



PHILOMATH SCHOOL DISTRICT 17J

REGULAR SESSION

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

10/10/2024 07:00 PM

A. EXECUTIVE SESSION ~ 6:30 p.m.

The Board will meet in Executive Session per ORS 192.660(2)(i) to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing.

B. REGULAR SESSION ~ 7:00 p.m.

1. Call to Order: Chairperson

i. Pledge of Allegiance

ii. Approval of Consent Agenda

[Consent Agenda \(p. 4\)](#)

[Minutes - September 12, 2024 \(p. 5\)](#)

[Out of State Travel \(p. 8\)](#)

iii. Request for Agenda Modifications

2. Public Comment

3. Student Government Report

C. REPORTS~

1. Jason Hay - LBLESD

2. Association Reports

- PEA
- OSEA

3. School Stuff

- PMS
- SEAC

4. Superintendent Report

[Superintendent's Report \(p. 11\)](#)

5. Financial Report

[Board Report \(p. 16\)](#)

[YTD GF Overview \(p. 17\)](#)

[Appropriations \(p. 19\)](#)

[PSD Cash Flow \(p. 20\)](#)

[PES Student Activities Report \(p. 21\)](#)

[PMS Student Activities Report \(p. 22\)](#)

[PHS Student Activities Report \(p. 24\)](#)

[Enrollment Totals \(p. 28\)](#)

D. STRATEGY AND DISCUSSION ~

1. Student Representative to the Board

2. Safety and Security Updates

[Safety and Security Updates \(p. 29\)](#)

E. DISCUSSION & ACTION ITEMS ~

1. Approve Division 22 Assurances

[Division 22 Assurances \(p. 31\)](#)

2. Surplus Item

[Surplus Property \(p. 40\)](#)

3. Approve Superintendent's Goals

4. Security System Upgrade

[Security System Upgrade \(p. 41\)](#)

F. MEETING CLOSURE ~

1. Next Meeting Agenda Items

2. Board Thanks

3. Board Requests

4. Adjournment

G. IMPORTANT DATES

Oct 5	World Teacher Day
October	National Principals' Month
Nov 7-9	OSBA Annual Convention

Nov 11
Nov 14

Veteran's Day
Regular Board Meeting

CONSENT AGENDA

October 10, 2024

Updated: 10/8/24 10:18 AM

A. Minutes:

1. Regular Session Minutes – September 12, 2024

B. Out of State Travel: Girls' Basketball Team to Ketchikan, Alaska

C. Personnel/Staffing Adjustments:

1. Retirements:

- i. Sandy Palmieri PHS Instructional Assistant

2. Resignations:

- i. None at this time

3. New Hires:

- i. Marie Drakes PMS Instructional Assistant
- ii. Leslie Adams PHS Career Center Assistant
- iii. Phillip Sanchez PMS & PHS Instructional Assistant

4. Staff Reassignments/Changes in FTE:

- i. Deborah Houck PES Kitchen Manager

5. Coaches:

- i. Jordyn McMullen Varsity Dance Head Coach
- ii. Salvador Garcia Varsity Boys Tennis Head Coach

6. Extra Duty Assignments:

- i. Ryan Nakata PSD Seasonal Maintenance II

REGULAR SESSION

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

9/12/2024 07:00 PM

A. REGULAR SESSION

1. **Call to Order:** The Regular Session of the Philomath School District Board of Directors was called to order by Board Chair Rick Wells at 7:04 pm on September 12, 2024 at the Philomath School District Boardroom located at 1620 Applegate Street. Those in attendance included Philomath School District Board of Directors Rick Wells, Joe Dealy, Sandi Hering, Erin Gudge, and Ryan Cheeke; Superintendent Susan Halliday; Business Manager Jennifer Griffith; and, Executive Assistant Michele McRae.
 - i. **Pledge of Allegiance:** Director Ryan Cheeke led us in the Pledge of Allegiance.
 - ii. **Approval of Consent Agenda:** Director Hering moved to approve the Consent Agenda as presented. Director Dealy seconded the motion, and the Board approved the motion unanimously. Motion passes 5-0.
 - iii. **Request for Agenda Modifications:** There were no agenda modifications.
2. **Public Comment:** There were no public comments.
3. **Student Government Report:** No student government report.

B. REPORTS

1. **Association Reports**
 - i. **PEA:** Nicole Stueve, PEA President, gave beginning of the year updates and concerns from each building. She encouraged the Board to conduct a structural safety evaluation for the schools, allocate funds for safety, and to continue to visit the staff in each building.
 - ii. **OSEA:** No report.
2. **Superintendent's Report:**
 - i. Superintendent Halliday reported that in-service week was a success. The Board of Directors hosted an all-staff BBQ that was wonderful! Donator's included: Consumer's Power, Patrick Lumber, Benton County Schools Credit Union, Citizen's Bank, Gary White, Philomath Liquor, Philomath Chamber of Commerce, Mainline Pump, Ryan Cheeke, and Sandi Hering. Thank you to everyone who donated!
 - ii. The business manager and superintendent are going to begin working on the Integrated Guidance plan.

- iii. Back to School Open House Night is scheduled for September 18th.

3. **Financial Report:**

- i. Jennifer Griffith, PSD Business Manager, let the Board know that she is using different financial reports from last year, and she explained their relevance.
- ii. She reported that the District's enrollment is a little bit lower than last years. If enrollment doesn't increase, she will have to send in a new estimate to the Oregon Department of Education.
- iii. She also reported that a lot more students are eating breakfast and lunch since the District received the federal free lunch program through CEP.
- iv. The HVAC deficiency at the high school was discovered right before school started.

4. **Construction Update:**

- i. Superintendent Halliday reported that she met with City of Philomath representatives. A certificate of completion was issued for the new covered play area at Clemens Primary School. They will have a grand opening on Friday, October 4th at 3:00 pm.
- ii. Superintendent Halliday reported that there has been a lot of traffic on the 17th and Cedar bypass. She has been in that area making sure that students are crossing safely. There will be a ribbon cutting for the new bypass on Friday at 3 pm.
- iii. At the meeting with the city, there was a discussion about regrading an area near the elementary school, and the city will take care of this.
- iv. The city will plant trees along Cedar Street this fall. They are going to look into adding crosswalk stripes.
- v. There is a lot of backed up traffic at Cedar and 17th Street, however, drop off and pick up is working smoothly at the elementary school.

C. **STRATEGY AND DISCUSSION**

- 1. **Crossing Guard Status:** Superintendent Halliday reported that one crossing guard has been added, and there is a job posting to add another one. There are flags on both ends of a few crosswalks, so that anyone crossing may use them to cross more safely. The major concern is for the intersection at 19th and Cedar. The consensus of the Board was to add another crossing guard at 19th and Applegate.
- 2. **Region 10 OSBA Board Representative:** Director Wells would like the Board to remain neutral regarding OSBA nominations, and Director Hering agreed. The individual Board members will have the ability to vote for the Region 10 Representative. OSBA will send out information for the October election.
- 3. **State Report Cards:** Superintendent Halliday reported that the state is working on school state report cards and they'll be released in October. She gave details on what will be included in the reports.

D. **DISCUSSION & ACTION ITEMS**

- 1. **Student Representative to the Board:** No update tonight.
- 2. **Inter-District Transfer Slot:** The Philomath Academy Principal, Garth Gerot, requested that one additional inter-district transfer slot be added to the 11th grade level. Director

Dealy moved to approve adding the slot as requested. Director Gudge seconded the motion, and the Board approved it unanimously. Motion passes 5-0.

E. MEETING CLOSURE

1. **Next Meeting Agenda Items:** Division 22 Assurances, monthly housekeeping from the Board calendar, and Director Hering would like to discuss Safety at the next regular meeting.
2. **Board Thanks**
 - i. Director Cheeke thanked teachers for coming back. He thanked custodians for all of the work they do, and especially recently when there was a bug going around the elementary school that they helped clean up.
 - ii. Director Gudge was happy to see the staff and interact with them at the BBQ. She thanked Director Hering for making cookies.
 - iii. Director Hering thanked the PEA president, Nicole Stueve, for staying for the meetings. She thanked everyone on the Board for their work on the staff BBQ. She is looking forward to seeing administrators at future Board meetings.
 - iv. Director Dealy thanked Director Hering for making cookies for the all staff BBQ, and he thanked all of the staff who worked to get schools ready.
 - v. Director Wells thanked everyone in the District. He pointed out that the polish on the floors at the high school was outstanding. He thanked the Board for participating in the all-staff BBQ and he thanked all of the businesses and people who donated towards the all-staff BBQ: Consumer's Power, Patrick Lumber, Benton County Schools Credit Union, Citizen's Bank, Gary White, Philomath Liquor, Philomath Chamber of Commerce, Mainline Pump, Ryan Cheeke, and Sandi Hering. True Value loaned the Board their BBQ that was used to cook the hamburgers.
3. **Board Requests:** Director Hering reported that there will be a meet and greet with Philomath city representatives on October 12th at Timber Towne Coffee. Directors Hering and Gudge are planning on attending. Director Wells said that the Board will be at the safety work session to mostly listen and have the administrators discuss their concerns. Director Wells will not be here for the next two meetings.
4. **Adjournment:** Board Chair Rick Wells adjourned the meeting at 8:45 pm.

