

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
April 15, 2021  
Tech Campus Board Room – Zoom Meeting  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, April 15, 2021 via Zoom.

**Call to Order:** Dr. Ahlgrim, Board President, called the meeting to order at 10:00 am and the  
Agenda Item 1.1 following roll call was taken:

**Members Present:** Dr. John Ahlgrim, District 121  
Dr. Donn Mendoza, District 116  
Dr. Prentiss Lea, District 128  
Dr. Bruce Law, District 113  
Dr. Christy Sefcik, District 124  
Dr. Kevin Myers, District 120\*  
Dr. Jim McKay, District 117  
Dr. Tom Lind, District 157\*  
Dr. Kelley Gallt, District 95 (*joined at 10:09 am*)  
Dr. Mikkel Storaasli, District 127\*  
Dr. Theresa Plascencia, District 60\*  
Dr. Jesse Rodriguez, District 126  
Dr. Dan Johnson, District 12  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Mr. Larry Calhoun, District 120  
Mr. Abe Singh, District 127  
Mr. Michael Baird, District 157 (*joined at 10:06 am*)  
Dr. Stacie Stratigakes, District 60

**Members Absent:** Dr. Eric Twadell, District 125  
Dr. John Price, District 187  
Ms. Roycealee Wood, Regional Supt.  
Dr. Deb Ehlenburg, District 19  
Dr. Daniel Coles, District 118  
Dr. Constance Collins, Interim District 115

**Also Present:**

Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Michael Swanson, Asst IT Director  
Mr. Alex Escareno, Professional Development Coordinator  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Danielle Friedlieb, Associate Principal  
Ms. Francesca Hanson, Executive Assistant  
Ms. Ali O'Brien, CLC

**Comments from  
Citizens:**  
Agenda Item 1.2

Dr. Ahlgrim asked if there were any comments from citizens, there were none.

**CONSENT AGENDA:**  
Agenda Item 2

A motion was made by Dr. Lea and seconded by Dr. Law to approve the Consent Agenda as presented:

1. March 11, 2021 Regular Session Meeting Minutes
2. March 11, 2021 Closed Session Meeting Minutes
3. Notice of Public Hearing - FY22 Lake County Tech Campus Tentative Budget
4. Notice of Public Hearing - FY22 LCAVS Tentative Budget
5. Budget Preparation Designee Approval - FY22
6. Personnel
7. Authorization to Pay March-August 2021 Bills
8. Operational and Building Maintenance Assessment - FY22
9. Workers Compensation Insurance Renewal - FY22
10. Renewal of School Bond Treasurers Bond
11. Comprehensive Liability Insurance Renewal - FY22
12. Fiduciary Liability Insurance Renewal - FY22
13. Cosmetology Kit Bid Award

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Information Items**  
Agenda Item 3

**Financial Highlights –  
Business Manager**  
Agenda Item 3.1

Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 4.8 million.

**FY21 LCAVS Budget**  
Agenda Item 3.2

Business Manager, Joanne Hughes reported on FY21 LCAVS Budget. It has been requested by the state that going forward, to submit separate budgets for LCAVS and Tech Campus. For auditing purposes, we are presenting the FY21 budget for approval at today's board meeting

