

**College Bound Academy BOARD MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

Tulsa Charter: College Bound Academy  
September 17 2024 at 12:00pm

The Tulsa Charter, College Bound Academy of Tulsa, Oklahoma met in Open Session in the Library of the East Side Academy Building at 2525 South 101st East Avenue, Tulsa, OK, 74129 at 12:00 P.M. on September 17, 2024, with President, Andrew Witter presiding.

With the exception of the agenda item calling the meeting to order, the Board reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma.

**Item 1.** \_\_\_\_\_ Call to order at \_\_\_\_\_ and on **Roll Call** the following were present:

**PRESENT MEMBERS OF THE BOARD: (Name, Title, Member or Non-Member)**

- Andrew Witter, President, Member
- Christopher Gnaedig, Member
- Caleb Leggett, Member
- Chris Mahnken, Member
- Samantha Powell, Member

**ABSENT MEMBERS OF THE BOARD:**

- Julie Peters, Member
- Sarah Schemmer, Member

**STAFF MEMBERS:**

- Andrea Warren, Executive Director; Non-Member, Advisory
- Lauren Lance, staff member
- Olivia Ehle, Staff Member

**PUBLIC:**

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| <b>Roll Call:</b> | Call to order at 12:04pm and on <b>Roll Call</b> the following were present: |
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|   | <p>The meeting was called to order at 12:04 P.M by Mr. Andrew Witter president.</p> <p><b>Present:</b></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Christopher Gnaedig, Member</li> <li>● Caleb Leggett, Member</li> <li>● Chris Mahnken, Member</li> <li>● Samantha Powell, Member</li> </ul>   |
| <p>Item 1) Opening Exercises</p>                                  | <p>I. Opening Exercises</p> <ol style="list-style-type: none"> <li>a. Welcome</li> <li>b. Call the meeting to order and confirm that a quorum of the board is present.</li> </ol> <p>Quorum is present:</p> <ul style="list-style-type: none"> <li>● Quorum is confirmed</li> </ul>   |
| <p>Item 2) Consent Agenda-Motion and vote on recommendations.</p> | <p>All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:</p> <ol style="list-style-type: none"> <li>a.</li> </ol> <p>Motion to approve <b>the Consent Agenda</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried #5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul> <ol style="list-style-type: none"> <li>a. Meeting Agenda</li> <li>b. Minutes: Board Meeting - August 20, 2024</li> <li>c. Staff Report - September 2024</li> <li>d. Financial Report for August 2024 prepared by Jenkins &amp; Kemper, Certified Public Accountants</li> <li>e. District Suspension Data <ol style="list-style-type: none"> <li>i. View end of semester report - requested by Gnaedig</li> </ol> </li> </ol> |

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|   | <p style="text-align: center;">ii. Egregious reports - will report before semester end</p> <p><i>The motion carried #5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul>   |
| <p>Item 3) Action Agenda-<br/>Motion and vote on<br/>recommendations.</p> |  |
| <p>3A)</p>  | <p>A) Consider and take action on a policy for Voluntary Prayer in schools.</p> <p>Rationale: In accordance with the U.S. Supreme Court’s decision in Kennedy v. Bremerton School Dist., 142 S. Ct. 2407 (2022), College Bound Academy allows all students and staff that wish to participate in voluntary prayer to do so.</p> <p>Discussion:</p> <p>Motion to approve <b>ENTER MOTION</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried #5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul> |

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| <p>3B)</p> | <p><b>B. Consider and take action on Chase Morris Site Plan.</b></p> <p>Rationale: To provide our middle school with a Sudden Emergency Response Plan.</p> <p>Discussion</p> <p>Motion to approve <b>ENTER MOTION</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried #5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul>   |
| <p>3C)</p> | <p><b>C. Consider and take action on the United States of America Flag &amp; Pledge of Allegiance Policy</b></p> <p>Rationale: To create a policy in accordance with local, state, and federal laws.</p> <p>Discussion</p> <p>Motion to approve <b>ENTER MOTION</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried #5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul> |