Board Chair

Superintendent

Date



Philomath High School

'Home of the Warriors'

Athletic Team/Club Overnight Request and Supervision Plan

Team/Club: Girls Basketball

Head Coach/Advisor: Ben Silva

Destination: Ketchikan Alaska Event: Clark Cochran Tournament

Departure Date: 12/26/24 Return Date: 12/30/24

Transportation Mode (bus, car, etc.): OSU Van Plane

Account charged: Girls Basketball

Parent Permission

a) Blanket permission _____ b) Specific forms _____ (attach form if applicable)

Supervision Requirements and Plan

General Requirements

1. Supervisors must be Philomath School District a) employees or b) approved volunteer (over 21 years old).
2. Co-ed activities require male and female supervisors (at least 1 must be a PSD employee).
3. Annually all supervisors must complete supervision training and mandatory reporter training.
4. Ratio of 1 supervisor to 10 students. Exceptions must be pre-approved by principal.
5. At the end of all events, supervisors are to remain until all students are picked up.

Daytime Supervision

1. Supervisors will review daily student behavior expectations and address any issues as they arise.
2. Zones of supervision will be established based on the specific logistical and situational needs of the event(s).
3. Supervisors will actively supervise, be proactive, and move strategically through the supervision zones.
4. Reasonable supervision is expected at all times.
5. Bus / vehicle supervision: No supervisor will transport student alone (1 on 1). In large vehicles (i.e. buses) there must be at least 1 adult in addition to the bus driver. Supervisors need to spread out throughout the bus, with the primary position in the back observing all students in front of them.

Nighttime Supervision

Same standards apply as daytime, additionally:

1. In hotel rooms: a) male and female students sleep separately. b) Supervisors sleep separate from students unless adult is a parent of student(s) in the room. c) Blue tape placed on doors (from supervision training) d) Periodic room checks throughout night; male supervisors check male rooms / female supervisors check female rooms. d) Reasonable lights out times established
2. Large space / sleepover style (rented house, gym): a) Supervisors DO sleep in large area, NOT in separate room. b) Supervise sleep at strategic locations- in between points and at exits. c) Separate males and females by space / rooms / or floors. d) Reasonable lights out times establish.

Supervision Requirements and Plan, Continued

Reporting

1. Contact school administration in cases of health issues and violations of student conduct code (as discussed in training).
2. Mandatory Reporters: As a supervisor of Philomath School District, you are a mandatory reporter. You must report any abuse or neglect concerns immediately to DHS, local law



Philomath High School

'Home of the Warriors'

Athletic Team/Club Overnight Request and Supervision Plan

enforcement, and school administration. Do not wait to alert DHS or law enforcement, inform school administration as soon as you are able.

Important Contact Numbers

1. Benton County Sheriff: 541-766-6858
2. Philomath Police: 541-766-6925
3. Corvallis Police: 541-766-6925
4. DHS: 855-503-7233
5. Principal and/or Athletic Director (numbers provided to trip leaders)

Special Supervision Needs

In the space below (or attach) please add any additions to the supervision plan that are unique:

Attached

By signing below I acknowledge that:

1. I am responsible for meeting the requirements of the supervision plan.
2. I am responsible for following PHS policies and procedures.
3. I am responsible for helping to enforce school and district policies.
4. I am responsible for the health and well-being of all students under my care.
5. I will provide reasonable / adequate supervision throughout the duration of the event.
6. I understand that failure to meet any of the criteria named above may lead to disciplinary action up to, and including, dismissal.

Staff / Coach

<u>Print name</u>	<u>Sign name</u>
1. <i>Ben Silva</i>	<i>Ben Silva</i>
2. <i>Malori Warren</i>	<i>Malori Warren</i>
3. _____	_____
4. _____	_____

Philomath School District Approved and Trained Chaperone/Supervisor

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

APPROVED	DENIED	APPROVED	DENIED	APPROVED	DENIED
<i>M.G.V.</i>		<i>I Huey 09-16-2024</i>			
PRINCIPAL		SUPERINTENDENT		PSD BOARD (Out of State ONLY)	

Girls Basketball Lodging in Ketchikan Alaska

Our team received a great opportunity to stay at a fishing lodge in Ketchikan near the school. The generous owner has offered us rooms at \$100 a night. However, if we keep the rooms neat and clean with very little upkeep after we leave he will refund us \$50 per night! The other \$50 will be donated back to the Ketchikan athletic department.

Itinerary:

Girls Basketball Trip to Ketchikan Alaska

12/26/24

- Depart for Seattle/Tacoma Airport at about 9:30am
- We will be using a van rented from Oregon State with 2 approved drivers. Ben Silva and Malori Warren will drive the vans.
- Flight 67 departs at 3:35pm and arrives in Ketchikan at 4:45pm
- Ferry over to Ketchikan which costs \$5 will be paid for by each individual
- KHS representative will be there to pick us up and transfer us to the High School
- We will be issued a school van for transportation.
- Shoot around @ 5:30pm
- Check into the Cedars Lodge 1471 Tongass Ave, Ketchikan, AK 99901 907-225-1900 in which our group will have 5 rooms total. 4 players to a room and 2 coaches rooms.
- Lights out at 10pm

12/27/21

- Coaches meeting in the morning...shoot around and game preparation in the auxiliary gym
- TBA game
- Watch other games, relaxation during the day
- Meals are going to be provided by two families who are attending the tournament
- Lights out at 10pm

12/28/21

- Room checks
- TBA game depending upon if we win or lose
- Sight seeing/shopping/ watching games throughout the day

12/29/21

- Room checks for cleanliness etc
- TBA Game time
- Possible dinner at a restaurant
- Clean rooms and pack for the morning

12/30/21

- Room check
- Depart ferry for airport 7:30am
- Flight 60 departs Ketchikan at 9:15am to Seattle and arrives at 12:07pm
- Travel back to Philomath on rented van and arrive around 5pm



Philomath School District 17J

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

Graduate EVERY student and transition each into a job, training, or college.

Philomath School District 17J

Board of Directors

Superintendent Report

October 10, 2024

Staff Recognition:

National IT Professional Day	September 17, 2024
School Custodian Appreciation Day	October 2, 2024
National Principals Month	October 2024

National School Lunch Week	October 14-18, 2024
National School Bus Safety Week	October 21-25, 2024

PHS Homecoming Week:

Yes, this is Homecoming Week at Philomath High School! Activities are as follows:

- Monday (10/07):
 - Dress-Up Day: PJ's and Comfy Clothes Day
- Tuesday (10/08):
 - Dress-Up Day: Red, White, and Blue Day
- Wednesday (10/09):
 - Dress-Up Day: Thrift Shop Day (Mismatch, wacky, whatever)
 - Powderpuff Football Game (7:00pm @ Clemens Field)
 - ASB Bonfire (8:00pm @ PHS)
- Thursday (10/10)
 - Dress-Up Day: Cowboy Day (cowboy hats, boots, denim, flannel)
- Friday (10/11)
 - Dress-Up Day: "My House" Day (Black and Gold)
 - Homecoming Parade (9:30am)
 - PHS Football vs. Stayton (7:00pm @ Clemens Field)
- Saturday (10/12)
 - Homecoming Dance (7:00pm @ PHS Auditorium)

P.S. This is also the week of the Philomath Elementary School Book Fair!

Back-to-School Open House Summary:

- Thanks to all staff members for their participation in this afternoon/ evening event.

- Overall agreement to maintain this activity on a single day with staggered time schedule.
- PHS to move to open classroom time rather than following student schedule.

