

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, August 13, 2024
7:00 P.M. – District Administration Office

1. CALL TO ORDER **President, Dale Hein**
President, Dale Hein, Called the Meeting to Order at 7:04 P.M

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL VOTE

Board Members		Non-Board Members	
Dale Hein, President	X	Dave Knerr	X
Jillian Emert, Vice President		Christina Lutz-Doemling	X
Jason Bashaw, Secretary		Lindsey Wallace	X
Christy Cooper, Treasurer	X	Paul Reilly	
Lauren Cieslak	X	Eric Dauberman	X
Eric DeLabar	X	Melissa Inselmann	X
Shawn McGinley		David Todd	X
Jeremy Smale	X	Robert Kucharczuk	X
Robert Nappa		Thomas Moll	X
Student Representatives		Daniel Kotran	X
Delaney Troxell		Robert Steckel (CMS Interim Principal)	X
Sophia Becker			
Augustus Serrano (Alternate)			

4. NOTICE OF EXECUTIVE SESSIONS

A. An Executive Session for legal and personnel reasons will be held before the meeting at 6:00 P.M.
An Executive Session was held until 7:03 P.M

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education - Melissa Inselmann
Building Handbooks are on the agenda for your approval tonight. The principals collaborated and provided their summary of changes. I reviewed each handbook, and everything has been updated for the 24-25 school year, including items discussed at the May Academics and Education Committee Meeting and the updated policy on tonight’s agenda. The building principals also shared their one-page building information summary sheet with me. I reviewed their information, and they will send it out tomorrow as part of their ongoing communication with parents and students.

The 24-25 Assist Services Contract is on tonight's agenda for your approval to enter into an agreement with Assist Services, LLC, for the 2024-2025 School Year to provide transportation for our Homeless Students if needed. We approved a 23-24 contract with them last year.

Planned Courses of Study - The board agenda includes 18 planned courses of study for your approval tonight. I reviewed each planned course of study and provided multiple sessions of feedback. Each course is fully aligned with the PA Academic/Core Standards and Assessment Anchors.

The TSI Non-Title I School Plan for the 2024-2025 School Year is on the agenda for tonight's approval. TSI stands for Targeted Support and Improvement, and it functions as an early warning system for at-risk student groups and as a signal to schools that a student group may be at future risk for more intensive support and improvement strategies. TSI is a proactive step. We were identified at the High School by one of our subgroups, Students with Disabilities. The completion of the Action Plan is to improve student outcomes in Algebra I and Graduation Rate.

Dan Kotran - Federal and State Grant for the 2024-2025 School Year.

Our Title I, II and IV grants have been submitted and approved for the 24-25 school year. While there was a small decrease in Title I funds, we are still able to ensure quality learning opportunities for our students.

The Ready To Learn grant is in the beginning process. This grant helps maintain our full day kindergarten program and provides materials for Sheckler's science curriculum.

Finally, I'm looking forward to getting started on the School Safety and Mental Health grant in the coming days

Lindsey will be sharing more grant details next.

B. Finance - Lindsey Wallace

- *State Budget Passed - Highlights:*
- *BEF = \$225 Million Increase
Catty Share = \$6,445,117*
- *SEF = \$100 Million Increase
Catty Share = \$1,371,170*
- *\$60 Million for New Hold Harmless Supplement (Factored into BEF)
Catty Share = Approximately \$160,000*
- *\$493 Million Adequacy Investment (Distributed through Ready to Learn)
Catty Share \$55,000*

- *\$100 Million Cyber Charter School Reimbursement*
- *This was actually not on anyone's radar and seems to be a compromise until they can agree on a Charter School Funding Reform.*

- *Originally talks about \$8,000 flat fee to Cyber Charter. This did not get passed. Instead, they approved a Cyber Charter School Reimbursement*
- *Catty Share = \$82,000*
- *Certainly helps, but will not cover anticipated Charter School Increases for 2024-2025*
- *Combining two separate grants together: School Safety/Security and Mental Health = \$100 Million*
 - *Ultimately a \$50 Million Decrease with the merge*
 - *This is a Non-Competitive, Guaranteed Grant*
 - *Catty Share = Approximately \$130,000*
 - *Catty Received this grant in 2023-2024 as well. This is a separate, additional Grant.*

Grant Updates:

- *Facilities: Roof*
 - *Another \$100 Million was approved in the State Budget. The committee will be taking existing Applications for 2024-2025 to fulfill these Grant funds. Meaning, if you applied in 2023-2024 and did not receive the Grant, your application is automatically resubmitted for 2024-2025.*
 - *Both 2023-2024 and 2024-2025 Grant will be simultaneously awarded together, and we should hear if we've been awarded for either year in the near future.*
- *Multi-Purpose: Sheckler Addition*
 - *No update, but hoping to hear if we were awarded in the near future.*
- *COPS Grant: Sheckler Doors and some other small Safety Projects*
 - *No Update, but hoping to hear if we were awarded in the near future*

