**Western Placer Unified School District**

POSITION DESCRIPTION

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| Position Title: | **BILINGUAL INTERVENTION SERVICES PROVIDER** |
| Department: | Educational Services |
| Reports: | Site Administrator and/or Asst. Supt. Ed Services |

## SUMMARY:

Under the direction of the site administrator and/or Asst. Supt. of Ed Services performs reading and/or math intervention services, and other related assignments as required.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

* Assists with the delivery of categorically funded intervention programs to the appropriate students.
* Maintains records of student progress
* Works collaboratively with classroom teacher to analyze achievement data
* Conduct appropriate intervention assessments
* Other duties as assigned

## QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must be willing to receive and follow training guidelines for specific reading and/or math intervention programs.

## EDUCATION and/or EXPERIENCE:

Four-year college degree, preferably in education, reading, language arts, psychology or related field.

## LANGUAGE SKILLS:

**Read, write, and speak English and other designated language at a level sufficient to fulfill the duties to be performed; required to pass the instructional aide test; experience working with young people. Ability to read and write in the designated language shall be determined by standardized assessment, if available, or informal assessment by native speakers. Ability to speak in the designated language shall be determined by an interview panel of school and community members, the majority of whom are fluent in the designated language. Candidate must be familiar with the cultural heritage of the LEP students.**

## MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent, draw and interpret bar graphs. Ability to solve one- and two-step algebraic equations.

## REASONING ABILITY:

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

## OTHER SKILLS and ABILITIES:

Ability to develop effective working relationships with students, staff and the school community. Ability to communicate clearly and concisely, both orally and in writing. Ability to perform duties with awareness of all district requirements and Board of Trustee policies.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk or hear. The employee is occasionally required to stand; walk, climb or balance; and stoop kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. The employee must be able to push items of 50 lbs such as moving/rearranging furniture. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud at a standard acceptable level for this environment. The employee is continuously responsible for the safety, well-being and work output of students.