Integrated Guidance:

- We are beginning to gather information for submission of the 2025-2027 Integrated Guidance Plan. Programs or initiatives represented in the plan includes the following:
 - Continuous Improvement Planning
 - Every Day Matters
 - High School Success
 - Student Investment Account
 - Early Indicator and Intervention Systems
 - Early Literacy Success School District Grants
 - Career and Technical Education/ Perkins V
 - Career-Connected Learning
 - ~~Federal School Improvement for Comprehensive or Targeted Supports~~
- Additional information will be shared for review and approval at the November meeting.

State Assessment Results (2023-2024):

- Oregon Statewide Assessment results for the 2023-2024 school year were released to the media on Thursday, October 3, 2024.
- Participation rates skew overall data set.

School	2022-2023		2023-2024		Change	
	ELA	Math	ELA	Math	ELA	Math
Blodgett (3 rd -4 th)	>95%	>95%	>95%	>95%	0.0	0.0
Philomath Elementary (3 rd -5 th)	92.3	89.6	90.1	89.4	-2.2	-0.2
Philomath Middle (6 th -8 th)	94.8	89.7	92.6	91.1	-2.2	+1.4
Philomath High (11 th)	74.2	68.8	53.1	47.8	--21.1	-21.0
Philomath Academy (3 rd -8 th , 11 th)	20.5	15.4	25.6	27.9	+5.1	+12.5
Kings Valley Charter (3 rd -8 th , 11 th)	91.9	90.9	93.6	93.6%	+1.7	+2.7

Performance:

Indicator	2022-2023	2023-2024	Change
3 rd ELA	54%	59%	↑ 5%
8 th Math	36%	21%	↓ 15%

Notice from LBL Staff:

- 3rd Grade Reading percentage has increased every year since 2018-2019... with missing two years of data due to COVID.
- 2023-2024 State Average for 3rd Grade Reading is 39%.
- PSD is among only 12% of districts in Oregon with over 50% of 3rd graders on track.
 - 2023-2024: 57.6%
 - 2022-2023: 54.8%
 - 2021-2022: 48.7%
 - 2018-2019: 45.4%

Parent Teacher Conferences Plus:

- Parent Teacher Conferences are scheduled for Thursday and Friday, October 17-18, 2024.
- In order to complete full work calendar, Instructional Assistants will be working on Thursday, October 17, 2024 (IA's normally do not work on non-student days).
- Professional learning schedule of opportunities made available to support our classified staff on this day.

VCSA (Valley Coast Superintendents Association):

Our year kicked off with our Annual Retreat, held in Newport, on September 26-27, 2024. This group of my peers consists of superintendents from the following school districts:

-
- Alsea School District
- Central Linn School District
- Corvallis School District
- Greater Albany Public Schools
- Harrisburg School District
- Lebanon Community School District
- Lincoln County School District
- Monroe School District
- Santiam Canyon School District
- Scio School District
- Sweet Home School District

The group is facilitated by LBL (Linn Benton Lincoln Education Service District).

We will be hosting the monthly VCSA meeting for October in Philomath. The meeting will take place on Friday, October 18, 2024, at the Philomath High School Community Conference Room.

Philomath Rotary Presentation:

Jennifer Griffith and myself will be presenting “The State of the District” at the October 15, 2024 meeting of the Philomath Rotary Club. The meeting will take place at Peace Lutheran Church in Philomath, beginning at Noon.

If wanting to attend, please contact me if interested in joining us for lunch. Knowing ahead of time helps ensure enough food.

School Board Meeting Location:

During the 2023-2024 school year, we were able to work cooperatively on an arrangement to use the Philomath Academy (PA) classroom for our School Board Meetings. However, changes to the schedule this school year has warranted consideration for change.

Beginning with our November 14, 2024 meeting, we will have a new location for our School Board Meetings.

Dates to Remember:

- October 7-12, 2024 (M-S) PHS Homecoming Week
- October 7-10, 2024 (M-Th) Book Fair @ Philomath Elementary School
- October 7, 2024 (M) PHS JV Football vs Crescent Valley
- October 8, 2024 (T) PSD School Board Work Session (6:00pm)
PHS Boys Soccer vs. North Marion
PHS Volleyball vs. Newport
- October 9, 2024 (W) PHS Powderpuff Football (7:00pm)
PHS ASB Bonfire (8:00pm)
- October 10, 2024 (Th) PSD School Board Meeting (7:00pm @ DO)
PMS Cross Country @ Avery Park
PHS Girls Soccer vs. Newport
PHS Volleyball vs. Sweet Home
- October 11, 2024 (F) Homecoming Parade (9:30am)
PHS Football vs. Stayton (7:00pm)
- October 12, 2024 (S) PHS Cross Country – Paul Mariman Invitational (PHS)
PMS Cross Country @ PHS (Optional Event)
PHS Homecoming Dance (7:00pm)
- October 14, 2024 (M) National Indigenous Peoples’ Day
- October 15, 2024 (T) PHS Girls Soccer vs. Sweet Home
- October 17-18, 2024 (Th-F) No School for Students – Parent Teacher Conferences
- October 17, 2024 (Th) Philomath Chamber Student of the Month (11:45am)
PHS Boys Soccer vs. Stayton
- October 18, 2024 (F) PHS Football vs. Cascade (7:00pm)
- October 19-20, 2024 (S-Sun) Philomath Open Studio @ PHS Art Room (Noon-5:00pm)
- October 21, 2024 (M) PMS Cross Country @ PMS (4:00pm)
- October 22, 2024 (T) PHS Boys Soccer vs. Cascade
PHS Volleyball vs. North Marion
- October 23, 2024 (W) PES and PA Picture Re-Take Day
- October 24, 2024 (Th) PHS Girls Soccer vs. North Marion

- October 26-27, 2024 (S-Sun) Philomath Open Studio @ PHS Art Room (Noon-5:00pm)
- October 26, 2024 (S) PHS Haunted Halls (8:00pm-10:00pm)
- October 28, 2024 (M) Blodgett Picture Re-Take Day
- October 29, 2024 (T) PHS Boys Soccer vs. Newport (4:00pm)
- October 30, 2024 (W) PHS Fall Concert (7:00PM)
- October 31, 2024 (Th) CPS and PES Halloween Parades (AM)
- November 1, 2024 (F) No School for Students (End of Q1)
PHS Football vs. Marist
- November 5, 2024 (T) SEAC (Special Education Advisory Committee) @ 6:30pm
- November 7, 2024 (Th) PHS Veterans Day Assembly (11:45am)
- November 8, 2024 (F) PMS Veterans Day Assembly (8:10am)
CPS Veterans Day Assembly (8:30am)
PES Veterans Day Assembly (9:15am)
- November 11, 2024 (M) No School – Veterans Day Holiday
- November 12, 2024 (T) PHS ASB Blood Drive (8:00am-1:00pm)
- November 13, 2024 (W) PHS Winter Sports Parent Meeting
- November 14, 2024 (Th) District Choir Concert @ PHS Auditorium (7:00pm)
PSD School Board Meeting (7:00pm @ TBD)



October 10, 2024

Board Members:

As you can see from the report included in the board packet, enrollment numbers are well below our numbers compared to last year. We will be updating our enrollment submission to ODE for calculating State School Fund payments. Remember that ODE calculates payments based on Extended ADMw, which is the higher of either the current or previous year's ADMw. Updating our enrollment could result in a decrease of State School Fund revenue for 2024-25, but because the calculation is based on extended ADMw, the adjustment would be less than if it was based on actual ADMw each year.

Our financial auditors will be onsite at the end of this month to perform field work for the 2023-24 audit.

PERS rates for the 2025-27 biennium will be released mid-October. Preliminary information is showing that rates will be increasing across the state for employer PERS contributions. Philomath School District rates are estimated to increase about 5.5% from the current rates.

Included in the board packet this month is a request for Board approval of a contract to replace the current door lock security system across the district. The total contract price approaches the limit requiring Board approval. We want to ensure that the Board approves of this expenditure before committing to the contract.