C. Building & Grounds - Eric Dauberman

- *Buildings are approaching full readiness for students and staff.*
- *CMS Drain lines have been proactively cleared in preparation for fall sports and the return to school.*
- *Administrators continue to work with reps from McClure and EI Associates to finalize the District Feasibility Study for presentation in September.*
- *Bus Routes are being finalized and will be available to the community in the coming days.*
- *The new directional signs have been installed around the district. Thank you to the grounds staff for getting those in place before the first day of school.*

D. Policy - David Knerr

Highlighted the policies on the board agenda for a second reading offered an opportunity for questions

Reviewed key terminology and updates within the proposed FMLA policy.

- Policy #128** - Nondiscrimination-Second Reading
([clean](#)) - ([redline](#))
- Policy #210** - Possession, Use, and Administration of Medications-Second Reading
([clean](#))
- Policy #254** - Toileting/Incontinence-Second Reading
([clean](#))

- d. **Policy #824** - Acceptable Use of Technology Resources, Electronic Communications, and Information Systems -Second Reading
([clean](#)) - ([redline](#))
- e. Policy #304 - Family & Medical Leave - First Reading
- f. First policy reading to accomplish the following:
 - i. Re-number Policy **406** (Leaves of Absence for Professional Personnel) as **306**.
 - ii. Re-number Policy **408** (Coaching Positions) as **308**.
 - iii. Re-number Policy **410** (Professional Development Act 48) as **310**.
 - iv. Re-number Policy **503** (Drug and Alcohol Testing) as **313**.
 - v. Re-Name Section **300** from “Administrative Employees” to “Employees”., and conform the section name at the beginning of each policy in the Section (**300, 300.1, 301, 302, 304, 306, 308, 310, 312, 313, and 323**).
 - vi. Delete Section **400** (Professional Employees) and all remaining policies in it (**400, 401, 402, 404, 412, and 423**)
 - vii. Delete Section **500** (Classified Employees) and all remaining policies in it (**500, 500.1, 501, 502, 504, 512, and 523**)
- E. Athletics - Thomas Moll
Update on Heat Acclimatization, Fall Sports, and Band
Hall of Fame Committee Meeting took place - currently accepting nominations
Miller Sports Construction - turf repairs still under warranty
Hydrosopes working on the controller for the irrigation system (working on final permit from county)
Talked about starting a girls wrestling camp back in May. Assessed interest and 20 girls were interested. Currently 18 schools in District XI that have girls wrestling (officially sanctioned by PIAA last year)
- F. Carbon Lehigh Intermediate Unit # 21 - Jason Bashaw
No report this month (Jason not present)
- G. Borough of Catasauqua - Dale Hein
Dale attended 2 meetings within the past month
Borough hired Ray Anthony as the police chief - not official until civil service handles it (Mr. Anthony is currently the fire marshal and responsible for emergency management)
- H. Borough of North Catasauqua - Christy Cooper
Nothing to report in relation to the District
- I. Hanover Township - Lindsey Wallace
Nothing New to Report in Relation to the District
- J. PSBA Liaison Update - Lauren Cieslak
PSBA School Leadership Conference will take place at Kalahari.
- K. Lehigh Career & Technical Institute Update - Jillian Emert
Nothing to report this month.
- L. Student Representatives
David Janosky & Aiden Wellington will join us in September

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on June 11, 2024

8. RATIFICATION OF TREASURER’S REPORT FOR JUNE 2024

9. APPROVAL OF TREASURER’S REPORT FOR JULY 2024

10. RATIFICATION OF BUDGET TRANSFERS JUNE 2024 [Account Codes](#)

11. APPROVAL FOR PAYMENT OF ALL A/P BILLS ~~AUGUST~~ JULY 2024

12. APPROVAL FOR PAYMENT OF ALL A/P BILLS AUGUST 2024

13. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JUNE 2024

14. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JULY 2024

Items 7, 8, 9, 10, 11, 12,13 and 14 were combined by Board request

AYE: Cooper, Smale, Cieslak, DeLabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

15. FINANCIAL

A. Charge 2024-2025 Tax Duplicates/Approve Bonds

The tax duplicates listed below for the 2024-2025 fiscal year to be charged to the tax collectors of the Catasauqua Area School District. The tax collectors have furnished proper bonds as reviewed by the Business Office (Public School code 682, 684).

