

Agenda
October 9, 2024
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Erin Carroll	Curriculum Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Marie Barbara	(Chair) Personnel/Finance Committee, Negotiations
<input type="checkbox"/> Tamara McGovern	Curriculum Committee
<input type="checkbox"/> Alfred Beaver	Operations Committee
<input type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum_____

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented.**

Board action needed: Yes

2. Presentations

Stellar Comet Award is each month, the principal of each building selects students as Stellar Comets. Each building has developmentally appropriate criteria for selecting these students. For example, the student demonstrates respect for self and others, shows acts of kindness, demonstrates a positive attitude, exhibits positive conduct and follows school rules, puts forth full effort in all areas, and comes to school on time prepared for the day. Congratulations to all of our Stellar Comets!

A. Stellar Comet of the Month- **September 2024**

1) **Walter Hill School**

Grade 6

- Jacob Nessler
- Brian McCloskey

2) **Charles G. Harker School**

Grade 3

- Aarnavi Gaekwad
- Keenan Alexander

Grade 4

- Harsahib Singh
- Emma Ensouf

Grade 5

- Ryan Minter
- Beyza Karagoz

3) **Gov. Charles Stratton School**

Grade 1

- Daniel Kennedy
- Colton Lesser

Grade 2

- Benjamin Jones
- Renna Barnabie

4) **Margaret Clifford School**

Kindergarten

- Shay Sczepanski
- Declan Kressley
- Layla Robinson
- Ruhaan Lal

B. [Spring 2024 NJSLA Results](#)- Jamie Flick

C. [QSAC Update](#)- Jamie Flick

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: SWEA Contract
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to more than 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time_____

- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

Approval of Minutes

Recommendation: Approve the regular and executive session minutes dated

September 11, 2024, as submitted.

Board action needed: Yes

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates
 - [Regulation # 8600](#), as submitted

- 2) District Enrollment Report, **as submitted**
 - [Clifford](#)
 - [Stratton](#)
 - [Harker](#)
 - [Hill](#)

B. District Administration

- 1) Administrator's Monthly Board Reports, **as submitted**
 - [Clifford](#)
 - [Stratton](#)
 - [Harker](#)
 - [Hill](#)
 - **Technology**
 - [Special Services](#)
 - [Curriculum & Instruction](#)
 - [Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Santana Shephard	Paraprofessional	Step9A/\$23,344	11-120-100-101-000-01-070	Update to reflect correct salary	September 16, 2024
2- Taylor Meagher	Teacher	Step 1/\$53,034	11-215-100-101-000-01-070	New Hire	October 10, 2024- Pending completion of ALL state required paperwork
3- Cindy Parente	LP Substitute	\$15.13/hour	11-000-262-107-000-00	New Hire	October 10, 2024- Pending completion of ALL state required paperwork
4- Colleen Donnelly	LP Substitute	\$15.13/hour	11-000-262-107-000-00	New Hire	October 10, 2024- Pending completion of ALL state required paperwork
5- Alice Bayard	Sub Bus Aide	\$25/hour	11-000-270-160-000-00	New Hire	October 10, 2024- pending completion of ALL state required paperwork
6-Kathy Murray	Sub Bus Aide	\$25/hour	11-000-270-160-000-00	New Hire	October 10, 2024- pending completion of ALL state required paperwork
7-Christina Markos	Sub Bus Aide	\$25/hour	11-000-270-160-000-00	New Hire	October 10, 2024- pending completion of ALL state required paperwork
8-Allison Wood	Sub Bus Aide	\$25/hour	11-000-270-160-000-00	New Hire	October 10, 2024- pending completion of ALL state required paperwork
9- Cynthia Blemings	Substitute School Nurse	\$225/day	11-000-213-104-000-01-050	New Hire	October 10, 2024- pending completion of ALL state required paperwork
10- Veronica Badalamenti	LP Substitute	\$15.13/hour	11-000-262-107-000-00	New Hire	October 10, 2024- pending completion of ALL state required paperwork
11- Brian Hoefl	HVAC/R Tech	\$55,000	11-000-261-100-000-01	Position change from Custodial/Maintenance to HVAC- must complete Nate CHP5 Classes	October 14, 2024
12- Michael Rambone	Maintenance	\$44,000	11-000-261-100-000-00	New Hire	November 7, 2024- pending completion of ALL state required paperwork
13- Carolynne Sandy	Administrator	-	-	Retirement	January 1, 2025