September 2024 General Fund Expenditures totaled \$2,149,876. Expenditures that exceeded \$10,000 are as follows:

• American Fidelity	\$ 11,075	(Paid Family Leave Sept contribution)
• A-1 Sealcoat & Asphalt	\$ 13,610	(PMS parking lot sealing)
• Active Internet Technologies, LLC	\$ 16,500	(District website annual fee)
• G & J Auto Sales, Inc	\$ 17,000	(Van for Technology Dept)
• Chase Plumbing, LLC	\$ 18,799	(CPS 3 Hot water heater replacement)
• Pacific Power	\$ 24,790	(August power bill)
• PERS	\$ 75,502	(August PERS payments)
• Oregon Educators Benefit Board	\$ 196,284	(August Insurance premiums OEBC)
• Kings Valley Charter School	\$ 234,766	(September SSF payment to KVCS)

Respectfully Submitted,
Jennifer Griffith
Business Manager

2024-2025 Philomath SD 17J General Fund Year to Date Revenue Overview September 2024

YTD Local Sources

\$140,419

2.06% of Budget

YTD State Sources

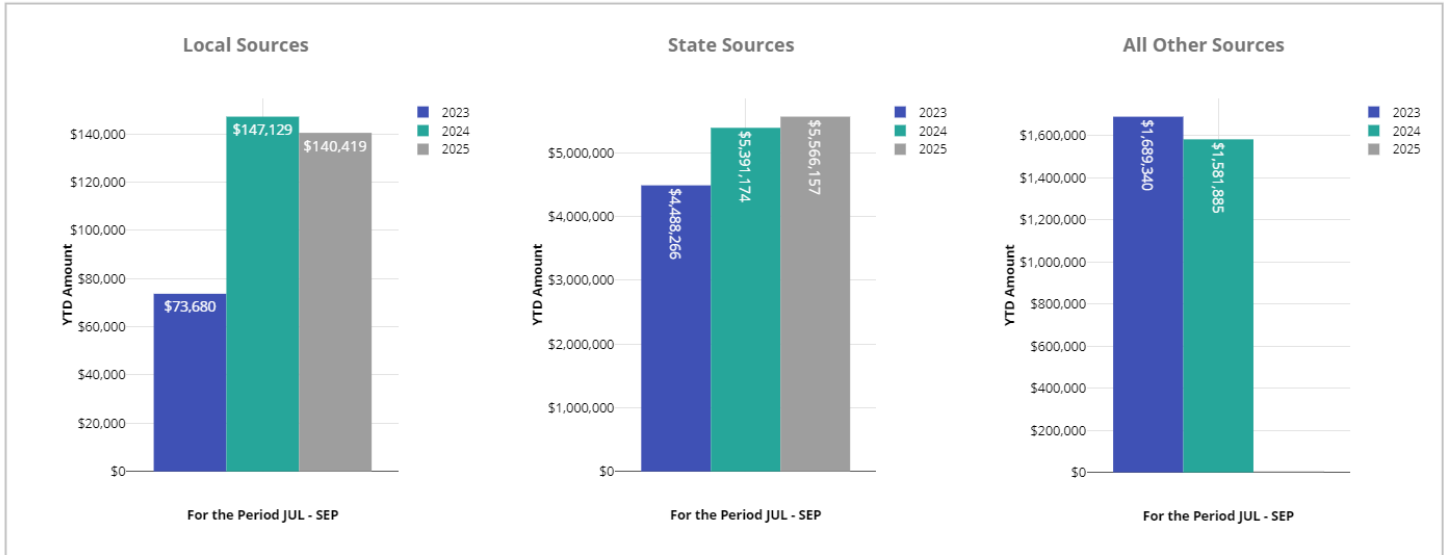
\$5,566,157

31.32% of Budget

YTD All Other Sources

\$541

0.02% of Budget



	FY 2023 YTD Amount	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2025 Annual Budget	FY 2025 % YTD Budget
Operating Revenues					
State School Fund Formula					
Local Revenue	\$7,083	\$11,566	\$23,716	\$4,842,150	0.49%
Intermediate Revenue	\$0	\$0	\$0	\$30,000	0.00%
State Revenue	\$4,488,266	\$5,391,174	\$5,565,257	\$16,985,000	32.77%
Total State School Fund Formula	\$4,495,349	\$5,402,741	\$5,588,973	\$21,857,150	25.57%
Local Revenue	\$66,597	\$135,562	\$116,703	\$1,975,100	5.91%
Intermediate Revenue	\$26	\$0	\$541	\$60,000	0.90%
State Revenue	\$0	\$0	\$0	\$0	0.11%
Federal Revenue	\$0	\$0	\$0	\$0	0.00%
Other Revenue	\$0	\$0	\$0	\$0	0.00%
Total Operating Revenues	\$4,561,973	\$5,538,303	\$5,707,117	\$24,677,250	23.13%
Beginning Fund Balance	\$1,689,314	\$1,581,885	\$0	\$2,324,000	0.00%
TOTAL RESOURCES	\$6,251,286	\$7,120,188	\$5,707,117	\$27,001,250	21.14%

Revenue Insight:

General Fund (Source 54XX Removed) YTD revenues totaled \$5,707,117 through September 2024, which is \$168,814 or 3.0% more than the amount received last year for this period. The YTD difference is driven by an increase in 3000-3999 State Sources of \$174,983, a decrease in 1000-1999 Local Sources of -\$6,710, and an increase in 2000-2999 Intermediate Sources of \$541.

	FY 2023 YTD Amount	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2025 Annual Budget	FY 2025 % YTD Budget
General Fund Revenues	\$6,251,286	\$7,120,188	\$5,707,117	\$27,001,250	21.14%
General Fund Expenses	\$3,814,955	\$4,027,922	\$4,006,815	\$27,001,250	14.84%
General Fund Balance	\$2,436,331	\$3,092,266	\$1,700,302	\$0	

2024-2025 Philomath SD 17J General Fund Year to Date Expense Overview September 2024

