

MINUTES OF JUNE 8, 2022 BOARD MEETING

The meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, June 8, 2022 at 7:01 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by President Deist.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call:

Members present: Heather Reese, Travis Smith, Ron Donaldson, Celeste Decker, Darren Gnagey, Bryan Stanczyk, Brian Deist, Gidget Brooks.....8  
Members absent: .....0

Others present: Tracey Karlie-Superintendent, Shannon Brant-Bus.Mgr./Bd. Sec., Ron Repak Solicitor, John Wiltrout-H.S. Principal, Devin Pritts-Elem. Principal, Craig Gindlesperger, Dan Johnson, Patti Shaulis, George Soflak, Becky Sanner, Karen Gnagey, Britta Mitchell, and Ian Edwards.

Public Comments:

- Britta Mitchell – Thank you from the Friends of the Library for use of the parking lot for the electronics recycling event.

Correspondence:

- The Dept. of Education concluded the Single Audit report for June 30, 2021 has been found in compliance and completed.
- Thank you from Studio 7 for use of school facilities.

Administrative Reports:

- Elementary – 60 students attending summer academy.
- Middle school – 8<sup>th</sup> grade promotion and 6 students participating in summer school
- High School – New student council representatives to the board will be Laurel Daniels and Gracie Paulman. 25 students in credit recovery courses and going very well. Graduation went very well.

A motion was made by Heather Reese, seconded by Celeste Decker, to recommend approval of the May 4, 2022 minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Celeste Decker, seconded by Bryan Stanczyk, to approve the June treasurers’ reports:

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<b>TREASURER'S REPORT</b>		<b>MEYERSDALE AREA SCHOOL DISTRICT</b>		
<b>GENERAL FUND</b>		<b>June 8, 2022 for April</b>		
		<b>Somerset Trust Company</b>		<b>PSDLAF</b>
		Athletic	General	
<b>Cash Balance 4/01/2022</b>		<b>\$ 15,981.62</b>	<b>\$ 167,054.91</b>	<b>\$ 5,183,313.09</b>
<b>RECEIPTS FOR April</b>				
Taxes			84,466.74	
Interest on Investments	0.99		40.28	314.71
Investments Cashed			1,175,000.00	
Miscellaneous/Refunds			1,773.71	
Commonwealth of PA/IUO8			-	1,268,511.28
Retiree BC/BS Payments			15,503.93	
Cafeteria			43,015.19	128,012.98
Rentals			-	
Contribution from Private Source			-	
Transfer from general				
Gate Receipts				
Student Fees			300.00	
<b>TOTAL RECEIPTS</b>		<b>0.99</b>	<b>1,320,099.85</b>	<b>1,396,838.97</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>15,982.61</b>	<b>1,487,154.76</b>	<b>6,580,152.06</b>
<b>LESS EXPEND. April</b>		<b>\$ 12,301.98</b>	<b>\$1,142,943.96</b>	<b>\$ 1,351,896.95</b>
<b>Balance 04/30/2022</b>		<b>\$ 3,680.63</b>	<b>\$ 344,210.80</b>	<b>\$ 5,228,255.11</b>
<b>INVESTMENTS</b>				
PLGIT			\$368,854.48	
<b>TOTAL INVESTMENTS</b>			<u>\$368,854.48</u>	
<b>Capital Reserves Fund</b>				
PLGIT	\$ 379,335.22			
Somerset Trust Co.	\$ 42.21			
<b>TOTAL</b>	<u>\$ 379,377.43</u>			
To be used for capital projects only				

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<b>CAFETERIA TREASURER'S REPORT</b>				
<b>June 8, 2022 for April</b>				
<b>Balance 4-1-2022</b>				<b><u>\$107,174.01</u></b>
<b>RECEIPTS:</b>				
Breakfast Sales		179.00		
Lunch Sales		1,059.80		
Ala Carte Sales		5,563.10		
Funds in Trust		(474.71)		
Interest		8.55		
Subsidies		128,012.98		
Other revenue		1,639.75		
Payroll		<u>5,201.76</u>		
Total Receipts for April				141,190.23
<b>EXPENDITURES:</b>				
Salaries/Benefits		43,015.19		
Contracted Service-Nutrition		34,842.71		
Cafeteria Repairs		-		
Returned Check				
Misc		<u>-</u>		
Total Expend. for April				77,857.90
<b>Balance 4-30-2022</b>				<b><u>\$170,506.34</u></b>

