

LAKE COUNTY TECH CAMPUS
Lake County Area Vocational System
Board of Control Meeting
April 14, 2022
Tech Campus Triple Room – 10:00 a.m.
Grayslake, Illinois

The Board of Control of the Lake County Area Vocational System met in Regular Session on Thursday, April 14, 2022 at the Tech Campus in the Triple Room, Grayslake, IL.

Call to Order: Dr. Ahlgrim, Board President, called the meeting to order at 10:00 am and the
Agenda Item 1.1 following roll call was taken:

Members Present: Dr. John Ahlgrim, District 121
Dr. Donn Mendoza, District 116
Dr. Dan Johnson, District 12*
Dr. Christy Sefcik, District 124
Dr. Kelley Gallt, District 95
Dr. Mikkel Storaasli, District 127
Dr. Kevin Myers, District 120*
Dr. Jim McKay, District 117
Dr. David Wilm, District 118
Dr. Jesse Rodriguez, District 126
Dr. Michael Karner, Regional Supt.
Dr. Sebastian Kapala, Executive Director and Board Secretary

* **Alternates** Mr. Kevin Shelton, District 12
Present: Mr. Larry Calhoun, District 120

Members Absent: Mrs. Tiffany Elswick, District 19
Dr. Tom Lind, District 157
Dr. Denise Herrmann, District 128
Dr. John Price, District 187
Dr. Matthew Montgomery, District 115
Dr. Eric Twadell, District 125
Dr. Bruce Law, District 113
Dr. Theresa Plascencia, District 60

Also Present: Ms. Joanne Hughes, Business Manager, CSBO
Mr. Ken Ellefson, Information Technology
Ms. Danielle Friedlieb, Associate Principal
Ms. Laura Emmerling, Dean of Student Services
Ms. Francesca Hanson, Executive Assistant
Ms. Ali O'Brien, CLC

**Comments from
Citizens:**

Agenda Item 1.2

Dr. Ahlgrim asked if there were any comments from citizens, there were none.

CONSENT AGENDA:
Agenda Item 2

A motion was made by Dr. Mendoza and seconded by Dr. Sefcik to approve the Consent Agenda as presented:

1. March 10, 2022 Regular Session Meeting Minutes
2. March 10, 2022 Closed Session Meeting Minutes
3. Notice of Public Hearing - FY23 Lake County Tech Campus Tentative Budget
4. Notice of Public Hearing - FY23 LCAVS Tentative Budget
5. Budget Preparation Designee Approval - FY23
6. Personnel
7. Authorization to Pay March-August 2022 Bills
8. Operational and Building Maintenance Assessment - FY23
9. Workers Compensation Insurance Renewal - FY23
10. Renewal of School Bond Treasurers Bond
11. Comprehensive Liability Insurance Renewal - FY23
12. Fiduciary Liability Insurance Renewal - FY23
13. Cosmetology Kit Bid Award

Roll call vote.

Aye: All

Nay: None

The motion carried.

Information Items

Agenda Item 3

**Dr. Ayanna Brown-
Literacy Professional
Development**

Agenda Item 3.1

Dr. Ayanna Brown presented Literacy Professional Development for the Tech Campus. The next planning steps for the 2022-2023 school year include continued instructional PD and developing teacher leaders.

**Financial Highlights –
Business Manager**

Agenda Item 3.2

Business Manager, Joanne Hughes summarized cash balances and expenditures in our Education, Building Projects and Capital Projects funds. Ms. Hughes stated our current fund balance is at 6.1 million.

**FY22 LCAVS
Tentative Budget**

Agenda Item 3.3

Business Manager, Joanne Hughes highlighted some of the particulars of the LCAVS budget. No rollover FY22 expenditures were rolled into FY23.

FY22 Lake County

Business Manager, Joanne Hughes highlighted some of the particulars of the Tech Campus budget. This includes expenditures for resurfacing sections of the roof.

**Tech Campus
Tentative Budget**
Agenda Item 3.4

Health, Dental, & Life Insurance Rates – FY23
Agenda Item 3.5

Business Manager, Joanne Hughes reported on the changes in the health, dental and Life Insurance rates for FY23. Health insurance rates for PPO increased by 3.2%, HMO increased by 11.6%, HDHP increased by 3.2%, and dental increased by 8.7%.

Program Fee Updates
Agenda Item 3.6

Business Manager, Joanne Hughes reported on all first and second year program fees.

2022-2023 Proposed Board Meeting Schedule
Agenda Item 3.7

Executive Director, Sebastian Kapala, proposed the board meeting schedule for the 2022-2023 school year.

Enrollment Update Report
Agenda Item 3.8

Associate Principal, Danielle Friedlieb gave the Board an update on enrollment for the 2022-2023 school year. As of today, 2093 students are enrolled. This is the highest enrollment to date.

e-Learning Renewal
Agenda Item 3.9

Executive Director, Sebastian Kapala reported on e-Learning. This is a three-year renewal to utilize e-learning days as attendance days for students during emergency days.

All Staff Permanent Substitute and Instructional Aide Position
Agenda Item 3.10

Executive Director, Sebastian Kapala presented on a newly created All Staff Permanent Substitute and Instructional Aide position. This individual will be first in line to be utilized as a substitute, aide, security or anywhere as needed.

Recognition of Board Members Leaving
Agenda Item 3.11

The Board recognizes members Dr. John Ahlgrim (district 121) and Dr. Jim McKay (district 117) retiring at the end of the 2022-2023 school year.

