

MINUTES OF FEBRUARY 7, 2024 BOARD MEETING

The meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, February 7, 2024 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by President, Celeste Decker.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call:

Members present: Mandy Marteney, Brian Deist, Missy Platt, Ron Donaldson, Matt Bennett, Bryan Stanczyk, Celeste Decker, Travis Smith.....	8
Members absent: Mark Ferris.....	1

Others present: Tracey Karlie-Superintendent, Shannon Brant-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Wayne Miller – MS Principal, Devin Pritts-Elem. Principal, Leigh Deist, Patti Shaulis, Matt Gombita, Bailey Knotts, Carolyn Musselman, CPA.

Public comments: None

Correspondence:

Carolyn Musselman, CPA, presented a summary of the audit and single audit report to the board for the fiscal year ending 2023.

Mandy Marteney received a certificate from PSBA for successful completion of board member training.

Administrative reports: John Wiltrout informed the board of a recent opportunity for a group of high school students who won a lottery to attend Thon at Penn State, pending board approval.

A motion was made by Brian Deist, seconded by Travis Smith, to recommend approval of the January 3, 2024 minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Missy Platt, seconded by Mandy Marteney, to approve the February treasurers' reports:

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<b>MEYERSDALE AREA SCHOOL DISTRICT</b>				
<b>TREASURER'S REPORT</b>				
<b>GENERAL FUND</b>				
<b>FEBRUARY 7, 2024 for December</b>				
		<b>SOMERSET TRUST CO</b>	<b>PSDLAF</b>	<b>PLGIT</b>
		General	Investments	Investments
<b>Cash Balance 12/01/2023</b>		<b>\$ 260,107.97</b>	<b>\$ 6,575,379.73</b>	<b>\$ 390,949.46</b>
<b>RECEIPTS FOR DECEMBER</b>				
Taxes		\$ 165,588.44		
Interest on Investments		\$ 47.30	\$ 27,552.37	\$ 1,721.55
Investments Cashed		\$ 1,300,000.00		
Miscellaneous/Refunds		\$ 2,309.71		
Commonwealth of PA/IUO8			\$ 1,798,190.81	
Retiree BC/BS Payments		\$ 13,920.58		
Cafeteria			\$ 138,457.14	
Rentals				
Contribution from Private Source		\$ 2,678.00		
Transfer from general				
Gate Receipts (musical)		\$ 2,810.00		
Student Fees		\$ 202.41		
<b>TOTAL RECEIPTS</b>		<b>\$ 1,487,556.44</b>	<b>\$ 1,964,200.32</b>	<b>\$ 1,721.55</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>\$ 1,747,664.41</b>	<b>\$ 8,539,580.05</b>	<b>\$ 392,671.01</b>
<b>LESS EXPEND. DECEMBER</b>		<b>\$ 1,315,537.79</b>	<b>\$ 1,398,430.10</b>	<b>\$ -</b>
<b>Balance 12/31/2023</b>		<b>\$ 432,126.62</b>	<b>\$ 7,141,149.95</b>	<b>\$ 392,671.01</b>
<b>Capital Reserves Fund</b>				
	PLGIT	\$ 404,575.20		
	Somerset Trust Co.	\$ 42.21		
	<b>TOTAL</b>	<b>\$ 404,617.41</b>		
Capital projects only				

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<b>CAFETERIA TREASURER'S REPORT</b>				
<b>FEBRUARY 7, 2024 for December</b>				
<b>Balance 12-1-2023</b>				<b>\$182,704.12</b>
<b>RECEIPTS:</b>				
Breakfast Sales		32.20		
Lunch Sales		999.10		
Ala Carte Sales		\$ 4,237.55		
Funds in Trust		\$ (827.15)		
Interest		\$ 20.38		
Subsidies		\$ 83,329.58		
Other revenue		\$ 310.71		
Payroll				
Total Receipts for December				\$ 88,102.37
<b>EXPENDITURES:</b>				
Salaries/Benefits				
Contracted Service-Nutrition		\$ 38,399.21		
Cafeteria Repairs				
Returned Check		\$ -		
Misc				
Total Expend. for December				\$ 38,399.21
<b>Balance 12-31-2023</b>				<b>\$232,407.28</b>

