

Applying for Meal Benefits

A Step-By-Step Guide

For assistance with the application, visit the School Nutrition Program at dcsd.net/snp or call the SNP office at 775-782-7613.

SCAN THE QR CODE BELOW TO LOGIN TO INFINITE CAMPUS!

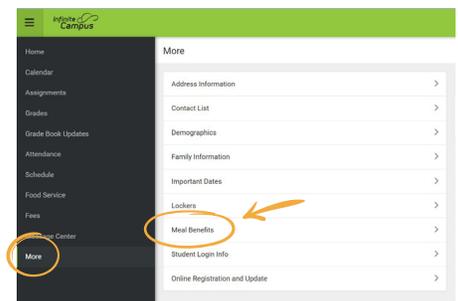


LOG INTO INFINITE CAMPUS PARENT PORTAL

- Use a mobile device or desktop to log in to the Infinite Campus Parent Portal. Scan the QR code on this flyer or visit www.dcsd.net/ic to access the IC login page.

ACCESS THE MEAL BENEFITS SECTION

- On the left-hand sidebar, select the “More” option from the menu.
- Under “More,” find and click on “Meal Benefits.”



STEP 1-3: START THE APPLICATION

- Once in the Meal Benefits section, click on the “Meal Benefits Application” button to begin.
- After reviewing Steps 1-3, click “Next” to continue.

STEP 4: ADD HOUSEHOLD MEMBERS

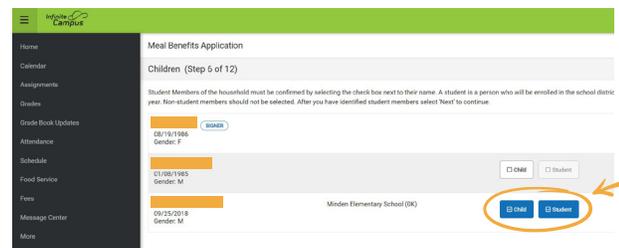
- Review the listed household members. If necessary, add any missing members by clicking “Add Household Member.”
- Ensure that all household members are correct, including the student enrolled in school, and click “Next.”

STEP 5: INDICATE BENEFIT RECIPIENTS

- Answer whether any household members are receiving benefits such as SNAP, TANF, or FDIPIR.
- Select “Yes” or “No” accordingly, then click “Next.”

STEP 6: CONFIRM STUDENT INFORMATION

- Select the appropriate checkboxes to confirm which household members are students. If your child is a student, click both the child and student box.
- Ensure accuracy in this step, as it affects the eligibility review.



STEP 7-8: CONFIRM FOSTER STATUS & INDICATORS

- Step 7, Indicate if any of the listed students are foster children by selecting “Yes” or “No.”
- Step 8, Indicate whether any of the listed students are classified as migrant, homeless, or runaway.

STEP 9: REPORT HOUSEHOLD INCOME

- Enter the gross income for each household member. If they do not have income, select “No Income.”
- Include the total child income if applicable. If there is none, enter “0.”

STEP 10-12: REVIEW AND SUBMIT

- Review all the information you’ve entered, ensuring that all details are accurate and complete.
- Social Security Number (SSN): Enter the last four digits of your Social Security Number. If you do not have an SSN, check the box labeled “I do not have a SSN.”
- Children’s Racial and Ethnic Identities: This section asks for optional information about your children’s race and ethnicity. You can choose to respond or select “No Response.” This does not affect your eligibility for meal benefits.
- Authorization Statement: You must read and agree to the authorization statement by selecting “Yes.” This confirms that all information provided is truthful and complete.
- Once all sections are filled out, sign and click the “Submit” button to complete your application.

