

MINUTES OF JUNE 7, 2023 BOARD MEETING

The meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, June 7, 2023 at 7:01 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Vice-President, Heather Reese.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call:

Members present: Travis Smith, Mark Ferris, Ron Donaldson, Bryan Stanczyk, Celeste Decker, Gidget Brooks, Heather Reese.....7

Members absent: Brian Deist, Missy Platt.....2

Others present: Tracey Karlie-Superintendent, Shannon Brant-Bus.Mgr./Bd. Sec., John Wiltrout – HS Principal, Wayne Miller – MS Principal, Devin Pritts-Elem. Principal, Dan Johnson, Patti Shaulis, Chloe Thomas, Nathan Thomas, Britta Mitchell.

Public comments: None

Correspondence: None

Vice-President Reese announced there was an executive session held prior to the start of the regular meeting for Dr. Wayne Miller to present the 2022-2023 MASD School Safety Report.

A motion was made by Celeste Decker, seconded by Ron Donaldson, to recommend approval of the May 3, 2023 minutes.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Celeste Decker, seconded by Gidget Brooks, to approve the June treasurers' reports:

| TREASURER'S REPORT | | MEYERSDALE AREA SCHOOL DISTRICT | | |
|---------------------------------------|--|--|-----------------------|------------------------|
| GENERAL FUND | | June 7, 2023 for April | | |
| | | Somerset Trust Company | | PSDLAF |
| | | Athletic | General | |
| Cash Balance 4/01/2023 | | \$ 3,488.53 | \$ 206,574.54 | \$ 6,350,371.85 |
| RECEIPTS FOR APRIL | | | | |
| Taxes | | | 105,377.95 | |
| Interest on Investments | | 1.01 | 51.84 | 20,981.04 |
| Investments Cashed | | | 1,600,000.00 | |
| Miscellaneous/Refunds | | | 19,300.68 | |
| Commonwealth of PA/IUO8 | | | | 1,244,341.13 |
| Retiree BC/BS Payments | | | 7,462.62 | |
| Cafeteria | | | | 57,373.01 |
| Rentals | | | | |
| Contribution from Private Source | | | | |
| Transfer from general | | 15,000.00 | | |
| Gate Receipts | | | | |
| Student Fees | | | 100.00 | |
| TOTAL RECEIPTS | | 15,001.01 | 1,732,293.09 | 1,322,695.18 |
| TOTAL RECEIPTS & BEG. BAL. | | 18,489.54 | 1,938,867.63 | 7,673,067.03 |
| LESS EXPEND. APRIL | | \$ 15,282.73 | \$1,808,044.73 | \$ 1,674,650.73 |
| Balance 4/30/2023 | | \$ 3,206.81 | \$ 130,822.90 | \$ 5,998,416.30 |
| INVESTMENTS | | | | |
| PLGIT | | | \$379,580.33 | |
| TOTAL INVESTMENTS | | | \$379,580.33 | |
| Capital Reserves Fund | | | | |
| PLGIT | | \$ 390,806.78 | | |
| Somerset Trust Co. | | \$ 42.21 | | |
| TOTAL | | \$ 390,848.99 | | |
| To be used for capital projects only | | | | |

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| CAFETERIA TREASURER'S REPORT | | | | |
|-------------------------------------|--|-------------|--|---------------------|
| JUNE 7, 2023 for APRIL | | | | |
| Balance 4-1-2023 | | | | \$191,891.55 |
| RECEIPTS: | | | | |
| Breakfast Sales | | 212.15 | | |
| Lunch Sales | | 1,083.75 | | |
| Ala Carte Sales | | 5,013.35 | | |
| Funds in Trust | | (959.76) | | |
| Interest | | 20.44 | | |
| Subsidies | | 57,373.01 | | |
| Other revenue | | 932.00 | | |
| Payroll | | - | | |
| Total Receipts for April | | | | 63,674.94 |
| EXPENDITURES: | | | | |
| Salaries/Benefits | | | | |
| Contracted Service-Nutrition | | \$40,591.28 | | |
| Cafeteria Repairs | | 680.97 | | |
| Returned Check | | - | | |
| Misc | | | | |
| Total Expend. for April | | | | 41,272.25 |
| Balance 4-30-2023 | | | | \$214,294.24 |

