

# I-4: Charter School Renewal Application



The applicant is the person authorized to act on behalf of the charter school. The district will address its correspondence and communication to the applicant as noted below.

Name of charter school: \_\_\_\_\_  
Date renewal application submitted to district: \_\_\_\_\_  
Name of applicant/chief administrative officer/principal: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Zip: \_\_\_\_\_  
Daytime phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email address: \_\_\_\_\_

## CHARTER SCHOOL INFORMATION

Address of charter school: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Website address: \_\_\_\_\_  
Grade levels or student ages currently enrolled: \_\_\_\_\_  
Number of students currently enrolled: \_\_\_\_\_  
Renewal period requested (3-5 years): \_\_\_\_\_

## CHARTER SCHOOL RENEWAL APPLICATION INSTRUCTIONS/NARRATIVE:

Provide a brief written narrative or relevant attachments on the following topics.

### Goal Attainment

1. Review the goals in the original Charter Agreement
2. Describe the ways in which the goals have been met or provide data that addresses each goal.

### Fiscal Status

1. Submit a current budget summary.

### Teacher and Student Success Plan

1. Submit the most current Teacher and Student Success Plan approved by the charter's governing board.

### Changes or Requests

1. Indicate requested changes to the charter, if any. Explain the rationale and implications.  
Update any goals, explain the rationale for the new goals, and attach any supporting data.

**CHARTER SCHOOL ASSURANCES**

- The renewal applicant charter school has reviewed the Charter School Assurances as agreed to in the original Charter School Application. The renewal applicant charter school hereby assures and certifies to the board that the previously acknowledged assurances remain in effect.
- The filing of this application for charter school renewal status has been authorized by the governing body acting through its authorized representative, identified on the application as the chief administrative officer.

**REQUIRED SIGNATURES**

The chief administrative officer of the applicant charter school certifies that, to the best of his/her knowledge and belief, the data in this application is true and accurate, and that the applicant will comply with the assurances noted above if this application is approved. Therefore, this application for charter school status and funding is hereby submitted with the full approval and support of the governing body and chief administrative officer of the proposed charter school.

**SIGNATURE OF CHIEF ADMINISTRATIVE OFFICER**

Name (type): \_\_\_\_\_

Title (type): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ENDORSEMENTS**

The following persons endorse the renewal of this charter school:

_____	_____
Charter School Chief Administrative Officer or Principal	Date
_____	_____
Charter School Chair of the Governing Board	Date
_____	_____
Salt Lake City School District Business Administrator	Date
_____	_____
Salt Lake City School District School Superintendent	Date

No district employee or student shall be subjected to discrimination in employment or any district program or activity on the basis of age, color, disability, gender, gender identity, genetic information, national origin, pregnancy, race, religion, sex, sexual orientation, or veteran status. The district is committed to providing equal access and equal opportunity in its programs, services and employment including its policies, complaint processes, program accessibility, district facility use, accommodations and other Equal Employment Opportunity matters. The district also provides equal access to district facilities for all youth groups listed in Title 36 of the United State Codes, including scouting groups. The following person has been designated to handle inquiries and complaints regarding unlawful discrimination, harassment, and retaliation: Tina Hatch, Compliance and Investigations/Title IX Coordinator, 440 East 100 South, Salt Lake City, Utah 84111, (801) 578-8388. You may also contact the Office for Civil Rights, Denver, CO, (303) 844-5695.