

## **Attendance Guidelines**

Parent	Parent receives	Parent receives First	School Attendance	If less than 15yrs	If 15, 16, or 17yrs old
receives	Doctor's Excuse	Notice Letter explaining	Improvement Conference	old	-must file charges
Doctor's	Required Letter	"truant" status and	(SAIC) will be held (student,	-must refer child to	against Parent (PPR)
Excuse		consequences if additional	parent, school team invited)	C&Y	or Student
Warning		unlawful absences	where School Attendance	-may file charges	-may refer to C&Y
Letter		accumulate	Improve Plan (SAIP) will be	against Parent	
			developed and implemented	(PPR)	
6 <sup>th</sup> Parent-	10 <sup>th</sup> Parent-	3 <sup>rd</sup> Unlawful Absence	4 <sup>th</sup> or 5 <sup>th</sup> Unlawful Absence	6 <sup>th</sup> Unlawful	6 <sup>th</sup> Unlawful Absence
Noted	Noted Absence			Absence	
Absence					

If you have any questions or concerns, please don't hesitate to contact your child's Principal.