



August 27, 2024

Attendees: Sarah Sirna, Laura Richardson, Nicole Nejezchleba, Jeff Gustafson, Calida Fuerst, Stephanie Woodstrom, Tara Pitkin, Kayla Lande, Steph Berner, Kali Sundquist, Cindy Andress

Absent Board Members: Kristen Coward, Michele Ewen, Lisa Murphy-Salvador, Sarah Wexler

Topic (Person Responsible)	Discussion Items and Notes	Action Items
Call to order and review of minutes (Sarah S)	<u>June 2024</u> - Motion to approve seconded and carried	Stephanie W to post to website
President's update (Sarah S and Laura)	Kindergarten Family Night - The event was a success. Several parents signed up to get involved in the PTO in some capacity - Lauren Galantowicz joined the event and has a specific interest in helping families feel welcome and involved in the school community. More ideas to come.	Laura and Sarah will divide the list of interested parents and reach out
	Board Retreat - Scheduled for Friday 9/20. This will be a working session to plan the year's events. Dinner included	
	School Communication Protocol - Process was established last year for communicating space plans and needs 30 days in advance but it's been decided that 15 days in advance is enough.	
	Tonka Pride - Kayla has taken over chairing this effort for the year	
Treasurer update (Kristen)	Bylaw Updates - Board voted to update bylaws to reflect that the budget gets voted on at the first meeting of the school year - Motion to approve seconded and carried	

	<u>2024-2025 Budget Review</u> - Projected fundraising revenue is over \$60,000 - Changes made for this year: - Dedicated line items for grade-level school supplies that is separate from enrichment - Pending Boosterthon fundraising results, enrichment funds will increase this year 20% for grades and 50% for specials except media center which benefits from Scholastic funds - New line item for discretionary funds to be spent by the school counselors on any student needs - Additional changes needed: - Update rollerskating line item to \$6000/year - Add a line item for Read-a-Thon - Remove markers and crayons line item (line 64) - At a future meeting, board will discuss adding: - Camp-a-roni - New teacher setup - Playground updates	Jeff will add a drop-down field on the request form that identifies if requests are for “enrichment” or “supplies” Kristen to make changes noted in minutes
Secretary update (Stephanie W)	<u>Membership Toolkit</u> - Promotion to families to create accounts and update information continues. - Membership Toolkit site has many updates, including calendar, signups and PTO information. Additional updates planned: - Updated committee info including where committee chairs and members are needed. - A dedicated page for yearbook information. - Once all information about PTO is on Membership Toolkit, Stephanie will work with district site contact to remove outdated information from district site and direct traffic to Membership Toolkit	Board members to review committee descriptions and send feedback to Stephanie Tara to send yearbook details to Stephanie to add to site
Fundraising update (Steph B)	Boosterthon - Kickoff scheduled for 9/26; Event scheduled for 10/4 and will be an outdoor obstacle course - T-shirt sponsors secured: Code Ninjas, MN Inboard, Five Monkeys, Maynards - Steph working on t-shirt designs; Kayla helping connect with Tonka Pride vendors - Obstacle course volunteers will be needed; Stephanie will create a signup in Membership Toolkit once we know the day's schedule.	
Enrichment update (Jeff)	<u>Enrichment Definition</u> - Jeff shared the updated definition which is based on discussions from 2023-2024 school year. Board voted to approve the new definition, including an edit about “belonging”	

	- Motion to approved seconded and carried - Communication to teachers will include new definitions and update on increased budget	
Principal update (Cindy)	Goals & Commitments 24-25 - <i>Excellence in Well-being, Connection and Belonging</i> 1) Prioritize student mental health 2) Create a Welcoming, Inclusive, and Safe Environment for All Students: Deepen the implementation of belonging efforts. 3) Increase Bullying Prevention Efforts: Revisit and raise student and parent awareness of existing bullying prevention efforts. - <i>Excellence in Student Learning and Support</i> 1) Increase opportunities for improved academic outcomes for all students 2) Improve student literacy - <i>Excellence in Leadership and Organizational Support</i> 1) Ensure facilities meet the current and future needs of our students: October Presentation 2) Build community trust	
Events updates (Sarah S)	Back to School Open House - Boosterthon will be here at the front entrance - Tonka Pride will be near the parent pick-up passes table - Directory sign up sheets will be at each child's seat Freeman Park Family Social - Taking place from 9 am to 3 pm. - PTO board is staffing the event throughout the day and should wear PTO shirts - Inflatables arriving before 9 am; Nicole to receive - A parent donated 300+ snacks for the event	
	Room Parent Orientation - Scheduled for 9/26 from 7 to 8 pm in the Cafeteria - Board to explore other locations if possible	
	Digital/Social Safety - Board is still exploring the optional MyHealth presentation on curriculum night - Will continue exploring additional programming with Screen Less Live More for later in the year	
	Book Fair - Tara gave a heads up that she will need staffing support during the school day on 10/10 for teacher and student previews	
Topics for future meetings	Future Meeting: - Camp-a-roni	

	- New teacher setup - Playground updates October meeting: - Orbit exhibit for this school year	
Helpful Documents	- Event Dates - Board Contacts	