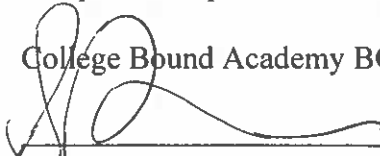
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| <p>3D)</p> | <p>D. Consider and take action on the FY25 Estimate of Needs.</p> <p>Rationale: Each year as part of the process of creating a budget, each school district in Oklahoma creates an “estimate of needs,” an itemized estimate of proposed expenditures and anticipated revenues. A summary of the estimate of needs is printed in a local newspaper, and the full estimate of needs is presented to the county excise board after it has been approved by the College Bound Academy board. The estimate of needs is prepared by Jenkins &amp; Kemper, Certified Public Accountants, P.C.</p> <p>Discussion</p> <p>Motion to approve <b>ENTER MOTION</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried #5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul> |
| <p>3E)</p> | <p>E. Consider and take action on an additional one-year term for Andrew Witter, board chair.</p> <p>Rationale</p> <p>Discussion : Andrew Witter will abstain from vote</p> <p>Motion to approve <b>ENTER MOTION</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried #4-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : ABSTAIN</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul>   |
| <p>3F)</p> | <p>F. Consider and take action on purchase orders #70, 71, and adjustments to #16.</p>  |

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|        | <p>Rationale</p> <p>Discussion : Caleb Leggett will abstain from vote due to contract work with curriculum company</p> <p>Motion to approve <b>ENTER MOTION</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried #4-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : ABSTAIN</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul>   |
| Item 4 |  |
| 4A     | <p>A. Executive Updates</p> <p>2023-2024 Dropout Board Report</p> <ul style="list-style-type: none"> <li>● 4 dropout in MS 23-24- 1 Out of state; 3 attendance drop (TPS re-enroll Nov)</li> </ul> <p>Leadership &amp; HR Development Opportunities</p> <p>23-24 Preliminary Performance Sandbox Results</p> <ul style="list-style-type: none"> <li>● 87.3% Eastside for renewal - qualifies for 5 year renewal</li> <li>● Average scores 84%</li> <li>● Renewal vote Oct 7 - 6:30 TPS</li> <li>● Floor/Targets change annually <ul style="list-style-type: none"> <li>○ Most movement in these categories</li> </ul> </li> </ul> <p>Authorization and Renewal Efforts</p> |
| 4B     | B. Finance Updates   |
| 4C     | C. Development Updates   |
| 4D     | <p>D. Governance Updates</p> <p>Required board trainings &amp; LearnUpon platform</p> <ul style="list-style-type: none"> <li>● Deadline June 1, 2025</li> <li>● More information on LearnUpon dashboard</li> </ul> <p>Renewal Campaign:</p>  |

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|        | <ul style="list-style-type: none"> <li>- Emails</li> <li>- Speak with board</li> <li>- Board tours of CBA</li> <li>- Parents email board</li> <li>- Families at renewal meeting</li> <li>- Tom working on parent email/blanket statements</li> <li>- Legacy up for renewal same night</li> <li>- Trying to get meeting agenda changed to avoid charter block full</li> </ul>   |
| Item 5 | <p>I. Announcements</p> <p>a. The next meeting of the Board will be held on October 8, 2024 at 5:30pm at the CBA Brookside location at 1110 E. 45th Pl. Tulsa, OK 74145.</p>   |
| Item 6 | Public Comments:   |
| Item 7 | New Business:  |
| Item 8 | <p>I. Motion and Vote to Adjourn</p> <p>This concludes the business that came before the Board on September 17, 2024 and the <b>motion to Adjourn the meeting</b> was made by Board Member Christopher Gnaedig and seconded by Board Member Caleb Leggett at 1:27P.M.</p> <p><i>The motion carried #-0 with the following votes:</i><br/> <i>The motion carried #5-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter : YES</li> <li>● Christopher Gnaedig : YES</li> <li>● Caleb Leggett : YES</li> <li>● Chris Mahnken : YES</li> <li>● Samantha Powell : YES</li> </ul> |

The Agenda for the Regular Meeting on September 12, 2024 was posted on the website of College Bound Academy at 2:58pm by Daisy Salgado-Garay, Board Clerk and District Operations Manager. Notice of the meeting was filed with the Tulsa County Court Clerk at 2:39pm on, September 12, 2024.

College Bound Academy BOARD OF EDUCATION

  
 Samantha Powell, Minute Clerk

10/8/24  
 Date

Attest:



\_\_\_\_\_  
President, Andrew Witter

10/8/20

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Date