



June 4, 2024

Attendees: Sarah Sirna, Lisa Murphy-Salvador, Kayla Lande, Jeff Gustafson, Nicole Nejezchleba, Kristen Coward, Gretchen Padget, Kali Sundquist, Calida Fuerst, Stephanie Woodstrom, Cindy Address

Absent Board Members: Laura Richardson, Sarah Wexler, Tara Pitkin, Steph Berner, Michele Ewen

Topic (Person Responsible)	Discussion Items and Notes	Action Items
Call to order and review of minutes (Sarah S)	<u>May 2024</u> - Motion to approve seconded and carried	Sarah W to post to website
Playground shade/hammock garden update (Nicole)	- Survey questionnaire for school staff has been drafted and reviewed by PTO and principal but is on hold until after results from previous facilities survey is presented in August - If the previous survey doesn't answer the questions PTO has, we will update our own survey questionnaire and work with Cindy to send	Calida to provide cost estimate for shade trees to Sarah for boosterthon planning
Environmental concerns (Calida)	Chemicals on School Grounds - A parent raised a concern about the TruGreen signs in the front lawn and the dyed mulch; Calida will connect this parent with Jim Mc Cann who oversees health and safety of buildings and grounds and recommend the parent copies Cindy on the email	Calida will relay information she learns back to us
	Plastic Use - Opportunity to work with class parents to reduce single use plastic during class parties (e.g. compostable cups) - Eat the Rainbow events discuss sustainability efforts like using reusable water bottles - Calida has tried joining the nutrition advisory committee to bring questions to the group - Calida will research supply list ideas that PTO can procure to help replace single use plastic	Laura and Sarah S to ask about nutrition advisory committee membership at the next PTO leadership meeting

Parent/student digital safety event (Sarah S, Steph W)	- MyHealth in Hopkins reached out in response to our inquiry about a digital safety event; Sarah and Steph met with Gabrielle to discuss what type of event we're looking for (non-fear-based, values-based, family collaborative, etc.). MyHealth can put together a session about family values and would partner with another organization who could talk more specifically about digital safety - MyHealth sent Sarah some options of events over the summer so we can experience one of their sessions. - Considering a parent-only pre-session on Fall curriculum nights (9/12 or 9/19), and asking MyHealth to record for parents to listen if unable to attend.	Sarah S to ask MyHealth about those dates and continue the planning
Presidents update (Sarah)	Carnival recap - Carnival was moved indoors due to weather and nearly all elements remained included. We did not cancel any vendors, all arrived as expected. - The addition of police presence was wildly well received, we will continue to embed them in our events as much as possible moving forward. We were featured on the SLPD social media pages showing community engagement and also received many notes of positive feedback. - Received a call from Rick Carlson (llamas!) the morning following the event stating it was one of his favorite events he has ever done, ever. He believed the community felt strong and connected and the rain was the coolest addition to it. - Proud of this group for making this event a success, as always please provide any feedback on adjustments for next year as we continue to improve. - Budget: will come in relatively flat, waiting on one invoice (approx. \$750) from SLPD for their officer services. All other invoices have been submitted and reimbursements have been requested. - Moving all supplies to the district storage unit for re-use next year.	
	Enrichment changes - Sarah and Laura met with staff members to discuss changes to enrichment ordering practices - As we continue to grow our board, we feel the need to make some modifications to a few of our practices to best serve our school staff, teachers, and families. Laura drafted a proposed change in enrichment practice to allow for the PTO to remove the dependency on the school for execution while putting checks and balances in place to ensure organizational confidence.	

	<u>Communication changes</u> - The adjustment for communications to/with our school staff has been a year in the making - The board reviewed the proposed changes to ensure our building staff is over-communicated our plans within or around our school walls; Sarah will add the actual email addresses; - Proposed action to create a step-by-step checklist of actions to take for each event/activity hosted by the PTO (template might be available on PTO Today site; Kristen to share the login)	Kristen to share login for PTO Today site to find a checklist template; Sarah S to add email addresses to comms document
	Tonka Pride: - No updates. Next scheduled event is Open House in August of 2024.	
	Budget process for next year - Laura, Sarah and Kristen will meet over the summer to draft the budget in advance for approval at the beginning of the school year - One major change for next year will be splitting line items for enrichment vs supply requests	
	Orbit Event - Event was a success and will be brought back next year - Presenter was a former educator who was able to speak well to students' levels and adjust presentation as he went based on the questions he received - Cindy and staff will look at how the content aligns to standards for next year	
	Peace Site event - A musical band attended this year's peace site event and played music for students; event took place during what would have been World Culture week - Mandy is beginning to plan Fall Peace Site event to bring in more presenters like this	
Principal update	Trusted adults - Cindy shared summary of student input Mrs. WB received from her classroom visits	
Treasurer update	- As of May 31, 2024, balance of accounts is \$61,889.28. - Remaining invoices to pay in June will include tablecloths, Southlake PD carnival costs, etc. - Spray Finger expenses need to be finalized - Interest in continuing Code Ninja events through the summer for continued interest and revenue - Estimated \$19,500 to allocate for the trust which would be used for future enrichment projects.	All board members to submit remaining expenses Steph B to schedule more CN dates Sarah S to confirm

		when Zoom account renewal due
Next year planning	- Kayla and Steph W presented ideas for engaging parents and room parents early using Open House as an opportunity to put a lot of information in front of families, including: - Directory (use QR code to sign up on site; or an iPad in the classroom) - Class funds information/collection options - Class parent responsibilities info - Calendar of PTO events for the year - Teacher communications or liaisons is a priority for next year to make sure the PTO represents the T voice more than we feel we currently do.	
Enrichment update	Art Team - Supplemental Spray Finger supplies of ~\$1,300 - Motion to approve seconded and carried	
Meeting Adjourned		
Helpful Documents	- Event Dates - Board Contacts - Room Parent Contacts	

Principal Update	20 min	Cindy	Trusted Adults	
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