



To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: September 4, 2024

Re: Maintenance Fleet Vehicles for Nutrition Services
Annual Contract #24-10-3960

The following bids were received and opened at 1:00 p.m., Tuesday, August 20, 2024, as advertised and specified in documents concerning **Annual Contract #24-10-3960 Maintenance Fleet Vehicles for Nutrition Services**. The bids received are located on page 2.

Recommendation: Sames Laredo Chevrolet, Inc.

Estimated Expenditure: \$341,184.40

Contract Term: October 8, 2024 - October 7, 2025

Renewal: 1 Year

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Line 1 Maintenance Tech Van: Front End Cab with Service Utility Van

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>Extended Price</u>
<u>Sames Laredo Chevrolet, Inc.</u>	<u>Chevrolet Express Commercial Cutaway (CG33503) with KUV129D20L</u>	<u>4</u>	<u>EA</u>	<u>\$63,250.00</u>	<u>\$253,000.00</u>

Line 2 Maintenance Tech Truck with Hard Rollup Cover

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>Extended Price</u>
<u>Sames Laredo Chevrolet, Inc.</u>	<u>Chevrolet Silverado 1500</u>	<u>1</u>	<u>EA</u>	<u>\$40,595.40</u>	<u>\$40,595.40</u>
Triple Crown Ford Lincoln	F150	1	EA	\$46,131.91	\$46,131.91

Line 3 Maintenance Tech Truck with Lift Gate

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>Extended Price</u>
<u>Sames Laredo Chevrolet, Inc.</u>	<u>Chevrolet Silverado 2500HD</u>	<u>1</u>	<u>EA</u>	<u>\$47,589.00</u>	<u>\$47,589.00</u>
Triple Crown Ford Lincoln	F250	1	EA	\$54,651.87	\$54,651.87

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 9/4/2024
RE: Maintenance Fleet Vehicles for Nutrition Services 24-10-3960

The purpose of this memo is to explain the evaluation scoring for the Maintenance Fleet Vehicles for Nutrition Services 24-10-3960 bid. The vendor(s) awarded scored the highest per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria includes purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter

Suzy Hunter

Nutrition Services Director