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Celeste Decker, to approve payment of the general fund bills in the amount of \$325,500.71 and the athletic fund bills in the amount of \$9,978.72

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Ron Donaldson, to recommend approval of the following items under Personnel:

1. In accordance with Section 404 of the School Code, it is necessary to elect a Treasurer for a term of one year, beginning the first day of July 2023. Recommend Bryan Stanczyk be named Board Treasurer for the 2023-2024 school year at a stipend of \$75.
2. Recommend approval to accept the resignation of Tracy Wedge, confidential assistant, as agreed upon by the board, effective September 30, 2023 for the purpose of retirement.
3. Recommend approval of the MOA with the Meyersdale Area Education Support Professionals in regards to dental insurance.
4. Recommend approval of the MOA with the Meyersdale Area Education Association in regards to dental insurance.
5. Recommend approval of the MOA with the Meyersdale Area Educational Support Professionals in regards to secretarial hours.
6. Recommend approval for Kala Loya to attend Intensive Skills Training Conference in Pittsburgh (PATTAN) June 27, 28 and 29, 2023. Approximate cost to the district will be:
 - a. Mileage \$ 297.11

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| | |
|----------|-----------------|
| b. Tolls | <u>\$ 52.80</u> |
| Total | \$ 349.91 |

7. Recommend approval for Kala Loya to attend 2023 PA Community of Practice Transition Virtual Conference August 9 and 10, 2023. Approximate cost to the district will be:

| | |
|-----------------|-----------------|
| a. Registration | <u>\$ 65.00</u> |
| Total | \$ 65.00 |

8. Recommend approval to accept the resignation of David Blaney, middle school science teacher, effective June 1, 2023.

9. Recommend approval for Ginger Ackerman to attend a virtual PIMS Summer Boot Camp August 1 & 2, 2023. Approximate cost to the district is:

| | |
|-----------------|----------------|
| a. Registration | <u>\$75.00</u> |
| Total | \$75.00 |

10. On May 24, 2023 the annual performance assessment was conducted by the board and the superintendent met the agreed to objective performance standards of the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend the creation of a Social Worker position and approval of corresponding job description and compensation plan.

Roll Call Vote:

| | |
|--|---|
| Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese..... | 7 |
| Nays: | 0 |
| Abstain: | 0 |

Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend Bree Yoder be hired as a certified Social Worker, beginning with the 2023-24 school year, under the agreed upon compensation plan, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district

Roll Call Vote:

| | |
|--|---|
| Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese..... | 7 |
| Nays: | 0 |
| Abstain: | 0 |

Motion carried.

A motion was made by Gidget Brooks, seconded by Bryan Stanczyk, to recommend approval of the employment agreement for George Soflak as presented.

Roll Call Vote:

| | |
|--|---|
| Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese..... | 7 |
| Nays: | 0 |
| Abstain: | 0 |

Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend Jaclyn Winters be hired as a certified Science teacher, beginning with the 2023-24 school year, at the 3rd pre-step in the negotiated teacher contract, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

Roll Call Vote:

| | |
|--|---|
| Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese..... | 7 |
| Nays: | 0 |
| Abstain: | 0 |

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Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend permission be granted to the administration to hire necessary personnel with approval of the Board President and Chairman of the Personnel Committee until the August Board Meeting.

Roll Call Vote:

Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese.....7
Nays:0
Abstain:0

Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend approval to hire Destiny DiRado an Elementary Teacher, through ESSER funds, in accordance with the agreed upon terms

Roll Call Vote:

Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese.....7
Nays:0
Abstain:0

Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend the creation of a Vision Teacher position and approval of corresponding job description.

Roll Call Vote:

Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese.....7
Nays:0
Abstain:0

Motion carried.