Recommendations
Agenda Item 4

**Tech Campus Bills
for Payment, Payroll
& Liabilities, and
Financial Statements**

Agenda Item 4.1

A motion was made by Dr. Sefcik and seconded by Dr. Storaasli to accept the Tech Campus Bills for Payment, Payroll & Liabilities, and Financial Statements recommendation as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**System Bills for
Payment/Financial
Statements**

Agenda Item 4.2

A motion was made by Dr. Wilm and seconded by Dr. Sefcik to accept the System Bills for Payment/Financial Statements as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**Final Tuition
Billing/Assessment-
FY22**

Agenda Item 4.3

A motion was made by Dr. Gallt and seconded by Dr. Mendoza to accept the Final Tuition Billing/Assessment for FY22 as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Program Fee Updates

Agenda Item 4.4

A motion was made by Dr. Storaasli and seconded by Dr. Wilm to accept the Program Fee Updates as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

**2022-2023 Board
Meeting Schedule**

Agenda Item 4.5

A motion was made by Dr. McKay and seconded by Dr. Gallt to accept the 2022-2023 Board Meeting Schedule as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

e-Learning Renewal
Agenda Item 4.6

A motion was made by Dr. Gallt and seconded by Dr. Storaasli to accept the e-Learning Renewal as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

All Staff Permanent Substitute and Instructional Aide Position
Agenda Item 4.7

A motion was made by Dr. McKay and seconded by Dr. Sefcik to accept the All Staff Permanent Substitute and Instructional Aide Position as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Administrative Appointment - Principal
Agenda Item 4.8

A motion was made by Dr. McKay and seconded by Dr. Gallt to accept the Administrative Appointment for Principal as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Administrative Appointment – Business Manager/CSBO
Agenda Item 4.9

A motion was made by Dr. Wilm and seconded by Dr. McKay to accept the Administrative Appointment of Business Manager/CSBO as presented.

Roll call vote.

Aye: All
Nay: None

The motion carried.

Administrative Appointment – Associate Principal
Agenda Item 4.10

A motion was made by Dr. Mendoza and seconded by Dr. Gallt to accept the Administrative Appointment of Associate Principal as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Administrative
Appointment – Dean
of Student Services**

Agenda Item 4.11

A motion was made by Dr. Storaasli and seconded by Dr. Sefcik to accept the Administrative Appointment of Dean of Student Services as presented.

Roll call vote.

Aye: All

Nay: None

The motion carried.

**Administrative
Reports**

Agenda Item 5

Principal's Report

Agenda Item 5.1

This May, the Tech Campus will again host a in-person awards ceremony. We will be changing venues to the Grayslake North Field House due to some pandemic procedures still in place at the College of Lake County that would limit the amount of attendees. The goal of this night is to recognize students that have achieved much throughout the school year. The principal team and our Marketing Coordinator our working with staff to celebrate students that have been nominated in the National Technical Honor Society, received scholarships and have been selected as Program Student of the Year. We would like to thank Grayslake North and District 127 for allowing us to host our event at their school.

**Associate Principal
Report**

Agenda Item 5.2

78% of FY2022 CTEI funds have been received from the Illinois State Board of Education (ISBE). 38% of Perkins funds have been allocated through March 2022. Schools were notified to begin the process of submitting grant proposals for FY22. We are waiting on guidance and allotments from ISBE in order to proceed with the application process. The state assures us that the grants will open on May 1, 2022. The Lake County Area Vocational System will make all additions, changes and deletions to courses in the ISCS system so accurate data can be collected in SIS. The enrollments will be calculated towards FY22 grant allocations. The final deadline for all data is July 31, 2022.

There will be a large career expo for Transportation & Logistics, Manufacturing, Information Technology, Human Services, and Health Services on Thursday April 21, 2022. This will allow students to speak to not only employers in their current path, but also in other paths if they see fit.

The Cosmetology Expo will be held on Monday May 2, 2022. Many salons are closed on Mondays, so this is always a good day for their expo.

Student awards night will be done Thursday May 5, 2022 at the Grayslake North Fieldhouse. We are excited to celebrate the students in person.

271 Tech Campus students were inducted into the NTHS for the 2021-2022 school year. NTHS recognizes outstanding students enrolled in Career and Technical Education programs. Students must have maintained an A or B in the first semester, been nominated as a Program Student of the Semester, and consistently demonstrate leadership qualities including pride in skilled craftsmanship. Schools have been notified of their students in NTHS.

**Dean of Student
Services Report**
Agenda Item 5.3

The State Leadership & Skills Conference is the pinnacle conference for the students in SkillsUSA Illinois. On Thursday April 28 students will be heading to Plover, IL for this showcase of career and technical education and skill. 65 Tech Campus students are registered to participate in various events. These students encompass 16 different member schools and 6 different career clusters. These students will be part of the 5,000+ attendees- students, teachers and business partners- that will be participating in the multi-day event. Students will return on Saturday April 30 after the Champions Ceremony.

Adjournment
Agenda Item 7

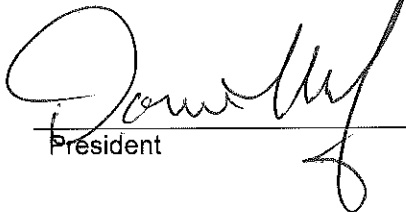
A motion was made by Dr. McKay and seconded by Mr. Calhoun to adjourn the meeting at 10:52 am.

Voice vote.


Aye: All
Nay: None

The motion carried.

The minutes approved on August 4, 2022.



President



Secretary