

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
April 11, 2024  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, April 11, 2024 at the Tech Campus in the Triple Room, Grayslake, Illinois.

**Call to Order:** Dr. Mendoza, Board President, called the meeting to order at 10:04 a.m. and the Agenda Item 1.1 following roll call was taken:

**Members Present:** Dr. Donn Mendoza, District 116  
Dr. Kelley Gallt, District 95\*  
Dr. Jeff Feucht, District 117 *departed 10:48am*  
Dr. Jesse Rodriguez, District 126 *arrived 10:19am*  
Dr. David Wilm, District 118  
Dr. Mikkel Storaasli, District 127  
Dr. Danny Woestman, District 121  
Mrs. Tiffany Elswick, District 19  
Dr. Theresa Plascencia, District 60\*  
Dr. Michael Karner, Regional Supt.  
Dr. Christy Sefcik, District 124  
Dr. Tom Lind, District 157  
Dr. Denise Herrmann, District 128  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Dr. Jason Nault, District 60

**Members Absent:** Dr. Eric Twadell, District 125  
Dr. Bruce Law, District 113  
Dr. Matthew Montgomery, District 115  
Dr. Dan Johnson, District 12  
Dr. Kevin Myers, District 120  
Dr. John Price, District 187

**Also Present:** Mr. Richard Ammon, CLC  
Mr. Stu Mendelsohn, Union President  
Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Ken Ellefson, Information Technology  
Mr. Alex Escareno, Professional Development Coordinator  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Danielle Friedlieb, Assistant Principal  
Ms. Francesca Hanson, Executive Assistant

**Comments from  
Citizens:**  
Agenda Item 1.2

Dr. Mendoza asked if there were any comments from citizens, there were none.

**Closed Session**  
Agenda Item 2

**Enter Closed Session**  
Agenda Item 2.1

A motion was made by Dr. Wilm and seconded by Dr. Storaasli to enter Closed Session at 10:05 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Return to Regular  
Session**

A motion was made by Dr. Woestman and seconded by Dr. Sefcik to return to Regular Session at 10:18 a.m. No action was taken in Closed Session.

Voice vote.

Aye: All  
Nay: None

The motion carried.

**CONSENT AGENDA:**  
Agenda Item 3

A motion was made by Dr. Woestman and seconded by Dr. Wilm to approve the Consent Agenda as presented:

1. March 14, 2024 Regular Session Meeting Minutes
2. March 14, 2024 Closed Session Meeting Minutes
3. Notice of Public Hearing-FY25 Lake County Tech Campus Tentative Budget
4. Notice of Public Hearing-FY25 LCAVS Tentative Budget
5. Budget Preparation Designee Approval -FY25
6. Request to Accept Donation(s)
7. Personnel
8. Authorization to Pay March-August 2024 Bills
9. Operational and Building Maintenance Assessment-FY25
10. Workers Compensation Insurance Renewal-FY25
11. Renewal of School Treasurers Bond
12. Comprehensive Liability Insurance Renewal-FY25
13. Fiduciary Liability Insurance Renewal-FY25

Roll call vote.

Aye: All

Nay: None

The motion carried.

## Information Items

### Agenda Item 4

#### **Literacy Professional Development**

Agenda Item 4.1

Alex Escareno presented Literacy Professional Development for the Tech Campus. The next planning steps for the 2024-2025 school year include continued instructional PD in areas of high interest and need such as teaching strategies for content-area literacy.

#### **Financial Highlights – Business Manager**

Agenda Item 4.2

Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 6.6 million.

#### **FY25 LCAVS Tentative Budget**

Agenda Item 4.3

Business Manager, Joanne Hughes highlighted some of the particulars of the LCAVS budget. No rollover FY24 expenditures were rolled into FY25.

#### **FY25 Lake County Tech Campus Tentative Budget**

Agenda Item 4.1

Business Manager, Joanne Hughes highlighted some of the particulars of the Tech Campus budget. Expenditures include staff lounge bathroom, Room 158 Welding, HVAC repair, fire alarm update and staff bathrooms.

#### **Health, Dental & Life Insurance Rates – FY25**

Agenda Item 4.2

Business Manager, Joanne Hughes reported on the changes in the health, dental and Life Insurance rates for FY25. Health insurance rates for PPO increased by 5.9%, HMO increased by 5.1%, HDHP increased by 7.5%, and dental increased by 2.9%.

#### **Program Fee Updates**

Agenda Item 4.3

Business Manager, Joanne Hughes reported on all first and second year program fees.

#### **Enrollment Update**

Agenda Item 4.4

Principal Derrick Burress gave the Board an update on enrollment for the 2024-2025 school year. As of today, 2859 students are enrolled.

#### **FOIA Request**

Agenda Item 4.5

A FOIA requests were received from Michael Remolona of the Labor Management Cooperation Committee and Shamus Quinn of Indiana, Illinois, Iowa Foundation for Fair Contracting requesting electronic/digital copies of the bid results/tabulations for the Tech Campus 2024 renovations.