Municipality	Real Estate	Interim	Bonds
Catasauqua	\$ 6,723,425.55	\$ 3,559.00	USI Mid-Atlantic Inc.
North Catasauqua	\$ 3,745,095.04	\$16,140.59	Erie Insurance Co.
Hanover	\$ 13,075,036.65	\$0.00	

16. PERSONNEL**A. Removal of the Following Substitute Employees for the 2024-2025 School Year:**

Name	Position	Reason
Matthew Trust	Substitute Teacher	Did not Renew Emergency Permit
Meghan Hinkle	Substitute Teacher	Did not Renew Employment Clearances
Lynn Wildes	Substitute Teacher	Did not Renew Employment Clearances
Samantha Onushco	Substitute Teacher	Other Employment
Verne Hahn	Guest Teacher	Did not Renew Guest Teacher Permit

B. Re-Approval Of Substitutes For The 2024-2025 School Year**C. Substitutes**

The following applicants have requested to be added to the Substitute Employment List for the 2024-2025 School Year as follows:

Name	Assignment
Kaitlin Phillips*	Substitute Teacher
Brynne Szabo*	Substitute Teacher
Korin Moyer-Mitchell*	Substitute Teacher
Ronald DeMaio	Substitute Teacher
Douglas Kish*	Non CDL Substitute Driver

* pending receipt of employment paperwork

Items 15A, 16A, 16b, and 16C were combined by Board request

AYE: Smale, Cooper, Cieslak, DeLabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

D. Appointment of Extra-Curricular Positions for the 2024-2025 School Year

It is recommended that the names listed below of extra-curricular positions appointed as noted for the 2024-2025 school year:

#	Name	Position	Stipend
1	Eric Snyder	Head Boys Basketball Coach	\$7,800.00
2	James Snyder	Assistant Boys Basketball Coach	\$4,800.00
3	Colin Hawk	Assistant Boys Basketball Coach	Volunteer
4	Travis Sterner	Assistant Boys Basketball Coach	Volunteer
5	James Luchansky	Assistant Boys Basketball Coach	Volunteer
6	Jonathan Reed	Head Wrestling Coach	\$7,800.00
7	Frank Piff	Assistant Wrestling Coach	\$4,800.00
8	Michael Rusnock	Assistant Wrestling Coach	Volunteer

9	Kyle Rusnock	Assistant Wrestling Coach	Volunteer
10	Branden Strohl	Assistant Wrestling Coach	Volunteer
11	Mark Bartholomew	Assistant Wrestling Coach	Volunteer
12	Vincent Pellechia	Assistant Wrestling Coach	Volunteer
13	Steven Bradley	Head Baseball Coach	\$5,700.00
14	James Snyder	Assistant Baseball Coach	\$3,100.00
15	Colin Hawk	Assistant Baseball Coach	Volunteer
16	Eric Snyder	Assistant Baseball Coach	Volunteer
17	Zachary Bradley	Assistant Baseball Coach	Volunteer
18	Kyle Rusnock	Head Track Coach	\$5,700.00
19	Laura Gerhard	Assistant Track Coach	\$3,100.00
20	Madison Walker	Assistant Track Coach	\$3,100.00
21	Joseph Harakal	Assistant Track Coach	Volunteer
22	John Stires	Assistant Track Coach	Volunteer
23	Joseph Henrich	Weight Room Monitor - Winter	\$750.00
24	David Harth*	Head Girls Soccer Coach	\$1,200.00
25	Thomas Reap	Assistant Boys Basketball Coach	Volunteer
26	Mackenzie Brobst*	Assistant Marching Band Director (originally approved as a volunteer 6/11/24)	\$3,200.00
27	Scott Tennyson	Assistant Football Coach Change of Stipend, original stipend of \$2562.00 approved 6/11/24	\$5,124.00
28	Ryan Johnson	Assistant Football Coach Change of Stipend, original stipend of \$2562.00 approved 6/11/24	\$5,124.00
29	Madison Warren	Assistant Girls Soccer Coach Change of Stipend, original stipend of \$3100.00 approved 6/11/24	\$3,000.00
30	Ray Gallo*	Assistant Girls Soccer Coach	\$2,300.00
31	Roger Straub*	Assistant Girls Soccer Coach	\$2,300.00
32	Briell Carvalho*	Assistant Girls Volleyball Coach	Volunteer

*pending receipt of employment paperwork

** split stipend

E. Resignation

1. Name: Kayla Cunningham
- Status: Head Girls Soccer Coach
- Assignment: Catasauqua High School Athletics
- Reason: Personal
- Effective: July 10, 2024

2. Name: Deionte Wilson
Status: Assistant Football Coach
Assignment: Catasauqua High School Athletics
Reason: Personal
Effective : June 30, 2024

3. Name: Danielle Cooper
Status: Administrative Assistant
Assignment: Catasauqua Middle School
Reason: Personal
Effective : July 8, 2024

