, Sebastian Kapala presented on CTEi Funding Allocation Formula. Funding formula is expected to be finalized in the fall and use of the new formula will begin FY25.

**Recommendations**  
Agenda Item 4

**Tech Campus Bills  
for Payment, Payroll  
& Liabilities, and  
Financial Statements**  
Agenda Item 4.1

A motion was made by Dr. Gallt and seconded by Dr. Sefcik to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**System Bills for  
Payment/Financial  
Statements**  
Agenda Item 4.2

A motion was made by Dr. Wilm and seconded by Dr. Herrmann to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Policy Updates –  
Second  
Reading/Adoption**  
Agenda Item 4.3

A motion was made by Dr. Sefcik and seconded by Dr. Wilm to accept the Policy Updates as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Maintenance Grant**  
Agenda Item 4.4

A motion was made by Dr. Woestman and seconded by Dr. Lind to accept the Maintenance Grant as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Administrative Reports**  
Agenda Item 5

**Principal's Report**  
Agenda Item 5.1

Collaboration continues with the College of Lake County in establishing dual credit courses in the career programs at the Tech Campus. CLC Dual Credit Coordinators, Matt Menning and Norma Guzman, are in the process of meeting with all classes to discuss the importance of dual credit and next steps in the enrollment process. Tech Campus students will enroll in the dual credit classes by the end of October 2023. Students will earn credits second semester by completing their Tech Campus program. Additionally, we are completing updates for the continuation and addition of articulation agreements with CLC.

Additional Dual Credit was awarded to our Industrial Technology and Multi Media courses for the 2023-2024 school year.

The Fire Fighting and Law Enforcement Programs will held our annual 9-11 Memorial Service on September 11th during each session. Law Enforcement and Criminal Justice students conducted an honor guard and Fire Fighting students read names of fallen first responders. This is a humbling experience and impactful way for our students to understand and remember the events of September 11th, 2001, especially since none of our students were alive during this tragic day.

**Associate Principal Report**  
Agenda Item 5.2

All funds for both Perkins and CTEI have been received. Perkins and CTEI were extended through August 31, 2022 due to additional monies and delayed shipping of items during the pandemic.

The FY23 application for grants has been approved for purchases as of July 1, 2023. The Lake County Area Vocational System will continue to use the Modified Perkins Federal Reimbursement Model for FY2024. This model allows the Lake County Area Vocational System to submit a monthly expenditure report with a commitment amount based on actual expenditures. The Lake County Area Vocational System will receive the commitment funds within 3 – 5 business days after the expenditure report is submitted. A schedule of payments will continue to be in effect for CTEI.

An orientation session for all new CTE Directors will be scheduled for September 21, 2023. This session will focus on the funding formula, resubmission of FY23 SIS data, and the updated Local Needs Assessments that all districts will be updating this year.

**Closed Session**  
Agenda Item 6

**Enter Closed Session**  
Agenda Item 6.1

A motion was made by Dr. Herrmann and seconded by Dr. Gallit to enter Closed Session at 10:48 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint

lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Return to Regular Session**

A motion was made by Dr. Woestman and seconded by Dr. Kroll to return to Regular Session at 11:07 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All  
Nay: None

The motion carried.

**Adjournment**  
Agenda Item 8

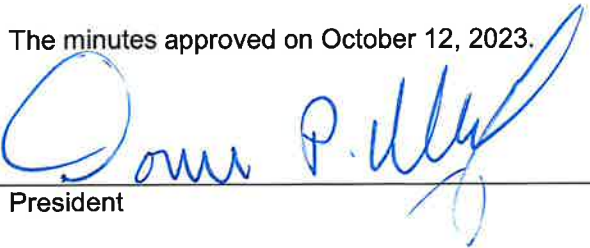
A motion was made by Dr. Kroll and seconded by Dr. Price to adjourn the meeting at 11:08 a.m.


Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on October 12, 2023.

  
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President

  
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Secretary