

**LAKE COUNTY TECH CAMPUS**  
**Lake County Area Vocational System**  
Board of Control Meeting  
September 9, 2021  
Tech Campus Triple Room  
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, September 9, 2021 at the Tech Campus in the Triple Room, Grayslake, Illinois.

**Public Hearing – FY22 Technology Campus Budget:** Dr. Ahlgrim, Board President, opened the public hearing at 10:00 a.m. There were no comments from the public on the proposed 2022 Tech Campus Budget.  
Agenda Item I.1 Dr. Ahlgrim adjourned the public hearing at 10:01 a.m.

**Public Hearing – FY22 LCAVS Budget:** Dr. Ahlgrim, Board President, opened the public hearing at 10:01 a.m. There were no comments from the public on the proposed 2022 LCAVS Budget.  
Agenda Item I.2 Dr. Ahlgrim adjourned the public hearing at 10:02 a.m.

**Call to Order:** Dr. Ahlgrim, Board President, called the meeting to order at 10:02 a.m. and the following roll call was taken:  
Agenda Item 2.1

**Members Present:** Dr. John Ahlgrim, District 121  
Dr. Donn Mendoza, District 116  
Mrs. Tiffany Elswick, District 19  
Dr. Dan Johnson, District 12  
Dr. Jim McKay, District 117  
Dr. John Price, District 187  
Dr. Tom Lind, District 157\*  
Dr. Mikkel Storaasli, District 127  
Dr. Kevin Myers, District 120\*  
Dr. Kelley Gallt, District 95  
Dr. Christy Sefcik, District 124  
Dr. David Wilm, District 118  
Dr. Michael Karner, Regional Supt.  
Dr. Sebastian Kapala, Executive Director and Board Secretary

**\* Alternates Present:** Mr. Larry Calhoun, District 120  
Mr. Michael Baird, District 157

**Members Absent:** Dr. Matthew Montgomery, District 115  
Dr. Eric Twadell, District 125  
Dr. Bruce Law, District 113  
Dr. Jesse Rodriguez, District 126  
Dr. Denise Herrmann, District 128  
Dr. Theresa Plascencia, District 60

**Also Present:** Mr. Derrick Burress, Principal  
Ms. Joanne Hughes, Business Manager, CSBO  
Mr. Ken Swanson, Information Technology  
Ms. Laura Emmerling, Dean of Student Services  
Ms. Francesca Hanson, Executive Assistant  
Ms. Ali O'Brien, CLC

**Comments from Citizens:** Dr. Ahlgrim asked if there were any comments from citizens, there were none.  
Agenda Item 2.2

**CONSENT AGENDA:** A motion was made by Dr. Gallt and seconded by Dr. Sefcik to approve the Consent Agenda as presented:  
Agenda Item 3

1. April 15, 2021 Regular Session Meeting Minutes
2. April 15, 2021 Closed Session Meeting Minutes
3. Request to Accept Donation(s)
4. Personnel
5. ROE Rental Agreement
6. Administrator and Teacher Salary and Benefits Report

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**Information Items**  
Agenda Item 4

**Financial Highlights – Business Manager** – Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 5.2 million.  
Agenda Item 4.1

**FY22 Tech Campus Budget** Business Manager, Joanne Hughes highlighted some of the particulars of the Tech Campus budget. No fund transfer will occur in FY22.  
Agenda Item 4.2

**FY22 LCAVS Budget** Business Manager, Joanne Hughes highlighted some of the particulars of the System budget.  
Agenda Item 4.3

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| <b>School Maintenance Grant</b><br>Agenda Item 4.4   | Business Manager, Joanne Hughes spoke to the Board on submission for the School Maintenance Grant. This is a matching grant up to \$50,000. The proposed project will be for the Automotive Service program.   |
| <b>Enrollment Update</b><br>Agenda Item 4.5  | Principal, Derrick Burress gave the Board an update on enrollment for the 2021-2022 school year. As of today, 1528 students are enrolled.  |
| <b>Board Committees</b><br>Agenda Item 4.6   | Executive Director, Sebastian Kapala, reviewed the committee assignments with the Board. If any changes are made then a final draft of committees will be presented again at the October Board meeting.  |
| <b>Policy Updates – First Reading</b><br>Agenda Item 4.7   | Executive Director, Sebastian Kapala reported in the first reading for policies – 2:10, 2:130, 2:150-AP, 2:200-AP, 2:240, 2:240-E1, 2:240-E2, 2:250-E2, 4:60-AP3, 4:170-AP5, 5:10, 5:30-AP2, 5:170-AP1, 5:170-AP2, 5:240-AP, 6:235, 6:235-AP1, 6:235-AP1, E1, 6:235-AP1,E2, 6:235-AP2, 6:235-E3, 6:235-E4, 6:250-AP, 6:260, 7:280, 7:340-AP2, 7:345, 7:345-AP, E1, 7:345-AP, E2, 7:345-AP, E3, and 7:345-AP, E4. |
| <b>2022-2023 Proposed School Calendar</b><br>Agenda Item 4.8   | Executive Director, Sebastian Kapala presented the 2022-2023 school calendar for review. The calendar will be presented again for review at the October meeting.   |
| <b>Recommendations</b><br>Agenda Item 5  |  |
| <b>Tech Campus Bills for Payment, Payroll &amp; Liabilities, and Financial Statements</b><br>Agenda Item 5.1 | A motion was made by Dr. Gallt and seconded by Dr. Storaasli to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.<br><br>Roll call vote.<br><br>Aye: All<br>Nay: None<br><br>The motion carried.  |
| <b>System Bills for Payment/Financial Statements</b><br>Agenda Item 5.2                                      | A motion was made by Dr. McKay and seconded by Mrs. Elswick to accept the System Bills for Payment/Financial Statements as presented.<br><br>Roll call vote.<br><br>Aye: All<br>Nay: None<br><br>The motion carried.   |
| <b>School Maintenance Grant</b>  | A motion was made by Dr. Gallt and seconded by Dr. Price to accept the School Maintenance Grant as presented.  |

Agenda Item 5.3

Roll call vote.

