

MINUTES OF MARCH 1, 2023 BOARD MEETING

The meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, March 1, 2023 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by President, Brian Deist.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call:

Members present: Travis Smith, Mark Ferris, Ron Donaldson, Bryan Stanczyk, Celeste Decker, Missy Platt, Brian Deist, Gidget Brooks.....8  
Members absent: Heather Reese.....1

Others present: Tracey Karlie-Superintendent, Shannon Brant-Bus.Mgr./Bd. Sec., Ron Repak-Solicitor (virtual), John Wiltout – HS Principal, Wayne Miller – MS Principal, Devin Pritts-Elem. Principal, Ken Klink, Dan Johnson, Craig Gindlesperger, Lillian Clark, Laurel Daniels, Matt Gombita, Maddie Dively, Rick Irwin, Dottie Irwin, Melissa Charlton, Cole Yoder, Bree Yoder.

Public comments: None

Correspondence:

Single Audit Report for year end 2022 was approved by PDE and found to be compliant.  
Cafeteria Audit was also completed with no findings.

Administrative Reports:

The elementary is holding 4 weeks of after school programming with approximately 55 students.  
Kindergarten orientation is underway. The Lion’s Club donated dictionaries to all 3<sup>rd</sup> graders.

A motion was made by Travis Smith, seconded by Bryan Stanczyk, to recommend approval of the February 1, 2023 minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Celeste Decker, seconded by Mark Ferris, to approve the March treasurers’ reports:

MINUTES OF MARCH 1, 2023 BOARD MEETING

<b>TREASURER'S REPORT</b>		<b>MEYERSDALE AREA SCHOOL DISTRICT</b>		
<b>GENERAL FUND</b>		<b>March 1, 2023 for January</b>		
		Somerset Trust Company		<b>PSDLAF</b>
		Athletic	General	
<b>Cash Balance 1/01/2023</b>		\$ 2,264.95	\$ 138,704.22	\$ 7,560,565.82
<b>RECEIPTS FOR JANUARY</b>				
Taxes			143,608.04	
Interest on Investments		0.77	31.27	22,707.37
Investments Cashed			1,050,000.00	
Miscellaneous/Refunds		1,930.44	2,650.30	
Commonwealth of PA/IUO8				150,872.70
Retiree BC/BS Payments			1,190.62	
Cafeteria			54,445.83	43,971.50
Rentals				
Contribution from Private Source			1,436.72	
Transfer from general		10,000.00		
Gate Receipts		1,811.00		
Student Fees			200.00	
<b>TOTAL RECEIPTS</b>		<b>13,742.21</b>	<b>1,253,562.78</b>	<b>217,551.57</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>16,007.16</b>	<b>1,392,267.00</b>	<b>7,778,117.39</b>
<b>LESS EXPEND. JANUARY</b>		\$ 11,391.92	\$1,001,459.02	\$ 1,184,395.86
<b>Balance 1/31/2023</b>		<b>\$ 4,615.24</b>	<b>\$ 390,807.98</b>	<b>\$ 6,593,721.53</b>
<b>INVESTMENTS</b>				
PLGIT			\$375,442.52	
<b>TOTAL INVESTMENTS</b>			<u>\$375,442.52</u>	
<b>Capital Reserves Fund</b>				
PLGIT		\$ 386,435.13		
Somerset Trust Co.		\$ 42.21		
<b>TOTAL</b>		<u>\$ 386,477.34</u>		
To be used for capital projects only				

MINUTES OF MARCH 1, 2023 BOARD MEETING

<b>CAFETERIA TREASURER'S REPORT</b>				
<b>MARCH 1, 2023 for JANUARY</b>				
<b>Balance 1-1-2023</b>				<b>\$174,377.11</b>
<b>RECEIPTS:</b>				
Breakfast Sales		215.90		
Lunch Sales		969.95		
Ala Carte Sales		5,213.65		
Funds in Trust		330.86		
Interest		21.45		
Subsidies		117,673.75		
Other revenue		2,516.21		
Payroll		6,886.90		
<b>Total Receipts for January</b>				<b>133,828.67</b>
<b>EXPENDITURES:</b>				
Salaries/Benefits		54,445.83		
Contracted Service-Nutrition		27,564.96		
Cafeteria Repairs		-		
Returned Check		-		
Misc				
<b>Total Expend. for January</b>				<b>82,010.79</b>
<b>Balance 1-31-2023</b>				<b>\$226,194.99</b>