YTD Salaries and Benefits

\$2,250,477

12.11% of Budget

YTD Purchased Services

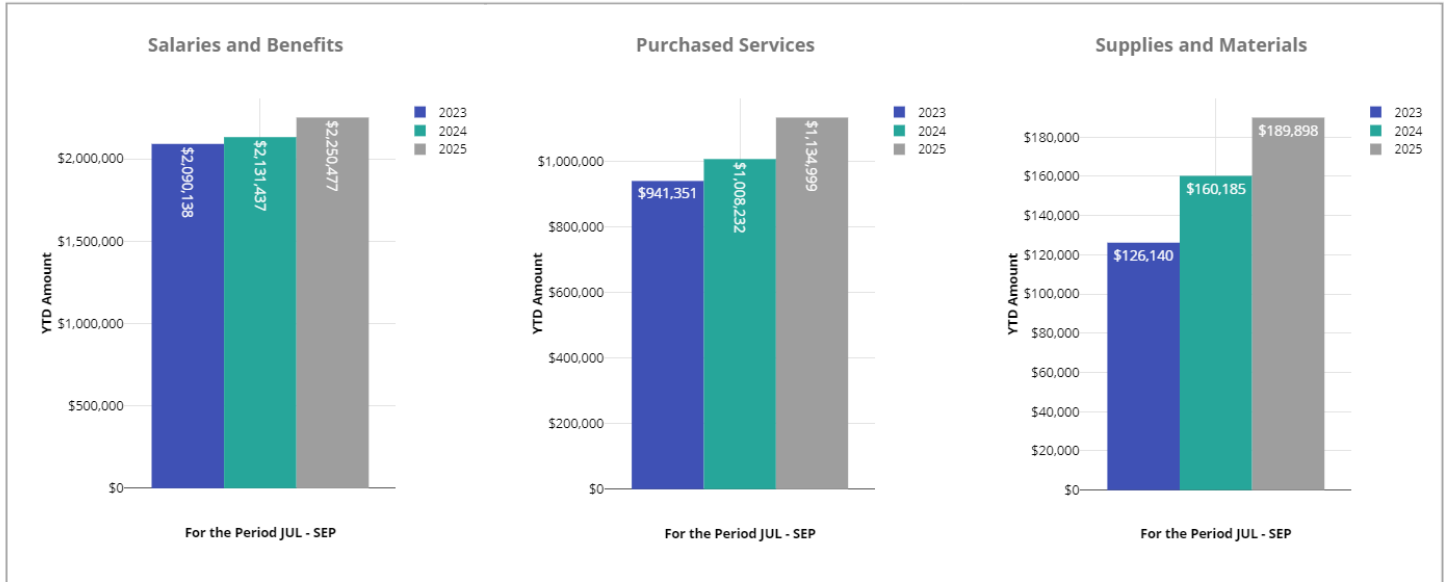
\$1,134,999

24.88% of Budget

YTD Supplies & Materials

\$189,898

29.04% of Budget



	FY 2023 YTD Amount	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2025 Annual Budget	FY 2025 % YTD Budget
Salaries					
Regular Salaries	\$1,256,025	\$1,282,777	\$1,398,047	\$11,414,997	12.25%
All Other Salaries	\$89,072	\$80,624	\$91,728	\$783,970	11.70%
Total Salaries	\$1,345,097	\$1,363,401	\$1,489,775	\$12,198,967	12.21%
Benefits					
Retirement	\$387,453	\$414,567	\$375,182	\$3,042,753	12.33%
Employee Insurance	\$246,652	\$241,169	\$258,332	\$2,272,278	11.37%
All Other Benefits	\$110,935	\$112,299	\$127,187	\$1,066,854	11.92%
Total Benefits	\$745,040	\$768,036	\$760,702	\$6,381,885	11.92%
Other Expenditures					
Purchased Services	\$941,351	\$1,008,232	\$1,134,999	\$4,561,213	24.88%
Supplies and Materials	\$126,140	\$160,185	\$189,898	\$653,870	29.04%
Capital Outlay	\$0	\$0	\$185,132	\$230,000	80.49%
Other Objects	\$187,327	\$208,988	\$246,311	\$282,445	87.21%
Transfers	\$470,000	\$519,080	\$0	\$970,000	0.00%
Total Operating Expenditures	\$3,814,955	\$4,027,922	\$4,006,815	\$25,278,380	15.85%
Contingencies	\$0	\$0	\$0	\$368,000	0.00%
Unappropriated Ending Fund Balance	\$0	\$0	\$0	\$1,354,870	0.00%
TOTAL REQUIREMENTS	\$3,814,955	\$4,027,922	\$4,006,815	\$27,001,250	14.84%

Expense Insights:

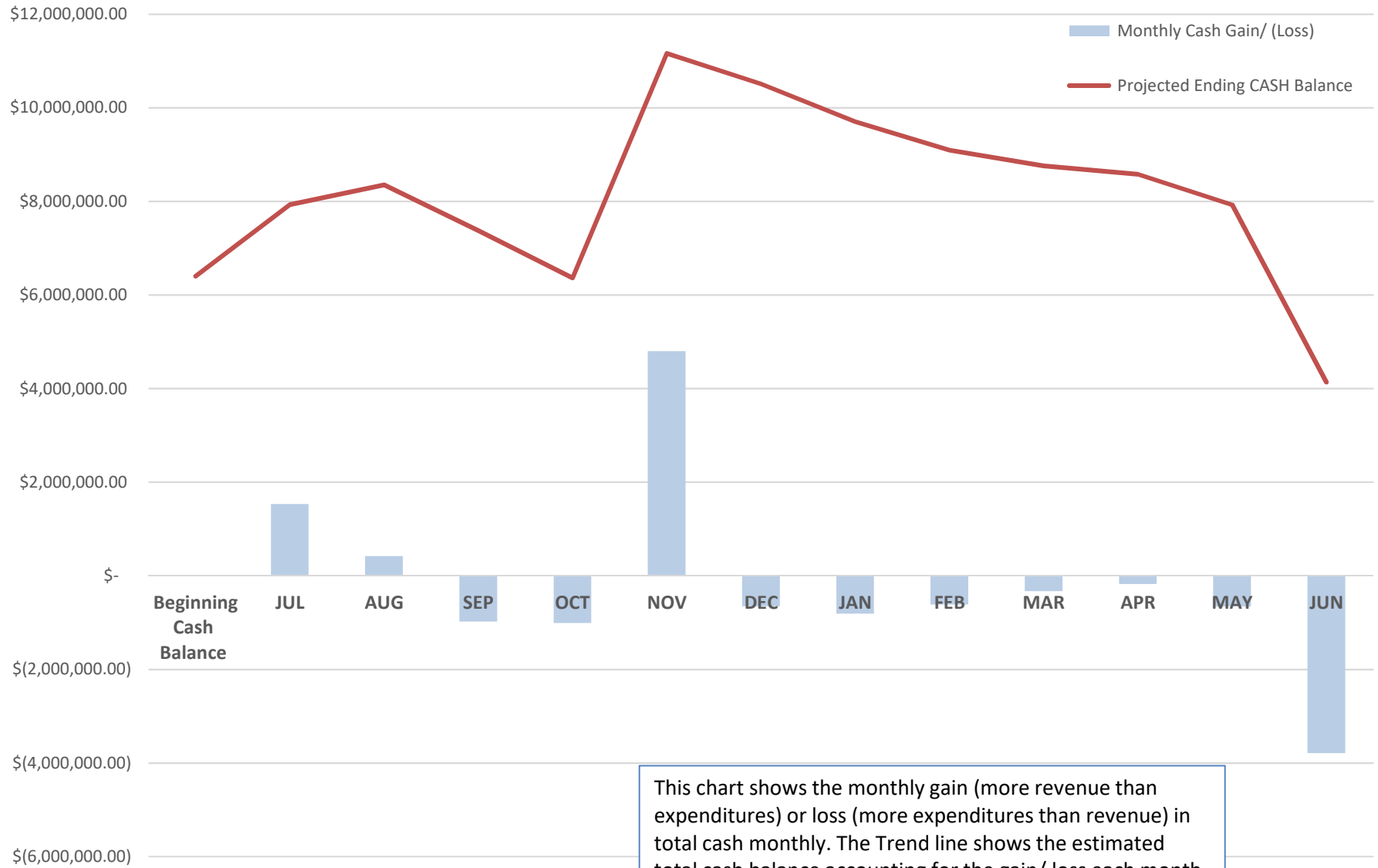
General Fund YTD expenses totaled \$4,006,815 through September 2024, which is -\$21,107 or -0.5% less than the amount spent last year for this period. The YTD difference is driven by a decrease in 700-799 Transfers of -\$519,080, an increase in 500-599 Capital Outlay of \$185,132, and an increase in 300-399 Purchased Services of \$126,766.

PHILOMATH SCHOOL DISTRICT, 17J
Appropriations, Budget vs. Actual
Fiscal Year 2024-2025

		Appropriations	YTD	Encumbrances	Resolutions	Totals	(Over)/Under Budget
General Fund (100)	1000 Instruction	15,381,817	1,885,077	12,641,631	-	14,526,708	855,109
	2000 Support Services	8,702,563	1,941,270	5,354,652	-	7,295,922	1,406,641
	4000 Facilities	224,000	185,132	-	-	185,132	38,868
	5200 Transfers	970,000	-	-	-	-	970,000
	6000 Contingency	368,000	-	-	-	-	368,000
	Sub Totals	25,646,380	4,011,479	17,996,283	-	22,007,762	3,638,618
Local/State/Federal Programs Funds Special Revenue Fund (200)	1000 Instruction	2,276,262	260,183	1,187,516	-	1,447,699	828,563
	2000 Support Services	1,511,713	119,997	386,961	-	506,958	1,004,755
	3000 Community Services	785,716	56,391	283,160	-	339,551	446,165
	4000 Facilities	360,000	307,428	-	-	307,428	52,572
	5200 Transfers	-	-	-	-	-	-
	Sub Totals	4,933,691	743,999	1,857,637	-	2,601,636	2,332,055
Pool Operations Fund (295)	1000 Instruction	9,346	2,453	6,795	-	9,248	98
	2000 Support Services	-	-	-	-	-	-
	3000 Community Services	180,354	44,884	64,637	-	109,521	70,833
	Sub Totals	189,700	47,337	71,432	-	118,769	70,931
Assoc. Student Body (284, 285, 286)	1000 Instruction	806,119	65,020	62,050	-	127,070	679,049
Debt Service Funds (300)	5000 Debt Service	1,837,600	-	1,837,600	-	1,837,600	-
Capital Improvement Funds (400)	1000 Instruction	-	-	-	-	-	-
	2000 Support Services	547,500	41,379	120,080	-	161,459	386,041
	4000 Facilities	470,667	68,818	-	-	68,818	401,849
	Sub Totals	1,018,167	110,197	120,080	-	230,277	787,890
Unemployment Fund (600)	2000 Support Services	151,500	8,122	630	-	8,752	142,748
Reserve Funds (700)	1000 Instruction	79,750	6,323	68,065	-	74,388	5,362
	2000 Support Services	115,850	14,321	41,800	-	56,121	59,729
	3000 Community Services	2,400	200	2,200	-	2,400	-
	Sub Totals	198,000	20,844	112,065	-	132,909	65,091
						-	-
Total Appropriations		34,781,157	5,006,998	22,057,777	-	27,064,775	7,716,382
Total Unappropriated		19,417,070	-	-	-	-	19,417,070
Total Adopted Budget		54,198,227	5,006,998	22,057,777	-	27,064,775	27,133,452

