

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
October 12, 2023  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, October 12, 2023 at the Tech Campus in the Triple Room, Grayslake, Illinois.

**Call to Order:** Dr. Mendoza, Board President, called the meeting to order at 10:02 a.m. and the Agenda Item 1.1 following roll call was taken:

**Members Present:** Dr. Donn Mendoza, District 116  
Dr. Kelley Gallt, District 95  
Dr. Dan Johnson, District 12  
Dr. Jeff Feucht, District 117  
Dr. Jesse Rodriguez, District 126  
Dr. Danny Woestman, District 121\*  
Dr. David Wilm, District 118  
Dr. Mikkel Storaasli, District 127  
Dr. Michael Karner, Regional Supt.  
Dr. Christy Sefcik, District 124  
Dr. Denise Herrmann, District 128  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Mr. Chris Geocaris, District 121

**Members Absent:** Dr. Eric Twadell, District 125  
Mrs. Tiffany Elswick, District 19  
Dr. John Price, District 187  
Dr. Theresa Plascencia, District 60  
Dr. Kevin Myers, District 120  
Dr. Tom Lind, District 157  
Dr. Bruce Law, District 113  
Dr. Matthew Montgomery, District 115

**Also Present:** Mr. Kevin Smith, Eccezion  
Mr. Stu Mendelsohn, Union President  
Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Matthew Vella, Information Technology  
Mr. Alex Escareno, Professional Development Coordinator  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Danielle Friedlieb, Assistant Principal  
Ms. Francesca Hanson, Executive Assistant

**Comments from Citizens:** Dr. Mendoza asked if there were any comments from citizens, there were none.

**CONSENT AGENDA:** A motion was made by Dr. Rodriguez and seconded by Dr. Feucht to approve the  
Agenda Item 2 Consent Agenda as presented:

1. September 14, 2023 Regular Session Meeting Minutes
2. September 14, 2023 Closed Session Meeting Minutes
3. Request to Accept Donation(s)

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Closed Session**  
Agenda Item 3

**Enter Closed Session** A motion was made by Dr. Feucht and seconded by Dr. Storaasli to enter Closed  
Agenda Item 3.1 Session at 10:03 a.m. for the purpose of discussing the appointment, employment,  
compensation, discipline, performance, or dismissal of specific employees of the public  
body or legal counsel for the public body, including hearing testimony on a complaint  
lodged against an employee of the public body or against legal counsel for the public  
body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Return to Regular** A motion was made by Dr. Sefcik and seconded by Dr. Hermann to return to Regular  
**Session** Session at 10:21 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All  
Nay: None

The motion carried.

**Information Items**

Agenda Item 4

**Auditors Report**  
Agenda Item 4.1

Auditor, Kevin Smith from Eccezion, discussed recent audit work. There are no issues to report. The FY2023 Audit will be brought back for approval in November to be placed on file with the Regional Superintendent of Schools.

**Financial Highlights –  
Business Manager**  
Agenda Item 4.2

Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 4.6 million.

**Policy Updates –  
Second  
Reading/Adoption**  
Agenda Item 4.3

Executive Director, Sebastian Kapala reported in the second reading for policies – 2:170, 4:55-E, 4:60-E, 4:80-AP1, 4:100, 4:160-AP, 5:230, 6:10, 6:240-AP, 7:15-E and 7:330.

**2024-2025 Proposed  
School Calendar**  
Agenda Item 4.4

Executive Director, Sebastian Kapala presented the 2024-2025 school calendar for review. The calendar will be presented again for review at the November meeting.

**Student Tuition**  
Agenda Item 4.5

Executive Director, Sebastian Kapala reported on the Student Tuition funding timeline. It was recommended in Finance to leave the tuition rate for FY25 at 2.5% as in past years. Funding structure will be reviewed in the coming months as more information becomes available.

**Celebration of  
Partnerships**  
Agenda Item 4.6

Principal, Derrick Burress presented on Celebration of Partnerships held on October 11<sup>th</sup>. This is a school advisory day where business and industry leaders come to the Tech Campus to assist in preparing students and utilizing the best equipment possible to prepare our students for their careers after high school and college.

**Recommendations**  
Agenda Item 5

**Tech Campus Bills  
for Payment, Payroll  
& Liabilities, and  
Financial Statements**  
Agenda Item 5.1

A motion was made by Dr. Galt and seconded by Dr. Storaasli to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**System Bills for  
Payment/Financial  
Statements**  
Agenda Item 5.2

A motion was made by Dr. Wilm and seconded by Dr. Sefcik to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Policy Updates –  
Second  
Reading/Adoption**  
Agenda Item 5.3

A motion was made by Dr. Grant and seconded by Dr. Gallt to accept the Policy Updates as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Administrative  
Reports**  
Agenda Item 6

**Principal's Report**  
Agenda Item 6.1

October 6th: Institute Day-At this meeting we will continue our Literacy Professional Development delivered by Thought Spectrum, however, we will now turn to our own literacy leaders to deliver the training.

We are working with Dr. Brown to assess where our students need help and helping our teachers to introduce strategies that will help both programmatically and academically. We look forward to what this year will bring with Dr. Brown and our leaders.

During this meeting, we will also be diving more deeply into Standards Based Grading and sheltered observation instructional protocol (SIOP).

October 11th: Celebration of Partnerships

This day is our all school advisory day that has business and industry leaders come to our school to help our staff and students in three specific areas; Advise, Assist and Advocate. During these meetings we work with our partners to ensure we are delivering content, preparing students and utilizing the best equipment possible to ready our students for their careers after high school and college. We are excited to have a panel of former students as our featured presentation.

October 19th: Tech Campus Counselor, Special Education and Liaison Meeting

At this meeting, we will work with district counseling teams to help them understand the importance of CTE, our next steps in recruiting through the pandemic and the introduction of our Standards Based Grading Pilot. We are excited to be able to bring these new initiatives to the Tech Campus and look forward to working with our sending school to implement them.

**Associate Principal  
Report**  
Agenda Item 6.2

The first EAC meeting was held on September 21, 2023. Districts are checking their approved courses to receive grant funding and working on fixing FY23 SIS data to maximize funding for FY25.

The Lake County Area Vocational System has received 100% of FY23 CTEI and Perkins funds. Perkins has been finalized. The FY24 CTEI and Perkins Grant

Application has been accepted by ISBE and reimbursements can now be requested. Future Quest will be held on April 9, 10, and 11, 2024. All 8th-grade students in Lake County have will be receiving copies of the 2024 Lake County Career Guide. Our new marketing coordinator, Martin Campos, is currently arranging to go to our high schools for recruitment events as well as provide building tours.

**Adjournment**  
Agenda Item 7

A motion was made by Dr. Storaasli and seconded by Dr. Johnson to adjourn the meeting at 10:48 a.m.

Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on November 9, 2023.

  
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President

  
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Secretary