4. Name: Andrew Strohl
Status: Student Worker
Assignment: Districtwide
Reason: Personal
Effective : July 25, 2024

5. Name: Reece Lopez
Status: Student Worker
Assignment: Districtwide
Reason: Personal
Effective : July 30, 2024

6. Name: Arianna Stallworth
Status: Student Worker
Assignment: Districtwide
Reason: Personal
Effective : August 26, 2024

7. Name: Ashley Moyer
Status: Teacher
Assignment: Catasauqua High School
Reason: Personal
Effective : August 25, 2024

8. Name: Tyler Hodges
Status: Assistant Football Coach
Assignment: Catasauqua High School Athletics
Reason: Personal
Effective : August 1, 2024

F. Change in Employment Status

1. | Name: AnneMarie Hartranft
 Previous Status: Non Certified Instructional Aide
 Current Status: Administrative Assistant Guidance
 Assignment: Catasauqua High School
 Rate of Pay: \$33,000
 Benefits: As per the District Secretarial Compensation Policy
 Effective : July 1, 2024

2. Name: Caitlin Kier
 Previous Status: Substitute Teacher
 Current Status: Certified Instructional Aide
 Assignment: Sheckler Elementary School
 Rate of Pay: \$180.00 per day
 Benefits: As Per the Collective Bargaining Agreement
 Effective : August 19, 2024

3. Name: Colin Hawk
 Previous Status: Non Certified Instructional Aide
 Current Status: Substitute Teacher
 Rate of Pay: As Per Board Approved 2024-2025 Substitute Rates
 Effective: 2024-2025 School Year

4. Name: Jonathan Cordon-Pinto
 Previous Status: Summer Worker
 Current Status: Student Worker
 Assignment: Districtwide
 Rate of Pay: \$10.00 per hour
 Benefits: N/A
 Effective : August 26, 2024

5. Name: Jalyah Rosado
 Previous Status: Summer Worker
 Current Status: Student Worker
 Assignment: Districtwide
 Rate of Pay: \$10.00 per hour
 Benefits: N/A
 Effective : August 26, 2024

Items 16D, 16E, and 16F were combined by Board request

AYE: Smale, DeLabar, Cooper, Ciealak, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

G. Nomination for Appointment

- Name: Patrick McNulty*
Status: Principal
Assignment: Catasauqua Middle School
Rate of Pay: \$125,000.00
Benefits: As per the Act 93 Administrator Compensation Plan
Effective : Pending Release Date From Current Employer*
- Name: Becky Hunsberger*
Status: Special Education Teacher
Assignment: Catasauqua Middle School
Rate of Pay: \$65,408.00
Benefits: As per the Collective Bargaining Agreement
Effective : Pending Release Date From Current Employer*
- Name: Deborah Thorne*
Status: Administrative Assistant
Assignment: Catasauqua Middle School
Rate of Pay: \$34,000.00 prorated
Benefits: As Per District Secretarial Compensation Policy
Effective : Upon receipt of employment paperwork*
- Name: Jessica McNally
Status: General Kitchen Help
Assignment: Sheckler Elementary School
Rate of Pay: \$15.22 per hour
Benefits: N/A
Effective : August 20, 2024

*pending receipt of employment paperwork

ROLL CALL VOTE

MOTION BY: Cieslak SECONDED BY: DeLabar

AYE: Cieslak, Cooper, Smale, DeLabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

H. Appointment of 2024-2025 Certified and Non-Certified Instructional Aides

Administration recommends appointment of the following individuals as Certified (daily rate of \$180.00) and Non-Certified (daily rate of \$143.00) Instructional Aides to perform the duties of the identified assignment effective August 19, 2024 to June 30, 2025 with benefits as per CBA:

