

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

October 10, 2024

5:30 P.M. Regular Meeting

Forestlawn ELC

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen, Vice President
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. INFORMATIONAL ITEMS

October Breath of the Month Video – Mrs. Majer’s Kindergarten Class
Strategic Plan – Jon Grega

IV. TREASURER’S BUSINESS

- A. REPORTS
- B. APPROVAL OF MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – September 12, 2024

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. ACTIVITIES PURPOSE/BUDGET STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. WELLNESS STIPEND

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the wellness champion stipend (\$500) each for the 2024-25 academic year, to be paid by fund 024-0000.



- a. Ginny Wesebaum – Co-champion
- b. Chara Wallace – Co-champion

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. TRANSFER

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following transfer:

- a. Transfer \$ 1311 from BHS Principal’s account 018-9006 to Garden Club account 200-9049.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. PARENT TRANSPORTATION PAYMENT IN LIEU

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

WHEREAS this Board does determine that the students listed below are legally entitled to transportation; and

WHEREAS the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore.

BE IT RESOLVED that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

*Payment may be prorated if the time period involved is only a part of the school year. The minimum amount for the school year 2023-24, as specified by ODE, is \$596.43.

Parent / Guardian	Student(s)	Grade	School
Taylor, Megan	Trevor Taylor	9	Open Door Christian, Elyria
	Tripp Taylor	8	Open Door Christian, Elyria
	Tess Taylor	5	Open Door Christian, Elyria
	Tadd Taylor	1	Open Door Christian, Elyria

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

V. SUPERINTENDENT’S BUSINESS/HUMAN RESOURCES

A. RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS



It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Brandy Bauers**, FELC ESP, resigning effective September 27, 2024, to accept another position in the district.
- b. **Kathleen Heckert**, BIS ESP, resigning effective October 3, 2024, to accept another position in the district.
- c. **Tiffany Rice**, BOE Cleaner, resigning effective October 10, 2024, to accept another position in the district.
- d. **Frances Ruse**, Murray Ridge Paraprofessional, resigning effective September 16, 2024.
- e. **Michelle Ryan**, BIS Server, resigning effective September 27, 2024.
- f. **Rachael Seekins**, Volunteer Volleyball Coach (7th grade), resigning October 1, 2024, to accept another position in the district.
- g. **Tiffany Williams**, Transportation SSP, resigning effective October 10, 2024, to accept another position in the district.

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B. CERTIFIED CORRECTIONS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following corrections.

- a. **Bryan Evans**, BHS History Teacher, requesting FMLA adjusted to **August 26, 2024**-February 28, 2025.
- b. **Val Rion**, BMS Robotics Advisor, Class IV, **Step 2**, effective for the 2024-25 school year.
- c. **Pamela Vasquez**, **Continuing Contract**, effective at the commencement of the 2024-25 school year.

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C. DeCAF PROPOSALS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Julie Kinnear	BHS– Nat’l Spanish Honor Society	3
Pamela Vasquez	BHS– Nat’l French Honor Society	3
Lindsey Chalk	BHS – Cards Council	1.5
Lisa Montgomery	BHS – Cards Council	1.5
Lisa Sheehan	BHS – H.O.S.A.	4



Julie Kinnear	BHS – OH Model United Nations	3
Kevin Landis	BHS – E-Sports	3
Kelson Barber	BHS – Classical Studio	1
Lisa Sheehan	BMS – Cards in the Community	2
Jessica Schremp	BMS – Spelling Bee	2.5
Jessica Schremp	BMS – Academic Challenge	2
Amy Baughman	BIS – Newspaper	2.5
Patti Hicks	KW – Garden Club	2.5
Tracy Hoydic	KW – Garden Club	2.5
Michelle Lewis	KW – Kindness Club	2.5
Linda Wozniak	KW – Kindness Club	2.5
Heather Carollo	FELC – Kindness Club	5
Jason Kinser	BIS – Academic Challenge (5-6)	2

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D. CLASSIFIED

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Kariman Assad**, Transportation Monitor, Step 2, 2 hrs./day, 180 days/yr., includes 8 holidays (pro-rated), effective October 11, 2024.
- b. **Brandy Bauers**, FELC ESP, Step 2, 6 hrs./day, 180 days/yr. **TRANSFER TO** BMS/BHS ESP, Step 2, 7 hrs./day, 180 days/yr., includes 8 holidays (pro-rated), effective October 1, 2024.
- c. **Dawn Bobrowski**, Bus Driver, Step 5, 4 hrs./day, 181 days/yr., includes 8 holidays (pro-rated), effective October 11, 2024.
- d. **Bettina Figueroa**, BIS Noon Monitor, Step 1, 2.5 hrs./day, 181 days/yr., includes 8 holidays (pro-rated), effective October 11, 2024.
- e. **Kathleen Heckert**, FELC Preschool ESP, Step 1, 30 hrs./week, 180 days/yr., includes 8 holidays (pro-rated), effective October 3, 2024.
- f. **Tracey Menoes**, BIS Noon Monitor, Step 1, 2.5 hrs./day, 181 days/yr. includes 8 holidays (pro-rated), effective October 14, 2024.
- g. **Tiffany Rice**, Transportation Monitor, Step 3, 4 hrs./day, 180 days/yr. includes 8 holidays (pro-rated), effective October 11, 2024.
- h. **Tiffany Williams**, Van Driver, Step 1, 5 hrs./day, 180 days/yr. includes 8 holidays (pro-rated), effective October 11, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



E. SUPPLEMENTAL

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Andrew Furio**, BHS Vocal Music, Class VI, Step 2, effective October 11, 2024.
- b. **Rachael Seekins**, BMS Volleyball Coach, Class III, Step 0, effective August 1, 2024.

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F. POLICIES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached **BOARD POLICY MANUAL REVISIONS**.

- a. Compensation of Board Members – 1.08
- b. Incapacity of the Treasurer – 1.13
- c. Committees – 1.14
- d. Social Media – 1.20
- e. Evaluation of Administrators – 2.05
- f. Professional Staff Positions, Recruiting, and Employment – 4.00
- g. Student Absences and Excuses – 6.08
- h. Habitual Truancy Intervention Services – 6.09
- i. C.P.R. and A.E.D. Training – 6.50
- j. Religious Expression Days – 6.60
- k. Interscholastic Athletics – 7.19
- l. Specific Religious Beliefs, Affiliations, ideals, or Principles Concerning Political Movements – 9.44

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G. ADJUSTED BUS ROUTES/ASSIGNMENTS 2024-25 SCHOOL YEAR

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached bus routes and assignments for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

H. VFW POST 8686 DONATION

It is recommended that the Sheffield-Sheffield Lake Board of Education acknowledge and accept a



donation from VFW Post 8686 in the amount of \$1500. 00 for the purchase of Chrome Books at Brookside Intermediate School, Dave Lottig’s class.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VI. BUSINESS OPERATIONS

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting.”

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance
- G. Centennial Committee

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IX. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next regular meeting will be on November 14, 2024, at Brookside Intermediate School at 5:30 PM