

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
February 8, 2024  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, February 8, 2024 at the Tech Campus in the Triple Room, Grayslake, Illinois.

**Call to Order:** Dr. Mendoza, Board President, called the meeting to order at 10:02 a.m. and the Agenda Item 1.1 following roll call was taken:

**Members Present:** Dr. Donn Mendoza, District 116  
Dr. Kelley Gallt, District 95  
Dr. Jeff Feucht, District 117 *arrived 10:04am*  
Dr. Jesse Rodriguez, District 126 *arrived 10:07am*  
Dr. David Wilm, District 118  
Dr. Mikkel Storaasli, District 127  
Dr. John Price, District 187\*  
Dr. Danny Woestman, District 121  
Mrs. Tiffany Elswick, District 19  
Dr. Theresa Plascencia, District 60\*  
Dr. Bruce Law, District 113  
Dr. Christy Sefcik, District 124  
Dr. Michael Karner, Regional Supt.  
Dr. Kevin Myers, District 120\*  
Dr. Denise Herrmann, District 128  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Dr. Jason Nault, District 60  
Dr. Anthony Kroll, District 120  
Mr. Greg Volan, District 187

**Members Absent:** Dr. Eric Twadell, District 125  
Dr. Dan Johnson, District 12  
Dr. Tom Lind, District 157  
Dr. Matthew Montgomery, District 115

**Also Present:** Mr. Stu Mendelsohn, Union President  
Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Ken Ellefson, Information Technology  
Mr. Alex Escareno, Professional Development Coordinator  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Danielle Friedlieb, Assistant Principal  
Ms. Francesca Hanson, Executive Assistant

**Comments from Citizens:** Dr. Mendoza asked if there were any comments from citizens, there were none.  
Agenda Item 1.2

**Closed Session**

**Agenda Item 2**

**Enter Closed Session**  
**Agenda Item 2.1**

A motion was made by Dr. Gallt and seconded by Dr. Wilm to enter Closed Session at 10:03 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Return to Regular Session**

A motion was made by Dr. Sefcik and seconded by Dr. McHugh to return to Regular Session at 10:40 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All  
Nay: None

The motion carried.

**CONSENT AGENDA:**  
**Agenda Item 3**

A motion was made by Dr. Woestman and seconded by Dr. Gallt to approve the Consent Agenda as presented:

1. January 11, 2024 Regular Session Meeting Minutes
2. January 11, 2024 Closed Session Meeting Minutes
3. Authorization for Out-of-State Travel
4. Personnel
5. Request to Accept Donation(s)

Roll call vote.

Aye: D.19, D.117, D.113, D.124, D.115, D.95, D.187, D.116, D.121, D.118, D.60, D.126 and Regional Superintendent

Nay: None

The motion carried.

**Information Items**  
**Agenda Item 4**

<b>Work-Based Learning Educator Training</b> Agenda Item 4.1	Dr. Sebastian Kapala reported on the Work-Based Learning Training Opportunity that will be offered in Lake County.
<b>Enrollment Update</b> Agenda Item 4.2	Principal, Derrick Burress gave the board an update on enrollment for the 2024-2025 school year. As of today enrollment is at 2,550 students.
<b>Weighted Credit Update</b> Agenda Item 4.3	Principal, Derrick Burress reported that schools are beginning to shift their grade weights for Tech Campus and dual credited classes.
<b>FOIA Request</b> Agenda Item 4.4	A FOIA request was received from the Illinois Retired Teachers Association requesting personnel information on any certified staff retiring this school year at the Tech Campus.
<b>Policy Updates – Second Reading/Adoption</b> Agenda Item 4.5	Executive Director, Sebastian Kapala reported in the second reading for policies – 2:20, 2:200, 2:220, 2:220-E2, 2:220-E6, 4:10, 4:30, 4:60, 4:60-AP1, 4:160, 4:160-AP, 4:170-AP1, 5:50, 5:90-AP1, 5:120-AP2, 5:150-AP, 5:200, 5:210, 5:220, 5:250, 5:330, 6:15, 6:30, 7:60, 7:160, 7:190, 7:270, 7:285-AP, 7:290, 7:290-AP, 7:345, 7:345-AP and 8:30
<b>Financial Highlights – Business Manager</b> Agenda Item 4.6	Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 5.5 million.
<b>FY25 Tuition</b> Agenda Item 4.7	Business Manager, Joanne Hughes proposed a tuition increase of 2.5% for regular, Cosmetology and Adult Cosmetology increase by 2.5% plus the true up for FY25.
<b>CTEI Funding Allocation Formula</b> Agenda Item 4.8	Business Manager, Joanne Hughes presented on the current timeline for the CTEI Funding Allocation Formula. A brief overview was also given of the historical funding structure for the Tech Campus.
<b>Recommendations</b> Agenda Item 5	
<b>Tech Campus Bills for Payment, Payroll &amp; Liabilities, and Financial Statements</b> Agenda Item 5.1	<p>A motion was made by Dr. Woestman and seconded by Dr. Gallt to accept the Tech Campus Bills for Payment, Payroll &amp; Liabilities, and Financial Statements recommendation as presented.</p> <p>Roll call vote.</p> <p>Aye: D.19, D.117, D.113, D.127, D.115, D.95, D.120, D.187, D.116, D.121, D.118, D.60 and Regional Superintendent</p> <p>Nay: None</p> <p>The motion carried.</p>