HIGH SCHOOL				
#	First	Last	Certified/Non-Certified	Type (1 to 1, etc.)
1	Christopher	Casciotti	Non-Certified	Emotional Support
2	Phillip	Dorn	Non-Certified	Learning/Emotional Support & ISS
3	Nichole	Grym	Non-Certified	Learning Support
4	Jessica	Suhaka	Non-Certified	Life Skills Support
5	Todd	Troxell	Non-Certified	Learning Support
6	TBD			
7	TBD			
MIDDLE SCHOOL				
#	First	Last	Certified/Non-Certified	Type (1 to 1, etc.)
1	Sharron	Caminos*	Non-Certified	Learning Support 7/8
2	Cherie	Gebhardt	Non-Certified	Life Skills Support
3	Joann	Heffner	Non-Certified	Life Skills Support
4	Amy	LeFever	Non-Certified	ISS
5	Tanya	Saruba	Non-Certified	Emotional Support
6	Robert	Steckel**	Non-Certified	Life Skills Support
7	Cody	Velez	Non-Certified	Learning Support
8	Allysha	Weaver	Non-Certified	Supplemental Learning Support
9	Christina	Weaver	Non-Certified	Tech
SHECKLER ELEMENTARY				
#	First	Last	Certified/Non-Certified	Type (1 to 1, etc.)
1	Shelly	Alexander	Non-Certified	Learning Support-Itinerant
2	Cindy	Bass	Non-Certified	Learning Support-KDG
3	Denise	Blakely*	Non-Certified	Learning Support
4	Jesi	Cericola*	Certified	Title I
5	Jessica	Evans*	Certified	Title I
6	Sarah	Forstoffer	Non-Certified	Library
7	Lindsay	Haggerty*	Non-Certified	Learning Support One on One
8	Caitlin	Kier	Certified	Title I
9	Caila	Landis	Non-Certified	Learning Support
10	Rebecca	Lozada*	Non-Certified	Learning Support
11	Terri	Lubenesky	Certified	Title I
12	Patricia	Matz	Non-Certified	Autistic Support
13	Claire	Murawski	Non-Certified	Life Skills Supplemental
14	Kate	Musselman*	Non-Certified	Learning Support
15	Linda	Pluchinsky	Non-Certified	Learning Support-One on One

16	Cecilia	Ramirez*	Non-Certified	Autistic Support
17	Sylvia	Seregelyes	Non-Certified	Learning Support KDG
18	Courtney	Schwartz	Non-Certified	Life Skills Supplemental
19	Travis	Sterner	Non-Certified	Autistic Support
20	Janelle	Taylor	Non-Certified	Life Skills

*pending receipt of employment paperwork

** return to aide position upon completion of interim administrative responsibilities.

Highlight Identifies New Employee

I. Approval of Tenure

The following professionals have successfully completed three years of service and the Superintendent recommends tenure be granted:

Name	Assignment
Kyle Davies	High School, Social Studies
Jacquelyn Garner	Sheckler Elementary, Second Grade
Laura Gerhard	High School, Special Education
Emily Guill	Middle School, Physical Education
Megan Hobar	Sheckler Elementary, Kindergarten
Tom Leeds	Middle School, Science and Social Studies
Angelo Lucci	Middle School, Social Studies and Language Arts
James Lunchansky	Middle School, Sixth Grade
Meredith Miller	Sheckler Elementary, Third Grade
Janelle Nemeth	Sheckler Elementary, Kindergarten
Marlaina Riegel	Middle School, Fifth Grade
Kelly Sourwine	Middle School, Fifth Grade
Erin Stramitis	Sheckler Elementary, Second Grade

J. Approval of FMLA

Approval for FMLA for employee #2433 effective approximately October 18, 2024, to approximately January 9, 2025.

K. Approval of FMLA

Approval for FMLA for employee #2451 effective approximately August 19, 2024, to approximately November 10, 2024.

L. Approval for Substitute Rate of \$140.00 per day for Kaitlin Phillips Effective August 26, 2024.*

*pending receipt of employment paperwork

M. Approval for Substitute Rate of \$140.00 per day for Brynne Szabo Effective August 26, 2024.*

*pending receipt of employment paperwork

N. Approval for Substitute Rate of \$140.00 per day for Colin Hawk Effective August 26, 2024.

*pending receipt of employment paperwork

O. Approval of Short Term Substitute Rate of \$190.00 per day for Korin Moyer-Mitchell* from August 19, 2024 Until TBD

P. Approval Of Student Teachers/Interns/Job Shadows

Approval is requested for the following student teachers/interns/job shadows as listed:

College – Montclair University	Effective: September 16, 2024, to December 13, 2024
Name: Megan Chesney	Speech/Language - Krista George-Martell

College – Robert Morris University	Effective: August 14, 2024 to May 1, 2024
Name: Anthony Brinkley	Principal – Dr. Robert Kucharczuk

College – Kutztown University	Effective: August 27, 2004 to December 12, 2004
Name: Joey Gooden	Art – CJ Matz

College – Kutztown University	Effective: August 27, 2024 to October 18, 2024
Name: Benjamin Miller	Music - Rob Arnold

College – Eastern University	Effective: Fall 2024-2025 Semester
Name: Daryl Rice	Social Studies Department

Q. Appointment of Mentor Teachers – 2024-2025 School Year

Administration recommends that the names listed below be approved as Mentor Teachers for the 2024-2025 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

New Faculty	Position	Mentor	Position
Becky Hunsberger	Special Education	Stacy Reilly	Special Education

Items 16H, 16I, 16J, 16K, 16L, 16M, 16N, 16O, 16P, and 16Q were combined by Board request

ROLL CALL VOTE

MOTION BY: Cooper SECONDED BY: Cieslak

AYE: Cooper, Smale, DeLabar, Cieslak, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