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<b>TREASURER'S REPORT</b>		<b>MEYERSDALE AREA SCHOOL DISTRICT</b>		
<b>GENERAL FUND</b>		<b>June 8, 2022 for May</b>		
		<b>Somerset Trust Company</b>		<b>PSDLAF</b>
		Athletic	General	
<b>Cash Balance 5/01/2022</b>		<b>\$ 3,680.63</b>	<b>\$ 344,210.80</b>	<b>\$ 5,225,938.39</b>
<b>RECEIPTS FOR May</b>				
Taxes			154,162.78	
Interest on Investments		1.05	34.19	1,776.88
Investments Cashed			655,000.00	
Miscellaneous/Refunds		1,426.92	2,936.97	
Commonwealth of PA/IUO8			-	642,527.37
Retiree BC/BS Payments			3,244.75	
Cafeteria				20,171.72
Rentals			3,095.00	
Contribution from Private Source			1,549.05	
Transfer from general		16,000.00		
Gate Receipts				
Student Fees			100.00	
<b>TOTAL RECEIPTS</b>		<b>17,427.97</b>	<b>820,122.74</b>	<b>664,475.97</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>21,108.60</b>	<b>1,164,333.54</b>	<b>5,890,414.36</b>
<b>LESS EXPEND. May</b>		<b>\$ 9,055.50</b>	<b>\$1,096,968.01</b>	<b>\$ 703,680.39</b>
<b>Balance 05/31/2022</b>		<b>\$ 12,053.10</b>	<b>\$ 67,365.53</b>	<b>\$ 5,186,733.97</b>
<b>INVESTMENTS</b>				
PLGIT			\$368,854.48	
<b>TOTAL INVESTMENTS</b>			<b>\$368,854.48</b>	
<b>Capital Reserves Fund</b>				
PLGIT		\$ 379,335.22		
Somerset Trust Co.		\$ 42.21		
<b>TOTAL</b>		<b>\$ 379,377.43</b>		
To be used for capital projects only				

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<b>CAFETERIA TREASURER'S REPORT</b>				
<b>June 8, 2022 for May</b>				
<b>Balance 5-1-2022</b>				<b><u>\$170,506.34</u></b>
<b>RECEIPTS:</b>				
Breakfast Sales		217.90		
Lunch Sales		959.10		
Ala Carte Sales		5,464.60		
Funds in Trust		(1,907.62)		
Interest		16.39		
Subsidies		20,171.72		
Other revenue		2,036.72		
Payroll		-		
<b>Total Receipts for May</b>				<b>26,958.81</b>
<b>EXPENDITURES:</b>				
Salaries/Benefits		-		
Contracted Service-Nutrition		25,461.54		
Cafeteria Repairs		-		
Returned Check				
Misc		737.34		
<b>Total Expend. for May</b>				<b>26,198.88</b>
<b>Balance 5-30-2022</b>				<b><u>\$171,266.27</u></b>

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Gidget Brooks, to approve payment of the general fund bills in the amount of \$481,670.52 and the athletic fund bills in the amount of \$15,994.35.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Celeste Decker, seconded by Travis Smith, to move to executive session for personnel matters at 7:15.

Section 508: All members present voted in the affirmative. Motion carried.

The executive session ended at 8:54 with the board moving back into regular session. President Deist announced that the executive session also included safety items and Officer George Soflak provided the board with the annual safety report for the district.

A motion was made by Heather Reese, seconded by Celeste Decker, to recommend approval of the following personnel items:

1. On May 16, 2022 the annual performance assessment was conducted by the board and the superintendent met the agreed to objective performance standards of the district.

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2. In accordance with Section 404 of the School Code, it is necessary to elect a Treasurer for a term of one year, beginning the first day of July 2022. Recommend Bryan Stanczyk be named Board Treasurer for the 2022-2023 school year at a stipend of \$75.
3. Recommend Patty Crouse, Lisa Lenhart and Danielle Hetz be added to the 2021-2022 substitute custodian list, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
4. Recommend approval to accept the resignation of board member, Brian Witherite.
5. Recommend approval to advertise for applicants for the Region 1 vacancy.
6. Recommend the creation of an Assistant Facilities Manager position and approval of corresponding job description.
7. Recommend approval of the MOA with the Meyersdale Area Education Support Professionals in regards to Return to Bargaining Unit Position.
8. Recommend approval to appoint Kenneth Klink as the Assistant Facilities Manager as agreed in the probationary Act 93 contract.
9. Recommend the creation of a School Psychologist position and approval of corresponding job description and compensation plan.
10. Recommend permission be granted to the administration to hire necessary personnel with approval of the Board President and Chairman of the Personnel Committee.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Gidget Brooks, to recommend approval for Cody Stewart to be hired as a certified Secondary Math teacher, beginning with the 2022-23 school year, at the pre-step four in the negotiated teacher contract, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Celeste Decker, to recommend approval for Micki Brant to be hired as a certified School Psychologist, beginning with the 2022-23 school year, under the agreed upon compensation plan, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval of the following academic education items:

1. Recommend approval of the Meyersdale Area School District Health and Safety plan as presented.
2. Recommend approval of the Meyersdale Area School District Comprehensive Plan.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval to amend the motion from May 4, 2022, under academics, pertaining to employee’s children receiving free tuition. The original motion referred to policy 607, it should be amended to read policy 202.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Heather Reese, to recommend adoption of the 2022-2023 Proposed Final General Budget in the amount of \$17,989,544 and authorize it be advertised for final adoption on June 8, 2022. There is no tax increase.

Roll Call: Ayes:, Ron Donaldson, Heather Reese, Darren Gnagey, Travis Smith, Celeste Decker, Bryan Stanczyk, Brian Deist, Gidget Brooks.....8  
Nayes: .....0  
Motion carried.