2024-2025 Philomath SD - Monthly Cash Gain/Loss

(Trend line Estimates Ending Cash Balance)



Benton County School District 17J

Student Activities Summary Report

From: 7/1/2024 To: 6/30/2025

Fiscal Year: 2024-2025

☐ Print Detail

☐ Page Break by Activity

☐ Exclude Encumbrances ☒ Reverse Signs ☒ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
284,0000.9701.097.797.810 PES Food Pantry	6,681.14	.00	.00	6,681.14	.00	6,681.14
284,0000.9701.097.797.812 PES Blodgett	1,657.60	.00	(299.98)	1,357.62	(179.76)	1,177.86
284,0000.9701.097.797.815 CPS Donations	950.09	308.75	(2,712.38)	(1,453.54)	.00	(1,453.54)
284,0000.9701.097.797.816 PES Grants	3,232.76	3,038.00	(420.45)	5,850.31	(2,838.00)	3,012.31
284,0000.9701.097.797.826 PES Field Trips	.00	.00	.00	.00	.00	.00
284,0000.9701.097.797.827 PES Library	507.69	.00	.00	507.69	.00	507.69
284,0000.9701.097.797.828 PES Donations-Unrestricted	1,232.02	.00	(1,042.54)	189.48	(749.00)	(559.52)
284,0000.9701.097.797.830 PES Music	223.02	294.00	.00	517.02	.00	517.02
284,0000.9701.097.797.834 Falcon Swag Fund Balance	141.11	924.86	.00	1,065.97	.00	1,065.97
284,0000.9701.097.797.842 PES Social Committee	369.85	170.86	.00	540.71	.00	540.71
284,0000.9701.097.797.846 PES Yearbook	1,532.76	.00	(51.50)	1,481.26	.00	1,481.26
284,0000.9701.097.797.847 PES Students in Need	(14.88)	50.00	.00	35.12	.00	35.12
284,0000.9701.097.797.849 CPS Students in Need	(29.80)	50.00	.00	20.20	.00	20.20
284,0000.9701.097.797.850 PES School Supplies	.00	.00	.00	.00	.00	.00
GRAND TOTALS	16,483.36	4,836.47	(4,526.85)	16,792.98	(3,766.76)	13,026.22

End of Report

Benton County School District 17J

Student Activities Summary Report

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Fiscal Year: 2024-2025

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	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.500 PMS Apparel	655.60	.00	.00	655.60	.00	655.60
285.0000.9701.098.798.501 PMS Art	1,346.04	195.00	.00	1,541.04	.00	1,541.04
285.0000.9701.098.798.502 PMS Athletics	2,514.43	200.00	(624.00)	2,090.43	.00	2,090.43
285.0000.9701.098.798.503 PMS Band	(18.02)	.00	(50.00)	(68.02)	.00	(68.02)
285.0000.9701.098.798.504 PMS Band Repair/Replace	379.76	.00	.00	379.76	.00	379.76
285.0000.9701.098.798.506 PMS Choir Beginning Balance	592.27	.00	(112.50)	479.77	.00	479.77
285.0000.9701.098.798.508 PMS Drama	14,235.12	.00	(1,261.00)	12,974.12	.00	12,974.12
285.0000.9701.098.798.510 PMS Library	80.47	.00	.00	80.47	.00	80.47
285.0000.9701.098.798.511 PMS Life Skills	612.11	.00	.00	612.11	.00	612.11
285.0000.9701.098.798.512 PMS Lock Replacement	1,710.17	.00	.00	1,710.17	.00	1,710.17
285.0000.9701.098.798.515 PMS Outdoor School	23,262.91	.00	(6,183.00)	17,079.91	.00	17,079.91
285.0000.9701.098.798.516 PMS Sports/Pay-to-Play	25.00	.00	.00	25.00	.00	25.00
285.0000.9701.098.798.519 PMS School Enhancement	133.63	92.11	(130.00)	95.74	.00	95.74
285.0000.9701.098.798.520 PMS Science	12.14	.00	.00	12.14	.00	12.14
285.0000.9701.098.798.521 PMS Shop	(593.64)	600.00	(301.76)	(295.40)	.00	(295.40)
285.0000.9701.098.798.522 PMS Struxness - Helping Families	1,428.99	120.00	.00	1,548.99	.00	1,548.99
285.0000.9701.098.798.523 PMS Student Body Fees	648.87	7,950.00	(1,287.12)	7,311.75	.00	7,311.75
285.0000.9701.098.798.524 PMS Suspension Account	1,101.88	.00	(188.30)	913.58	.00	913.58
285.0000.9701.098.798.525 PMS Technology	877.35	.00	.00	877.35	.00	877.35
285.0000.9701.098.798.527 PMS Textbook Damage/Replacement	221.77	.00	.00	221.77	.00	221.77
285.0000.9701.098.798.529 PMS Student Wellness	3,585.90	.00	.00	3,585.90	.00	3,585.90
285.0000.9701.098.798.530 PMS Oregon Research Institute	1,674.93	.00	(887.20)	787.73	(799.96)	(12.23)

Benton County School District 17J

Student Activities Summary Report

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From: 7/1/2024

To: 6/30/2025

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☐ Exclude Encumbrances ☒ Reverse Signs ☒ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.531 PMS Trip Club	225.08	.00	.00	225.08	.00	225.08
285.0000.9701.098.798.532 PMS Health/PE	1,404.05	.00	.00	1,404.05	.00	1,404.05
285.0000.9701.098.798.533 PMS Elective Rotation fee	.00	.00	.00	.00	.00	.00
285.0000.9701.098.798.534 PMS Battle of the Books	586.72	250.00	.00	836.72	.00	836.72
285.0000.9701.098.798.535 PMS School Supplies	10.00	.00	.00	10.00	.00	10.00
285.0000.9701.098.798.536 PMS Turkey Bingo	.00	.00	.00	.00	.00	.00
285.0000.9701.098.798.537 PMS Fitness	426.02	.00	.00	426.02	.00	426.02
285.0000.9701.098.798.538 PMS Engineering	64.84	210.00	.00	274.84	.00	274.84
285.0000.9701.098.798.685 PMS Lost or Damaged Technology	.00	.00	.00	.00	.00	.00
GRAND TOTALS	57,204.39	9,617.11	(11,024.88)	55,796.62	(799.96)	54,996.66

End of Report

Benton County School District 17J

Student Activities Summary Report

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From: 7/1/2024 To: 6/30/2025

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☒ Reverse Signs ☒ Subtotal By Journal

☐ Exclude Encumbrances

	Range Beg. Balance	Range Revenue	Range Expenditures	Range Balance	Encumbrances	Available Balance
286.0000.9701.099.799.000 Student Activities Beginning Fund Balance	(217.41)	.00	.00	(217.41)	.00	(217.41)
286.0000.9701.099.799.600 PHS Over/Short	149.09	.00	.00	149.09	.00	149.09
286.0000.9701.099.799.604 PHS Art	423.22	1,093.90	(490.00)	1,027.12	(1,510.00)	(482.88)
286.0000.9701.099.799.605 PHS Art Club Beginning Fund Balance	56.23	.00	.00	56.23	.00	56.23
286.0000.9701.099.799.606 PHS ASB	6,130.10	1,735.00	(1,415.63)	6,449.47	(1,332.00)	5,117.47
286.0000.9701.099.799.607 PHS Athletic Officials	.00	6,347.87	(21,336.18)	(14,988.31)	.00	(14,988.31)
286.0000.9701.099.799.611 PHS Athletics	14,929.55	3,298.10	(1,476.71)	16,750.94	(10,277.45)	6,473.49
286.0000.9701.099.799.613 PHS Baseball	4,365.51	2,250.00	.00	6,615.51	(2,944.15)	3,671.36
286.0000.9701.099.799.616 PHS Botany	4,221.12	.00	.00	4,221.12	.00	4,221.12
286.0000.9701.099.799.617 PHS Boys Basketball	13,633.33	1,815.00	.00	15,448.33	.00	15,448.33
286.0000.9701.099.799.618 PHS Cheerleading	14,591.91	10,938.06	(7,706.40)	17,823.57	(15,202.70)	2,620.87
286.0000.9701.099.799.619 PHS Cinematic Art Club	443.86	.00	.00	443.86	.00	443.86
286.0000.9701.099.799.620 PHS Community Service Club-G. Lake	455.06	.00	.00	455.06	.00	455.06
286.0000.9701.099.799.621 PHS Cross Country	8,549.33	1,550.00	(224.89)	9,874.44	(750.00)	9,124.44
286.0000.9701.099.799.622 PHS Dance Team	8,334.01	3,000.00	(4,267.00)	7,067.01	(900.00)	6,167.01
286.0000.9701.099.799.625 PHS Donation	693.01	.00	.00	693.01	.00	693.01
286.0000.9701.099.799.627 PHS Driver Education	.00	4,400.00	.00	4,400.00	.00	4,400.00
286.0000.9701.099.799.629 PHS Drama Club Beginning Fund Balance	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.633 PHS Robotics Fund Balance	16,191.54	3,700.00	(539.15)	19,352.39	(2,971.43)	16,380.96
286.0000.9701.099.799.634 Robotics PHRED FLL Fund Balance	1,000.00	.00	.00	1,000.00	.00	1,000.00
286.0000.9701.099.799.635 PHS Foods	1,810.54	1,550.00	(256.80)	3,103.74	.00	3,103.74