17. CURRICULUM

A. Approval of Planned Courses of Study

Approval is requested for the Planned Courses of Study as listed:

High School	Middle School	Sheckler Elementary
<ul style="list-style-type: none"> • English Language Development Grades 9-12 ESL Planned Course of Study • CHS 9/10 Entering/Emerging English for English Learners Planned Course of Study • CHS 11/12 Entering/Emerging English for English Learners Planned Course of Study • CHS Pre-Algebra Planned Course of Study • CHS 9th Grade Algebra Planned Course of Study • CHS Algebra I CP Planned Course of Study • CHS Applied Geometry Planned Course of Study • CHS College Prep Geometry Planned Course of Study • CHS Honors Geometry Planned Course of Study • CHS Algebra II Planned Course of Study • CHS Freshman Focus Planned Course of Study • CHS Language Arts/Reading 9 Planned Course of Study 	<ul style="list-style-type: none"> • English Language Development Grades 5/6 ESL Planned Course of Study • English Language Development Grades 7/8 ESL Planned Course of Study 	<ul style="list-style-type: none"> • Kindergarten Art Planned Course of Study • Grade 1 Art Planned Course of Study • Grade 2 Art Planned Course of Study • English Language Development Kindergarten ESL Planned Course of Study

ROLL CALL VOTE

MOTION BY: DeLabar SECONDED BY: Smale

AYE: DeLabar, Cooper, Cieslak, Smale, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

18. BOARD APPROVALS

A. APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFICER BETWEEN THE BOROUGH OF NORTH CATASAUQUA, AND THE CATASAUQUA AREA SCHOOL DISTRICT

B. Approval Of MOU With North Catasauqua Borough For SRO Services

Items 18A, and 18B were combined by Board request

ROLL CALL VOTE

MOTION BY: DeLabar SECONDED BY: Cooper

AYE: DeLabar, Cieslak, Cooper, Smale, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

C. Acceptance of Resignation of Robert Nappa from the Appointed Position of Board of School Director, Catasauqua Area School District, Effective July 22, 2024

ROLL CALL VOTE

MOTION BY: Cooper SECONDED BY: Cieslak

AYE: Cieslak, Cooper, DeLabar, Smale, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

D. Approval to Ratify the Signing of the Settlement Agreement Regarding the Pure Earth Recycling Superfund Site (EPA Index No. CERCLA-02-2024-2015)

ROLL CALL VOTE

MOTION BY: DeLabar SECONDED BY: Smale

AYE: Smale, Cooper, Cieslak, DeLabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

E. PSBA VOTING DELEGATE APPOINTMENT

Approval is requested for Catasauqua School Board Director, Mr. Jeremy Smale, to serve as the appointed voting delegate in the 2024 PSBA Delegate Assembly on November 2, 2024

ROLL CALL VOTE

MOTION BY: DeLabar _____ SECONDED BY: Smale

AYE: Smale, Cooper, Cieslak, DeLabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

F. Approval of Innovative Arts Academy Charter School Food Service Contract

Superintendent requests for approval of the Innovative Arts Academy Charter School Food Service contract for the 2024-2025 school year.

G. Approval of 24-25 Letter of Agreement for Title I Services With Colonial Intermediate Unit #20

Administration recommends approval of the attached agreement, complying with all Title I statutory and regulatory requirements.

H. Approval of 24-25 Letter of Agreement for Title I Equitable Services Agreement With Carbon Lehigh Intermediate Unit #21

Administration recommends approval of the attached agreement, complying with all Title I statutory and regulatory requirements.

I. Approval of Board Goals 2024-2025

J. Approval Is Requested To Enter Into An Agreement With Assist Services, LLC For The 2024-2025 School Year

K. Approval of Agreement with Center for Humanistic Change, Inc. to Provide Liaison Services to Support the Student Assistance Program Effective July 1, 2024 Through June 30, 2025

L. Approval Is Requested To Enter Into An Agreement for Part Time Speech Services with-Sullivan Speech & Language Services LLC

M. Approval Is Requested To Enter Into An Agreement for Part Time Occupational Therapist Services with Sarah E. Rice

Items 18F, 18G, 18H, 18I, 18J, 18K, 18L, and 18M were combined by Board request

ROLL CALL VOTE

MOTION BY: Cooper SECONDED BY: Cieslak

AYE: Cooper, Smale, Cieslak, DeLabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

N. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: Programs
Policy #: 128
Title: Nondiscrimination

O. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: Pupils
Policy #: 210
Title: Possession, Use, and Administration of Medications

P. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: PUPILS
Policy #: 254
Title: Toileting/Incontinence

Q. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: Operations
Policy #: 824
Title: Acceptable Use of Technology Resources, Electronic Communications, and Information Systems