A motion was made by Gidget Brooks, seconded by Celeste Decker, to recommend approval of the following items under Academic Education:

- 1. Recommend approval to apply for Flexible Instructional Day application through the Department of Education.
- 2. Recommend approval for the IU8 Extended Campus agreement.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Mark Ferris, to recommend approval the following items under Budget:

- a. Recommend approval of the 3rd quarter report for the Middle School Activities account.
- b. In accordance with Section 609 of the school code, recommend the business office be authorized to increase revenues and expenditures in the general fund budget for unexpected federal and state funds received in the 2022-2023 school year.
- c. Recommend approval for committed fund balances to remain the same as the previous year, with the exception of the transfers approved on May 3, 2023 and for the Business Manager to assign fund balance as needed.
- d. Recommend a membership payment of \$300 be made to the Meyersdale Ambulance Association for their services to our district.
- e. Recommend a membership payment of \$300 be made to the Meyersdale Volunteer Fire Department for their services to our district.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Bryan Stanczyk, seconded by Celeste Decker, to recommend adoption of the final 2023-2024 general fund budget in the amount of \$16,519,110. The adoption of the final general fund budget calls for a real estate tax levy at 25.26 mills.

Roll Call Vote:

Ayes: Stanczyk, Donaldson, Decker, Smith, Ferris, Brooks, Reese.....7
Nays:0
Abstain:0

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Gidget Brooks, to recommend the following items under Purchasing:

- a. Recommend Dillon, McCandless, King, Coulter & Graham LLP be appointed solicitor for the district for the 2023-24 school year.
- b. Recommend approval to purchase the All Access Package, including Administrative Regulations from PSBA at a cost of \$5,901.02 for the 2023-2024 school year.
- c. Recommend approval to accept the substitute teacher agreement with Ignite Education Solutions as presented.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Celeste Decker, to recommend the following items under Tax Collection:

- a. Recommend approval of the tax resolutions and the Section 511/679 taxes for the 2023-2024 school year (per capita - \$10; earned income tax – ½ of 1%; real estate transfer tax - ½ of 1%).
- b. Recommend approval of Resolution #7864, Per Capita Exonerations, as presented.
- c. Recommend acceptance of the 2023 Homestead and Farmstead Exclusion Resolution.
- d. Recommend approval to accept partial forgiveness of taxes, in the amount of \$3,419.99, for the property located at 305 Third Ave, Meyersdale, PA, Property ID # 26-0-005540, for the purpose of a private sale bid as presented by the Somerset County Tax Claim Bureau.
- e. Recommend approval to authorize tax sale on property located at Lot 8, Saint Andrews Way, Callimont Borough, Property ID # 09-0-001370, for the purpose of a private sale bid as presented by the Somerset County Tax Claim Bureau. Delinquent tax amount of \$89.47 will be paid in full.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Travis Smith, seconded by Celeste Decker, to recommend the following coach(es) and volunteer(s) be approved, as listed, for the upcoming 2023-24 sporting seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Lyle Moody – Volunteer Football and Wrestling

Roll Call Vote:

Ayes: Stanczyk, Decker, Smith, Ferris, Donaldson, Reese.....6
Nays:0
Abstain: Brooks.....1

Motion carried.

A motion was made by Ron Donaldson, seconded by Bryan Stanczyk, to recommend the following items under Buildings & Grounds:

- 1. Recommend approval for Brenda’s Body Shop to utilize the High School Auditorium on April 24, & 25, 2024 for rehearsal and April 27 & 28, 2024 for a dance recital.

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2. Recommend permission for Youth Football League to utilize the stadium/concession stand and practice facilities in coordination with the school district's actual sporting schedules from late July to November 2023. The league will pay for the use of portable potties and lights as required by the district.
3. Recommend approval for the Friends of the Library to use the elementary parking lot for an electronics recycling event on September 9, 2023.
4. Recommend permission for Studio 7 Dance to utilize the high school auditorium on May 10, 2024 for dress rehearsal and May 11, 2024 for their annual dance recital.
5. Recommend approval of the lease agreement with Tableland Services for 2 classrooms in the Elementary School for the 2023-2024 school year for their Head Start and PA Pre-K Counts program. Tableland Services, Inc. will compensate the district \$1,000 for the 2023-2024 school year.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Celeste Decker, seconded by Gidget Brooks, to adjourn the regular meeting and move to executive session to discuss personnel matters. Vice-President Reese announced there would be no official action taken after the meeting.

Section 508: All members present voted in the affirmative. Motion carried.