A motion was made by Bryan Stanczyk, seconded by Celeste Decker, to recommend the following budget items:

1. In accordance with Section 609 of the school code, recommend the business office be authorized to increase revenues and expenditures in the general fund budget for unexpected federal and state funds received in the 2021-2022 school year.
2. Recommend approval for committed fund balances to remain the same as the previous year, with the exception of the transfer approved on April 6, 2022 and for the Business Manager to assign fund balance as needed.
3. Recommend a membership payment of \$300 be made to the Meyersdale Ambulance Association for their services to our district.
4. Recommend a membership payment of \$300 be made to the Meyersdale Volunteer Fire Department for their services to our district.
5. Recommend approval to include the musical as a school activity as presented to the board. Copy in folder attached to minutes.
6. Recommend approval of the 3<sup>rd</sup> quarter report for the High School and Middle School Activities account.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Celeste Decker, to recommend approval of the following purchasing items:

1. Recommend Beard Legal Group be appointed solicitor for the district for the 2022-23 school year.
2. Recommend approval to purchase the All Access Package, including Administrative Regulations from PSBA at a cost of \$7,596.53 for the 2022-2023 school year.
3. Recommend approval to contract with Bedford-Somerset MH/MR for the 2022-2023 school year at a rate of \$54 per hour.
4. Recommend approval to contract with Greenfields Outdoor Fitness using Sourcewell Contract # 010721-GRN for the Middle School outdoor fitness area at a cost of \$39,438.00 using ARP-ESSER funds.

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5. Recommend approval to contract with Asphalt Surface Enterprises, Inc. using Buyboard Contract #641-21 for the tennis court upgrade at a cost of \$43,830.00 using ARP-ESSER funds.
6. Recommend approval to purchase a three-year IXL software package for \$22,287.00 using ARP-ESSER funds.
7. Recommend approval of the Extended Family Programs letter of agreement for behavioral support and educational services and for behavioral intervention staff for July 1, 2022 to June 30, 2023.
8. Recommend approval to purchase the rights and royalties for the musical Anastasia for the 2022-2023 school year. Estimated cost to the district would be \$2,300.00.
9. Recommend approval to allow the board president and budget committee to approve the upcoming purchase of outdoor furniture for the outdoor learning areas with the use of ESSER funds.
10. Recommend approval to allow board president and budget committee to approve a contract for paving the middle school outdoor fitness area once bids are received on June 10, 2022, using ARP-ESSER funds.
11. Recommend approval to contract with Asphalt Surface Enterprises, Inc. using Buyboard Contract #641-21 for the resurfacing of the middle school outdoor fitness area at a cost of \$12,931.25.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Heather Reese, to recommend approval of the following tax collection items:

1. Recommend approval of the tax resolutions and the Section 511/679 taxes for the 2022-2023 school year (per capita - \$10; earned income tax – ½ of 1%; real estate transfer tax - ½ of 1%).
2. Recommend acceptance of the 2022 Homestead and Farmstead Exclusion Resolution.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Travis Smith, seconded by Gidget Brooks, to recommend approval of the following athletics and extracurricular items:

1. Recommend the acceptance of the resignation of Chris Hutzell as the Varsity Head Wrestling Coach.
2. Recommend the acceptance of the resignation of Brady McKenzie as the Varsity Assistant Wrestling Coach.
3. Recommend the following coaches be approved, as listed, for the upcoming 2022-23 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
  - a. Jerry Donaldson- 1<sup>st</sup> assistant varsity football
  - b. Cody Stewart- 2<sup>nd</sup> assistant varsity football
  - c. Bob Hartman- 3<sup>rd</sup> assistant varsity football
  - d. Bob Donaldson- assistant junior high football



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- e. Glen Hetz- volunteer football
- f. Keith Walker- volunteer football
- g. Justin Hoover- volunteer football
- h. Harrison “Bubba” Hetz- volunteer football
- i. D.J. Donaldson- volunteer football
- j. Riley Whitfield-volunteer football
- k. Tanner Krause-volunteer football
- l. L. Fred DiPasquale- volunteer football
- m. Elizabeth Sleasman- head varsity volleyball
- n. Mary Knopsnyder- assistant varsity volleyball
- o. Christa Porter-head junior high volleyball
- p. Ashley Berkley-volunteer volleyball
- q. Chris Hutzell- assistant cross country
- r. Roger Hanson – volunteer boys basketball

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Gidget Brooks, to recommend approval of the following buildings and grounds items:

1. Recommend approval for the PA Maple Festival to utilize the school’s facilities for the 76<sup>th</sup> annual PA Maple Queen Contest as well as auditions and contest rehearsals.
2. Recommend permission for Studio 7 Dance to utilize the high school auditorium on May 12, 2023 for dress rehearsal and May 13, 2023 for their annual dance recital.
3. Recommend approval for the 2023 PMEA District Songfest be held at Meyersdale School District Friday, May 5, 2023.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Celeste Decker, to adjourn at 9:02 pm.

Section 508: All members present voted in the affirmative. Motion carried.