R. Approval of Policy - First Reading

Approval is requested for the first reading of the following policy:

Section: Employees

Policy #: 304

Title: Family & Medical Leave

- S. Approval of Policy - First Reading to Accomplish the following:**
- i. Re-number Policy 406 (Leaves of Absence for Professional Personnel) as 306.
 - ii. Re-number Policy 408 (Coaching Positions) as 308.
 - iii. Re-number Policy 410 (Professional Development Act 48) as 310.
 - iv. Re-number Policy 503 (Drug and Alcohol Testing) as 313.
 - v. Re-Name Section 300 from “Administrative Employees” to “Employees”., and conform the section name at the beginning of each policy in the Section (300, 300.1, 301, 302, 304, 306, 308, 310, 312, 313, and 323).
 - vi. Delete Section 400 (Professional Employees) and all remaining policies in it (400, 401, 402, 404, 412, and 423)
 - vii. Delete Section 500 (Classified Employees) and all remaining policies in it (500, 500.1, 501, 502, 504, 512, and 523)

Items 18N, 18O, 18P, 18Q, 18R, and 18S were combined by Board request

ROLL CALL VOTE

MOTION BY: Smale SECONDED BY: DeLabar

AYE: Smale, Cooper, Cieslak, Delabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

- T. Approval of 2024-2025 Sheckler Elementary School Student Handbook**
Request is made for board approval of the Sheckler Elementary School Student Handbook for the 2024-2025 school year as presented.
- U. Approval of 2024-2025 Catasauqua Middle School Student Guidelines**
Request is made for board approval of the Catasauqua Middle School Student Guidelines for the 2024-2025 school year as presented.
- V. Approval of 2024-2025 Catasauqua High School Student Handbook**
Request is made for board approval of the Catasauqua High School Student Handbook revisions for the 2024-2025 school year as presented.

Items 18T, 18U, and 18V were combined by Board request

ROLL CALL VOTE

MOTION BY: Smale SECONDED BY: DeLabar

AYE: Smale, DeLabar, Cooper, Cieslak, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

W. Tax Assessment Appeal — 1890 Airport Road (Guardian Storage Allentown Airport Road, LLC) Authorization for the solicitor to settle the tax assessment appeal with regard to property with a mailing address of 1890 Airport Road and indicated on the Lehigh County Tax Record as * Airport Road (Guardian Storage Allentown Airport Road, LLC) (PIN 641804671111-1) by permitting the taxpayer to withdraw its appeal, thus continuing the current assessed value \$6,678,200, with both parties agreeing not to file tax assessment appeals for tax years beginning in 2025, 2026, and 2027.

X. Approval of TSI Non Title I School Plan 2024-2025 School Year

Y. Approval of Van/Bus Stops 2024-2025 School Year

Approval of Van/Bus Stops for the 2024-2025 School Year. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

Items 18W, 18X, and 18Y were combined by Board request

ROLL CALL VOTE

MOTION BY: Cieslak SECONDED BY: Cooper

AYE: Cieslak, Cooper, Smale, DeLabar, Hein

NAY: 0

Five Ayes, Zero Nays, Motion carried

19. RECOGNITION OF GUESTS & VISITORS

Dan Kotran:

- Staff and students are slowly filing back in and it is good to see some life in the hallways again.*
- It is always a great team effort to get the building clean and functioning on all cylinders again. We greatly appreciate everyone's efforts.*
- We are looking forward to greeting our incoming Freshmen next week and helping ease them into the High School environment.*
- We met briefly with our new SRO Officer Renner who will be starting on the 19th.*
- We are looking forward to helping our staff and students embark on a successful year*

Dr. Robert Kucharczuk:

- Looking forward to welcoming our staff back August 19th as we prepare for the year.*
- Thank you to our buildings and grounds/custodial crews for working extremely hard during the summer months to get our buildings ready for staff and students*
- Thank you to our teachers and staff for all their preparations as we get ready to welcome our students back.*

Robert Steckel:

- *Thank you to the Board for supporting a successful Credit Recovery Program in June.*
- *Thank you to the Buildings and grounds staff, custodial staff, and Transportation Department for taking care of traffic signage, Arrival and Dismissal Bus Locations, and preparations in the building.*
- *Greatly appreciate the Central Office Administrative support. Thank you to Denise Shoemaker for assisting our office staff to place purchase orders.*
- *The teachers have been coming to the school on their own time to prepare for the first day.*
- *Looking forward to starting a school year and turning the building over to Mr. McNulty.*

David Todd:

- *Staff and students are slowly filing back in and it is good to see some life in the hallways again.*
- *It is always a great team effort to get the building clean and functioning on all cylinders again. We greatly appreciate everyone's efforts.*
- *We are looking forward to greeting our incoming Freshmen next week and helping ease them into the High School environment.*
- *We met briefly with our new SRO Officer Renner who will be starting on the 19th.*
- *We are looking forward to helping our staff and students embark on a successful year.*