Benton County School District 17J

Student Activities Summary Report

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	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.636 PHS Football	3,500.59	14,922.50	(3,432.93)	14,990.16	(2,979.00)	12,011.16
286.0000.9701.099.799.637 PHS Forestry	8,042.13	.00	(58.00)	7,984.13	.00	7,984.13
286.0000.9701.099.799.638 PHS GED	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.639 PHS German Class	353.54	.00	.00	353.54	.00	353.54
286.0000.9701.099.799.640 PHS Girls Basketball	17,692.43	1,600.00	(688.82)	18,603.61	(3,382.75)	15,220.86
286.0000.9701.099.799.641 PHS Health Occ/Anatomy	799.94	200.00	.00	999.94	.00	999.94
286.0000.9701.099.799.642 PHS Green Team	289.83	.00	.00	289.83	.00	289.83
286.0000.9701.099.799.643 PHS Racial Equity Club	145.00	.00	.00	145.00	.00	145.00
286.0000.9701.099.799.644 PHS Life Skills	5,651.57	.00	.00	5,651.57	.00	5,651.57
286.0000.9701.099.799.645 PHS Library	(105.01)	.00	.00	(105.01)	.00	(105.01)
286.0000.9701.099.799.646 PHS Lifeguard	(20.00)	230.00	.00	210.00	.00	210.00
286.0000.9701.099.799.647 PHS Link Crew	215.54	.00	.00	215.54	.00	215.54
286.0000.9701.099.799.649 PHS Manufacturing Technology	6,944.08	875.00	(43.98)	7,775.10	(2,500.00)	5,275.10
286.0000.9701.099.799.652 PHS Misc Books	105.78	.00	.00	105.78	.00	105.78
286.0000.9701.099.799.653 PHS Music Band	2,866.97	.00	(27.49)	2,839.48	.00	2,839.48
286.0000.9701.099.799.654 PHS Music Choir	319.00	.00	.00	319.00	.00	319.00
286.0000.9701.099.799.655 PHS Music Tour	9,354.61	.00	.00	9,354.61	.00	9,354.61
286.0000.9701.099.799.656 PHS National Honor Society	1,992.93	80.00	.00	2,072.93	.00	2,072.93
286.0000.9701.099.799.657 PHS OWC Athletics Account	5,201.48	.00	(1,447.94)	3,753.54	(2,033.12)	1,720.42
286.0000.9701.099.799.658 PHS OWC Activities Account	(927.71)	.00	927.71	.00	.00	.00
286.0000.9701.099.799.659 PHS Parking/Student Safety	1,436.71	2,065.00	(496.56)	3,005.15	.00	3,005.15

Benton County School District 17J

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	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.660 PHS PE Fees	280.60	75.00	.00	355.60	.00	355.60
286.0000.9701.099.799.661 PHS Peer Counseling	195.74	.00	.00	195.74	.00	195.74
286.0000.9701.099.799.664 PHS PHS Pay to Play	.00	9,150.00	.00	9,150.00	.00	9,150.00
286.0000.9701.099.799.665 PHS Preschool	2,623.32	800.00	(477.61)	2,945.71	.00	2,945.71
286.0000.9701.099.799.666 PHS Prom	6,663.42	.00	.00	6,663.42	(2,796.00)	3,867.42
286.0000.9701.099.799.670 PHS Scholarship	700.77	.00	.00	700.77	.00	700.77
286.0000.9701.099.799.672 PHS Scholarship - Steve Moos-BES fundraiser	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.674 PHS School Enhancement	10,160.84	25.17	.00	10,186.01	.00	10,186.01
286.0000.9701.099.799.675 PHS School of Business	1,875.43	.00	(68.25)	1,807.18	.00	1,807.18
286.0000.9701.099.799.676 PHS Science	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.678 PHS Soccer Boys	917.60	1,545.00	.00	2,462.60	.00	2,462.60
286.0000.9701.099.799.679 PHS Soccer Girls	1,351.09	3,591.00	(4,075.18)	866.91	.00	866.91
286.0000.9701.099.799.680 PHS Softball	9,860.06	1,650.00	(662.10)	10,847.96	(184.60)	10,663.36
286.0000.9701.099.799.681 PHS Spanish Class	1,401.35	.00	.00	1,401.35	.00	1,401.35
286.0000.9701.099.799.682 PHS Youth Transition Program	1,432.52	.00	.00	1,432.52	.00	1,432.52
286.0000.9701.099.799.684 PHS Student Body Fee	2,040.00	14,600.00	.00	16,640.00	.00	16,640.00
286.0000.9701.099.799.685 PHS Lost or Damaged Technology	400.00	315.00	(615.00)	100.00	.00	100.00
286.0000.9701.099.799.686 PHS Swim Team	693.48	1,716.20	.00	2,409.68	.00	2,409.68
286.0000.9701.099.799.687 PHS Boys Tennis	5,131.61	.00	.00	5,131.61	.00	5,131.61
286.0000.9701.099.799.688 PHS Girls Tennis	4,489.92	.00	.00	4,489.92	.00	4,489.92
286.0000.9701.099.799.689 PHS Theatre	4,112.10	.00	(1,887.00)	2,225.10	(1,200.00)	1,025.10
286.0000.9701.099.799.690 PHS Track	625.35	1,200.00	.00	1,825.35	.00	1,825.35

Benton County School District 17J

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From: 7/1/2024

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☐ Print Detail

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☒ Subtotal By Journal

☐ Exclude Encumbrances

☒

☐ Reverse Signs

☒ Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.693 PHS Volleyball	11,209.45	4,662.01	(1,495.67)	14,375.79	(3,038.36)	11,337.43
286.0000.9701.099.799.695 PHS Warrior Wellness	2,310.43	.00	.00	2,310.43	.00	2,310.43
286.0000.9701.099.799.696 PHS Wrestling	1,560.66	.00	.00	1,560.66	.00	1,560.66
286.0000.9701.099.799.697 PHS Yearbook	(252.74)	15,715.00	.00	15,462.26	.00	15,462.26
286.0000.9701.099.799.698 PHS Lagestee PTP Waiver Scholarship	7,701.36	.00	.00	7,701.36	.00	7,701.36
286.0000.9701.099.799.705 HS Student Transcript Fees	9.24	.00	.00	9.24	.00	9.24
GRAND TOTALS	237,113.01	116,694.81	(52,261.58)	301,546.24	(54,001.56)	247,544.68

End of Report

2024 / 2025 SCHOOL YEAR
ENROLLMENT FIGURES as of: October 10, 2024

	District	CPS	PES	BL	PMS	PHS	Academy	Part Time	KVCS	Part Time
Kindergarten	92	72		5			0	3	12	
1st	114	<u>88</u>		5			0	2	19	
2nd	112		87	6			0	0	19	
3rd	115		95	6			1	0	13	
4th	122		94	<u>10</u>			0	0	18	
5th	103		<u>89</u>				0	1	13	
6th	134				113		1	0	20	
7th	136				119		3	0	14	
8th	144				<u>117</u>		2	3	22	
9th	131					112	8	0	11	
10th	138					107	14	0	17	
11th	149					117	22	0	10	
12th	137					<u>109</u>	<u>21</u>	<u>1</u>	6	
Totals		<u>160</u>	<u>365</u>	<u>32</u>	<u>349</u>	<u>445</u>	<u>72</u>	<u>10</u>	<u>194</u>	