**System Bills for Payment/Financial Statements**

Agenda Item 5.2

A motion was made by Dr. McHugh and seconded by Dr. Storaasli to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: D.19, D.117, D.113, D.127, D.115, D.95, D.120, D.187, D.116, D.121, D.118, D.60 and Regional Superintendent

Nay: None

The motion carried.

**Policy Updates – Second Reading/Adoption**

Agenda Item 5.3

A motion was made by Dr. Wilm and seconded by Dr. Gallt to accept the Policy Updates as presented.

Roll call vote.

Aye: D.19, D.117, D.113, D.127, D.115, D.95, D.120, D.187, D.116, D.121, D.118, D.60 and Regional Superintendent

Nay: None

The motion carried.

**FY25 Tuition**

Agenda Item 5.4

A motion was made by Dr. Kroll and seconded by Dr. Storaasli to accept the FY25 Tuition as presented.

Roll call vote.

Aye: D.19, D.117, D.113, D.127, D.115, D.95, D.120, D.187, D.116, D.121, D.118, D.60 and Regional Superintendent

Nay: None

The motion carried.

**Administrative Reports**

Agenda Item 6

**Principal's Report**

Agenda Item 6.1

February is CTE Month, a public awareness campaign that takes place each February to celebrate the value of CTE and the achievements and accomplishments of CTE programs across the country. To celebrate and showcase Lake County Tech Campus, we will:

- Feature students sharing what CTE means to them on social media
- Publish a video highlighting the benefits of CTE
- Invite local schools and businesses to tour our facility and highlight internship opportunities
- Increase involvement in SkillsUSA
- Work with business leaders to ensure they understand the role CTE plays in readying their workforce, such as by distributing partnership resources and inviting them to attend our Career Expo in March 2024
- If you see benefit to any of your staff having a tour of our building, we would love to host them for a tour or a visit. Please reach out to Martin Campos, Tech

Campus Marketing Coordinator at [mcampos.techcampus.org](http://mcampos.techcampus.org) should you or your team have interest in seeing all of the great hands on activities at Tech Campus

Tech Campus is happy to report that schools are beginning to shift their grade weights for Tech Campus and dual credited classes. This philosophical shift in traditional grade point average weighting for CTE courses is paramount in building the culture and rigor that Tech Campus has been showcasing for years. District 95 and District 128 have been instrumental in making this change possible and are trailblazers in this new way of holding CTE to as high of a standard as traditional high school honors and weighted classes. Should any of our member districts have interest in learning more about this change in calculated GPA weights, please feel free to reach out to discuss. We are happy to report to any member district's Board of Education about Tech Campus, CTE, weighted credit or anything that might be of use to our member districts.

**Associate Principal Report**  
Agenda Item 5.2

31% FY24 Perkins funds have been received from the Illinois State Board of Education (ISBE) as of January 2024. CTEI has distributed 637% of funds for FY24. 39% of the College and Career Pathway Endorsement Coordinator Grant has been received as well. Please remind your business managers to submit a copy of the single audit for FY23 to the LCAVS for yearly grant review. Also, this time of year we review approved pathways and courses. Please remind your schools to send a copy of the 24-25 course guide for review. All students will have an opportunity to participate in a building-wide career exp. The expo will be in conjunction with the eco-System (Lake County Partner, Lake County Workforce and College Lake County). The date of the expo is March 21, 2024. We are very excited to welcome our business partners back to Tech Campus.

**Adjournment**  
Agenda Item 8

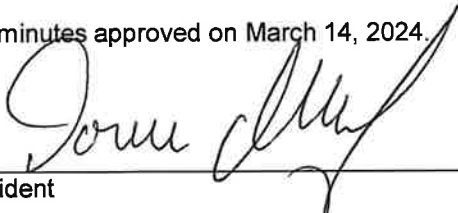
A motion was made by Dr. Woestman and seconded by Mrs. Elswick to adjourn the meeting at 11:15 a.m.

Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on March 14, 2024.

  
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President

  
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Secretary