Lindsey Wallace:

- *Patrick, Welcome. I look forward to working with you. I've heard a lot of wonderful things about you.*
- *Not too much to share, just in the middle of Audit Preparation. Auditors will be here Mid October*
- *I hope everyone enjoys the last few days of summer before the start of the School Year!*

Melissa Inselmann:

- *I would like to thank the teachers for their quality and hard work in creating the planned courses of study.*
- *I also want to acknowledge our ESL teachers for their significant progress in our English Language Development program and the professional development they provided last year in partnership with our IU. We have observed improvements in our EL students' proficiency levels, and I am looking forward to our continued progress this year.*
- *I would like to thank our building administration for their collaboration and diligence in ensuring that our handbooks are consistent and updated to reflect current changes for the 24-25 school year.*
- *As for professional development, we have several plans for this school year, including the implementation of a high-dose tutoring program through Tutor.com for math students in grades 3 through Algebra I. Our IU will be conducting CDT and PVAAS training in grades 3 through high school. We will also continue professional development training for the implementation of the new STEELS Science Standards K-12, as well as ongoing training in ESL, Gifted, and Social & Emotional Learning topics K-12. Additionally, we will be introducing our new Algebra I, Geometry, and Algebra II series at the high school and continuing PLCs with Collaboration Time.*
- *I look forward to the 2024-2025 School Year!*

Eric Dauberman:

- *Thank all of the administrators and teachers who were part of the many, many interviews that have been completed since the second week of July. At this time our staffing status is in pretty good shape. We have just a few positions to fill.*
- *We have first round interviews scheduled August 15th for the Maintenance position. To date we have 16 applicants.*

Eric DeLabar:

- *Commented on a section in the handbook specifically the A.I. Section how it was written and what was covered in it. It was well written.*

Christy Cooper:

- *Excited and looking forward to the new year!*

Jeremy Smale:

- *Welcomed Patrick McNulty to CASD*

Lauren Cieslak:

- *Congratulated all new hires, and tenured teachers.*
- *Appreciated all the communications received by the parents from the school district.*

Dale Hein:

- *Thanked the board members that provided input on policy changes.*

Dr. Christina Lutz-Doemling:

- *Congratulations and welcome to Patrick and our new hires as well as to our teachers who have achieved tenure.*
- *I'd like to give a shout out to our entire administrative team for their leadership and ALL of our administrative professionals across the District - everyone is working diligently to be ready for the arrival of staff and students.*
- *I feel it is important to recognize Eric, our principals, and all who have been involved in interviews - for the time they have devoted to finding well-qualified individuals to fill administrative, faculty, and staff openings.*
- *I also would like to commend Dan Muthersbaugh., B&G and custodial staff for their hard work in preparing the inside and outside of our buildings. Everything is really coming together and looking great.*
- *Bob Steckel mentioned transportation and all of the planning devoted to getting ready for the new year.*
- *Thank you to Dan Kotran and Paul for their time and commitment to ensuring a smooth website transition and getting our technology ready for the start of a new school year.*
- *Thank you to Shelley, Melissa, and Dave Todd and our CHS faculty for their efforts to coordinate and implement the actions outlined within the Targeted School Improvement plan.*
- *Also a big thank you to Melissa and the teachers involved in planned course of study writing - fantastic to see updates resulting in enhanced curriculum and instructional materials.*

- *I'd also like to recognize Shelley, Eric, and Dave Todd for their efforts in working with N. Catasauqua over the past year resulting in a new Intermunicipal Agreement, MOU, and SRO at Catasauqua High School - Welcome to Mike Renner!*
- *Lindsey - closing out the 23-24 school year and moving forward with our 24-25 budget!*
- *Thank you to Tom for his work on the Athletics website and preparations associated with kicking off week #1 of Fall sports.*
- *I'd also like to recognize our school nurses, Donna Tercha and Jen Churetta for their leadership in planning and implementing the regional school nurses conference that took place at Catasauqua High School last week.*
- *Finally, thank you to our school board for approving our 24-25 board goals and for your ongoing support and governance - looking forward to all that we will accomplish this year!*

20. NEXT MEETING DATE(S)

- | | | |
|--------------------------------|-----------|------------------------------|
| A. Tuesday, September 10, 2024 | 7:00 P.M. | School Board Meeting |
| B. Tuesday, September 24, 2024 | 6:00 P.M. | Special School Board Meeting |

21. ADJOURNMENT

MOTION BY: Cooper

SECONDED BY: Cieslak

Motion carried

Time Adjourned: 8:20 P..M.

Respectfully submitted,

*Jason Bashaw
Secretary*