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14- Barbara Nitowski	Administrative Support	-	-	Resignation	October 28, 2024
15- Staff ID 4096	Teacher	-	-	FMLA Leave	September 5, 2024-January 2, 2025
16- Kristin Ciechon	LTS	\$135/day for days 1-19 and \$200/day for days 20+	11-120-100-101-000-01-050	Long Term Sub for Staff ID # 6096	October 10, 2024-January 2, 2024

B. Stipends- Recommendation: Approve the following stipends for the 2024-2025 school year, as listed:

Name	School	Stipend Position	Amount
1- Ruth Suarez	Stratton	Drama Club Assistant Director	\$1,250
2- Brielle Scott	Harker	I&RS Committee Member- replacing Rebecca Murray	\$700

D. Recommendation: Approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **July 2024**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **July 2024**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **July 2024**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **October 2024** regular and addendum bills in the amount of **\$1,321,387.90** and payment of **September 2024** payroll in the amount of **\$1,469,293.89, as submitted**.

F. Recommendation: Approve the Line-Item Transfer for **September 2024** in the amount of **\$8,550.00, as submitted**.

G. Recommendation: Approve the Tuition Reimbursements for the 2024-2025 school year, **as submitted**.

- H. Recommendation: Approve [Comet Care](#) as the before/after school program for the 2024-2025 school year to be located at Clifford, Stratton and Harker, **as submitted**.

- I. Recommendation: Approve Marnie Briel from Chesterfield School District as a mentor for Sonia Hamaty at \$40 per hour, not to exceed \$4,000.

- J. Recommendation: Approve the agreement for [Professional Medical Staffing](#) to provide Swedesboro-Woolwich School District with substitute nurses.

- K. Recommendation: Approve to ratify the Memorandum of Agreement with the SWEA, **see attached (MOA, Final Contract)**

SWEDESBORO-WOOLWICH BOARD OF EDUCATION

RESOLUTION

WHEREAS, the Swedesboro-Woolwich Board of Education (“Board”) and the Swedesboro-Woolwich Education Association (“SWEA”) are parties to a collective negotiation agreement that expired on June 30, 2024;

WHEREAS, the committees of Board and the SWEA engaged in collective negotiations seeking to agree to terms to a successor collective negotiation agreement;

WHEREAS, as a result of the negotiations between the Board’s negotiation committee and the SWEA’s entered into a Memorandum of Agreement dated September 26, 2024, which is attached hereto as Exhibit “A”;

WHEREAS, the Memorandum of Agreement sets forth the terms of a successor collective negotiation agreement being recommended by the Board’s negotiation committee and the SWEA’s negotiation committee;

IT IS HEREBY RESOLVED that the Board adopts and approves the attached Memorandum of Agreement for a successor collective negotiation agreement with the SWEA.

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- A. Recommendation: Approve HIB Self- Assessment for the 2023-2024 school year, **as submitted.**
- [Clifford](#)
 - [Stratton](#)
 - [Harker](#)
 - [Hill](#)
- B. Recommendation: Approve the [Chapter 192/193 Non-Public Services Agreement](#) with Gloucester County Special Services School District, **as submitted.**
- C. Recommendation: Approve the submission of the IDEA Final Report Fiscal Year 2024.
- D. Recommendation: Approve Chris Lewis to provide CPR certification courses in November 2024, at the contract rate of \$38/hour plus materials.
- E. Recommendation: Approve the following staff members to attend CPR recertification course in November 2024, not to exceed 2 hours, at the contract rate of \$38/hour:
- Patty Lynn
 - Jennifer Cardamone
 - Christina McClernan
 - Barry Mesmer
 - Marissa Smith
 - Cheri Kershner
- F. Recommendation: Approve Kimberly Tucker to present on Maximizing the Co-Teaching Model in November, not to exceed 6 hours at the rate of \$300 per hour.
- G. Recommendation: Approve Denis Sheeran to present on High Engagement Strategies in the Mathematics Classrooms to Reach All Learners on November 4th & 6th, 2024, not to exceed 6 hours at the cost of \$4,000.

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- H. Recommendation: approve Lo Logramos Consulting, LLC and presenter Noemi Rodriquez to present on Differentiating Instruction through AI-Powered Pathways on November 4th & 6th, 2024 not to exceed 6 hours at the cost of \$5,000.
- I. Recommendation: Approve 6th Grade Gifted & Talented students to participate in the World Affairs Council of Philadelphia- Junior Model United Nations Program:
- J. Recommendation: Approve the [District Improvement Plan \(DIP\)](#) as result of the 2022-2023 school year QSAC Review, **as submitted**.
- K. Recommendation: Approve the [District Nursing Service Plan](#) for the 2024-2025 school year, **as submitted**.
- L. Recommendation: Approve the [Biannual Statement of Assurance](#) regarding use of Paraprofessional staff for the 2024-2025 school year, **as submitted**.
- M. Recommendation: Approve bilingual speech evaluator Kashyapi Shah (Gujarati Language) as needed per IEP, at the per evaluation rate of \$1350.
- N. Recommendation: Approve the First Lego League and Student Leaders to participate in the Woolwich Fall Clean-Up on November 16, 2024.
- O. Recommendation: Approve to operate a Comet Café Program at the Walter Hill School.
- P. Recommendation: Approve Angela Surace to provide homebound instruction for (#9350741368).
- Q. Recommendation: Approve the following out of district placements for the 2024-2025 school year:
- 3866962890- Hollydell
 - 3188017814- Archway, Coopers Poynt
- R. Recommendation: Approve the revised [calendar](#) for the 2024-2025 school year, **as submitted**.
- S. Recommendation: Approve the following policies for 1st Reading, as submitted:
- [0141](#) Board Member Number and Term
 - [0164.6](#) Remote Public Board Meetings During a Declared Emergency (Abolished)
 - [1140](#) Educational Equity Policies/Affirmative Action

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- [1523](#) Comprehensive Equity Plan
- [1530](#) Equal Employment Opportunities
- [1550](#) Equal Employment Opportunities/Anti-Discrimination Practices
- [2200](#) Curriculum Content
- [2260](#) Equity In School and Classroom Practices
- [2411](#) Guidance Counseling
- [2423](#) Bilingual Education
- [2431.4](#) Prevention and Treatment of Sports-Related Concussions and Head Injuries

- [3160](#) Physical Examination
- [3211](#) Code of Ethics
- [4160](#) Physical Examination
- [5337](#) Service Animals
- [5350](#) Student Suicide Prevention
- [5570](#) Sportsmanship
- [5750](#) Equitable Educational Opportunity
- [5841](#) Secret Societies
- [5842](#) Equal Access of Student Organizations
- [7231](#) Gifts from Vendors
- [7610](#) Vandalism
- [8420](#) Emergency and Crisis Situations
- [8467](#) Firearms and Weapons
- [9181](#) Volunteer Athletic Coaches and Co-Curricular Activities
- [9323](#) Notification of Juvenile Offender Case Disposition

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

Operations

**Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson**

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Woolwich Township	Stratton, Hill & Clifford	Saturday September 28, 2024	Use of parking lot for Swedesboro-Woolwich Day
2- Headstrong Lacrosse	Harker Fields	Various Dates	Practice
3- Parks & Recs	Harker School	Friday 3/14/2025	Mother & Son Mixer
4- Greater Swedesboro Business Association	Hill Parker Lot	November 30, 2024/8-3:30	Christmas Parade Staging Area
5- SWSA Soccer	Hill Gym	October 15-17, 2024/5:30-8:00	Pictures
6- SWSA Soccer	Clifford MPR	December 5, 2024-February 27, 2025/Thursday 6:30-9:00	Practices
7- Kingsway Youth Basketball	All Schools	October 5, 2024-March 5, 2025/Saturday 8-12- pending payment	Practice and Games

B. Recommendation: Approve the **Transportation Jointure** between Holcomb Bus Company, Inc and the Swedesboro-Woolwich School District for the 2024-2025 school year, **as submitted**.

C. Recommendation: Approve the **Facility Use Fee Schedule & Rules 2024-2025**, **as submitted**.

D. Recommendation: Approve the Gloucester County Round Table Meeting to be held at the Walter Hill School on November 15, 2024 at 9:00 am

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecalá-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

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EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

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WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
_____ Personnel _____
- Matters involving quasi-judicial deliberations, and specifically: Code of Ethics

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time _____

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time _____

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: _____

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s).

November 13, 2024

Board/Committee Meetings as scheduled