

**Monadnock Regional School District  
Finance and Facility Meeting  
September 11, 2024(corrected 10.9.2024)  
SAU Conference Room and remote via Zoom**

**Committee Members Present:** S.Peters, B. Tatro, J. Cesaitis and Eric Stanley.  
**Absent:** C. McDaniel-Thomas

**Administration Present:** J. Rathbun, Superintendent by phone and J. Morin, Business Administrator

**Also Present:** T. Breen, Director of Building and Grounds and L. Aivaliotis, Recording Secretary.

B. Tatro opened the meeting at 6:30 PM.

**1. Public Comments:** There were no public comments.

**2. Approval of Minutes of August 14, 2024, 2024: MOTION:** S.Peters **MOVED** to approve the August 14, 2024 Finance/ Facilities Committee Meeting Minutes as presented. **SECOND:** E. Stanley. **VOTE:** J. Cesaitis-abstain the remaining members-yes. **Motion passes.**

**3. Adjust agenda:** No adjustments.

**4. Old Business**

**a. Review progress on building project:** It was asked what can be done with Cutler when the students move to MTC. It was also asked about the Troy students, keep them in Troy while work continues or move some to Emerson. It was commented that the administration would like to keep the Troy kids in Troy. J. Rathbun will report to the Board and give options. B. Tatro commented that we do not want to micromanage this process. E. Stanley asked when and what are we going to do with the empty Culter School. S.Peters commented that J. Rathbun will be discussing this with J. O'Shaughnessey. They will be getting together to see what has to happen. It was commented that Cuter could be used for temporary storage. J. Morin commented there are new laws and if a school is vacant a Charter School has the opportunity to purchase that school. The Sept. 3 goal is for a plan for the Cutler School and the Troy students. The committee would like to wait for a recommendation from the administration. Hutter, K. Barker. The administration will be doing a walk through of the schools. They will hold off on the goal until a report back in October.

T. Breen said that everything is going on time. Overall it is going very well. He explained that the playground is closed during non-school hours. There are signs posted but people are still playing on the playground, not during school. The school has ordered more signs. T. Breen mentioned that one of the wells at Emerson is not yielding what it should. They are trying to figure out the well issue before the construction can be done.

**b. Unaffiliated comp study BDA-R: *J. Rathbun joins the meeting by phone.***

J. Rathbun explained that he has not heard back from Keene, Conval or Claremont regarding their employee compensations. He will now ask L. Sutton to contact those districts and try to get that information. Fall Mtn. and Jaffrey do not have some of the positions that Monadnock does. J. Rathbun said that there are a lot of afterschool programs that have gone away. Jaffrey uses an outside vendor. Keene is a significantly larger district.

**c. Receive updates on any new CIP needs:** J. Morin mentioned that there is a need to fix the roof over the Boy's Locker room in the MRMHS. She will get the numbers for the committee. S.Peters asked if the tennis courts were going to be brought forward. E.Stanley suggested the tennis courts be a warrant article. It was mentioned that the MDEA Contract will also be on the ballot. T. Breen was asked about the generator at the high school. He said that the problem was resolved. The high school was to be used as an Emergency Shelter but T. Breen is not sure of that. S.Peters asked about an emergency plan document.

**d. Receive financial report of Business Administrator:** J.Morin presented the committee with the Monthly Expense Report. There is 14.06% left in the budget. The most recent transfer is reflected in this report and there will be a big budget transfer Tuesday. There is a significant increase in transportation for out of district. J. Rathbun and J. Morin meet regularly to discuss the budget. They are also working with C. Woods. The transfers will cover the concerns that they have now. MTC is fully staffed and the bigger remaining budgets at the schools have vacancies.

## **5. New Business:**

**a. Prepare presentation for Board on comp study:** Presentation not complete.

**b. Next goal due: By September 3, 2024, provide a recommendation to the board related to the timing of Cutler closing and Troy students displacement during the Troy renovation.** Not at this time.

**c. Prepare a presentation for the Board on Finance and Facilities Goals:**

**d. Review Policy FBB:** S. Peters walked the committee through the policy process. The NHSBA Policy FBB and the MRSD Policy FBB were presented to the committee. This policy should be reviewed annually. **MOTION:** S.Peters **MOVED** to mark Policy FBB, Enrollment Projections as reviewed. **SECOND:** J. Cesaitis. **Motion**

**passes.** The committee will forward this to the Policy Committee to have it added to the running policies and then ask J. Rathbun the best time to have this policy reviewed. B. Tatro suggested when the BOY comes out.

**6. Setting next meeting's agenda: The next meeting is on October 9, 2024. Agenda Items:**

**Compensation Study**

**Policies**

**Roof brought forward for Boy's Locker Room**

**7. Public Comments:** There were no public comments.

**8. Adjourn MOTION:** S. Peters **MOVED** to adjourn the meeting at 7:19 PM. **SECOND:** E. Stanley. **VOTE:** Unanimous for those present. **Motion passes.**

**Respectfully submitted,**

**Laura L. Aivaliotis**  
**Recording Secretary**