TOTAL FULL-TIME ENROLLMENT - All Schools **1,617**

Philomath School District 17J - 2024-2025 School Year -- Summary of Enrollment

School	09/12	10/10	11/14	12/12	01/08	02/13	03/13	04/10	05/08	06/12
CPS	169	160								
PES	365	365								
BL	32	32								
PMS	351	349								
PHS	452	445								
Academy	78	72								
KVCS	193	194								
SubTotal	1,640	1,617	0	0	0	0	0	0	0	0
Part-time students	0	10		0	0					
Total Enrollment	1,640	1,627	0	0	0	0	0	0	0	0

Philomath School District 17J - 2023-2024 School Year -- Summary of Enrollment

School	09/23	10/19	11/16	12/13	01/18	02/29	03/21	04/18	05/16	06/20
CPS	178	178	183	179	180	179	179	172	171	171
PES	367	367	364	367	370	374	376	376	373	373
BL	35	35	35	35	35	35	35	35	35	35
PMS	344	343	343	352	343	345	345	341	337	339
PHS	476	482	461	448	450	460	457	455	443	444
Academy	71	80	87	85	93	90	98	99	101	97
KVCS	203	202	203	208	205	202	200	199	199	195
SubTotal	1,674	1,687	1,676	1,674	1,676	1,685	1,690	1,677	1,659	1,654
Part-time students	0	1	4	0	0	6	7	7	6	6
Total Enrollment	1,674	1,688	1,680	1,674	1,676	1,691	1,697	1,684	1,665	1,660



Philomath School District 17J

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

Graduate EVERY student and transition each into a job, training, or college.

Philomath School District 17J

Board of Directors

Safety and Security Updated

October 10, 2024

Safety /'sāftē/ Noun

1. The condition or state of being protected from danger, risk, or injury.
2. Unlikely to cause danger, risk, or injury.
3. The quality of averting or not causing injury, danger, or loss.
4. The state of being safe.

Safety from...

- ✓ Workplace Injuries
- ✓ Accidents
- ✓ Illness
- ✓ Financial Hardship
- ✓ Threat of Harm
- ✓ Emergency Incident

Reminder... not all specific safety plans able to be shared in a public meeting.

Since our Work Session, held on September 17, 2024, the following progress has occurred or is in process of occurring:

- Policy EBCA: Safety Threats
 - Proposed language in cue for next PSD Policy Committee Meeting.
- Required Drills scheduled at each school.
 - At least one drill required each month.
 - Fire Emergencies
 - Earthquake Emergencies (at least twice each school year)
 - Safety Threats (at least twice each school year)
 - Bus Evacuation Drills (at least twice each school year)
- Information gathering for the following:
 - Verifying locations where alarms can be heard or not.
 - Verifying locations where announcements from school intercom can be heard or not.
- Superintendent meeting with Chief Dave Gurski, Philomath Police Department, and Chief Chancy Ferguson, Philomath Fire and Rescue, on Friday, October 11, 2024 to renew safety conversations, including threats.

- Proposed update for replacement of electronic key card system on meeting agenda for approval this evening. (Action from Technology Services Update; recommendation shared on 04/18/2024).
- Resurrection of full PSD Safety Committee in process.
This committee deals with facility safety, including injury and/ or accidents.
 - Quarterly Meetings:
 - PSD Facilities
 - PSD Technology
 - PEA Representative(s)
 - OSEA Representative(s)
 - District Representative(s)
 - Monthly Meetings:
 - PSD Facilities
 - Campus Stewards (Representing each school)
- Structural Review of Facilities, suggested for consideration by the School Board, in process. Joey DiGiovannangelo, PSD Facilities Director, will lead this review.
- Protocols in place for 'No Trespass' communication.
- Review of Windows, most specifically at Philomath High School, suggested for consideration by the School Board, in process of clearer definition.

Purpose = Ventilation?	Purpose = Egress?
Classroom Windows Able to Open?	Classroom Windows Allow Egress?
✓ Blodgett	Blodgett (Back doors in 2 classrooms)
✓ CPS	CPS (Back doors in most classrooms)
✓ PES	PES
PMS	PMS (Back doors in some classrooms)
PHS (not in all areas; some open)	PHS (Back doors in some classrooms)
✓ PA	PA
✓ DO	(Outside and DO Hall from Classroom)
✓ Facilities and Technology	(No other exit from office area)
	DO
	Facilities and Technology

- VCSA presentation by Sue Graves, Safety Coordinator, Lincoln County School District. Information centered on threats and emergency instances. Ms. Graves can be a great resource as we move forward.

Philomath School District 17J

Report on Compliance with Public School Standards

2023 – 2024 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Philomath** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2022-23 school year. For each rule reported as out of compliance, **Philomath** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2025-26 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2030 District Curriculum	In compliance	Will be updating plan to comply with new requirements for 2024-2025.	Not applicable
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	Will be updating plan to comply with new requirements for 2024-2025.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2130 Community Informed Information Gathering Process at Kindergarten	Not Required Until State Pilot Concluded	Not Applicable	Not Applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	Will be updating plan to comply with new requirements for 2024-2025.	Not applicable
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	Will be updating plan to comply with new requirements for 2024-2025.	Not applicable
581-022-2015 Extended Diploma	In compliance	Will be updating plan to comply with new requirements for 2024-2025.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	Will be updating plan to comply with new requirements for 2024-2025.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2307 Educational Equity Advisory Committee	Not Required	Not Required ADM < 10K	Resurrecting District Committee in Fall 2024
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable



Philomath Public Schools

Benton County School District 17J, 1620 Applegate Street, Philomath OR 97370 (541) 929-3169

SURPLUS PROPERTY

Person making request: fill out all items to be included, sign request and send to your Principal
Principal: If request is approved, sign indicating your acknowledgement; forward to the District office.
Superintendent: Present to Board; sign after Board approval; send to Maintenance for disposal.

Date: 10-1-24

Item(s) for surplus - please indicate if items may have resale value: _____

Lg. TV on cart - donated to CPS by
LBLESD - Early Intervention/Early Childhood Ed.

It is the wrong technology for CPS - thus
not compatible with current technology.

From location - Building / Room / Other: CPS - maybe Kings
Valley would like it?

older technology ☒ no remaining value

☐ estimated value \$ _____

Person Making this Request: A. Couture
Print name

Aby Couture
Signature

Principal Authorization: Aby Couture

Board Approval Date: _____

Superintendent Authorization: _____

Current location of Surplus Item(s): _____

Maintenance - Removal completed by: _____
Name Date

Items taken to: _____

Disposal of District Property DN-AR



District wide door lock system upgrade

Action item: Board Approval system upgrade

The electronic door lock system across all buildings in the district is in dire need of upgrading. The software that runs the system is not supported with our current software security guidelines. The current system cannot be upgraded and needs to be replaced. The Technology department gathered information on the best solution for replacement. They solicited a quote from Ednetics to replace both hardware and software for the district door lock system. This quote is on state contract: WSIPC Managed Security and Physical Security Solutions Contract #: 22-05 Managed Security and Physical Security Solutions. Additional quotes were not gathered as this falls under state contract for procurement guidelines.

Project Scope of Work:

Ednetics to provide product, configuration, and installation services to add Salto Access Control throughout five buildings within the Philomath SD.

The installation includes Salto Access Control interface door boards, Head-end enclosures, Salto card readers, an electrified strike for new hardware doors, Door contracts (DPS), Intercom call/answering stations, and ADA integrations for select access doors, as well as the necessary Cat6 and low-voltage cabling.

<u>Quote Summary</u>	
Licensing & Credentials	\$5,916.05
Philomath High School Material	\$12,130.81
Philomath Middle School Material	\$5,429.31
Clemens Primary School Material	\$9,482.24
Philomath Elementary School Material	\$8,904.33
Installation Services	\$74,177.13
Fee	\$1,250.00
<u>Project Discounts</u>	<u>(\$20,057.02)</u>
Total	\$97,232.85

Because the total cost for this project approaches the limit specified in Board Policy, we request board approval before committing to this project. Thank you for your review of the project summary, we look forward to your approval.

If approved the project work is estimated to begin as soon as can be scheduled.