Aye: All  
Nay: None

The motion carried.

**LCAVS FY22  
Regional System Plan**  
Agenda Item 5.4

A motion was made by Dr. McKay and seconded by Dr. Wilm to accept the LCAVS Regional System Plan as presented.

Roll call vote

Aye: All  
Nay: None

The motion carried.

**Adoption of FY22  
Tech Campus Budget**  
Agenda Item 5.5

A motion was made by Dr. Gallt and seconded by Dr. Sefcik to adopt the FY22 Tech Campus Budget as presented.

Roll call vote

Aye: All  
Nay: None

The motion carried.

**Adoption of FY22  
LCAVS Budget**  
Agenda Item 5.6

A motion was made by Mr. Baird and seconded by Mrs. Elswick to adopt the FY22 LCAVS Budget as presented.

Roll call vote

Aye: All  
Nay: None

The motion carried.

**Administrative  
Reports**  
Agenda Item 6

**Principal's Report**  
Agenda Item 6.1

During the first week of August, Tech Campus welcomed approximately 200 students through its doors for a summer remediation and jump-start into the new school year. The "Boot Camp" was held Monday through Thursday the first week of August for four hours each day. During this week, students worked collaboratively with each other on hands-on projects. These projects emphasized skills students may have missed out on last year due to remote learning and prepared students for being leaders in their classroom this school year. The program was overwhelmingly popular with our students and survey results echoed what we saw each day. Students were engaged in

learning, having fun and gaining valuable skills that will help them along their career path now and into the future.

This year, the administrative team continues to reinvent our New Teacher Induction. From August 10th through the 12th, we conducted three days of induction that gives our new team an excellent understanding of Tech Campus and readies them for their first weeks of school. The induction is always well received and we are optimistic that our new staff will have a great start to the school year. The induction gives an overview of the following information at Technology Campus: Employee Handbook, Workforce Development, Advisory Committees, school forms and operations, classroom management, Technology Academy, SkillsUSA, Teacher Evaluations, planning for a two hour lesson and more.

During the week of August 16th, Tech Campus hosted two institute days that discussed our standards based grading initiative and focused a large portion of time on our literacy initiative this year. Thought Spectrum is an agency that helps instructors bring literacy into all program areas not just language arts. Dr. Ayanna Brown will meet with our staff over 20 times this year and over a combined 30 hours of face to face learning, to really get our instructional staff to focus on improving all educational aspects of our students not just specifically in their program. We are excited to see where this professional development drives our teachers to help educate the whole student at Tech Campus.

**Associate Principal Report**

Agenda Item 6.2

All funds for both Perkins and CTEI have been received. Perkins and CTEI were extended through August 31, 2021 due to additional monies and delayed shipping of items during the pandemic.

The FY22 application for grants was opened in mid-July. All applications must be submitted by September 1, 2021. Allotments have been sent to all the member schools.

The Lake County Area Vocational System will continue to use the Modified Perkins Federal Reimbursement Model for FY2022. This model allows the Lake County Area Vocational System to submit a monthly expenditure report with a commitment amount based on actual expenditures. The Lake County Area Vocational System will receive the commitment funds within 3 – 5 business days after the expenditure report is submitted. A schedule of payments will continue to be in effect for CTEI.

An orientation session for all new CTE Directors will be scheduled for September 2021. This session will focus on helping new CTE Directors understand the responsibilities and accountability requirements of our state and federal grants. All returning CTE Directors are also invited to attend. The first Educator Advisory Council meeting will be on the same date. All districts will receive their documents with their individual allocations, approvals, and accountability documents.

**Closed Session**

Agenda Item 7

**Enter Closed Session**

Agenda Item 7.1

A motion was made by Dr. McKay and seconded by Dr. Storaasli to enter Closed Session at 10:25 a.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. No action will be taken in Closed Session.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Return to Regular Session**

A motion was made by Dr. Sefcik and seconded by Dr. Storaasli to return to Regular Session at 10:38a.m. No action was taken in Closed Session.

Voice vote.

Aye: All

Nay: None

The motion carried.

**Adjournment**  
Agenda Item 8

A motion was made by Dr. Wilm and seconded by Mr. Calhoun to adjourn the meeting at 10:39 a.m.

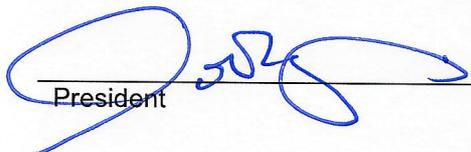
Voice vote.

Aye: All

Nay: None

The motion carried.

The minutes approved on October 14, 2021.

  
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President

  
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Secretary