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Matt Bennett to approve payment of the general fund bills in the amount of \$540,902.99.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist seconded by Travis Smith, to recommend approval of the following items under Personnel:

1. Recommend approval to add Dale Streletz, Mykenna Gardner, Emilie Walker and Sabrina Beal to the approved substitute teacher list for Ignite Education Solutions, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
2. Recommend approval to accept the resignation of Jill Luster, Elementary Teacher, effective the final day of school in June 2024, for the purpose of retirement. (copy in folder attached to minutes)
3. Recommend approval for Bree Yoder to attend a virtual School Professionals Summit on February 15, 2024. Approximate cost to the district:

Registration	<u>\$237.37</u>
Total	\$237.37

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Missy Platt, seconded by Mandy Marteney, to recommend approval of the 2024-2025 High School Program of Studies Guide.

Section 508: All members present voted in the affirmative. Motion carried.

\*Note: A majority of the Board approved the addition of the below item to the agenda during the meeting. This matter was brought to the Board's attention less than 24 hours prior to the start of the Board Meeting and it was necessary to act without delay due to timing restrictions. This item does not involve the expenditure of District funds.

A motion was made by Missy Platt, seconded by Brian Deist, to recommend approval for Jessica Deakins and Bree Yoder to take eleven high school students to attend Thon at Penn State from Feb. 17-18, 2024.

President Decker opened the floor for public for comment.

Public comment: Patti Shaulis and Matt Gombita both concurred that this was a great idea.

No other discussion.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Matthew Bennett, seconded by Brian Deist, to present the following policies for review. The policies will be recommended for approval at the March 6, 2024, board meeting:

Updated policies: 200, 217, 254, 810, 815

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Missy Platt, to recommend approval of the following items under Budget:

- a. Recommend approval to accept the Financial Statement audit report issued on December 19, 2023 for the year ended June 30, 2023. (copy in folder attached to minutes)
- b. Recommend approval of the 2<sup>nd</sup> quarter report for the High School Activities account.
- c. Recommend approval of the 2<sup>nd</sup> quarter report for the Middle School Activities account.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Brian Deist, to recommend approval of the following items under Purchasing:

- a. Recommend approval to purchase a new pizza oven, with cafeteria funds, from Tri-Mark SS Kemp, TurboChef Model # HHC2020 VNTLSS using COSTARS # 036-006 for the price of \$18,714.00.
- b. Recommend approval to contract with Appalachia Engineering for plans and drawings for the stadium multi-purpose building. (copy in folder attached to minutes)
- c. Recommend approval to contract with CertaSite to conduct a semi-annual kitchen hood suppression inspection at a cost of \$1,656.12.
- d. Recommend approval to contract with CertaSite to upgrade the kitchen suppression system at a cost of \$2,127.29.
- e. Motion to approve Dr. Karlie, as superintendent of Meyersdale Area School District, to purchase the necessary safety and security equipment as recommended by the School Police Officer per board resolution. (copy in folder attached to minutes)

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Travis Smith, seconded by Matthew Bennett, to recommend the following coach(es) and volunteer(s) be approved, as listed, for the upcoming 2023-24 sporting seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Catelyn Will – Volunteer Track
- b. Terri Karlie – Volunteer Junior High Track
- c. Becky Hetz – Volunteer Track

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Missy Platt, to recommend the following items under Buildings & Grounds:

- a. Recommend permission for the Meyersdale Band Boosters to use the concession stand for the 2024-2025 school year during athletic events.
- b. Recommend permission for Meyersdale Youth Soccer to use the soccer field March 2024 through June 2024, the media center on February 21, 2024 for sign ups, E14 for meetings held once a month and the cafeteria for a possible fundraiser pick up.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Brian Deist, to recommend permission for Studio 7 to use the auditorium on March 27, 2024 from 6:30 - 8:00 p.m. for a rehearsal.

Roll Call Vote:

Ayes: Stanczyk, Donaldson, Bennett, Marteney, Platt, Deist.....6

Nays: .....0

Abstain: Smith, Decker.....2

Motion carried.

Leigh Deist provided an update on installing the new generator at a projected cost of \$168,875.

Additional quotes and options to be determined.

A motion was made by Brian Deist, seconded by Missy Platt, to adjourn the regular meeting at 8:18 pm.

Section 508: All members present voted in the affirmative. Motion carried.