

LAKE COUNTY TECH CAMPUS
Lake County Area Vocational System
Board of Control Meeting
September 10, 2020
Tech Campus Board Room – Zoom Meeting
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, September 10, 2020 via Zoom.

Call to Order: Dr. Ahlgrim, Board President, called the meeting to order at 10:01 a.m. and the
Agenda Item 1.1 following roll call was taken:

Members Present: Dr. John Ahlgrim, District 121
Dr. Donn Mendoza, District 116
Dr. Dan Johnson, District 12
Dr. Jim McKay, District 117
Dr. John Price, District 187
Dr. Tom Lind, District 157 (joined at 10:09 am)
Dr. Bruce Law, District 113
Dr. Deb Ehlenburg, District 19*
Dr. Mikkell Storaasli, District 127
Dr. Kevin Myers, District 120*
Dr. Jesse Rodriguez, District 126
Dr. Kelley Gallt, District 95 (joined at 10:09 am)
Dr. Theresa Plascencia, District 60*
Dr. Prentiss Lea, District 128
Dr. Christy Sefcik, District 124
Dr. Daniel Coles, District 118
Ms. Roycealee Wood, Regional Supt.
Dr. Sebastian Kapala, Executive Director and Board Secretary

* **Alternates** Ms. Tiffany Elswick, District 19
Present: Dr. Stacie Stratigakes, District 60
Mr. Larry Calhoun, District 120

Members Absent: Mr. Michael Simeck, District 115
Dr. Eric Twadell, District 125

Also Present: Mr. Derrick Burress, Principal
Ms. Joanne Hughes, Business Manager, CSBO
Mr. Mike Swanson, Information Technology
Ms. Laura Emmerling, Dean of Student Services
Ms. Danielle Friedlieb, Associate Principal
Ms. Francesca Hanson, Executive Assistant
Ms. Sarah Stashkiw, CLC

Comments from Citizens: Dr. Ahlgrim asked if there were any comments from citizens, there were none.
Agenda Item 1.2

CONSENT AGENDA: A motion was made by Dr. McKay and seconded by Dr. Rodriguez to approve the
Agenda Item 2 Consent Agenda as presented:

1. August 6, 2020 Regular Session Meeting Minutes
2. August 6, 2020 Closed Session Meeting Minutes
3. Request to Accept Donation(s)
4. Personnel
5. Administrator and Teacher Salary and Benefits Report

Roll call vote.

Aye: All
Nay: None

The motion carried.

Information Items
Agenda Item 3

Financial Highlights – Business Manager – Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 5.3 million.
Agenda Item 3.1

OSHA Respiratory Protection Program Business Manager, Joanne Hughes reviewed the OSHA Respiratory Program with the Board. Tech Campus is currently working with CLIC and Sedgewick to implement this program as part of the reopening plan.
Agenda Item 3.2

Summer Projects Update Executive Director, Sebastian Kapala gave a summer projects update on the Tech Campus. We are now in the final stages of the parking lot completion with last item being the railings. The Early Childhood program has been updated with bathroom/sinks and new playground.
Agenda Item 3.3

COVID-19 Protocol for Staff Absences Executive Director, Sebastian Kapala, presented on the protocol for staff absences should they be affected by COVID-19.
Agenda Item 3.4

Transition to Hybrid
Agenda Item 3.5

Principal, Derrick Burress, presented on the Tech Campus Hybrid Model. Six instructors and their students have been selected to take part in the pilot program. In this model, students will have the opportunity to come to the Tech Campus up to two times per week for the weeks of 9/21 and 10/5. Sign-up for the pilot program opens up Tuesday (9/15) at 3pm. This plan will be shared with the participating families, and school liaisons this week.

Enrollment Update
Agenda Item 3.6

Principal, Derrick Burress gave the Board an update on enrollment for the current school year. As of today, 1836 students are enrolled.

2021-2022 Proposed School Calendar
Agenda Item 3.7

Executive Director, Sebastian Kapala presented the 2021-2022 school calendar for review. The calendar will be presented again for review at the October meeting.

Recommendations
Agenda Item 4

Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements
Agenda Item 4.1

A motion was made by Dr. Lea and seconded by Dr. Gallt to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

System Bills for Payment/Financial Statements
Agenda Item 4.2

A motion was made by Dr. Gallt and seconded by Ms. Wood to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

COVID-19 Protocol for Staff Absences
Agenda Item 4.3

A motion was made by Dr. McKay and seconded by Ms. Elswick to accept the COVID-19 Protocol for Staff Absences as presented.

Roll call vote

Aye: D19, D117, D113, D124, D127, D12, D95, D128, D120, D157, D116, D121, D118, D60, D126 and Regional Supt.
Nay: D187

The motion carried.

**Director of Building
and Grounds
Appointment**
Agenda Item 4.4

A motion was made by Dr. Lea and seconded by Dr. Lind to adopt the Director of Building and Grounds Appointment as presented.

Roll call vote

Aye: All

Nay: None

The motion carried.

**Administrative
Reports**
Agenda Item 5

Principal's Report
Agenda Item 5.1

During the week of August 17th, Tech Campus utilized our five state provided professional development days. These days were filled with PD delivered by teachers and administrators. Topics included best practices for remote learning and a variety of trainings on the different tools available to the teaching staff. Tech Campus began its full remote learning days on August 24th. We were pleased to see the amount of students attend the synchronous classes on the first day of school. We are aware of the difficulties our students are facing during this time especially, when we consider the varying schedules of all of our member districts. The students have been great in terms of flexibility and willingness to get their programs underway. We look forward to building on our start in the coming weeks and leading into a hybrid learning model as soon as safely possible.

**Associate Principal
Report**
Agenda Item 5.2

FY2020 Regional System
All funds for both Perkins and CTEI have been received. Perkins was extended through August 31, 2020. CTEI has been extended through June 30, 2021.

FY2020 Regional System
The FY21 application for grants was opened in mid-August. All applications must be submitted by October 1, 2020. Allotments have been sent to all the member schools.

The Lake County Area Vocational System will continue to use the Modified Perkins Federal Reimbursement Model for FY2021. This model allows the Lake County Area Vocational System to submit a monthly expenditure report with a commitment amount based on actual expenditures. The Lake County Area Vocational System will receive the commitment funds within 3 – 5 business days after the expenditure report is submitted. A schedule of payments will continue to be in effect for CTEI.

Orientation and Educator Advisory Council Meetings
An orientation session for all new CTE Directors will be scheduled virtually for September 2020. This session will focus on helping new CTE Directors understand the responsibilities and accountability requirements of our state and federal grants. All returning CTE Directors are also invited to attend. The first Educator Advisory Council meeting will be on the same date. All districts will receive their documents with their individual allocations, approvals, and accountability documents.

Adjournment
Agenda Item 7

A motion was made by Dr. Storaasli and seconded by Dr. McKay to adjourn the meeting at 10:48 a.m.

Voice vote.

Aye: All
Nay: None

The motion carried.

The minutes approved on October 15, 2020.



President



Secretary