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Celeste Decker, to approve payment of the general fund bills in the amount of \$354,063.62 and the athletic fund bills in the amount of \$14,118.35.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend approval of the following items under Personnel:

1. Recommend acceptance of the resignation of Kathy Emert, Elementary Teacher, effective the day after the last teacher day for 2022-2023 school year for the purpose of retirement.
2. Recommend acceptance of the resignation of Angie Benning, Elementary Teacher, effective the day after the last teacher day for 2022-2023 school year for the purpose of retirement.
3. Recommend approval to add Jessica Haynes and Gracen Miller to the approved substitute teacher list for Ignite Education Solutions, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
4. Recommend approval for Ginger Ackerman to attend A/CAPA Spring Virtual Conference on April 12 and 13, 2023. Approximate cost to the district:
 

a. <u>Registration</u>	\$100.00
Total	\$100.00
5. Recommend the following 2023 summer hours be approved as presented:
  - a. Katie Howard – 180 hours
  - b. Assistant Band Director – 85 hours

Section 508: All members present voted in the affirmative. Motion carried.

MINUTES OF MARCH 1, 2023 BOARD MEETING

A motion was made by Gidget Brooks, seconded by Mark Ferris, to recommend approval for Marissa Deist to attend an Intensive Skills Training in Pittsburgh on March 29-31, 2023. Approximate cost to the district:

a.	Food	\$141.00
b.	Lodging	\$ 90.00
c.	Mileage	\$207.50
d.	<u>Tolls</u>	<u>\$ 30.40</u>
	Total	\$468.90

Roll Call Vote:

Ayes: Stanczyk, Platt, Decker, Smith, Donaldson, Ferris, Brooks.....7  
 Nays: .....0  
 Abstain: Deist.....1

Motion carried.

A motion was made by Gidget Brooks, seconded by Mark Ferris, to recommend approval of the following items under Academic Education:

1. Recommend approval of the 2023-2024 academic calendar. Copy in folder attached to minutes.
2. Recommend approval for Kim Berkley, Amanda Bennet and Cay Helinski take 4<sup>th</sup> grade students to Deer Valley on May 23, 2023. This trip is being paid by a grant through Deer Valley so it is no cost to the district.
3. Recommend approval for 8<sup>th</sup> grade student go to Washington D.C. on April 4, 2023.

Approximate cost to the district:

a.	Bus	\$6,000.00
b.	Student Contribution	- \$2,100.00
c.	<u>Substitute</u>	<u>\$ 600.00</u>
	Total	\$ 4,500.00

Discussion: consensus of the board to change the calendar and make Dec. 21 an early dismissal, Dec. 22 a holiday and move the last day of school to May 31.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Celeste Decker, seconded by Gidget Brooks, to recommend approval of the proposed settlement in the Juul case.

Section 508: All members present voted in the affirmative. Motion carried.

\*Note: The following policies are presented for review and will be recommended for approval at the April 5, 2023 board meeting:

Updated policies: 233

A motion was made by Bryan Stanczyk, seconded by Gidget Brooks, to recommend be it resolved that the Meyersdale Area School District Board of School Directors, on recommendation by the Somerset County Technology Center Joint Operating Committee, does hereby adopt the proposed Secondary Budget for the Fiscal Year 2023-24 of the Somerset County Technology Center in the amount of \$5,732,285.41 General Fund and \$436,202.50 Debt Service for a total of \$6,168,487.91.

Copy in folder attached to minutes.