<p><b>FY22 LCAVS Tentative Budget</b> Agenda Item 3.3</p>	<p>Business Manager, Joanne Hughes highlighted some of the particulars of the LCAVS budget.</p>
<p><b>FY22 Lake County Tech Campus Tentative Budget</b> Agenda Item 3.4</p>	<p>Business Manager, Joanne Hughes highlighted some of the particulars of the Tech Campus budget. This includes expenditures for the replacement of the utility barn roof, landscaping and roof drains.</p>
<p><b>Health, Dental, &amp; Life Insurance Rates – FY22</b> Agenda Item 3.5</p>	<p>Business Manager, Joanne Hughes reported on the changes in the health, dental and Life Insurance rates for FY22. Health insurance rates for PPO decreased by 6.4%, HMO decreased by 5.6%, and dental increased by 9%.</p>
<p><b>Program Fee Updates</b> Agenda Item 3.6</p>	<p>Business Manager, Joanne Hughes reported on all first and second year program fees.</p>
<p><b>Custodial Renewal Agreement</b> Agenda Item 3.7</p>	<p>Business Manager, Joanne Hughes discussed renewing the current contract with ECO Clean Maintenance Inc. The recommendation will be made at today's board meeting for a two-year contract.</p>
<p><b>Employee Assistance Program</b> Agenda Item 3.8</p>	<p>Business Manager, Joanne Hughes reported on a Employee Assistance Program to offer assistance to staff members who may have personal and/or work-related problems. The monthly cost would be \$2.74 per employee.</p>
<p><b>403b Plan</b> Agenda Item 3.9</p>	<p>Business Manager, Joanne Hughes discussed recommending the inclusion of the Roth investment option to all vendors currently approved with U.S. Omni.</p>
<p><b>2021-2022 Proposed Board Meeting Schedule</b> Agenda Item 3.10</p>	<p>Executive Director, Sebastian Kapala, proposed the board meeting schedule for the 2021-2022 school year.</p>
<p><b>Enrollment Update Report</b> Agenda Item 3.11</p>	<p>Principal, Derrick Burress gave the Board an update on enrollment for the 2021-2022 school year. As of today, 1577 students are enrolled.</p>
<p><b>2021-2022 School Year Pilot Program</b> Agenda Item 3.12</p>	<p>Principal, Derrick Burress reported on the 2021-2022 School Year Pilot program. Certain programs will give students the opportunity of having second session as a remote learning option. Programs included in this pilot are as follows: 3D Gaming &amp; Cybersecurity, Game Programming &amp; Virtualization, Computer Support Services, Multimedia Design, PLTW, and Robotics &amp; Automation.</p>

**Recognition of Board Members Leaving**

Agenda Item 3.13

The Board recognizes members, Dr. Dan Coles (district 118), and Dr. Prentiss Lea (district 128) retiring at the end of the 2021-2022 school year. Ms. Roycealee Wood (Regional Office of Education) has resigned as of April 1st.

**Recommendations**

Agenda Item 4

**Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements**

Agenda Item 4.1

A motion was made by Dr. Gallt and seconded by Dr. Lea to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**System Bills for Payment/Financial Statements**

Agenda Item 4.2

A motion was made by Dr. Johnson and seconded by Dr. Rodriguez to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**FY21 LCAVS Budget**

Agenda Item 4.3

A motion was made by Dr. Gallt and seconded by Dr. McKay to accept the FY21 LCAVS Budget as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Final Tuition Billing/Assessment-FY21**

Agenda Item 4.4

A motion was made by Dr. Lea and seconded by Dr. Gallt to accept the Final Tuition Billing/Assessment for FY21 as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Program Fee Updates**  
Agenda Item 4.5

A motion was made by Dr. Johnson and seconded by Mr. Calhoun to accept the Program Fee Updates as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Custodial Renewal Agreement**  
Agenda Item 4.6

A motion was made by Dr. Gallt and seconded by Dr. McKay to accept the Custodial Renewal Agreement as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Employee Assistance Program**  
Agenda Item 4.7

A motion was made by Dr. McKay and seconded by Dr. Law to accept the Employee Assistance Program as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**403b Plan**  
Agenda Item 4.8

A motion was made by Dr. Gallt and seconded by Dr. Johnson to accept the 403b Plan as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**2021-2022 Board Meeting Schedule**  
Agenda Item 4.9

A motion was made by Dr. McKay and seconded by Dr. Rodriguez to accept the 2021-2022 Board Meeting Schedule as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**2021-2022 School Year Pilot Program**  
Agenda Item 4.10

A motion was made by Dr. Johnson and seconded by Mr. Baird to accept the 2021-2022 School Year Pilot Program as presented.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Administrative  
Reports**  
Agenda Item 5

**Principal's Report**  
Agenda Item 5.1

The Tech Campus IT team is working closely with administration and staff to ensure that we meet the expectations laid out by the state to be in compliance with the new SOPPA guidelines that go into effect July 1, 2021. We believe that we are well on our way to being in compliance and intend to meet all state expectations by the deadline set forth by the State of Illinois. Our IT team has been to several trainings on the subject and met with staff regarding SOPPA.

