

**RICHLAND ONE MIDDLE COLLEGE
BOARD OF DIRECTORS MEETING
August 14, 2024**

MINUTES

Board Members Present: Dr. Erica Fields, Dr. Rob Gilmer, Mr. Derrah Cassidy, Mrs. Tracy Dixon, Mrs. Inger Ferguson, and Dr. Lara Anderson

Board Members Absent: Dr. Tracy Dunn

ROMC Staff Present: Mrs. Teresa Niles and Dr. Carla Brabham

District Staff: [OBJ] Dr. Miundre Prince

Prestige Solutions Staff: Phoebe Grant (via Teams video conference)

Call to Order

Dr. Erica Fields welcomed everyone to the Board of Directors Meeting. She officially called the meeting to order at 9:03 a.m.

Invocation

The invocation was given Dr. Erica Fields

Board Election

Ms. Inger Ferguson nominated Dr. Erica Fields for the position of Board Chair, with Mrs. Tracy Dixon seconding the nomination. Mrs. Tracy Dixon nominated Dr. Tracy Dunn for the role of Vice Chair, which was seconded by Dr. Erica Fields. Mrs. Tracy Dixon also nominated Dr. Lara Anderson as Treasurer, with Dr. Erica Fields providing the second. Dr. Erica Fields then nominated Mrs. Inger Ferguson for the position of Secretary, and Tracy Dixon seconded the nomination.

All nominations were approved by a unanimous vote.

Roll Call and Establishment of Quorum

Mrs. Inger Ferguson conducted the roll call and Dr. Fields noted a quorum.

Adoption of the Agenda (Action)

Mrs. Tracy Dixon made a motion to accept agenda as written. The motion was seconded by Mrs. Inger Ferguson. The motion passed unanimously.

Public Comments*

No Public Comments.

Approval of June Minutes (Action)

Mrs. Tracy Dixon made a motion to adopt the June 2024 meeting minutes as presented. Dr. Erica Fields seconded the motion and it passed unanimously.

Financial Reports (Information) for June

Ms. Phoebe Grant of Prestige Solutions presented the Critical Financial Metrics as well as the Standard Financial Information for the June 2024.

Total Assets –	\$ 1,279,154.26
Total Liabilities –	\$ 8,618.60
Total Cash and Equivalent	\$1,246,634.36
Total Fund Balance	\$1,145,593.93
Total Revenue (YTD) -	\$1,829,927.08

Financial Reports (Information) for July 2024

Ms. Phoebe Grant of Prestige Solutions presented the Critical Financial Metrics as well as the Standard Financial Information for the July 2024.

Total Assets –	\$1,296,217.50
Total Liabilities –	\$75,639.70
Total Cash and Equivalent	\$1,248,588.72
Total Fund Balance	\$ 1,296,217.50
Total Revenue -	\$ 145,288.35

Unfinished Business

The JAG position has been filled, and Ms. D. W. has been hired.

New Business

A. Richland One Employee Incentives (Action)

Dr. Brabham informed the Board that in June, the Richland Board of Commissioners issued a longevity bonus for Richland One employees. She proposed that ROMC follow the same criteria as Richland One and requested approval to issue this bonus to ROMC staff as well, given that ROMC adheres to Richland One's salary guidelines. Tracy Dixon made the motion, and Inger Ferguson seconded it. The motion was passed unanimously.

B. School Update (Information)

Dr. Brabham informed the Board that ROMC hosted Part 1 of the Student Success Camp yesterday. Part 2 will take place on August 23rd at McCrady Air Force Base on Leesburg Road, sponsored by the National Guard. Additionally, on September 5th, we will hold our Open House, featuring our annual cooking competition, "Taste of ROMC."

C. Committee Reports

There were no Committee Reports

Adjournment

Meeting was adjourned 9:36 a.m.

Next Scheduled Meeting: September 11, 2024