

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
January 11, 2024  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, January 11, 2024 at the Tech Campus in the Triple Room, Grayslake, Illinois.

**Call to Order:** Dr. Mendoza, Board President, called the meeting to order at 10:04 a.m. and the Agenda Item 1.1 following roll call was taken:

**Members Present:** Dr. Donn Mendoza, District 116  
Dr. Kelley Gallt, District 95  
Dr. Dan Johnson, District 12  
Dr. Jeff Feucht, District 117  
Dr. Jesse Rodriguez, District 126  
Dr. David Wilm, District 118 *arrived 10:06am*  
Dr. Danny Woestman, District 121\*  
Dr. Theresa Plascencia, District 60\*  
Dr. Christy Sefcik, District 124  
Dr. Michael Karner, Regional Supt.  
Dr. Kevin Myers, District 120\*  
Dr. Denise Herrmann, District 128  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Dr. Jason Nault, District 60  
Dr. Pat Keely, District 121  
Dr. Anthony Kroll, District 120

**Members Absent:** Dr. Eric Twadell, District 125  
Dr. John Price, District 187  
Mrs. Tiffany Elswick, District 19  
Dr. Mikkell Storaasli, District 127  
Dr. Bruce Law, District 113  
Dr. Tom Lind, District 157  
Dr. Matthew Montgomery, District 115

**Also Present:** Mr. Stu Mendelsohn, Union President  
Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Ken Ellefson, Information Technology  
Mr. Alex Escareno, Professional Development Coordinator  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Danielle Friedlieb, Assistant Principal  
Ms. Elizabeth Del Rio, College Career Pathway Coordinator  
Mr. Martin Campos, Marketing and Recruiting  
Ms. Francesca Hanson, Executive Assistant

**Comments from  
Citizens:**  
Agenda Item 1.2

Dr. Mendoza asked if there were any comments from citizens, there were none.

**Closed Session**  
Agenda Item 2

**Enter Closed Session**  
Agenda Item 2.1

A motion was made by Dr. Kroll and seconded by Dr. Sefcik to enter Closed Session at 10:06 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Return to Regular  
Session**

A motion was made by Dr. Herrmann and seconded by Dr. Johnson to return to Regular Session at 10:28 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All  
Nay: None

The motion carried.

**CONSENT AGENDA:**  
Agenda Item 3

A motion was made by Dr. Kroll and seconded by Dr. Gallt to approve the Consent Agenda as presented:

1. November 9, 2023 Regular Session Meeting Minutes
2. Personnel
3. Request to Accept Donation(s)

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Information Items**  
Agenda Item 4

<b>Strategic Plan Update</b> Agenda Item 4.1	The administrative team gave an annual update on their progress with the Strategic Plan. Progress updates can be viewed on the Tech Campus website.
<b>Policy Updates – First Reading</b> Agenda Item 4.2	Executive Director, Sebastian Kapala reported in the first reading for policies – 2:20, 2:200, 2:220, 2:220-E2, 2:220-E6, 4:10, 4:30, 4:60, 4:60-AP1, 4:160, 4:160-AP, 4:170-AP1, 5:50, 5:90-AP1, 5:120-AP2, 5:150-AP, 5:200, 5:210, 5:220, 5:250, 5:330, 6:15, 6:30, 7:60, 7:160, 7:190, 7:270, 7:285-AP, 7:290, 7:290-AP, 7:345, 7:345-AP and 8:30
<b>Financial Highlights – Business Manager</b> Agenda Item 4.3	Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 5.3 million.
<b>CTEI Funding Allocation Formula</b> Agenda Item 4.4	Executive Director, Sebastian Kapala presented on CTEI Funding Allocation Formula. The recommendation is to not change the current formula until more information is provided by the state
<b>Recommendations</b> Agenda Item 5	
<b>Tech Campus Bills for Payment, Payroll &amp; Liabilities, and Financial Statements</b> Agenda Item 5.1	<p>A motion was made by Dr. Gallt and seconded by Dr. Kroll to accept the Tech Campus Bills for Payment, Payroll &amp; Liabilities, and Financial Statements recommendation as presented.</p> <p>Roll call vote.</p> <p>Aye: All Nay: None</p> <p>The motion carried.</p>
<b>System Bills for Payment/Financial Statements</b> Agenda Item 5.2	<p>A motion was made by Dr. Sefcik and seconded by Dr. Gallt to accept the System Bills for Payment/Financial Statements as presented.</p> <p>Roll call vote.</p> <p>Aye: All Nay: None</p> <p>The motion carried.</p>
<b>Administrative Reports</b> Agenda Item 6	
<b>Principal’s Report</b> Agenda Item 6.1	As we begin second semester, enrollment season is well underway. We have over 1800 students enrolled for the 2024-2025 school year as of the first week of January. We are over 500 students higher than we were at this time last school year, which is 1,500 more than the first year back from the pandemic. We are encouraged by these numbers and it shows that our partner schools see the need for CTE in the future. A

normal enrollment report will be given at the February Board of Control Meeting.

**Associate Principal  
Report**  
Agenda Item 5.2

23% of FY24 Perkins funds have been received from the Illinois State Board of Education (ISBE) and expended. 464% of FY24 CTEI funds have been received and 23% has been expended. We are hoping to hit 75% of all funds expended by April 1, 2024. Tech Campus will be holding a building-wide Career Expo on Thursday March 21, 2024 for all programs. This is being organized by the College and Career Pathway Endorsement Coordinator (CCPEC). Schools had until December 15, 2023 to submit a pathway endorsement application for approval for the 23-24 school year. Schools can continue to work the CCPEC to build pathways that include the Tech Campus courses. The CCPEC has continued working with districts to help build pathway endorsements. She is also continuing to build business partnerships to increase the number of potential partners who are willing to take on interns.

**Adjournment**  
Agenda Item 8

A motion was made by Dr. Kroll and seconded by Dr. Herrmann to adjourn the meeting at 11:18 a.m.

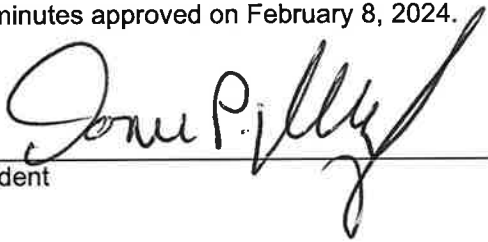
Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on February 8, 2024.

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President



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Secretary

