MINUTES

Addison Central School District
Facilities Committee
Committee Meeting
Wednesday, September 18, 2024, 8:30 am - 9:30 am
ACSD District Office
49 Charles Ave

ACSD District Vision and Mission

OUR VISION
Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION
Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

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A. Call to Order Upon Reaching A Quorum

Jason called the meeting to order at 8:33 am.

1. Introductions - Board Members, Administrators and Staff

Committee members in attendance: Jason Chance, Barbara Wilson; Brian Bauer; James Malcolm;

Not in attendance: Joanna Dorn

ACSD Staff Present:
Matt Corrente, Director of Finance & Operations
Bruce Macintyre, Director of Facilities

B. Recommendation to Approve Minutes From June 27, 2024

Move: James Malcolm Second: Barbara Wilson Status: Passed

C. Puplic Comment

No public comment.

D. Committee Discussion:

1. Maple Broadband Easment Proposal

Matt introduced the committee to Maple Broadband's request for an easement request to install network hubs in Middlebury and Ripton in support of their 2025 rollout planning by walking through a presentation provided by Maple Broadband.

Maple Broadband is Addison County's Communication Union District tasked with providing

internet fiber access throughout the county. According to the presentation, communications union districts (CUDs) were created to coordinate and implement creative and innovative solutions in their respective territories, particularly where existing providers are not providing adequate service that meets the needs of their residents and businesses (Vermont Act 71 2021).

They are seeking permission to install a network hub on ACSD school properties in Ripton and at the Middlebury Rec center area on Creek Rd. In Ripton, the easement could be anywhere on the parcel that is flat, clear of trees, and in compliance with zoning offset requirements. At the Middlebury Rec Center location, the easement location is somewhat less flexible to avoid areas requiring a wetlands permit, such as the easterly side due to the presence of clay soils. And, the hub would need to be the same elevation as the parking lot and Creek Rd.

The committee decided to invite Broadband Maple to attend a future committee meeting with a proposed easement for both locations.

2. Summer Project Updates

   Bruce walked the committee through the status of capital improvements that occurred over the summer at each school. A few of the projects were not able to be completed over the summer due to contractor availability. The facility committee update report that Bruce walked through will also be included as part of the board materials for the September 23rd board meeting.

3. Capital Improvement Planning Discussion: MUHS, MUMS, MH

   a. Review Charge

      Jason reviewed the charge to the committee from the Board. The facilities committee was directed to focus on Process 1 (Middlebury Pre-authorization Initiative). Phase 1 of the work consists of identifying remaining capital improvements at Mary Hogan, MUMS and MUHS, place work in capital improvement plan, and consider additional "shovel ready" actions. Phase 2 of the committee's work will be focused on the ACSD school construction financing initiative. This work will most likely to tied up with the state of Vermont construction aid timeline.

   b. Timeline and Next Steps

      Matt spoke to different categories of need as a way to help prioritize the work and the committee discussed the work done to date by TruexCullins. The challenge for the committee will be to prioritize the needs at each school and identify a what would part of a bond initiative. It was agreed their work was somewhat dated and the fact that several projects have been completed since then. The committee decided that external help would be necessary to complete this task and decided that we should go out with an RFP to invite firms to bid on. A draft of the RFP will be reviewed at the next committee meeting.

   c. Capital Planning Process Review

E. Other

   No other.

F. Adjournment

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The meeting was adjourned at approximately 9:45 am.

Move: James Malcolm Second: Brian Bauer Status: Passed

*Public Comment Guidelines:
Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

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