Roll Call Vote:

Ayes: Stanczyk, Platt, Decker, Smith, Donaldson, Ferris, Brooks, Deist.....8

MINUTES OF MARCH 1, 2023 BOARD MEETING

Nays: .....0  
Abstain: .....0

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Travis Smith to recommend be it resolved that the Meyersdale Area School District Board of School Directors, on recommendation by the Somerset County Technology Center Joint Operating Committee, does hereby adopt the proposed Adult Budget for the Fiscal Year 2023-2024 of the Somerset County Technology Center in the amount of \$ 1,626,604.12. Copy in folder attached to minutes.

Roll Call Vote:

Ayes: Stanczyk, Platt, Decker, Smith, Donaldson, Ferris, Brooks, Deist.....8  
Nays: .....0  
Abstain: .....0

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Mark Ferris, to recommend approval of the Appalachia Intermediate Unit 8 2023-2024 General Operating Budget in the amount of \$5,836,785.40. Copy in folder attached to minutes.

Roll Call Vote:

Ayes: Stanczyk, Platt, Decker, Smith, Donaldson, Ferris, Brooks, Deist.....8  
Nays: .....0  
Abstain: .....0

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Gidget Brooks, to recommend approval to contract with the Children’s Aid Home Programs of Somerset County for the 2022-2023 school year.

Roll Call Vote:

Ayes: Stanczyk, Platt, Deist, Smith, Donaldson, Ferris, Brooks.....7  
Nays: .....0  
Abstain: Decker.....1

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Celeste Decker, to recommend approval of the following items under Purchasing:

1. Recommend approval to purchase E-Rate Category 2 Internal Connection Wireless Access Points from SHI International Corp w/ InShore as the installer of the product with the winning bid of \$26,048.31. \$22,141.06 (85%) to be funded through E-Rate and \$3,907.25 (15% match) to be funded through ARP ESSER.
2. Recommend approval to purchase E-Rate Category 2 Internal Connection Fiber Cabling from SHI International Corp w/ InShore as the installer of the product with the winning bid of \$23,907.57. \$16,907.98 to be funded through E-Rate with \$4,015.83 of the total bid being ineligible for E-Rate (fiber for cameras) and \$2,983.76 (15% match) to be funded through ARP ESSER.
3. Recommend approval to purchase E-Rate Category 2 Internal Connection Network Switches from SHI International Corp w/ InShore as the installer of the product with the winning bid of \$181,037.13. \$76,355.18 to be funded through E-Rate with \$91,207.51 of the total bid being over the allotted E-Rate budget and \$13,474.44 (15% match) to be funded through ARP ESSER.

## MINUTES OF MARCH 1, 2023 BOARD MEETING

4. Recommend approval to contract with Kotzan CPA and Associates to conduct the audit for the 2022-23, 2023-24 and 2024-25 school years at a cost of 17,000, 17,500 and 18,000 respectively.
5. Recommend approval to purchase new desks and chairs for the art room from Kurtz Bros. at a cost of \$4,024.00 with the use of ARP-ESSER funds.
6. Recommend approval to contract with Pyramid Healthcare Inc., Soaring Heights School for student services for the 2022-23 school year.
7. Recommend approval to contract with the Meadows Psychiatric Center for the 2023-24 and 24-25 school years.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Travis Smith, seconded by Bryan Stanczyk, to recommend the following items under Athletics and Extracurricular:

1. Recommend approval for Christa Wiltrout to be the Junior Varsity and Varsity Head Volleyball Coach.
2. Recommend approval for Jessica Deakins to be the Assistant Junior Varsity and Varsity Volleyball Coach.
3. Recommend approval that the Turkeyfoot School District form a band cooperative agreement for Band, with Meyersdale being the host, effective the 2023-2024 school year.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Mark Ferris, to recommend the following items under Buildings and Grounds:

1. Recommend approval for the Meyersdale Band Boosters to use the concession stand for the 2023-2024 school year during athletic events.
2. Recommend permission for the Meyersdale Girls' Softball League to utilize the Softball facilities for 2023, when they are not in use by the MAHS Softball team.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Celeste Decker, seconded by Travis Smith, at 7:37 pm to move to executive session to discuss personnel matters, with no further board action to be taken this evening.

Section 508: All members present voted in the affirmative. Motion carried.