**2024-2025 Proposed Board Meeting Schedule**

Agenda Item 4.6

Executive Director, Sebastian Kapala, proposed the board meeting schedule for the 2024-2025 school year.

**Recognition of Board Members Leaving**

Agenda Item 4.7

The Board recognizes members Dr. Bruce Law (district 113) retiring at the end of the 2023-2024 school year.

**Recommendations**

Agenda Item 5

**Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements**

Agenda Item 5.1

A motion was made by Dr. Woestman and seconded by Dr. Sefcik to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**System Bills for Payment/Financial Statements**

Agenda Item 5.2

A motion was made by Dr. Woestman and seconded by Dr. Sefcik to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Final Tuition Billing/Assessment-FY24**

Agenda Item 5.3

A motion was made by Dr. Woestman and seconded by Dr. Sefcik to accept the Final Tuition Billing and Assessment for FY24 as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Program Fee Updates**

Agenda Item 5.4

A motion was made by Dr. Woestman and seconded by Dr. Sefcik to accept the Program Fee Updates as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Cosmetology Kit Bid Award**

Agenda Item 5.5

A motion was made by Dr. Woestman and seconded by Dr. Sefcik to accept the Cosmetology Kit Bid Award to Marianna Company, Inc as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**2024-2025 Board Meeting Schedule**

Agenda Item 5.6

A motion was made by Dr. Woestman and seconded by Dr. Sefcik to accept the 2024-2025 Board Meeting Schedule as presented.

Roll call vote

Aye: All

Nay: None

The motion carried.

**Election of Officers-Board President**

Agenda Item 5.7

A motion was made by Mrs. Elswick and seconded by Dr. Rodriguez to elect Dr. Kelley Gallit as Board President for the Lake County Area Vocational System Board of Control, for the term beginning July 1, 2024 and ending June 30, 2026.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Election of Officers-Board Vice President**

Agenda Item 5.8

A motion was made by Dr. Lind and seconded by Dr. Sefcik to elect Dr. Jesse Rodriguez as Board Vice President for the Lake County Area Vocational System Board of Control, for the term beginning July 1, 2024 and ending June 30, 2026.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Lake County Tech Campus Funding Formula**

Agenda Item 5.9

A motion was made by Dr. Wilm and seconded by Dr. Storaasli to accept maintaining the current funding formula along with an annual 2.5 percent tuition increase as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Principal's Report**  
Agenda Item 6.1

This May, the Tech Campus will again host a student recognition ceremony. We will continue to utilize Grayslake North and we are thankful for D127's generosity. The goal of this night is to recognize students that have achieved much throughout the school year. The principal team and our Marketing Coordinator are working with staff to celebrate students that have been nominated in the National Technical Honor Society, received scholarships and have been selected as Program Student of the Year. We would again like to thank Grayslake North and District 127 for allowing us to host our event at their school.

The State Leadership & Skills Conference is the pinnacle conference for the students in SkillsUSA Illinois. On Thursday, April 25th students will be heading to Peoria, IL for this showcase of career and technical education and skill. 127 Tech Campus students are registered to participate in various events. These students encompass 21 different member schools and 6 different career clusters. These students will be part of the 5,000+ attendees- students, teachers and business partners- that will be participating in the multi-day event. Students will return on Saturday April 27th after the Champions Ceremony.

**Associate Principal  
Report**  
Agenda Item 5.2

**Reports and Fiscal Information**

82% of FY2024 CTEI funds have been received from the Illinois State Board of Education (ISBE).

43% of Perkins funds have been allocated through March 2024.

**E-Grant/IWAS Reporting**

Schools will begin the process of submitting grant proposals for FY24. We are waiting on guidance and allotments from ISBE in order to proceed with the application process. The state usually notifies regions of funds by May 1. CTEI funds will be utilizing the new state formula for fund disbursement.

The Lake County Area Vocational System will make all additions, changes and deletions to courses in the ISCS system so accurate data can be collected in SIS. The enrollments will be calculated towards FY25 grant allocations. The final deadline for all data is June 30, 2024.

ISBE will be adding embedded Work-Based Learning state codes. Training will occur later in April. Districts will be given more information after the training.

The annual career expo was held on March 21, 2024. It included approximately 160 business partners from all the career clusters.

Student recognition night will be on Tuesday May 7, 2024 at the Grayslake North Fieldhouse. We are excited to celebrate the students in person.

320 Tech Campus students were inducted into the NTHS for the 2023-2024 school year. NTHS recognizes outstanding students enrolled in Career and Technical Education programs. Students must have maintained an A or B in the first semester, been nominated as a Program Student of the Semester, and consistently demonstrate leadership qualities including pride in skilled craftsmanship. Schools have been notified of their students in NTHS.

**Adjournment**  
Agenda Item 8

A motion was made by Dr. Storaasli and seconded by Dr. Elswick to adjourn the meeting at 11:17 a.m.

Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on May 9, 2024.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary