

# LYON COUNTY SCHOOL DISTRICT

## School Psychologist

---

**Job Group:** General Education Services-Licensed

**Classification:** Certified

**Terms of Employment:** 9 Months (210/214 Days)

**FLSA STATUS:** EXEMPT

This is a salaried position assigned to the Licensed Employee Salary Schedule.

**POSITION SUMMARY:** The School Psychologist will assist students to succeed academically, socially, and emotionally. They collaborate with educators, administrators, families, and other mental health professionals to create safe, healthy, and supportive learning environments for all students and strengthen connections between home and school. The School Psychologist will provide a full range of psychological services to children, including screening and assessment, designing remedial education programs, individual and group counseling with school staff, parents, and outside agencies as appropriate. The School Psychologist functions as a member of the multi-disciplinary team to determine the student's eligibility for special services, appropriate programming, and on-going progress.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Provide individual and group services to children and/or parents that emphasize improved educational performance and/or conduct.
2. Screen and evaluate referred children including selecting appropriate instruments, administering tests, observations, and writing reports which state the evaluation findings and provide for educational program recommendations.
3. Administers appropriate assessments to students, on referral, interprets results, summarizes findings for parents, and reports findings via approved district procedures; writes intervention plans; ensures that assessments and plans are implemented within stipulated time frames and according to guidelines; processes appropriate referral documentation.
4. Participate as a member of the multi-disciplinary team and the individualized education program (IEP) committee contributing evaluation findings and collaborating on the child's education plan.
5. Provide collaborative consultation and documentation of results including assisting basic education staff with suggestions, pre-referral intervention strategies, and providing recommendations and modifications to assist basic education staff in working with special education students in the classroom setting.
6. Consult with parents, teachers, and other appropriate staff regarding the child's program and any adaptations/materials needed to facilitate improved performance in the classroom or at home.
7. Provide direct services through a variety of methods (e.g. classroom presentation, co-teaching in general education settings, in-services to staff/parents, etc.) as needed.
8. Maintain appropriate data on students to document current levels of performance and other pertinent information. Re-evaluate, as appropriate, to determine extent of progress and effectiveness of therapy.
9. Support and implement District policies, regulations, procedures, and administrative directives; demonstrates loyalty to the District and other administrators. Supports and follows the policies and procedures of the school districts served.
10. Submit records, reports, and assignments promptly and efficiently.
11. Demonstrate ability to adjust to and use new approaches in the performance of his/her duties.
12. Seek and take advantage of opportunities for professional growth.
13. Ability to appropriately handle stress and interact with others, including supervisors, coworkers, students, and the community.
14. Regular and consistent punctuality and attendance are essential functions of the job.

**POSITION EXPECTATIONS:**

1. Demonstrate the knowledge of state and federal regulations regarding the identification and placement of students in special education.
2. Demonstrate the knowledge of current theories and methodologies of effective family instructional intervention and behavior modification.
3. Demonstrate the knowledge of community support resources and family service agencies.
4. Have and maintain the skills to obtain, clarify, and exchange information and provide instruction to parents related to the use of behavior modification techniques.
5. Have the ability to effectively communicate instructional strategies and interventions, maintain confidentiality, act as a liaison with community family service agencies and other support resources, establish and maintain effective working relationships with a variety of people in a multi-cultural diverse socio-economic setting.

**POSITION REQUIREMENTS:**

**Education and Training:**

Master's Degree from an accredited college or university.

**Licenses and Certifications:** Must possess or be able to acquire a valid teaching certificate issued by the Nevada Department of Education and be certified in the relevant subject area.

When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

**PHYSICAL AND MENTAL REQUIREMENTS:**

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength, dexterity, coordination, and vision to use keyboard and video display terminal for prolonged periods. Strength and stamina to bend, stoop, sit, and stand for long periods of time. Dexterity and coordination to handle files and single pieces of paper; occasional lifting of files, stacks of paper or reports, references, student work, and other materials. Some reaching for items above and below waist and head level. Some reaching, bending, squatting, and stooping to access files, student work, and other items is necessary. The manual dexterity and cognitive ability to operate a personal computer and other educational technology (LCD projector, SmartBoard, iPads/Tablets, etc.) to enhance student learning. Involves hearing and speech to communicate in person or over the telephone. Light lifting (up to 25 pounds) may occasionally be required.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

**WORKING CONDITIONS:**

**Work is performed under the following conditions:**

Exposure to climate controlled classroom settings to outside weather with temperatures ranging from mild/moderate to extreme cold/heat. May involve exposure to noise levels ranging from moderate to very loud on occasional to frequent time periods. May involve work in crowded environments.

**Hazards:** Classroom furniture, playground/office equipment, communicable diseases, chemicals (as related to specific assignment), and power/hand operated equipment and machinery (as related to specific assignment).

**PHYSICAL CAPACITY REQUIREMENTS FOR POSITION**

(Mark with an X, leave blank where not applicable)

<b>ESSENTIAL FUNCTION</b>	<b>LESS THAN 25% OF TIME</b>	<b>25% TO 49% OF TIME</b>	<b>50% TO 74% OF TIME</b>	<b>75% TO 100% OF TIME</b>
Sitting	X			
Standing	X			
Walking	X			
Bending/Stooping/ Squatting/Twisting	X			
Crawling				
Kneeling				
Reaching above of body	X			
Reaching away from body	X			
Climbing Stairs				
Climbing while working (ladder, stools, roofs, poles)				
Balancing				
Lifting &/Or Carrying objects:				
50 Pounds or 1/3 Bodyweight	X			
Pushing				
Pulling				
Grasping/ Gripping	X			
Handling				
Applying Torque (arms)				
Fine Manipulation				
Repetitive Work	X			
Weight Bearings				
Typing, Keyboarding, or Entering Data		X		
Computer Monitor/ CRT		X		
Driving a Vehicle		X		
Working Alone				
Operating Machinery or Equipment:				
Heavy Equipment				
Vibrating Equipment				
Power Tools				
Machine/Electrical Hazards				
Ladders ≥ 6 Feet				
Personal Protective Equipment				
Respirator Use				
Work Conditions:				
High Noises				
Heights				
Confined Spaces				
Heat Stress	X			
Cold Stress	X			
UV Exposure	X			
Hazardous Chemical/Waste				
>8 Hrs Day				
Overtime/Irregular Hrs				
Senses:				
Eyes				
Visually Demanding Work	X			
Near Vision	X			
Far Vision				
Depth Perception				
Basic Color Discrimination				
Hearing Protection				
Speech Discrimination	X			

Audio Alarms				
--------------	--	--	--	--

**Equal Opportunity Employer**

The Lyon County School District is an equal opportunity employer and will not knowingly discriminate in any area of employment. Those include discriminatory recruiting and hiring practices against any United States citizen or legal alien on the basis of race, color, creed, religion, sex, age, marital status, national or ethnic origin, disability, or any other protected class and shall extend to working conditions, training, promotion, and terms and conditions of employment.

Individuals with a disability who require reasonable accommodation(s) during any step of the screening process or who have questions about qualifications should notify a representative in Human Resources. Notification may be made in person, in writing, or by calling: (775) 463-6800.

I have read and understand my job description.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator/Management Signature: \_\_\_\_\_ Date: \_\_\_\_\_