This May, the Tech Campus will again host a virtual awards ceremony. The principal team and our Marketing Coordinator are working with staff to celebrate students that have been nominated in the National Technical Honor Society, received scholarships and have been selected as Program Student of the Year. We are creating a video that will showcase all of our students and programs. The goal of this video is to recognize students that have achieved much throughout this irregular school year. The video will be shared with stakeholders in mid-May.

**Associate Principal  
Report**  
Agenda Item 5.2

59% of FY2021 CTEI funds have been received from the Illinois State Board of Education (ISBE). The region was recently awarded an extra \$109,000 in CTEI funding.

43% of Perkins funds have been allocated through March 2021.

Schools were notified to begin the process of submitting grant proposals for FY22. We are waiting on guidance and allotments from ISBE in order to proceed with the application process.

The Lake County Area Vocational System will make all additions, changes and deletions to courses in the ISCS system so accurate data can be collected in SIS. The enrollments will be calculated towards FY22 grant allocations. The final deadline for all data is July 31, 2021.

Due to the continued pandemic, Career Expos are being held virtually through April and early May. This will allow students to have exposure to business partners. The schedule is:

April 5: Construction

April 6: Welding/Engineering

April 12: Auto Service and Auto Collision Repair

April 19: Multimedia Design

April 20: Game Development/App Design and Cybersecurity/Computer Support Services

April 26: Firefighting/Emergency Medical Services

April 27: Certified Nurse Assisting

April 29: Medical Assisting/Biomedical Science

May 3: Cosmetology

May 4: Criminal Justice/Law Enforcement

May 6: Culinary Arts

May 7: Early Childhood Education

216 Tech Campus students were inducted into the NTHS for the 2020-2021 school year. NTHS recognizes outstanding students enrolled in Career and Technical Education programs. Students must have maintained an A or B in the first semester,

been nominated as a Program Student of the Semester, and consistently demonstrate leadership qualities including pride in skilled craftsmanship. Schools have been notified of their students in NTHS.

**Dean of Student  
Services Report**  
Agenda Item 5.3

On March 5, 2021 Tech Campus completed our 2nd Law Enforcement Drill. This was done to ensure ISBE requirements were met due to students returning to in-person instruction. All state required drills for the 2020/21 school year have been completed. Four students are competing in SkillsUSA Illinois completions. Two students are competing in Emergency Medical Technician & First Aid/CPR. The EMS skill performance portion will be completed in-person at Tech Campus. Two students are competing in Interactive Application and Video Game Creation. As of April 1, these students will be competing virtually.

**Closed Session**  
Agenda Item 6

**Enter Closed Session**  
Agenda Item 6.1

A motion was made by Dr. Lea and seconded by Mr. Calhoun to enter Closed Session at 10:39 am for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Return to Regular  
Session**

A motion was made by Dr. Lea and seconded by Dr. Sefcik to return to Regular Session at 10:55 am. No action was taken in Closed Session.

Voice vote.

Aye: All  
Nay: None

The motion carried.

**Adjournment**  
Agenda Item 7

A motion was made by Dr. Rodriguez and seconded by Dr. Gallt to adjourn the meeting at 10:57 am.

Voice vote.

Aye: All  
Nay: None

The motion carried.

The minutes approved on 4/19, 2021.

  
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President

  
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Secretary